

*Michael F. Hoops, Mayor*  
*Glenn L. Catron, Councilmember*  
*Emily C. Davis, Councilmember*  
*David H. Fox, Councilmember*  
*Joe R. Beasley, Councilmember*  
*Jonathan E. Hankins, Councilmember*  
*Zach T. Cline, Councilmember*

**AGENDA**  
**TOWN OF TAZEVELL, VIRGINIA**  
*Regular Town Council Meeting*  
**Tuesday, October 17, 2023**  
**7:30 p.m.**  
**Town of Tazewell Council Chambers**

❖ **EXECUTIVE SESSION (6:45 p.m.)**

[A.] Personnel Matters [Section 2.2-37110 (A)(1)]  
(I/EDA Vacancies)

[B.] Personnel Matters [Section 2.2-37110 (A)(1)]  
(Planning Commission Vacancy)

[C.] Personnel Matters [Section 2.2-37110 (A)(1)]  
(Historic Review Board Vacancy)

❖ **JOINT PUBLIC HEARING (7:15 p.m.)**

- \* [1.] Joint Public Hearing (Town Council and Planning Commission) – Special Exception Permit (Airbnb) located at 138 Carline Avenue, North Tazewell, VA

❖ **REGULAR TOWN COUNCIL MEETING**

(Call to Order by Mayor)

1. Pledge of Allegiance

2. Invocation

3. Special Presentation/Request(s)

- \* [A.] Grant Application Updates (Amanda Killen)

- \* [B.] Old Bowling Alley Update (Cara Spivey)

[C.] Flood Study Discussion (Aaron Gillespie)

4. New Business Recognition  
[None Scheduled]

5. Approval of Minutes [Council Meeting on September 12, 2023]

6. Approval of Financial Statements & Financial Report [September 2023]

7. Committee/Conference Updates

[A.] Planning Commission Committee (Councilmember Davis)

8. Unfinished Business

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*\* STARRED ITEMS ON THE AGENDA WILL HAVE INFORMATION IN YOUR PACKET WITHIN THOSE SECTION HEADINGS (EX: UNFINISHED BUSINESS & NEW BUSINESS)*

# AGENDA

TOWN OF TAZEWELL, VIRGINIA

*Regular Town Council Meeting*

Tuesday, October 17, 2023

7:30 p.m.

Town of Tazewell Council Chambers

- \* [A.] Coyotes Discussion (Manager Day)
- [B.] Sports Complex ESM Contract Discussion (**VOTE**) (Manager Day)
- [C.] Miscellaneous
- 9. New Business
  - \* [A.] VDOT Smart Scale – Bulldog Lane and Ben Bolt Avenue Projects (Manager Day)
  - \* [B.] VDOT SGR Paving (Primary Extension) Discussion (Manager Day)
  - [C.] Committee Recommendation Process (Manager Day)
  - [D.] I/EDA Recommendation for Two Vacancies (**VOTE**) (Manager Day)
  - [E.] Planning Commission Recommendation for Vacancy (**VOTE**) (Manager Day)
  - [F.] Historic Review Board Vacancy (**VOTE**) (Manager Day)
  - \* [G.] Community Litter Pickup Days (Susan Reeves)
  - \* [H.] Renew Cafeteria Plan & Resolution (**VOTE**) (Susan Reeves)
  - [I.] Approve Special Exception Permit (Airbnb) located at 138 Carline Avenue, North Tazewell, VA (**VOTE**) (Chris Hurley)
  - \* [J.] Set Public Hearing for Request to Partially Close the Orchard Street Alley for Tuesday, November 14, 2023 at 7:15 p.m. (**VOTE**) (Chris Hurley)
  - [K.] Event ROI Discussion (Leeanne Regon)
  - [L.] Miscellaneous

## 10. Miscellaneous Public Comment

Anyone who wishes to speak please sign in at the beginning of the regular meeting. When speaking please state your name, address, and limit your presentation to three (3) minutes.

## 11. Council Comments

## 12. Adjournment

# PUBLIC HEARING

[1.]

## Notice of Joint Public Hearing

NOTICE is hereby given that on Tuesday, October 17, 2023 at 7:15 p.m., in the Council Chambers of the Municipal Building for the Town of Tazewell (“Town”), located at 211 Central Avenue, Tazewell, Virginia, the Town of Tazewell Planning Commission and the Town Council will hold a JOINT PUBLIC HEARING, pursuant to Virginia Code §15.2-2204, Town Charter Sec. 3-8, and Town Code Sec. 23-101.2, to provide the citizens of the Town an opportunity to be heard with respect to an application for a Special Exception Permit for property identified by TMP No. 094A90608 0007A, 0008A, located at 138 Carline Avenue, Tazewell, Virginia 24651, and situate in a R-2 (Residential, General) Zoning District. A copy of the Special Exception Permit application is available for review and inspection during normal business hours (8:00 a.m. - 4:30 p.m.) at the Town of Tazewell Municipal Building, as referenced hereinabove.

# Special Exception Permit

**Tazewell**

Tazewell, VA  
 Zoning, Building, & Property Maintenance  
 211 Central Avenue Tazewell, VA 24651  
 Phone (276) 988-2501  
 Fax (276) 988-2505



**Building Permit Number: 23091**

**Job Location:** 138 CARLINE AVE  
 TAZEWELL, VA 24651  
**APN:** 094A906080007A-0008A  
**Use Type:** Residential R-5~ One -Two Family Dwellings (IRC)  
**Work Type:** Special Exception  
**Construction Area (Sq.Ft):** 0  
**Zoning:** R-2

**Job Description:** AIR BNB  
**Dimensions of Lot:**  
**Size of Structure:**  
**Date Approved:** 09/05/2023  
**Expiration Date:** 03/03/2024  
**Total Valuation:** \$0

**Applicant:**  
 CORY COLE  
 N7543 ARBUTUS STREET  
 AU TRAIN MI, 49806  
 810-357-7510  
 dayaksak@gmail.com

**Owner:**  
 STEVEN D. TIBBS & CAROL LYNN PUCKETT  
 331 TAZEWELL AVE  
 TAZEWELL, VA 24651

**Contractors:**

Type	Name	Address	Phone

Fees	Amount	Payments	Account Paid
Special Exception Permit	\$250.00	09/08/2023	\$250.00
<b>Total Fee: \$250.00</b>		<b>Total Paid: \$250.00</b>	

When an inspection is needed, call the Town of Tazewell Building Department at 276-988-2501\* A 24 hour notice is requested for all inspections.

By signing below, I certify that the information provided on this application is true and that I am the current property owner of record or an authorized representative. I do also hereby authorize Town of Tazewell staff on official business to enter onto the subject property as necessary to process the application.

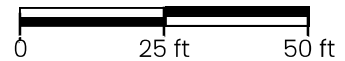
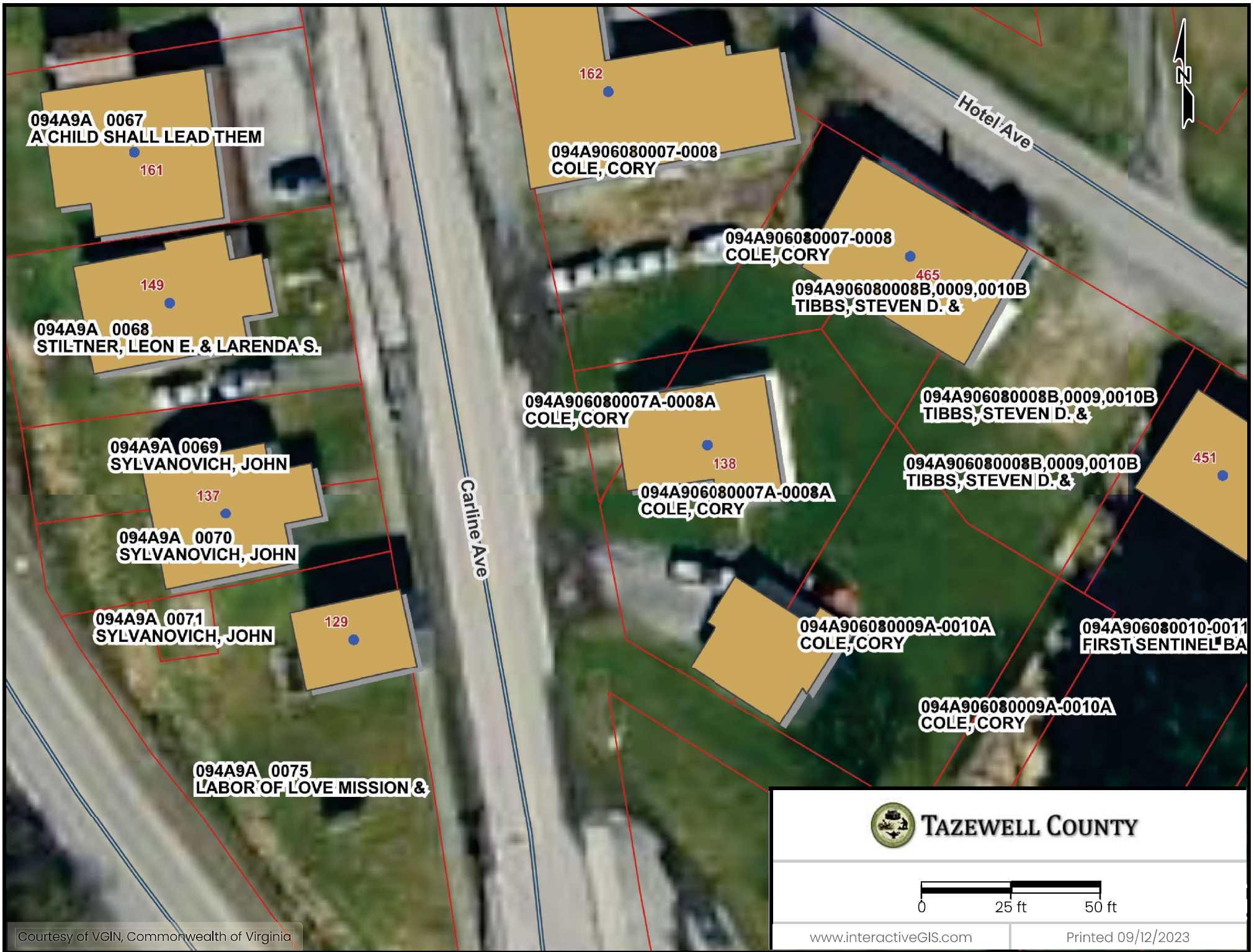
\_\_\_\_\_

Owner/Authorized Signature

09/05/2023

\_\_\_\_\_

Date



SPECIAL  
PRESENTATION  
/REQUEST(S)

[A.]

## Funding Strategy Report

The Town of Tazewell is actively pursuing two significant grant opportunities to support its ongoing initiatives to build an industry that will reinvigorate the local economy. These opportunities include the Economic Development Administration, (EDA) RECOMPETE grant program and the ARISE grant program administered through the Appalachian Regional Commission (ARC). The project is shovel-ready, supported by comprehensive preliminary reports and feasibility studies. We are not seeking planning grants; rather, we are focused on securing implementation funding to propel our initiatives forward.

This report outlines the key details and progress associated with our grant application strategies.

### EDA RECOMPETE Grant Program:

The Town of Tazewell has submitted an application for the EDA RECOMPETE grant program, with a maximum award ceiling of \$20 million. This grant opportunity is aimed at economically distressed areas to fund long term and sustainable economic development initiatives. This grant program aligns with our objective of advancing economic development in the region.

Award announcement timeline: 6 months

### ARISE Grant Program (ARC):

Upon meeting with Dr. Tamarah Holmes, the Virginia State Coordinator for the Appalachian Regional Commission (ARC), we received a highly encouraging response regarding our sports complex project. Dr. Holmes has expressed enthusiasm for our project and has personally committed to reviewing our concept paper. The ARISE grant program, offers a maximum award ceiling of \$10 million, and must have a multi-state facet that will impact economically distressed communities within the ARC footprint through an innovative strategy. We have submitted our concept paper, which Dr. Holmes will review, providing valuable feedback before our official submission to ARC on October 31. This program presents an excellent opportunity for neighboring Bluefield, West Virginia as well, fulfilling the multi state facet requirement for this program.

Award announcement timeline:3-6 months

### Engagement with Stakeholders:

In addition to our ongoing grant applications, we are proactively seeking meetings with potential funders and stakeholders who share an interest in our project. These engagements aim to establish collaborative partnerships and secure additional support for the initiative. We believe that such collaboration is pivotal for the success of our endeavor. We are dedicated to moving forward with implementation and securing the necessary funding to make our project a reality.



Project Status Update Report  
Riverside Community Revitalization Project  
October 17, 2023

Project Milestones and Progress:

1. Town Council Consent (July):

- At the July Town Council meeting, the Riverside Drive Revitalization project was introduced by Amanda Killen with Appalachian Voices.

- The Town Council granted approval to advance the project and seek a Community Development Block Grant (CDBG) from the Department of Housing and Community Development. This endeavor is undertaken with the clear understanding that the project will incur no expenses for the Town of Tazewell. The CDBG work is generously funded by Appalachian Voices.

2. Project Management Team Formation:

- A project management team was assembled, consisting of representatives from various organizations and community stakeholders.

- The team includes members from the Tazewell Town Council, Town IDA, Tazewell Today, The Clinch River Valley Initiative, The Cumberland Plateau Planning District, Appalachian Voices, along with residents and stakeholders.

3. Regular Project Management Team Meetings:

- The project management team has been actively meeting to coordinate and oversee project activities.

- The team's collaborative efforts have been pivotal in driving the project forward.

4. Community Listening Session (August 31):

- The project management team organized a community listening session on August 31.

- A total of 24 stakeholders attended and actively engaged in discussions about the assets and opportunities along Riverside Drive.

- The community's priority became evident: addressing blight and promoting economic development.

5. Action at the Bowling Alley:

- The community's commitment to addressing blight led to direct action at the North Tazewell Bowling Alley.

- The project management team connected the Tazewell Town IDA to the Department of Environmental Quality (DEQ).

- As a result, resources have been deployed to abate asbestos and to undertake planning activities at the bowling alley.

6. Grant Application Submission (October 16):

- The grant application for the Riverside Drive Revitalization Project was successfully completed.
- The application was submitted to the Department of Housing and Community Development (DHCD) on October 16, 2023.

7. Anticipated Response Time:

- We anticipate a response from DHCD within the next 30-60 days.

The next steps for the Riverside Community Revitalization Project are contingent upon the grant response from DHCD. If awarded, planning activities will commence, focusing on the creation of preliminary drawings and economic impact studies. Further community engagement and coordination will be essential to ensure the project's success.

The Riverside Community Revitalization Project has made significant strides, with enthusiastic community engagement, the formation of a robust project management team, and the submission of a grant application. The commitment of all stakeholders, including residents, has been instrumental in propelling the project forward.

SPECIAL  
PRESENTATION  
/REQUEST(S)

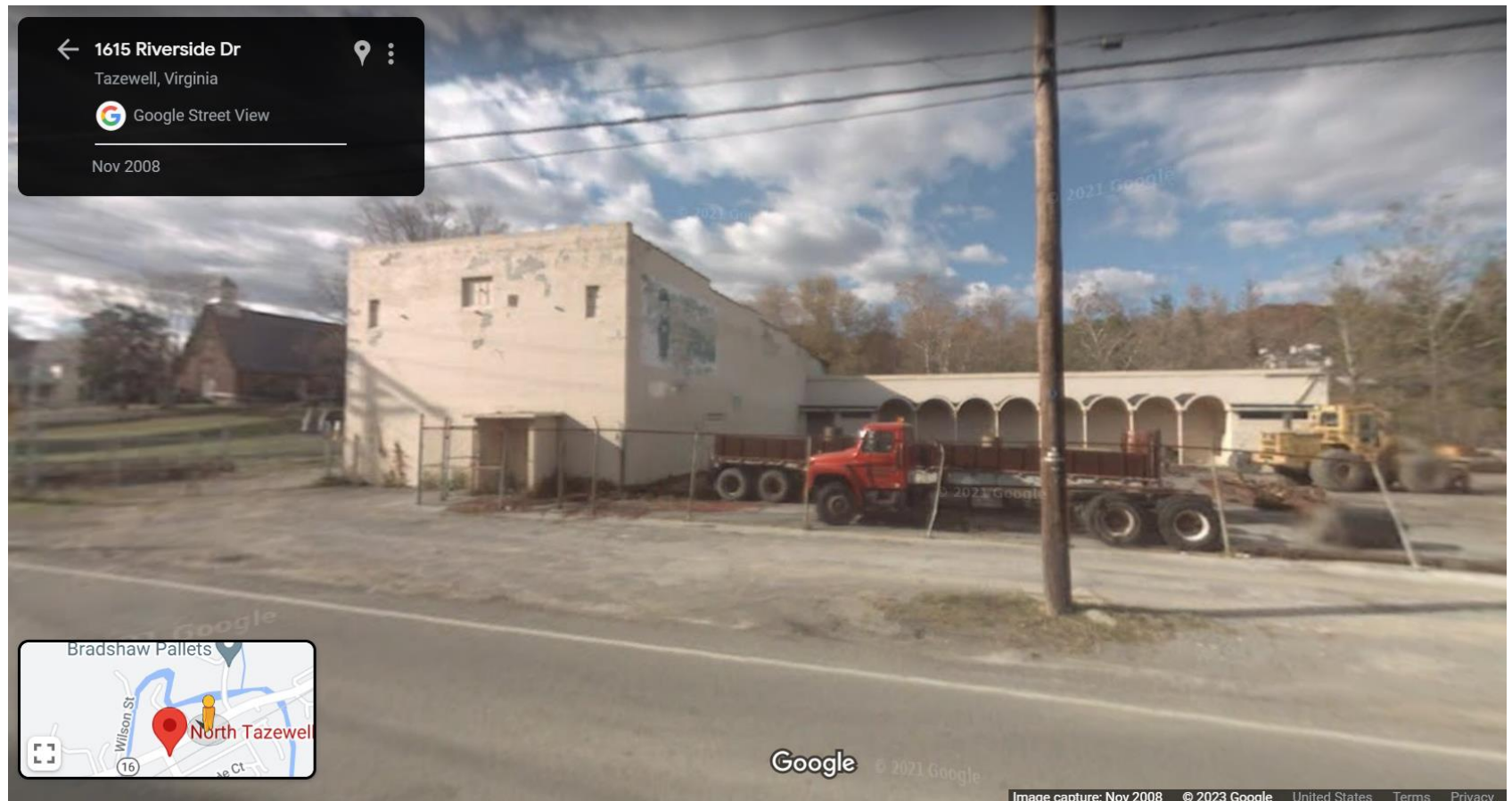
[B.]

# North Tazewell Former Bowling Alley

Karen Weber, PG  
VDEQ Brownfields Coordinator  
September 5, 2023



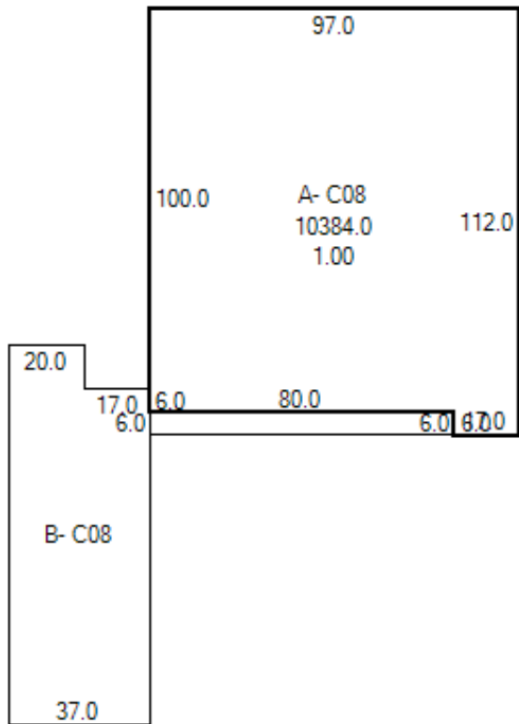
# Project Site



# Project Site

This Sketch only represents the Exterior of the Structure and does not contain any Internal structural details.

Click the image for actual size view.



- Pre-1946 – Theatre
- Bowling Alley – 1960s



# Existing Information

- Property Valuation/Assessment (2015)
  - Recommended Commercial Use
  - Utilities Available
- Asbestos Survey (2016)
  - ACM is present
- Structural Survey (2017)
  - Bldg 1 salvageable, but needs work
  - Bldg 2 structurally okay, but also needs work
  - Current conditions have worsened
- Petroleum Tank Removal + Limited Environmental Characterization (2016-2019)
- Abatement/Demolition Estimate (Current)
- Phase I ESA (2023)

# Options

01

Full Demo  
ACM Abatement  
CDD Disposal  
Site Reuse?

02

Partial Demo  
ACM Abatement  
Limited CDD Disposal  
Site Reuse?

03

No Demo  
ACM Abatement  
Interior Demo Disposal  
Site Reuse?



# What do you need?

- Is there additional information that would help chose the best option?
- Recommended Actions:
  1. Phase II ESA (soil, vapor, possible groundwater) – Addresses environmental concerns
  2. Planning Exercise
  3. New structural evaluation and cost estimate for stabilization
  4. VBAF A+P Grant – ACM removal, interior demo
- Funding still available:
  - DEQ Community Assessment Grant (low effort, no cost to community)
  - VBAF Grants (minimal effort, needs matching funds)

# Decisions

## Current – Now to 2 months

- Phase II ESA site sampling (DEQ Funded)\*
- ACM Removal – VBAF A+P Grant\*
- Planning exercise (DEQ Funded)\*

## Short Term – 2-6 months

- Structural – VBAF A+P or DEQ (tbd)\*

## Long Term – 6-12 months

- All options still on the table – demo or no demo
- DEQ Commitment based on Reuse
- Additional Funding

\*Anticipated to be completed within 6 months.

# Contact

## Virginia DEQ Brownfields Program Staff

J. Meade R. Anderson, CPG  
DEQ Brownfields & VRP Manager  
804-659-1341  
[j.meade.anderson@deq.virginia.gov](mailto:j.meade.anderson@deq.virginia.gov)

Karen Weber, CPG  
DEQ Brownfields Coordinator  
804-432-7790  
[karen.weber@deq.virginia.gov](mailto:karen.weber@deq.virginia.gov)

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# **Virginia Brownfields Restoration & Economic Redevelopment Assistance Fund**

Site Assessment & Planning Grant  
Guidelines and Application  
FY 24

**Virginia Brownfields Restoration and  
Economic Redevelopment Assistance Fund**

**Site Assessment and Planning Grant**

**Guidelines and Application**

**Virginia Economic Development Partnership**

**Fiscal Year 2024**

# **Guidelines for the Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund**

## **Site Assessment and Planning Grant**

### **Purpose:**

The Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund (VBAF) was established pursuant to § 10.1-1237 of the *Code of Virginia* of 1950, as amended (the Code), to provide either grants or loans to local governments to promote the restoration and redevelopment of brownfield sites and to address environmental problems or obstacles to reuse so that these sites can be effectively marketed to new economic development prospects.

### **Administration:**

The VBAF is administered by the Virginia Resources Authority (VRA).

The Virginia Economic Development Partnership (VEDP) directs the distribution of grants or loans from the VBAF to grant or loan recipients (VBAF Program), in consultation with the Virginia Department of Environmental Quality (DEQ) and based upon the priorities and procedures set forth in these Guidelines.

These Guidelines address the Site Assessment and Planning Grants available through the VBAF Program. Site Remediation Grants also are available through the VBAF Program and managed pursuant to separate guidelines.

It is expected that all awards made under the VBAF Program will be grants.

### **VBAF Program Priorities:**

The VBAF Program is targeted toward projects or phases of work associated with the restoration and redevelopment of brownfield sites that by their completion will generate additional private investment and job creation in the immediate future.

Such projects or phases of work will be evaluated and grants will be awarded based upon meeting one or more of the following priorities:

- **Use or reuse of existing infrastructure** - projects or phases of work that seek to repurpose or redevelop a property currently served by existing infrastructure, rather than property not so currently served.
- **Limited ability to draw on other funding sources** – small communities or communities with a local unemployment rate or poverty rate that exceeds the

statewide unemployment rate or poverty rate and have limited ability to draw on other funding sources.

- **Potential for redevelopment and reuse of the site** - sites with significant potential for redevelopment and reuse, including demonstrable interest in the property for economic development purposes and appearance in the comprehensive plan of the community in which the property is located.
- **Economic benefits** – projects or phases of work with a specific relationship to a local or regional economic development strategy and where redevelopment could be a catalyst to larger revitalization projects and economic benefits to the surrounding community.
- **Environmental benefits** – environmental issues can be resolved with grants from the VBAF Program and other available funding within a relatively brief period of time and the site redeployed.

### **VBAF Site Assessment and Planning Grants:**

Pursuant to § 10.1-1237 of the *Code*, the VBAF may be used to pay the reasonable and necessary costs associated with the restoration and redevelopment of a brownfield site.

VBAF Site Assessment and Planning Grants are to be used to help fill a financing gap for projects or phases of work for such restoration and redevelopment that have not already commenced. The VBAF Site Assessment and Planning Grant is not available to reimburse for costs already incurred for a project or phase of work that has begun or is already completed.

VBAF Site Assessment and Planning Grants, in amounts of up to \$50,000, are available to assist with the costs of:

- (i) environmental and cultural resource site assessments;
- (ii) development of remediation and reuse plans;
- (iii) the necessary removal of human remains, the appropriate treatment of grave sites, and the appropriate and necessary treatment of significant archaeological resources, or the stabilization or restoration of structures listed on or eligible for the Virginia Historic Landmarks Register; or
- (iv) demolition and removal of existing structures, when necessary, to abate the hazardous material or other site work required to make a site or certain real property usable for new economic development.

VBAF Site Assessment and Planning Grant proceeds are to be used only for the necessary and reasonable costs incurred in accordance with the scope of work set forth in an applicant's VBAF Site Assessment and Planning Grant Application (Attachment A

to these Guidelines) and the performance agreement setting forth the terms and conditions of the VBAF Site Assessment and Planning Grant. VBAF funds cannot be used to reimburse for work that has already been completed.

VBAF Site Assessment and Planning Grant proceeds may not be used as a substitute for other funding already committed to the project or phase of work or for regularly recurring local fiscal obligations, such as personnel, project management, administrative, and related costs. Up to five percent (5%) of VBAF Site Assessment and Planning Grant proceeds may be used to cover administrative costs specifically associated with a project or phase of work.

The award of a VBAF Site Assessment and Planning Grant is subject to the availability of funds in the VBAF and an appropriation of the Virginia General Assembly.

A committee of VEDP and DEQ staff (VBAF Review Committee) has the sole discretion to award grants from the VBAF Program and Contractors.

### **Eligible Applicants:**

Only political subdivisions of the Commonwealth of Virginia, including counties, cities, towns, industrial/economic development authorities, planning district commissions, and redevelopment and housing authorities, may apply for grants from the VBAF Program.

### **Applications:**

The VBAF Review Committee will evaluate VBAF Site Assessment and Planning Grant Applications on a rolling basis as funds allow and will award VBAF Site Assessment and Planning Grants based on the VBAF Program priorities identified in these Guidelines.

An applicant should submit an application for each project or phase of work. The proceeds of a VBAF Site Assessment and Planning Grant may be used for multiple properties so long as such properties are identified in the application.

When a Phase I or Phase II Environmental Site Assessment or further characterization as part of an All Appropriate Inquiry (to meet the ASTM E1527) is being completed, the property may be publicly or privately owned as long as the property has public or private redevelopment potential.

A VBAF Site Assessment and Planning Grant Application may include a scope of work to be performed that includes remediation, removal, and demolition, as described above, so long as the total VBAF Site Assessment and Planning Grant amount sought is no more than \$50,000. Priority for the above activities will be given to projects for remediation of a contaminated property to remove hazardous substances, hazardous wastes, or solid wastes. An applicant with a project or phase of work seeking a grant in a higher amount for such activities should file a VBAF Site Remediation Grant Application.

An applicant will be limited to no more than two VBAF Site Assessment and Planning Grant Applications and one VBAF Site Remediation Grant Application per fiscal year.



**Local Financial Responsibility:**

An applicant must demonstrate a commitment to a project or phase of work and evidence of adequate funding to complete the project for which a grant is made.

A local match of at least 100% is required (Local Match).

A Local Match may be funded from public and/or private sources and must either be:

- (i) cash in the form of actual cash contributions from the applicant or other cash or grants from federal (including EPA Brownfields Grant), other state, local, or private sources of funding; or
- (ii) documented reasonable and necessary costs incurred and in-kind contributions for the site where the VBAF Grant proceeds are to be expended that (a) are associated with the project or phase of work; (b) will promote the restoration and redevelopment; or (c) will address environmental problems or obstacles to reuse.

Previously-awarded grants from the VBAF Program may not count towards such Local Match.

The Local Match must be specifically identified in an application and may include:

- (i) environmental and cultural resource site assessments;
- (ii) environmental testing;
- (iii) development of a remediation and reuse plan;
- (iv) purchase of a property;
- (v) remediation of a contaminated property to remove hazardous substances, hazardous wastes, or solid wastes; the necessary removal of human remains, the appropriate treatment of grave sites, and the appropriate and necessary treatment of significant archaeological resources; or the stabilization or restoration of structures listed on or eligible for the Virginia Historic Landmarks Register;
- (vi) engineering; design, or architectural activities, as well as other costs such as public notices, permit fees and inspections costs (or waivers of such) related to physical activities; or
- (vii) other costs associated with implementation of a remediation and reuse plan.

In-kind contributions must be directly related to the project or phase of work and may include land, equipment, and other property or goods.

Up to five percent (5%) of the administrative costs associated with the overall budget for a project or phase of work may be allocated for the Local Match if such use is outlined in a VBAF Site Assessment and Planning Grant Application.

A higher Local Match will cause the application to be considered more favorably.

It is the preference that a Local Match not have been paid or incurred any more than five years prior to the date of an application.

**Performance Agreement:**

The recipient of a FY 2024 VBAF Site Assessment and Planning Grant will be required to enter into a performance agreement with VEDP, as acknowledged by VRA and DEQ.

If the performance agreement is not executed within six months, such award may be rescinded. The recipient will be entitled to reapply for a VBAF Site Assessment and Planning Grant thereafter, based upon the terms, conditions, and availability of funds at that time.

The performance agreement will be subject to negotiation. It is expected that the performance agreement will contain provisions for, among other things, the disbursement of the grant, the use of the grant proceeds, the Local Match, potential repayment obligations, and the form of reporting, as well as an exhibit outlining the expected scope of work and associated costs.

The performance agreement must be executed before any grant proceeds will be disbursed to the recipient.

VRA disburses the VBAF Site Assessment and Planning Grant to the recipient. VRA expects that a recipient will provide an Automated Clearing House (ACH) Authorization so that the grant proceeds may be deposited directly into the account designated by the recipient.

It is expected that the entire VBAF Site Assessment and Planning Grant will be paid upon execution and delivery of the performance agreement.

The performance agreement will be subject to amendment for any necessary revisions to the expected scope of work and associated costs.

**Data and Report Requirements:**

The investigation methodology, collection, sampling, laboratory analysis, evaluation, and report development and compilation are expected to be of the quality as would be required for submission to the Virginia Voluntary Remediation Program (VRP) or any environmental regulatory programs which may apply. Phase I Environmental Site Assessment (ESA) work should follow ASTM International's E1527-21 (or most current published version) "Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process." ASTM E1903-19 (or most current published

version) “Standard Practice for Environmental Site Assessments: Phase II Environmental Site Assessment Process” should be used for Phase II ESA site work. If a Vapor Encroachment Screening is conducted, ASTM 2600-22 (or most current published version) “Standard Guide for Vapor Encroachment Screening on Property Involved in Real Estate Transactions” should be followed to the extent needed. The recipient and its contractor are responsible for quality assurance for the report(s) developed as part of this process.

Enrollment in the DEQ VRP is strongly encouraged for recipients of a VBAF Site Assessment and Planning Grant to gain the statutory liability protections and to provide agency oversight for site cleanup. If a recipient elects not to enroll the property in the VRP (for sites not under a regulatory program), the recipient is expected to meet appropriate standards of care for reuse of the property in accordance with the VRP. The recipient is expected to maintain all records for facilitating potential future brownfields revitalization of the property, to demonstrate appropriate care, and to facilitate potential future VRP enrollment if necessary.

All tests, analyses, measurements, or monitoring required pursuant to the Commonwealth’s air, waste, and water laws and regulations must be certified or accredited by the Virginia Division of Consolidated Laboratory Services (DCLS) Virginia Environmental Laboratory Accreditation Program (VELAP).

Upon conclusion of the performance period set forth in a performance agreement, the recipient of a VBAF Site Assessment and Planning Grant will be required to file a grant report that should include, among other things:

- (i) a brief summary of the outcome of the project or phase of work;
- (ii) any adjustments to the scope of work and associated costs;
- (iii) documentation of the Local Match, including invoices and other substantiating materials;
- (iv) copies of studies performed as a part of the project or phase of work, which will be subject to review and request for further supporting documentation;
- (v) unless previously provided, a statement that data collected reflects certification by the VELAP
- (vi) if the property was not enrolled in the VRP, certification that project or phase of work has met appropriate standards of care for reuse of the property in accordance with state and federal Brownfields statutes, and that the recipient will maintain all records for facilitating potential future brownfields revitalization of the property, to demonstrate appropriate care, and to facilitate potential future VRP enrollment if necessary;
- (vii) pre- and post-grant assessed property value;

- (viii) any before and after photographs;
- (ix) for projects including the abatement of lead-based paint and asbestos containing materials (ACM), detailed reporting of these activities will be required that meet the minimum standards set forth in Attachment B.2 (Submission Guidance). Review of this documentation will be subject to third-party review by appropriate experts at no additional cost to the grantee.
- (x) It is strongly recommended that in order to avoid a conflict of interest, separate firms be retained to complete the asbestos inspections/surveys and clearance sampling from the firm that conducts the remediation mitigation. Note: Third party review of ACM abatement efforts may be conducted at the direction of the VBAF committee at no additional cost to the grantee.

Upon request of the VBAF Review Committee made any time after the filing of grant report, the recipient of a VBAF Site Planning and Assessment Grant also will be required to file a status report providing an update on the site, including recent economic development activity at the site and surrounding properties since the grant was awarded, additional investment and job creation, and whether the site was successfully marketed to an economic development prospect.

**Questions:**

Please direct any questions regarding the environmental or technical aspects of a project or an application to:

J. Meade R. Anderson, CPG  
 DEQ Brownfields and VRP Manager  
 Virginia Dept. of Environmental Quality  
 P.O. Box 1105  
 Richmond, VA 23218  
 804-659-1341  
 j.meade.anderson@deq.virginia.gov

Karen Weber, CPG  
 DEQ Brownfields Coordinator  
 Virginia Dept. of Environmental Quality  
 P.O. Box 1105  
 Richmond, VA 23218  
 804-432-7790  
 karen.weber@deq.virginia.gov

Please direct general questions regarding the administration of the VBAF Program to:

Leah P. Harrison  
 Grants Manager  
 VA Economic Development Partnership  
 901 East Cary Street, Suite 900  
 Richmond, VA 23219  
 804-545-5654  
 lharrison@vedp.org

Kim Ellett  
 Director of Compliance  
 VA Economic Development Partnership  
 901 East Cary Street, Suite 900  
 Richmond, VA 23219  
 804-545-5618  
 kellett@vedp.org

## ATTACHMENT A

### VBAF Site Assessment and Planning Grant Application

#### Instructions

Carefully review the VBAF Site Assessment and Planning Grant Guidelines and the application requirements before completing and submitting the application.

Applications for VBAF Site Assessment and Planning Grants will be accepted on a rolling basis as funds allow and will be awarded based on the VBAF Program priorities identified in the VBAF Guidelines.

*Complete Applications:* Only complete applications will be considered. A complete application includes the application form plus Exhibits A, B, and C. Applications must be signed to be considered complete.

*Use the Provided Format:* Applicants must use the format provided and respond using a font size of no less than 12.

*Use the Space Provided:* All questions should be answered within the space and/or word limitations provided. Certain questions may require attachments. Such attachments, as applicable, must be placed at the end of the application, and listed in order. In some cases, more than one document may be needed for a particular attachment. For example, with respect to Part II, 2 Scope of Work, proposals and past studies may be necessary. In this instance, please label the documents Part II 2-A, 2-B, and so forth.

*Application Submittal:* All applications and supporting materials should be submitted **electronically to:**

Leah P. Harrison  
VEDP  
Grants Manager  
[lharrison@vedp.org](mailto:lharrison@vedp.org) and  
[vbaf@vedp.org](mailto:vbaf@vedp.org)

Meade Anderson  
DEQ  
Brownfields Program Manager  
[J.Meade.Anderson@deq.virginia.gov](mailto:J.Meade.Anderson@deq.virginia.gov)

Kim Ellett  
VEDP  
Director of Compliance  
[kellest@vedp.org](mailto:kellest@vedp.org)

Please submit large documents (over 10MB) via a file transfer protocol (FTP) site or other digital file transfer services such as Dropbox or Google Drive. Any files over 50MB should be broken down in to smaller files prior to submittal.

If electronic submission is not possible, please contact John Loftus, Sites and Buildings Manager, VEDP, at 804-545-5786 or [jloftus@vedp.org](mailto:jloftus@vedp.org).

## **Part I – Applicant**

### **1. Applicant:**

State the name of applicant.

- a. Town of Tazewell I/EDA

### **2. Site:**

Provide the name, address and locality in which the site is located. Please also provide the latitude and longitude of the site. Note that additional site identification is required in Part II.

- a. Town of Tazewell, North Tazewell Former Bowling Alley  
Address: 1615 Riverside Drive, N. Tazewell, VA, 24630  
37.134160, -81.526077

### **3. Prior VBAF Program Grants:**

State whether the applicant previously was awarded a grant from the VBAF Program for this and other projects. Indicate, if applicable, whether (i) that project or phase of work was completed in accordance with previous performance agreements, (ii) the site was successfully marketed to a new economic development prospect, and (iii) the site generated any additional private investment and job creation. See Exhibit A for a template to track prior VBAF Program Grants and other previous local match allocations.

- a. N/A; Town of Tazewell I/EDA has never been awarded a grant from the VBAF program

### **4. Primary Contact:**

Provide the name and all relevant contact information, including physical and email addresses and contact numbers, of the primary contact for purposes of application and administration of the VBAF Site Assessment and Planning Grant. A secondary contact may also be provided.

- a. Cara Spivey, Member of Town of Tazewell Industrial and Economic Development Authority
  - i. Phone: 540-521-8684
  - ii. Address: 134 Wausau Street, Tazewell, VA, 24651
  - iii. Email: [caraspivey@gmail.com](mailto:caraspivey@gmail.com), [cspivey@taztown.org](mailto:cspivey@taztown.org)
- b. Secondary Contact: Town Manager, Todd Day
  - i. Phone: 276-988-2501
  - ii. Address: 211 Central Avenue, Tazewell, VA 24651
  - iii. Email: [tazmanager@taztown.org](mailto:tazmanager@taztown.org)

**5. Grant Request:**

State the amount of the VBAF Site Assessment and Planning Grant request.

a. \$50,000

**6. Certification:**

To the best of my knowledge and belief, the information contained in this application is true and correct and the application has been duly authorized by the governing body of the applicant.

---

Name: Cara Spivey  
Title: I/EDA member  
Date: 9/13/2023

## **Part II – Site**

### **1. Site identification (100 words or less):**

Provide the site's tax parcel identification or lot number. Provide a site location map if available. Provide the name of the property owner. Indicate whether the property is publicly or privately owned. Documentation of ownership may be requested. If privately owned, indicate whether there is an option agreement or some other documentation between the applicant and the private owner demonstrating involvement by both parties, such as a commitment to a competitive sale or lease price, monetary contribution to the project or phase of work, an agreement to permit access to the site, and a partnership to market the property for economic development purposes. Attach such documentation, if applicable.

- a. The subject property is described by the Tazewell County Commissioner of Revenue office as (1) 1.146 Acres Parcels "C" & "D" Town of Tazewell, (2) 0.183 Acre Parcel "A" Town of Tazewell, & (3) 0.055 Acre Parcel "E" Town of Tazewell. Tax identification number (1) 094A3A 0076A, (2) 094A3A 0076, & (3) 094A3A 0071.
- b. Publicly owned by Tazewell I/EDA.

### **2. Site Description (100 words or less):**

Provide a brief physical description and a brief summary of historical use(s) of the site on which the project or phase of work is located. Attach any detailed site plan(s). Include any photos available. Provide the site's current assessed or estimated value.

- a. The site consists of 3 lots of approximately 1.4 acres bounded on the north side by the Clinch River and the south side by East Riverside Drive. Two structures, perpendicular to each other, are located on the property. The structures were constructed between 1929 and 1945. Previous uses ranged from a movie theatre, a restaurant, and a bowling alley. Current Town of Tazewell GIS data states that the site is valued at \$147,400. <https://tazewellcova.interactivegis.com/map/>

### **3. Community (100 words or less):**

- (a) Briefly describe the size of the community where the project or phase of work is located. Indicate whether the locality in which the project will be located has an average unemployment rate above the statewide average unemployment rate **and/or** has an average poverty rate above the statewide average poverty rate. **(100 words or less)**

- a. The population in the Town of Tazewell is approximately 4,203. The Town of Tazewell is the geographical center of Tazewell County. The unemployment rate of Tazewell County is 3.6%, which higher than the statewide unemployment percentage of 2.9%. Median household income is approximately \$36,230, which



is below the statewide average of \$80,963.

<https://datausa.io/profile/geo/tazewell-va>  
<https://www.city-data.com/city/Tazewell-Virginia.html>

(b) Briefly describe any unique assets on or near the site and the workforce, associated training and recruiting programs, and infrastructure that will support this property. **(100 words or less)**

b. The Town of Tazewell aims to increase tourism by emphasizing the natural beauty within the jurisdiction. The site is located on the Clinch River. The site boasts accessibility for tourists. It is located on the main thoroughfare of North Tazewell, Riverside Drive. Visitors may approach the site from two different exits from Route 460. One major draw for tourism to Tazewell is Route 16, the famed Back of the Dragon. Riverside Drive is connected to Route 16 via Tazewell Avenue or Fairground Road.

#### 4. Infrastructure (100 words or less):

(a) Briefly describe existing utility infrastructure (water/sewer, electric, natural gas, and fiber) serving the property and whether and to what extent the project or phase of work will make use of such infrastructure. Provide details on location, capacities, and line sizes. Attach map(s) that show the utility infrastructure in relation to the property. If the property is not currently served by a particular utility infrastructure, describe the nearest infrastructure. Describe any utility infrastructure improvements planned for the site. **(100 words or less)**

a. The site is competitive in the market due to its location, utility, and zoning. Water and sewer are provided by the Town of Tazewell. Electricity is provided by American electric power. Electrical line is hooked up above head. The main sewer line is located under Riverside Drive and ties into the building front. Site is fed by ¾ inch water line.

(b) Briefly describe existing transportation infrastructure (road, rail, public transportation) serving the property and whether and to what extent a project or phase of work will make use of such infrastructure. Attach map(s) that provide the location of the transportation in relation to the property. If the property is not currently served by a particular transportation infrastructure, describe the nearest infrastructure. Describe any transportation improvements planned for the property. **(100 words or less)**

c. The property is located on Riverside Drive in North Tazewell. Riverside Drive is easily accessible via U.S. Route 460. Route 460 intersects with Interstates 77 and 81. The railroad is parallel to Riverside drive but is not a passenger railway. Public transportation is limited to the Four County Transit. As mentioned above, tourism is an emerging growth tactic of the Town of Tazewell. Restoration of this site will provide North Tazewell with a center for

community development.

[Google Maps - view transportation infrastructure](#)

**5. Environmental Concerns:**

(a) Summarize any known or suspected soil contamination, water contamination, potential vapor intrusion, asbestos, or other environmental challenges at the property. **(100 words or less)**

a. EnviroCheck of Virginia identified the former bowling alley building is positive for asbestos containing material in 2016. ACM is the current main environmental challenge due to the expense of removal. Most of the property, including the structure, is located within the flood zone AE which is considered the high risk 100-year floodplain. There is the potential for unknown soil and water contamination. A 2023 Phase I site assessment recommends testing soil and soil vapor conditions due to the continued degradation of the site. A Phase II site assessment is ongoing.

(b) Indicate whether the property is currently subject to any federal or state environmental regulatory programs. Briefly describe the current status. **(100 words or less)**

b. No, the property is currently not subject to any federal or state environmental regulatory programs.

**6. Virginia Voluntary Remediation Program (VRP) (100 words or less):**

Indicate whether the property is already enrolled in the VRP or if plans include for it to be enrolled. Briefly describe the current status. Although enrollment is not required for recipients of a VBAF Site Assessment and Planning Grant, recipients are strongly encouraged to enroll to gain the statutory liability protections and to provide agency oversight into site cleanup. Recipients will be expected to meet state and federal brownfields statutes for appropriate care for reuse of the property and to maintain all records for facilitating potential future brownfields revitalization of the property, to demonstrate appropriate care, and to facilitate potential future VRP enrollment if necessary.

a. Property is not currently enrolled in the VRP.

**Part III – Project**

**1. Project Description (100 words or less):**

Describe the overall redevelopment project, including phase of work.

a. The redevelopment project hinges upon the need for asbestos abatement and further structural evaluation. The Town of Tazewell is exploring three options of future use depending on the conditions of the structures: no demolition of the structures on the site,

partial demolition, or full demolition. In each scenario, ACM abatement is necessary. The I/EDA is collaborating with the community on redevelopment plans. The long-term goal for the site is mixed use or commercial with the purpose of contributing to economic revenue. This site could be a catalyst to revitalization efforts within the block.

**2. Scope of Work Description (200 words or less):**

Describe the scope of work to be performed for the project or phase of work and for which the VBAF Site Assessment and Planning Grant will be used. Attach proposals or other descriptions of the scope of work. Summarize the basic findings of any environmental studies or reports describing environmental conditions (e.g., Phase I and Phase II ESAs, remediation reports) that have already been performed at the property and document the need for remediation. Copies of studies may be requested. See Exhibit B for a template to outline the scope of work.

- a. The goal of the VBAF Site Assessment and Planning Grant is to abate the site of ACM materials and update knowledge of the structural integrity. In partnership with the Department of Environmental Quality, a 2023 Phase I has been completed. The Phase I assessment summarizes how roof-related water issues caused a rapid deterioration of the structure. It will be necessary to comingle asbestos abatement with interior demolition. Also of note are structural concerns related to the north wall of both buildings. An updated structural evaluation will allow for a cost estimate for stabilization of the structures.

The I/EDA hopes that revitalization of this site will provide a stimulus for redevelopment of the North Tazewell area. It is possible that the site can be redeveloped for commercial or mixed-use. The community is motivated to see change at the site. The VBAF funds will assist stakeholders in improving the environmental integrity of the site while also gathering information to shape the most informed plans.

**3. Budget:**

Provide the total budget for the project or phase of work, broken down by major category of expense and including sources of funding. Attach estimates and any invoices for expenditures already made. See Exhibit B for a template to outline the budget and sources of funding.

- a. The I/EDA received a quote from Empire salvage for comingled internal demolition of both structures and full ACM abatement to be \$43,000. The VBAF funds will fund this project. The I/EDA will use remaining grant funds to complete an updated structural assessment. The intent of the structural evaluation is to identify the cost to stabilize the structures.

**4. Local Match (100 words or less):**

Describe the type, amount, source, and timing of the Local Match. Attach documentation, including date, of any previously expended funds if applicable. If environmental studies or reports describing environmental conditions (e.g., Phase I and Phase II ESAs, remediation reports) have been already been performed at the property, state the dates and costs of such studies and include any invoices if the expenditures are to be included as part of the Local Match. Include documentation of any EPA funds to be used as part of the Local Match (EPA funds may only be used once for a Local Match; EPA funds used for previous projects or phases of work with VBAF Program Grants may not be counted toward this scope of work). See Exhibit B for a template to outline the Local Match.

- a. In 2016 the building was donated to the Town of Tazewell from Huckleberry Belting. At the time, the site was appraised for \$183,000 (see appraisal in submitted documents). Tax assessed value was \$157,500. The Town issued a tax credit as part of taking ownership of the property. The Local match for the submission will be \$157,000 tax credit. Phase I site assessment was completed in 2023; Phase II site assessment is ongoing. The I/EDA is also utilizing planning resources with Dialogue and Design. Expenses are detailed in Exhibit B.

**5. Time-Frame (100 words or less):**

Provide the expected time schedule for the scope of work. See Exhibit C for a template to outline the time-frame.

- a. The scope of work includes comingled asbestos abatement and interior demolition, as well as an updated structural assessment in order to identify the cost of stabilization. It is anticipated that both components will be completed within six months of funding disbursement.

**6. Virginia Environmental Laboratory Accreditation Program (VELAP) (100 words or less):**

Affirm that all data to be collected and submitted to VEDP and DEQ will reflect certification by the Virginia Division of Consolidated Laboratory Services (DCLS) VELAP. VELAP certification is not available for sampling for Asbestos Containing Materials (ACM) and lead based paint. For that data please provide evidence that the data was analyzed appropriately through an accredited laboratory and provide such documentation.

- a. Yes.

**Part IV – Potential Redevelopment and Reuse**

**1. Potential Redevelopment and Reuse Plans (200 words or less):**

Summarize documented plans for the potential redevelopment and reuse of the property and attach such plans. Discuss the realistic cleanup goals to be obtained such as commercial or residential reuse and the type of institutional controls (deed restrictions/use limitations) to be placed on the property.

a.

After comingled asbestos abatement and interior demolition, the updated structural assessment will guide stakeholders in creating redevelopment plans. It will be necessary to stabilize the structure before future reuse. If the cost of stabilizing the structures is prohibitive, then the community is motivated to ensure the site will not be empty. The site can be repurposed for commercial or mixed-use. This section of North Tazewell will benefit from economic stimulus. Official redevelopment and reuse plans are unknown at the time of the submission of the grant due to the unknown cost of stabilization. It is the intent of the I/EDA to advertise two abated structures and attract future partnerships. A new bowling alley or entertainment space with additional restaurant space will be an ideal attraction for local families and tourists.

Another option for redevelopment comes from the partnership of local non-profits who seek to pursue grant funding to create a community center. Preliminary ideas for the community center encompass a space for special events or conferences. Ideally there will be an outdoor space for community gardens. The site is the cornerstone of the block, therefore its reuse is imminent.

**2. Economic Impact (100 words or less):**

Briefly describe how the restoration and redevelopment of this property for economic development purposes would positively impact the adjacent properties and surrounding area. Indicate how redevelopment could be a catalyst to larger revitalization projects.

a. The Riverside Drive Block of North Tazewell can grow into an economic hub due to location, accessibility, and availability of sites. First, development of this site will be a catalyst for larger revitalization projects because of the adjacent warehouses that can be repurposed. Secondly, the community is interested in the beautification of the area. The current site has been vacant for years. Therefore, the community is attracted to any trajectory that will improve the appearance of North Tazewell. Completion of one project will likely encourage additional efforts to ensure continued improvement.

**3. Strategic or Comprehensive Plans (100 words or less):**

Briefly describe the local or regional economic development strategic plan(s), including local or regional comprehensive plans, and describe the relationship of the project or phase of work to such plan(s) including the need for the property to meet economic development needs. Attach copies of any such plans.

a. The comprehensive plan for the Town of Tazewell (adopted in 2021) includes a concept plan for the historic railway preservation area. Page 104 of the

comprehensive plan states, “Although economic development is largely a function of private market forces at work in response to demand for specific goods and services, the public sector can foster public/private partnerships to direct certain types of development that meet the goals and objectives of the community.” The collaboration between the I/EDA and the community fit this scope.

[Link to 2021 Comprehensive Plan](#)

**4. Zoning (100 words or less):**

Provide the current zoning of the property. Describe any changes in zoning that may be required or planned for the property.

- a. The site is currently zoned for Business, General B2. Specifications of this zoning class are detailed in the Town of Tazewell Code Division 9, Section 23-48. There are no current plans to re-zone the property.

**5. Prospects (100 words or less):**

Briefly describe how the property would be successful in attracting local or regional targeted economic development projects. Describe the commitment to marketing the property. Describe past and current interest in the property for economic development purposes and include any relevant documentation.

- a. The Town of Tazewell and I/EDA are committed to marketing the available development site after abatement of ACM is complete. The I/EDA has historically worked with local developers by entering into use or purchase agreements for below market value. The Town of Tazewell is motivated to evolve into a diverse hub for economic opportunities. In the last five years, there have been two developers interested in acquiring the site. A partnership of four local non-profits is actively seeking a Community Development Block Grant through the DHCD.

**ATTACHMENT B**

**B.1 Final Grant Close-out Report**

**VIRGINIA BROWNFIELDS RESTORATION AND ECONOMIC  
REDEVELOPMENT ASSISTANCE FUND PROGRAM**

**SITE ASSESSMENT AND PLANNING GRANT**

**GRANT REPORT**

**Project Summary**

<b>Grantee:</b>	
<b>Site:</b>	
<b>Grant Amount:</b>	
<b>Effective Date of Performance Agreement:</b>	
<b>Performance Date:</b>	

**Project Report**

1. Project Summary. Provide a brief summary of the outcome of the Project:

2. Adjustments to Scope of Work. In the table below, report any adjustments to the scope of work for the Project (as set forth in Exhibit A to the Performance Agreement) and associated costs (or check the box if no adjustments were made).

There were no adjustments to the Scope of Work for the Project.

ADJUSTMENTS TO SCOPE OF WORK FOR PROJECT				
Scope of Work Adjustment	Budget	Source		
		Local Match	EPA Grant Share	VBAF Grant Share
<b>TOTAL</b>	\$ _____	\$ _____	\$ _____	\$ _____

3. Enhanced Value. Provide assessment values for the Site before the Grant and after completion of the Project:

	Before Grant	After Project Completion
<b>Assessed Property Value:</b>	\$ _____	\$ _____

4. Reports. Attach complete copies of all studies and reports performed and obtained in connection with the Project. Such studies and reports will be subject to review and requests for supporting documentation and additional materials.



5. VRP Enrollment. The Site is enrolled in the Virginia Voluntary Remediation Program (the “VRP”) (check appropriate box):

Yes  No

6. Invoices. Attach complete copies of all invoices for the Project.

7. Site Photographs. Attach before and after photographs of the Site.

**CERTIFICATION BY A REPRESENTATIVE OF THE GRANTEE:**

By my signature below, I hereby certify that: (i) I have examined this Grant Report and the information provided is true, correct, and complete in all respects, and all required documentation is attached; (ii) data collected with respect to the Site reflects certification by the Virginia Division of Consolidated Laboratory Services (DCLS) Virginia Environmental Laboratory Accreditation Program (VELAP); (iii) if the Site is not enrolled in the VRP, the Project has met appropriate standards of care for reuse of the Site in accordance with the VRP, and the Grantee will maintain all records for facilitating potential future brownfields revitalization of the Site, to demonstrate appropriate care, and to facilitate potential future enrollment in the VRP if necessary; (iv) the Grant proceeds have been used exclusively for the Project in accordance with the Performance Agreement, and any unused Grant proceeds will be promptly repaid to VEDP; (v) the Grantee is delivering a signed and complete Asbestos Abatement Report simultaneously with this Grant Report (if applicable); and (vi) all work and activities associated with the Project were performed and conducted in full compliance with all applicable laws, rules, and regulations.

WITNESS the following signature.

Grantee:

Submitted by: \_\_\_\_\_  
Signature of Official Title

Name: \_\_\_\_\_  
Print Name

Date: \_\_\_\_\_

**B.2 Supplemental Information for Projects Including the Abatement of Lead Based Paint and Asbestos**

1. Introduction and Project Description. Provide a brief summary of the asbestos abatement portion of the Project and its outcome (based on the Asbestos Survey Report):

2. Notifications. In the space below, describe any notifications received from the Environmental Protection Agency (EPA) and/or the Virginia Occupational Health and Safety Compliance Program (VOSH) (or check the box if no such notifications were received).

No such notifications were received in connection with the Project.

3. General Observations. In the space below, provide any general observations of which the VBAF Review Committee should be aware regarding the asbestos and any lead paint abatement processes for this Project.

4. Air Monitoring Reports. In the space below, generally summarize the findings set forth in the Asbestos Air Monitoring Report(s) obtained in connection with this Project, including any abatement and clearance.

5. Special Waste Shipments. In the space below, summarize any special waste shipments associated with the Project, including the identity of any hauling contractors involved.

6. Waste Disposal. In the space below, report the total quantities of waste materials that required or require disposal in connection with the Project, and identify landfills utilized.

7. Attachments. Complete copies of all of the following Project documents **must be** labeled and attached to this Asbestos Abatement Report in the following order:

<u>Attachment</u>	<u>Description</u>
A	Accreditation Documentation (DPOR Licenses)
B	Site Map (Abatement Locations)
C	Daily Field Reports (Abatement Activities)
D	Asbestos Air Monitoring Reports (PCM)
E	Asbestos Clearance Reports (TEM)
F	Photograph Log (Abatement Process)
G	CDL Licenses (Special Waste Endorsement)
H	Shipping Documentation (DOT)
I	Disposal Records (Landfill)
J	Building Permit Application (City Code Compliance)
K	Asbestos Survey Report (Type and Location of Asbestos)

8. Note on ACMs and Lead Paint. Projects involving the removal of asbestos-containing materials (ACMs) and lead paint abatement may require specific permitting and licensing requirements and these criteria must be met. Please check with the Department of Labor and Industry at 804.371.2327 regarding notification requirements and the Department of Professional and Occupational Regulation at 804.367.8595 regarding licensing requirements. Removal of ACMs and lead paint abatement must be conducted pursuant to applicable federal and state laws and regulations, including but not limited to the National Emission Standards for Hazardous Pollutants (NESHAP), Occupational Safety and Health Administration (OSHA), Residential Lead-Based Paint Hazard Reduction Act of 1992, Toxic Substances Control Act of 1976, VOSH, and Virginia Regulations for Asbestos Emissions Standards for Demolition and Renovation.

**CERTIFICATION BY A REPRESENTATIVE OF THE GRANTEE:**

By my signature below, I hereby certify that: (i) I have examined this Asbestos Abatement Report and the information provided is true, correct, and complete in all respects, and all required documentation is attached, and (ii) all work and activities associated with the removal of ACMs and/or lead paint abatement and related to the Project were performed and conducted in all respects in full compliance with all applicable laws, rules, and regulations.

WITNESS the following signature.

Grantee: \_\_\_\_\_

Submitted by: \_\_\_\_\_  
Signature of Official Title

Name: \_\_\_\_\_  
Print Name

Date: \_\_\_\_\_

Exhibit A  
Applicant Name  
Previous VBAF Program Grants and Match Allocations

Site	Grant Year	Scope of Work	Status	Project Total	Source		
					Local Match	EPA Grant	VBAF Grant
n/a							
n/a							
			TOTAL	\$ -	\$ -	\$ -	\$ -

**Exhibit B**  
**Applicant Name**  
**Scope of Work**  
**Budget /Sources of Funding**

Scope of Work	Budget	Source		
		Local Match	EPA Grant Share	VBAF Grant Share
Phase 1 (in progress)	\$5,000	\$157,000	\$5,000	
Phase 2 (in progress)	\$30,000		\$30,000	
Design planning (in progress)	\$25,000		\$25,000	
Structural evaluation to identify cost of stabilization	\$7,000			
Comingled asbestos removal and interior demolition	\$43,000			
<b>TOTAL</b>	<b>\$110,000</b>	<b>\$ 157,000</b>	<b>\$ 60,000</b>	<b>\$ -</b>

**Exhibit C  
Applicant Name**

**PROJECT SCHEDULE**

**ACTUAL OR  
ESTIMATED  
COMPLETION**

**Activity:**

**Co-mingled asbestos removal and interior demolition**

**3-6 months**

**Activity:**

**Structural site assessment**

**3-6 months**

**Activity:**

**Activity:**

**Activity:**

**Activity:**



## **Council Meeting Minutes**

**September 12, 2023**

The Tazewell Town Council met in regular session at 7:30 p.m. in the Town Hall Council Chambers.

Present:

Absent:

Mayor Michael Hoops

Vice Mayor Glenn Catron

Councilmember Jonathan Hankins

Councilmember Zach Cline

Councilmember Emily Davis

Councilmember David Fox

Councilmember Joe Beasley

Staff present were: Town Manager, Todd Day; Town Attorney, Brad Pyott; Executive Assistant, Robin Brewster; Police Chief, David Mills; EMS Administrator, Syndee Saleem; Zoning & Property Maintenance Official, Chris Hurley; Water Clerk, Sabrina Schooley.

### **CALL TO ORDER**

Mayor Hoops called the meeting to order with the pledge of allegiance. Invocation by Manager Day.

### **SPECIAL PRESENTATIONS/REQUEST**

#### **NEW BUSINESS RECOGNITION**

##### **GRECIAN SERENITY SPA**

Mayor Hoops introduced the new business and business owner, Saprena Noel. He stated that they are located at 112 Railroad Avenue. Ms. Noel thanked the council and stated that she offers massage services. She listed several different types of massage that she is able to offer. She is licensed in Virginia, West Virginia, Tennessee, North Carolina and South Carolina. She is able to assist in pain management such as sciatica, TMJ, golfers elbow, etc. You can book online, on by phone. Mayor Hoops presented her with a small gift and welcomed her to the Town.

## **LOVE YA BABE FLORIST, LLC**

Mayor Hoops introduced the new business and business owner, Taffy Clifton & Kayla Turner. He stated that they are located at 2835 Fincastle Turnpike. Ms. Turner stated that they also are available online for orders. They have fresh and silk arrangements, plants, they may have pieces from Kay Hay Craftsman and she also operates a wedding planning business there as well. They are excited and happy to be here. Mayor Hoops presented her with a small gift from the Town, welcomed her and wished her great success.

## **APPROVAL OF MINUTES**

Motion was made by Councilmember Cline, seconded by Councilmember Fox to approve the minutes of August 8, 2023 and Special Called Council & IEDA Work Session August 15, 2023. On vote, Vice Mayor Catron, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Councilmember Beasley, aye.

## **APPROVAL OF FINANCIAL STATEMENTS**

Motion was made by Councilmember Hankins and seconded by Vice Mayor Catron to approve the financial statements for August 2023. Councilmember Cline had a couple questions. He asked about the line item of vehicle maintenance in the fire department budget. It is showing a credit for this line item. Manager Day stated he would look into it and report back to him. Councilmember Cline asked about a line item in the capital expense section. He asked why there was such a big transfer out of general fund and what it was for. Manager Day stated again that he would look at it and report back to him. Councilmember Cline asked where the grant writing expense for the sports complex is being coded. Manager Day stated again that he would look at it and report back to him. On vote, Vice Mayor Catron, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Councilmember Beasley, aye.

## **PLANNING COMMISSION COMMITTEE**

Councilmember Davis stated that Planning Commission met and discussed 138 Carline Avenue. They have made a request to have an AirBNB there. They would like to hold a public hearing in October. They also discussed closing a portion of Orchard Street. Zoning & Property Maintenance Official, Chris Hurley is continuing communication with the ones who have requested this. They also talked about the site plan for 320 Main Street.

## **SECOND READING & APPROVAL -AMEND EXISTING ORDINANCE TO ALLOW SUBSTANCE ABUSE TREATMENT CLINIC AND PRIVATE SOLAR ENERGY FACILITY (WITH A SPECIAL EXEMPTION PERMIT) IN AN INDUSTRIAL, GENERAL M-1 ZONE**

Attorney Pyott reads the proposed amended ordinance. Motion to approve was made by Vice Mayor Catron. Motion was seconded by Councilmember Davis. On a roll call vote, Vice Mayor

Catron, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Councilmember Beasley, aye.

### **KIDZOWN FENCE**

Manager Day discussed a drawing of the fence at Kidzown. They reviewed the drawing and showed where gates would be.

### **PROPOSED GUIDELINE FOR DONATION REQUESTS**

Manager Day discussed the donation guidelines. He stated that we need to recognize the economy and also that there are tax dollars involved in these donations. He has a guideline for them to review. Motion to approve was made by Councilmember Davis. Motion was seconded by Councilmember Fox. On vote, Vice Mayor Catron, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Councilmember Beasley, aye.

### **EMS COMMENTS**

Manager Day stated that he had been trying to get this on the agenda for a while. He needs to notice the people who surround him and make him successful. In 2012 EMS lost around \$400,000 in revenue. They picked up 9 full time employees. In 2015 they lost \$117,000 in revenue. Our EMS was running the most reliable service in the town and county. In 2016 EMS implemented and learned new software. He gave a year by year financial history of our EMS department. In 2020 they had a profit of \$128,000. In 2021 they had a loss of \$23,000. In 2022 they had a profit of \$228,000.

Manager Day thanked EMS Administrator Syndee Saleem. He also stated that our EMS had to bring a man back to life and he thanked each one of them that assisted on this call. Councilmember Fox thanked the police and EMS departments.

### **COMMUNITY DEVELOPMENT BLOCK GRANT RESOLUTION**

Manager Day stated that Amanda Killen is working on a Community Block Grant for the Town and would like to request a resolution for support. There are several different entities that are working on this project. Mayor Hoops read the resolution. Motion to approve was made by Councilmember Fox. Motion was seconded by Councilmember Davis. On vote, Vice Mayor Catron, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Councilmember Beasley, aye.

### **SET PUBLIC HEARING FOR SPECIAL EXCEPTION PERMIT REQUEST FOR AIRBNB AT 138 CARLINE AVENUE FOR TUESDAY, OCTOBER 10, 2023 AT 7:15PM**

Motion to set public hearing was made by Councilmember Beasley. Motion was seconded by Councilmember Cline. On vote, Vice Mayor Catron, aye; Councilmember Hankins, aye;

Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Councilmember Beasley, aye.

### **SITE PLAN APPROVAL FOR PARKING AT 320 MAIN STREET**

Zoning & Property Maintenance Official, Chris Hurley stated that he has received a site plan for parking at 320 Main Street. He then reviewed it with council. He stated that the owners are talking with the Vandyke's and they are trying to buy the land below for additional parking as well. They discussed the number of apartments/bedrooms that there would be. It was stated that right now it is a gravel lot. Motion to approve was made by Councilmember Cline. Motion was seconded by Councilmember Fox. On vote, Vice Mayor Catron, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Councilmember Beasley, aye.

### **PUBLIC COMMENT**

Howard McClure of Tanglewood Way stated that he has lived in Tazewell for two years. He came back to be near his grandson. He stated that there is a problem with coyotes. They have been as close as eight feet from him. He saw them chasing a dog down the street. He has lost two cats to them. He has talked to the state and talked to the game warden and there is no special permit for coyote hunting. The Town of Tazewell says you can't fire a gun in town limits. There is an option for bow hunting but then the Town says there are restrictions and you have to have a certain acreage of land to hunt on, etc. He thought of trapping but he doesn't know the Town's policy for trapping coyotes. Manager Day stated that we follow the Department of Game and Inland Fishery guidelines. Mr. McClure is asking for help from the Town. Could the Town consider hiring a trapper to get rid of or reduce the population. Manager Day stated that he would check with other localities and see if they have had any issues and how they have addressed it.

### **COUNCIL COMMENTS**

Councilmember Hankins stated that he would like to brag on the Town of Tazewell Fire Department. A couple weeks ago there was a fire at Oxford Square Apartments in Richlands and they requested our ladder truck. Our fire department responded with the ladder truck that we had just bought and they did a good job.

### **ADJOURNMENT**

Councilmember Davis made a motion to adjourn. Motion was seconded by Councilmember Fox. On vote, Vice Mayor Catron, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Councilmember Beasley, aye.

Meeting adjourned at 8:15pm.

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>Reporting Fund: 001-GENERAL FUND</b>							
<b>0000-001-Revs</b>							
001-010-3110 REAL ESTATE-CURRENT	\$677,000.00	\$677,000.00	\$0.00	\$16,602.74	\$16,602.74	(\$660,397.26)	2
001-010-3111 REAL ESTATE-CURRENT	\$55,000.00	\$55,000.00	\$0.00	\$4,378.40	\$627.81	(\$50,621.60)	8
001-010-3112 REAL ESTATE-DELINQUE	\$22,000.00	\$22,000.00	\$0.00	\$2,949.27	\$763.99	(\$19,050.73)	13
001-010-3115 REAL ESTATE PENALTIE	\$22,000.00	\$22,000.00	\$0.00	\$1,822.81	\$383.45	(\$20,177.19)	8
001-010-3120 PERSONAL PROPERTY-CU	\$135,000.00	\$135,000.00	\$0.00	\$1,815.30	\$1,815.30	(\$133,184.70)	1
001-010-3121 PERSONAL PROPERTY-CU	\$20,000.00	\$20,000.00	\$0.00	\$3,655.29	\$373.14	(\$16,344.71)	18
001-010-3122 PERSONAL PROPERTY -D	\$6,000.00	\$6,000.00	\$0.00	\$615.06	\$179.04	(\$5,384.94)	10
001-010-3124 PERSONAL PROPERTY -D	\$3,000.00	\$3,000.00	\$0.00	\$1,183.37	\$298.11	(\$1,816.63)	39
001-010-3125 PERSONAL PROPERTY -P	\$4,500.00	\$4,500.00	\$0.00	\$741.02	\$101.88	(\$3,758.98)	16
001-010-3126 CREDIT COMPANY (TACS	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	(\$6,000.00)	0
001-010-3130 PUBLIC SERVICE CORPO	\$47,000.00	\$47,000.00	\$0.00	\$0.00	\$0.00	(\$47,000.00)	0
001-010-3210 BANK FRANCHISE TAX	\$160,000.00	\$160,000.00	\$0.00	\$0.00	\$0.00	(\$160,000.00)	0
001-010-3211 LOCAL CONSUMER UTILI	\$15,000.00	\$15,000.00	\$0.00	\$2,988.22	\$1,028.72	(\$12,011.78)	20
001-010-3220 BUILDING (ZONING) PE	\$7,500.00	\$7,500.00	\$0.00	\$1,882.62	\$630.00	(\$5,617.38)	25
001-010-3221 PROPERTY MAINTENANCE	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	(\$2,000.00)	0
001-010-3222 STATE LEVY FOR BUILD	\$300.00	\$300.00	\$0.00	\$30.05	\$7.20	(\$269.95)	10
001-010-3230 BUSINESS LICENSE PEN	\$2,000.00	\$2,000.00	\$0.00	\$236.30	\$80.21	(\$1,763.70)	12
001-010-3231 CONTRACTOR	\$7,000.00	\$7,000.00	\$0.00	\$129.75	\$40.00	(\$6,870.25)	2
001-010-3232 RETAIL SALES	\$150,000.00	\$150,000.00	\$0.00	\$1,583.55	\$40.00	(\$148,416.45)	1
001-010-3233 FINANCIAL, REAL ESTA	\$70,000.00	\$70,000.00	\$0.00	\$1,809.13	\$1,765.13	(\$68,190.87)	3
001-010-3234 REPAIRS, PERSONAL BU	\$50,000.00	\$50,000.00	\$0.00	\$511.25	\$20.00	(\$49,488.75)	1
001-010-3235 WHOLESALE	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0
001-010-3236 UTILITY	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	(\$3,000.00)	0
001-010-3240 COMMUNICATION TAX FR	\$19,000.00	\$19,000.00	\$0.00	\$4,437.13	\$1,402.45	(\$14,562.87)	23
001-010-3241 TRANSIENT OCCUPANCY	\$37,000.00	\$37,000.00	\$0.00	\$12,174.64	\$2,397.43	(\$24,825.36)	33
001-010-3250 VEHICLE FEE	\$60,000.00	\$60,000.00	\$0.00	\$3,679.72	\$1,458.29	(\$56,320.28)	6
001-010-3310 COURT FINES	\$40,000.00	\$40,000.00	\$0.00	\$6,314.37	\$1,051.19	(\$33,685.63)	16
001-010-3320 PARKING FINES	\$300.00	\$300.00	\$0.00	\$2,045.00	\$560.00	\$1,745.00	682
001-010-3420 FIRE FUND	\$52,232.67	\$52,232.67	\$0.00	\$0.00	\$0.00	(\$52,232.67)	0
001-010-3430 LAW ENFORCEMENT (599	\$110,000.00	\$110,000.00	\$0.00	\$0.00	\$0.00	(\$110,000.00)	0
001-010-3440 LITTER CONTROL GRANT	\$2,400.00	\$2,400.00	\$0.00	\$0.00	\$0.00	(\$2,400.00)	0
001-010-3450 SALES TAX	\$320,000.00	\$320,000.00	\$0.00	\$100,099.70	\$35,647.55	(\$219,900.30)	31
001-010-3470 VDOT MAINTENANCE	\$1,216,000.00	\$1,216,000.00	\$0.00	\$358,792.72	\$358,792.72	(\$857,207.28)	30
001-010-3510 INTEREST	\$1,000.00	\$1,000.00	\$0.00	\$45,991.22	\$0.00	\$44,991.22	459
001-010-3525 PERSONAL PROPERTY TA	\$54,500.00	\$54,500.00	\$0.00	\$54,820.30	\$0.00	\$320.30	101
001-010-3530 REFUSE COLLECTIONS	\$455,000.00	\$455,000.00	\$0.00	\$113,091.90	\$36,204.43	(\$341,908.10)	25
001-010-3531 REFUSE PENALTIES & I	\$1,000.00	\$1,000.00	\$0.00	\$363.90	\$119.23	(\$636.10)	36
001-010-3540 MISCELLANEOUS REVENU	\$30,000.00	\$30,000.00	\$0.00	\$930.54	\$717.00	(\$29,069.46)	3
001-010-3550 ROLLING STOCK	\$5,500.00	\$5,500.00	\$0.00	\$6,118.06	\$0.00	\$618.06	111
001-010-3610 MEALS TAX	\$980,000.00	\$980,000.00	\$0.00	\$316,981.84	\$89,800.31	(\$663,018.16)	32
001-010-3623 COMMUNITY VIOLENCE G	\$154,000.00	\$154,000.00	\$0.00	\$0.00	\$0.00	(\$154,000.00)	0
001-010-3624 HIDTA GRANT	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	(\$10,000.00)	0
001-010-3625 SCHOOL RESOURCE OFFI	\$45,311.00	\$45,311.00	\$0.00	\$0.00	\$0.00	(\$45,311.00)	0
001-010-3626 POLICE MISC REVENUE	\$3,500.00	\$3,500.00	\$0.00	\$14,424.17	\$14,424.17	\$10,924.17	412
001-010-3630 GRANTS RECEIVED	\$1,000.00	\$1,000.00	\$0.00	\$283,627.90	\$29,727.95	\$282,627.90	283
001-010-3632 POLICE GRANT CFDA 20	\$27,300.00	\$27,300.00	\$0.00	\$3,806.00	\$3,806.00	(\$23,494.00)	14
001-010-3639 USDA GRANT 10.766	\$75,000.00	\$75,000.00	\$0.00	\$0.00	\$0.00	(\$75,000.00)	0
001-010-3640 CIGARETTE TAX	\$220,000.00	\$220,000.00	\$0.00	\$60,000.00	\$6,000.00	(\$160,000.00)	27
001-010-3700 POOL ADMISSION	\$30,000.00	\$30,000.00	\$0.00	\$31,737.36	\$1,436.00	\$1,737.36	106
001-010-3701 YOUTH ACTIVITIES	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00	(\$50.00)	0

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
001-010-3705 LESSONS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0
001-010-3707 SOFTBALL FIELD RENTA	\$500.00	\$500.00	\$0.00	\$75.00	\$0.00	(\$425.00)	15
001-010-3708 CONCESSION	\$2,000.00	\$2,000.00	\$0.00	\$942.60	\$32.75	(\$1,057.40)	47
001-010-3710 POOL RENTALS	\$6,000.00	\$6,000.00	\$0.00	\$2,980.00	\$0.00	(\$3,020.00)	50
001-010-3711 GYM RENTALS	\$3,000.00	\$3,000.00	\$0.00	\$815.00	\$350.00	(\$2,185.00)	27
001-010-3712 SHELTER RENTALS	\$3,000.00	\$3,000.00	\$0.00	\$1,965.00	\$380.00	(\$1,035.00)	66
001-010-3715 AQUA PARK	\$13,000.00	\$13,000.00	\$0.00	\$8,563.50	\$825.00	(\$4,436.50)	66
001-010-3716 KAYAK & PADDLE BOARD	\$2,000.00	\$2,000.00	\$0.00	\$705.00	\$65.00	(\$1,295.00)	35
001-010-3740 AMERICAN LEGION RENT	\$8,000.00	\$8,000.00	\$0.00	\$1,925.00	\$700.00	(\$6,075.00)	24
001-010-3750 ACCIDENT REPORTS	\$400.00	\$400.00	\$0.00	\$140.00	\$35.00	(\$260.00)	35
001-010-3755 FINGER PRINTING	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	(\$100.00)	0
001-010-3781 VDOT RECREATIONAL AC	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	(\$300,000.00)	0
001-010-3790 RETIREE INSURANCE	\$15,000.00	\$15,000.00	\$0.00	\$5,730.40	\$603.20	(\$9,269.60)	38
001-010-3800 FIRE DEPT BILLING RE	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0
001-010-3810 DONATIONS-ADMINISTRA	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)	0
001-010-3820 DONATIONS-POLICE	\$0.00	\$0.00	\$0.00	\$550.00	\$550.00	\$550.00	0
001-010-3822 POLICE KIDS DAY	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	(\$2,000.00)	0
001-010-3824 POLICE SHOP WITH A C	\$3,000.00	\$3,000.00	\$0.00	\$4,000.00	\$4,000.00	\$1,000.00	133
001-010-3826 POLICE COMMUNITY DIN	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)	0
001-010-3830 DONATIONS-FIRE	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	(\$300.00)	0
001-010-3835 DONATIONS-EMS	\$0.00	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	0
001-010-3860 DONATIONS-TRAIN STAT	\$0.00	\$0.00	\$0.00	\$291.00	\$251.00	\$291.00	0
001-010-3875 DONATIONS-ONCE A BUL	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0
001-010-3885 TRAIN STATION RENTAL	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	(\$500.00)	0
001-010-3900 EMS REV - TOWN CALLS	\$1,610,000.00	\$1,610,000.00	\$0.00	\$397,099.60	\$101,724.11	(\$1,212,900.40)	25
0000-001-Revs	\$7,388,193.67	\$7,388,193.67	\$0.00	\$1,888,452.70	\$717,817.50	(\$5,499,740.97)	26

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>021-001-MAYOR/TOWN COUNCIL</b>							
-							
001-021-4001 MAYOR/TOWN COUNCIL C	\$27,600.00	\$27,600.00	\$0.00	\$6,900.00	\$2,300.00	\$20,700.00	25
001-021-4080 MAYOR/COUNCIL TRAVEL	\$3,000.00	\$3,000.00	\$0.00	\$1,130.00	\$1,130.00	\$1,870.00	38
001-021-4230 EQUIPMENT	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0
<b>021-001-MAYOR/TOWN COUNCIL</b>	<b>\$37,600.00</b>	<b>\$37,600.00</b>	<b>\$0.00</b>	<b>\$8,030.00</b>	<b>\$3,430.00</b>	<b>\$29,570.00</b>	<b>21</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>022-001-TOWN ATTORNEY</b>							
-							
001-022-4001 TOWN ATTORNEY COMPE	\$600.00	\$600.00	\$0.00	\$150.00	\$50.00	\$450.00	25
001-022-4030 HEALTH INSURANCE	\$11,313.72	\$11,313.72	\$0.00	\$2,828.43	\$942.81	\$8,485.29	25
001-022-4140 LEGAL FEES	\$30,000.00	\$30,000.00	\$0.00	\$8,025.00	\$2,465.00	\$21,975.00	27
001-022-4230 EQUIPMENT	\$1,000.00	\$1,000.00	\$0.00	\$662.54	\$0.00	\$337.46	66
<b>022-001-TOWN ATTORNEY</b>	<b>\$42,913.72</b>	<b>\$42,913.72</b>	<b>\$0.00</b>	<b>\$11,665.97</b>	<b>\$3,457.81</b>	<b>\$31,247.75</b>	<b>27</b>



Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>023-001-ADMINISTRATION</b>							
001-023-4010 SALARIES	\$152,532.69	\$152,532.69	\$0.00	\$39,911.83	\$14,647.53	\$112,620.86	26
001-023-4015 OVERTIME	\$1,500.00	\$1,500.00	\$0.00	\$660.45	\$317.29	\$839.55	44
001-023-4020 FICA	\$11,783.50	\$11,783.50	\$0.00	\$2,800.83	\$1,032.56	\$8,982.67	24
001-023-4030 HEALTH INSURANCE	\$28,168.80	\$28,168.80	\$0.00	\$7,684.64	\$2,722.40	\$20,484.16	27
001-023-4040 LIFE INSURANCE	\$190.32	\$190.32	\$0.00	\$65.86	\$65.86	\$124.46	35
001-023-4050 RETIREMENT	\$22,805.05	\$22,805.05	\$0.00	\$4,434.02	\$1,744.46	\$18,371.03	19
001-023-4051 457B	\$5,004.06	\$5,004.06	\$0.00	\$68.00	\$20.00	\$4,936.06	1
001-023-4055 EMPLOYEE BENEFITS	\$678.24	\$678.24	\$0.00	\$127.71	\$56.43	\$550.53	19
001-023-4060 WORKERS' COMPENSATIO	\$451.75	\$451.75	\$0.00	\$119.20	\$0.00	\$332.55	26
001-023-4065 UNEMPLOYMENT	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0
001-023-4070 DUES-SUBSCRIPTIONS	\$10,000.00	\$10,000.00	\$0.00	\$4,164.79	\$3,664.79	\$5,835.21	42
001-023-4080 TRAVEL & TRAINING	\$4,000.00	\$4,000.00	\$0.00	\$1,265.29	\$347.20	\$2,734.71	32
001-023-4090 TELEPHONE	\$8,000.00	\$8,000.00	\$0.00	\$1,685.77	\$602.24	\$6,314.23	21
001-023-4091 CELL PHONE	\$2,000.00	\$2,000.00	\$0.00	\$436.38	\$368.50	\$1,563.62	22
001-023-4100 OFFICE SUPPLIES	\$12,000.00	\$12,000.00	\$0.00	\$3,366.23	\$293.66	\$8,633.77	28
001-023-4110 POSTAGE	\$7,000.00	\$7,000.00	\$0.00	\$908.55	\$330.22	\$6,091.45	13
001-023-4120 ADVERTISING	\$4,000.00	\$4,000.00	\$0.00	\$246.80	\$0.00	\$3,753.20	6
001-023-4130 AUDIT	\$60,000.00	\$60,000.00	\$0.00	\$20,000.00	\$12,500.00	\$40,000.00	33
001-023-4135 ANNUAL SOFTWARE SUPP	\$20,500.00	\$20,500.00	\$0.00	\$3,232.35	\$0.00	\$17,267.65	16
001-023-4150 EQUIPMENT MAINTENANC	\$20,000.00	\$20,000.00	\$0.00	\$4,600.89	\$2,122.17	\$15,399.11	23
001-023-4160 BUILDING MAINTENANCE	\$7,500.00	\$7,500.00	\$14,200.00	\$4,723.60	\$2,482.08	(\$11,423.60)	63
001-023-4170 ELECTRICITY	\$9,500.00	\$9,500.00	\$0.00	\$1,481.50	\$0.00	\$8,018.50	16
001-023-4180 INTERNET FEES	\$18,500.00	\$18,500.00	\$0.00	\$3,833.93	\$1,145.51	\$14,666.07	21
001-023-4181 INTERNET FEES-CAMERA	\$1,700.00	\$1,700.00	\$0.00	\$929.10	\$309.70	\$770.90	55
001-023-4182 SECURITY CAMERAS	\$0.00	\$0.00	\$0.00	\$2,441.00	\$870.00	(\$2,441.00)	0
001-023-4190 BANK SERVICE CHARGES	\$11,000.00	\$11,000.00	\$0.00	\$2,433.31	\$0.00	\$8,566.69	22
001-023-4210 MISCELLANEOUS EXPENS	\$45,000.00	\$45,000.00	\$0.00	\$8,016.22	\$476.04	\$36,983.78	18
001-023-4230 EQUIPMENT	\$4,000.00	\$4,000.00	\$3,499.00	\$2,399.88	\$0.00	(\$1,898.88)	60
001-023-4250 VEHICLE MAINTENANCE	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
001-023-4260 FUEL	\$1,000.00	\$1,000.00	\$0.00	\$354.07	\$138.24	\$645.93	35
<b>023-001-ADMINISTRATION</b>	<b>\$473,314.41</b>	<b>\$473,314.41</b>	<b>\$17,699.00</b>	<b>\$122,392.20</b>	<b>\$46,256.88</b>	<b>\$333,223.21</b>	<b>30</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>024-001-POLICE</b>							
001-024-4010 SALARIES	\$825,423.44	\$825,423.44	\$0.00	\$210,959.52	\$66,301.42	\$614,463.92	26
001-024-4011 SALARIES-PART TIME	\$3,000.00	\$3,000.00	\$0.00	\$4,444.00	\$1,438.00	(\$1,444.00)	148
001-024-4015 OVERTIME	\$80,000.00	\$80,000.00	\$0.00	\$38,659.96	\$10,274.03	\$41,340.04	48
001-024-4020 FICA	\$69,494.39	\$69,494.39	\$0.00	\$17,588.13	\$5,355.41	\$51,906.26	25
001-024-4030 HEALTH INSURANCE	\$313,020.00	\$313,020.00	\$0.00	\$58,723.20	\$19,204.80	\$254,296.80	19
001-024-4040 LIFE INSURANCE	\$1,171.20	\$1,171.20	\$0.00	\$352.80	\$352.80	\$818.40	30
001-024-4050 RETIREMENT	\$118,939.57	\$118,939.57	\$0.00	\$18,271.24	\$5,702.10	\$100,668.33	15
001-024-4051 457B	\$13,650.00	\$13,650.00	\$0.00	\$1,200.00	\$375.00	\$12,450.00	9
001-024-4052 LODA	\$14,110.00	\$14,110.00	\$0.00	\$12,465.00	\$0.00	\$1,645.00	88
001-024-4055 EMPLOYEE BENEFITS	\$3,553.20	\$3,553.20	\$0.00	\$356.40	\$118.80	\$3,196.80	10
001-024-4060 WORKERS' COMPENSATIO	\$36,336.94	\$36,336.94	\$0.00	\$9,326.39	\$0.00	\$27,010.55	26
001-024-4070 DUES-SUBSCRIPTIONS	\$11,000.00	\$11,000.00	\$0.00	\$4,690.00	\$4,690.00	\$6,310.00	43
001-024-4080 TRAVEL & TRAINING	\$5,000.00	\$5,000.00	\$0.00	\$2,689.96	\$2,478.59	\$2,310.04	54
001-024-4085 NEW EMPLOYEE TRAVEL	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
001-024-4090 TELEPHONE	\$8,000.00	\$8,000.00	\$0.00	\$2,727.28	\$858.16	\$5,272.72	34
001-024-4091 CELL PHONE	\$11,000.00	\$11,000.00	\$0.00	\$3,073.43	\$970.51	\$7,926.57	28
001-024-4100 OFFICE SUPPLIES	\$4,700.00	\$4,700.00	\$0.00	\$3,835.94	\$1,745.96	\$864.06	82
001-024-4101 OFFICE FURNITURE	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
001-024-4102 OFFICE COMPUTERS	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$0.00	\$1,700.00	0
001-024-4110 POSTAGE	\$400.00	\$400.00	\$0.00	\$60.01	\$20.12	\$339.99	15
001-024-4120 ADVERTISING	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
001-024-4140 LEGAL FEES	\$14,000.00	\$14,000.00	\$0.00	\$5,094.21	\$1,632.80	\$8,905.79	36
001-024-4150 EQUIPMENT MAINTENANC	\$16,000.00	\$16,000.00	\$0.00	\$2,223.70	\$308.14	\$13,776.30	14
001-024-4160 BUILDING MAINTENANCE	\$1,000.00	\$1,000.00	\$0.00	\$356.00	\$0.00	\$644.00	36
001-024-4170 ELECTRICITY	\$6,000.00	\$6,000.00	\$0.00	\$1,318.09	\$0.00	\$4,681.91	22
001-024-4180 INTERNET FEES	\$5,000.00	\$5,000.00	\$0.00	\$2,545.85	\$709.65	\$2,454.15	51
001-024-4210 MISCELLANEOUS EXPENS	\$5,000.00	\$5,000.00	\$15,000.00	\$15,945.88	\$70.23	(\$25,945.88)	319
001-024-4220 UNIFORM REPLACEMENT	\$6,200.00	\$6,200.00	\$0.00	\$1,980.25	\$1,465.05	\$4,219.75	32
001-024-4225 NEW EMPLOYEE UNIFORM	\$3,000.00	\$3,000.00	\$0.00	\$1,216.47	\$103.76	\$1,783.53	41
001-024-4230 EQUIPMENT	\$4,500.00	\$4,500.00	\$0.00	\$663.11	\$663.11	\$3,836.89	15
001-024-4232 VEHICLE EQUIPMENT	\$4,000.00	\$4,000.00	\$0.00	\$53.12	\$0.00	\$3,946.88	1
001-024-4234 UNIFORM EQUIPMENT (G	\$2,500.00	\$2,500.00	\$0.00	\$136.63	\$136.63	\$2,363.37	5
001-024-4240 COURT COST	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
001-024-4250 VEHICLE MAINTENANCE	\$20,000.00	\$20,000.00	\$0.00	\$7,948.12	\$4,795.70	\$12,051.88	40
001-024-4260 FUEL	\$40,000.00	\$40,000.00	\$0.00	\$15,738.11	\$6,079.90	\$24,261.89	39
001-024-4270 NARCOTICS TASK FORCE	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0
001-024-4400 POLICE CRUISERS	\$110,000.00	\$110,000.00	\$0.00	\$53,880.60	\$816.13	\$56,119.40	49
001-024-4500 SOUTHWEST REGIONAL J	\$6,000.00	\$6,000.00	\$0.00	\$3,405.71	\$109.34	\$2,594.29	57
001-024-4510 POLICE KIDS DAY	\$2,500.00	\$2,500.00	\$0.00	\$1,238.33	\$511.61	\$1,261.67	50
001-024-4520 POLICE SHOP WITH A C	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
001-024-4530 POLICE COMMUNITY DIN	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
001-024-4536 LOLE QRTLTY GRANT	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	(\$2,500.00)	0
001-024-4600 PUBLIC SAFETY	\$10,000.00	\$10,000.00	\$979.60	\$622.06	\$0.00	\$8,398.34	6
<b>024-001-POLICE</b>	<b>\$1,792,448.74</b>	<b>\$1,792,448.74</b>	<b>\$18,479.60</b>	<b>\$503,789.50</b>	<b>\$137,287.75</b>	<b>\$1,270,179.64</b>	<b>29</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>025-001-FIRE</b>							
-							
001-025-4000 CALL OUT PAY	\$23,000.00	\$23,000.00	\$0.00	\$1,827.00	\$325.00	\$21,173.00	8
001-025-4052 LODA	\$4,516.00	\$4,516.00	\$0.00	\$3,531.75	\$0.00	\$984.25	78
001-025-4080 TRAVEL & TRAINING	\$1,000.00	\$1,000.00	\$0.00	\$595.40	\$490.40	\$404.60	60
001-025-4090 TELEPHONE	\$5,500.00	\$5,500.00	\$0.00	\$1,654.37	\$551.46	\$3,845.63	30
001-025-4100 SUPPLIES	\$10,000.00	\$10,000.00	\$0.00	\$4,807.55	\$848.88	\$5,192.45	48
001-025-4150 EQUIPMENT MAINTENANC	\$10,000.00	\$10,000.00	\$40.00	\$6,165.55	\$350.55	\$3,794.45	62
001-025-4160 BUILDING MAINTENANCE	\$4,000.00	\$4,000.00	\$0.00	\$866.62	\$301.48	\$3,133.38	22
001-025-4170 ELECTRICITY	\$4,000.00	\$4,000.00	\$0.00	\$452.19	\$0.00	\$3,547.81	11
001-025-4180 INTERNET FEES	\$2,700.00	\$2,700.00	\$0.00	\$491.55	\$218.30	\$2,208.45	18
001-025-4210 MISCELLANEOUS EXPENS	\$4,000.00	\$4,000.00	\$0.00	\$2,533.68	\$69.47	\$1,466.32	63
001-025-4230 EQUIPMENT	\$80,000.00	\$80,000.00	\$57,362.37	\$11,847.39	\$8,533.44	\$10,790.24	15
001-025-4250 VEHICLE MAINTENANCE	\$45,000.00	\$45,000.00	\$8,577.58	(\$8,632.28)	\$2,365.67	\$45,054.70	-19
001-025-4260 FUEL	\$4,000.00	\$4,000.00	\$0.00	\$1,330.13	\$473.68	\$2,669.87	33
001-025-4280 FIRE FUND TRANSFER	\$17,998.00	\$17,998.00	\$0.00	\$2,253.16	\$0.00	\$15,744.84	13
<b>025-001-FIRE</b>	<b>\$215,714.00</b>	<b>\$215,714.00</b>	<b>\$65,979.95</b>	<b>\$29,724.06</b>	<b>\$14,528.33</b>	<b>\$120,009.99</b>	<b>44</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>026-001-SANITATION</b>							
-							
001-026-4010 SALARIES	\$130,217.98	\$130,217.98	\$0.00	\$19,239.27	\$6,410.76	\$110,978.71	15
001-026-4011 SALARIES-PART TIME	\$2,000.00	\$2,000.00	\$0.00	\$4,501.00	\$1,400.00	(\$2,501.00)	225
001-026-4015 OVERTIME	\$10,000.00	\$10,000.00	\$0.00	\$1,813.48	\$277.47	\$8,186.52	18
001-026-4020 FICA	\$10,879.68	\$10,879.68	\$0.00	\$1,746.81	\$549.40	\$9,132.87	16
001-026-4030 HEALTH INSURANCE	\$49,857.60	\$49,857.60	\$0.00	\$7,026.00	\$2,249.60	\$42,831.60	14
001-026-4040 LIFE INSURANCE	\$289.14	\$289.14	\$0.00	\$61.16	\$61.16	\$227.98	21
001-026-4050 RETIREMENT	\$18,489.05	\$18,489.05	\$0.00	\$1,944.72	\$648.24	\$16,544.33	11
001-026-4051 457B	\$1,950.00	\$1,950.00	\$0.00	\$150.00	\$50.00	\$1,800.00	8
001-026-4055 EMPLOYEE BENEFITS	\$518.40	\$518.40	\$0.00	\$89.10	\$29.70	\$429.30	17
001-026-4060 WORKERS' COMPENSATIO	\$9,827.26	\$9,827.26	\$0.00	\$2,469.25	\$0.00	\$7,358.01	25
001-026-4091 CELL PHONE	\$400.00	\$400.00	\$0.00	\$57.02	\$19.04	\$342.98	14
001-026-4210 MISCELLANEOUS EXPENS	\$500.00	\$500.00	\$0.00	\$313.18	\$65.00	\$186.82	63
001-026-4220 UNIFORMS	\$1,300.00	\$1,300.00	\$0.00	\$118.71	\$52.76	\$1,181.29	9
001-026-4250 VEHICLE MAINTENANCE	\$30,000.00	\$30,000.00	\$2,752.49	\$9,489.11	\$4,587.53	\$17,758.40	32
001-026-4260 FUEL	\$26,000.00	\$26,000.00	\$0.00	\$5,385.68	\$2,409.05	\$20,614.32	21
<b>026-001-SANITATION</b>	<b>\$292,229.11</b>	<b>\$292,229.11</b>	<b>\$2,752.49</b>	<b>\$54,404.49</b>	<b>\$18,809.71</b>	<b>\$235,072.13</b>	<b>20</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>027-001-RECREATION</b>							
001-027-4010 SALARIES	\$82,389.20	\$82,389.20	\$0.00	\$18,872.80	\$5,842.60	\$63,516.40	23
001-027-4011 SALARIES-PART TIME	\$55,000.00	\$55,000.00	\$0.00	\$28,544.63	\$3,345.75	\$26,455.37	52
001-027-4015 OVERTIME	\$7,000.00	\$7,000.00	\$0.00	\$3,252.75	\$514.50	\$3,747.25	46
001-027-4020 FICA	\$11,045.77	\$11,045.77	\$0.00	\$3,634.24	\$672.82	\$7,411.53	33
001-027-4030 HEALTH INSURANCE	\$27,876.00	\$27,876.00	\$0.00	\$8,999.20	\$2,412.80	\$18,876.80	32
001-027-4040 LIFE INSURANCE	\$146.40	\$146.40	\$0.00	\$70.56	\$70.56	\$75.84	48
001-027-4050 RETIREMENT	\$13,270.17	\$13,270.17	\$0.00	\$1,783.92	\$594.66	\$11,486.25	13
001-027-4055 EMPLOYEE BENEFITS	\$0.00	\$0.00	\$0.00	\$44.55	\$29.70	(\$44.55)	0
001-027-4060 WORKERS' COMPENSATIO	\$2,281.35	\$2,281.35	\$0.00	\$573.10	\$0.00	\$1,708.25	25
001-027-4070 DUES-SUBSCRIPTIONS	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
001-027-4080 TRAVEL & TRAINING	\$1,000.00	\$1,000.00	\$0.00	\$25.00	\$0.00	\$975.00	3
001-027-4090 TELEPHONE	\$1,700.00	\$1,700.00	\$0.00	\$302.33	\$145.18	\$1,397.67	18
001-027-4091 CELL PHONE	\$1,200.00	\$1,200.00	\$0.00	\$225.41	\$48.50	\$974.59	19
001-027-4100 SUPPLIES	\$14,500.00	\$14,500.00	\$0.00	\$4,047.59	\$141.71	\$10,452.41	28
001-027-4120 ADVERTISING	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
001-027-4150 EQUIPMENT MAINTENANC	\$10,000.00	\$10,000.00	\$0.00	\$6,400.81	\$871.76	\$3,599.19	64
001-027-4160 BUILDING MAINTENANCE	\$7,500.00	\$7,500.00	\$0.00	\$992.54	\$778.68	\$6,507.46	13
001-027-4161 GROUNDSKEEPING	\$5,000.00	\$5,000.00	\$0.00	\$93.98	\$0.00	\$4,906.02	2
001-027-4170 ELECTRICITY	\$22,000.00	\$22,000.00	\$0.00	\$6,089.45	\$0.00	\$15,910.55	28
001-027-4180 INTERNET FEES	\$3,200.00	\$3,200.00	\$0.00	\$677.23	\$258.31	\$2,522.77	21
001-027-4190 GYM, SHELTER, POOL R	\$1,500.00	\$1,500.00	\$0.00	\$1,490.00	\$250.00	\$10.00	99
001-027-4210 MISCELLANEOUS EXPENS	\$3,000.00	\$3,000.00	\$0.00	\$312.87	\$79.09	\$2,687.13	10
001-027-4220 UNIFORMS	\$1,200.00	\$1,200.00	\$0.00	\$136.35	\$60.60	\$1,063.65	11
001-027-4230 EQUIPMENT	\$15,000.00	\$15,000.00	\$0.00	\$1,957.99	\$0.00	\$13,042.01	13
001-027-4250 VEHICLE MAINTENANCE	\$2,500.00	\$2,500.00	\$0.00	\$41.00	\$41.00	\$2,459.00	2
001-027-4260 FUEL	\$3,000.00	\$3,000.00	\$0.00	\$448.40	\$158.76	\$2,551.60	15
001-027-8200 YOUTH ACTIVITIES	\$7,000.00	\$7,000.00	\$0.00	\$1,164.84	\$0.00	\$5,835.16	17
001-027-8350 ADULT ACTIVITIES	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0
001-027-8400 OTHER RECREATION	\$400.00	\$400.00	\$0.00	\$29.76	\$29.76	\$370.24	7
001-027-8550 POOL OPERATION	\$7,000.00	\$7,000.00	\$0.00	\$4,370.84	\$60.80	\$2,629.16	62
001-027-8800 CONCESSION	\$2,000.00	\$2,000.00	\$0.00	\$1,451.20	\$150.09	\$548.80	73
001-027-8900 RECREATION PARKS & P	\$800.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0
001-027-8901 AQUA PARK	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
001-027-8902 VDOT RECREATIONAL AC	\$350,000.00	\$350,000.00	\$0.00	\$12,460.00	\$0.00	\$337,540.00	4
001-027-8910 LESTER LAND LEASE	\$2,580.00	\$2,580.00	\$0.00	\$660.00	\$0.00	\$1,920.00	26
<b>027-001-RECREATION</b>	<b>\$666,738.89</b>	<b>\$666,738.89</b>	<b>\$0.00</b>	<b>\$109,153.34</b>	<b>\$16,557.63</b>	<b>\$557,585.55</b>	<b>16</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>028-001-RESCUE SQUAD</b>							
001-028-4010 SALARIES	\$547,771.56	\$547,771.56	\$0.00	\$159,186.65	\$54,514.33	\$388,584.91	29
001-028-4011 SALARIES-PART TIME	\$142,000.00	\$142,000.00	\$0.00	\$32,650.72	\$10,232.57	\$109,349.28	23
001-028-4015 OVERTIME	\$290,000.00	\$290,000.00	\$0.00	\$50,978.67	\$16,598.23	\$239,021.33	18
001-028-4020 FICA	\$74,952.52	\$74,952.52	\$0.00	\$17,245.99	\$5,774.29	\$57,706.53	23
001-028-4030 HEALTH INSURANCE	\$165,792.00	\$165,792.00	\$0.00	\$39,711.60	\$12,911.20	\$126,080.40	24
001-028-4040 LIFE INSURANCE	\$1,024.80	\$1,024.80	\$0.00	\$420.98	\$420.98	\$603.82	41
001-028-4050 RETIREMENT	\$88,580.80	\$88,580.80	\$0.00	\$16,466.02	\$5,831.20	\$72,114.78	19
001-028-4052 LODA	\$23,240.00	\$23,240.00	\$0.00	\$18,282.00	\$0.00	\$4,958.00	79
001-028-4055 EMPLOYEE BENEFITS	\$1,695.60	\$1,695.60	\$0.00	\$267.30	\$89.10	\$1,428.30	16
001-028-4060 WORKERS' COMPENSATIO	\$26,943.72	\$26,943.72	\$0.00	\$6,734.60	\$0.00	\$20,209.12	25
001-028-4070 DUES-SUBSCRIPTIONS	\$500.00	\$500.00	\$0.00	\$306.29	\$0.00	\$193.71	61
001-028-4080 TRAVEL & TRAINING	\$5,000.00	\$5,000.00	\$0.00	\$1,686.09	\$1,021.09	\$3,313.91	34
001-028-4090 TELEPHONE	\$3,500.00	\$3,500.00	\$0.00	\$830.61	\$276.87	\$2,669.39	24
001-028-4091 CELL PHONE	\$1,500.00	\$1,500.00	\$0.00	\$1,126.17	\$377.25	\$373.83	75
001-028-4100 SUPPLIES	\$68,000.00	\$68,000.00	\$514.77	\$11,396.82	\$4,032.01	\$56,088.41	17
001-028-4125 OMD FEE	\$8,000.00	\$8,000.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	50
001-028-4150 EQUIPMENT MAINTENANC	\$12,000.00	\$12,000.00	\$3,000.00	\$0.00	\$0.00	\$9,000.00	0
001-028-4160 BUILDING MAINTENANCE	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$12,000.00	0
001-028-4170 ELECTRICITY	\$4,100.00	\$4,100.00	\$0.00	\$688.25	\$0.00	\$3,411.75	17
001-028-4180 INTERNET FEES	\$4,000.00	\$4,000.00	\$0.00	\$1,034.04	\$344.68	\$2,965.96	26
001-028-4210 MISCELLANEOUS EXPENS	\$6,500.00	\$6,500.00	\$52.87	\$68,493.31	\$66,652.93	(\$62,046.18)	105 4
001-028-4220 UNIFORMS	\$5,500.00	\$5,500.00	\$0.00	\$1,212.00	\$0.00	\$4,288.00	22
001-028-4230 EQUIPMENT	\$5,500.00	\$5,500.00	\$0.00	\$0.00	\$0.00	\$5,500.00	0
001-028-4240 RESCUE SQUAD THIRD P	\$9,500.00	\$9,500.00	\$0.00	\$0.00	\$0.00	\$9,500.00	0
001-028-4245 GRANTS (80/20)	\$5,000.00	\$5,000.00	\$0.00	\$2,686.00	\$0.00	\$2,314.00	54
001-028-4250 VEHICLE MAINTENANCE	\$80,000.00	\$80,000.00	\$11,029.56	\$15,405.79	\$12,138.54	\$53,564.65	19
001-028-4260 FUEL	\$70,000.00	\$70,000.00	\$0.00	\$13,657.72	\$5,004.43	\$56,342.28	20
<b>028-001-RESCUE SQUAD</b>	<b>\$1,662,601.00</b>	<b>\$1,662,601.00</b>	<b>\$14,597.20</b>	<b>\$464,467.62</b>	<b>\$196,219.70</b>	<b>\$1,183,536.18</b>	<b>29</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>029-001-TREASURER</b>							
-							
001-029-4010 SALARIES	\$84,246.09	\$84,246.09	\$0.00	\$18,769.72	\$6,235.88	\$65,476.37	22
001-029-4015 OVERTIME	\$1,700.00	\$1,700.00	\$0.00	\$202.55	\$59.11	\$1,497.45	12
001-029-4020 FICA	\$6,574.88	\$6,574.88	\$0.00	\$1,285.46	\$426.26	\$5,289.42	20
001-029-4030 HEALTH INSURANCE	\$22,986.00	\$22,986.00	\$0.00	\$4,597.68	\$1,532.61	\$18,388.32	20
001-029-4040 LIFE INSURANCE	\$146.40	\$146.40	\$0.00	\$37.64	\$37.64	\$108.76	26
001-029-4050 RETIREMENT	\$12,292.76	\$12,292.76	\$0.00	\$2,312.77	\$770.93	\$9,979.99	19
001-029-4051 457B	\$292.50	\$292.50	\$0.00	\$22.50	\$7.50	\$270.00	8
001-029-4055 EMPLOYEE BENEFITS	\$0.00	\$0.00	\$0.00	\$44.58	\$14.86	(\$44.58)	0
001-029-4060 WORKERS' COMPENSATIO	\$60.16	\$60.16	\$0.00	\$14.27	\$0.00	\$45.89	24
001-029-4070 DUES-SUBSCRIPTIONS	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
001-029-4080 TRAVEL & TRAINING	\$2,250.00	\$2,250.00	\$0.00	\$701.52	\$160.00	\$1,548.48	31
001-029-4100 OFFICE SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$167.18	\$0.00	\$832.82	17
001-029-4210 MISCELLANEOUS EXPENS	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	0
001-029-4230 EQUIPMENT	\$3,000.00	\$3,000.00	\$0.00	\$1,398.00	\$0.00	\$1,602.00	47
<b>029-001-TREASURER</b>	<b>\$135,048.79</b>	<b>\$135,048.79</b>	<b>\$0.00</b>	<b>\$29,553.87</b>	<b>\$9,244.79</b>	<b>\$105,494.92</b>	<b>22</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>030-001-BOOKKEEPING</b>							
-							
001-030-4010 SALARIES	\$16,685.00	\$16,685.00	\$0.00	\$3,683.07	\$1,230.92	\$13,001.93	22
001-030-4015 OVERTIME	\$500.00	\$500.00	\$0.00	\$60.93	\$20.31	\$439.07	12
001-030-4020 FICA	\$1,314.65	\$1,314.65	\$0.00	\$252.42	\$84.38	\$1,062.23	19
001-030-4030 HEALTH INSURANCE	\$4,890.00	\$4,890.00	\$0.00	\$978.19	\$326.07	\$3,911.81	20
001-030-4040 LIFE INSURANCE	\$36.60	\$36.60	\$0.00	\$9.40	\$9.40	\$27.20	26
001-030-4050 RETIREMENT	\$2,611.51	\$2,611.51	\$0.00	\$781.56	\$260.52	\$1,829.95	30
001-030-4060 WORKERS' COMPENSATIO	\$12.03	\$12.03	\$0.00	\$0.00	\$0.00	\$12.03	0
001-030-4100 OFFICE SUPPLIES	\$2,000.00	\$2,000.00	\$0.00	\$350.10	\$146.13	\$1,649.90	18
001-030-4110 POSTAGE	\$1,000.00	\$1,000.00	\$0.00	\$132.42	\$40.25	\$867.58	13
001-030-4230 EQUIPMENT	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
<b>030-001-BOOKKEEPING</b>	<b>\$29,549.79</b>	<b>\$29,549.79</b>	<b>\$0.00</b>	<b>\$6,248.09</b>	<b>\$2,117.98</b>	<b>\$23,301.70</b>	<b>21</b>



Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>031-001-PLANNING COMMISSION</b>							
-							
001-031-4010 SALARIES	\$5,400.00	\$5,400.00	\$0.00	\$1,950.00	\$900.00	\$3,450.00	36
001-031-4080 TRAVEL & TRAINING	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
<b>031-001-PLANNING COMMISSION</b>	<b>\$5,900.00</b>	<b>\$5,900.00</b>	<b>\$0.00</b>	<b>\$1,950.00</b>	<b>\$900.00</b>	<b>\$3,950.00</b>	<b>33</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>032-001-COMMUNITY DEVELOPMENT</b>							
-							
001-032-4201 MAYOR/TOWN COUNCIL E	\$30,000.00	\$30,000.00	\$0.00	\$27,702.66	\$9,028.50	\$2,297.34	92
001-032-4220 TAZEWELL TODAY DONAT	\$100,000.00	\$100,000.00	\$0.00	\$50,000.00	\$25,000.00	\$50,000.00	50
001-032-4226 YMCA CIGARETTE TAX	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0
<b>032-001-COMMUNITY DEVELOPMENT</b>	<b>\$160,000.00</b>	<b>\$160,000.00</b>	<b>\$0.00</b>	<b>\$77,702.66</b>	<b>\$34,028.50</b>	<b>\$82,297.34</b>	<b>49</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>033-001-AMERICAN LEGION</b>							
-							
001-033-4100 SUPPLIES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
001-033-4160 BUILDING MAINTENANCE	\$800.00	\$800.00	\$0.00	\$339.22	\$27.56	\$460.78	42
001-033-4170 ELECTRICITY	\$5,000.00	\$5,000.00	\$0.00	\$727.27	\$0.00	\$4,272.73	15
001-033-4180 INTERNET FEES	\$1,000.00	\$1,000.00	\$0.00	\$389.97	\$129.99	\$610.03	39
001-033-4190 RENTAL REFUNDS	\$3,000.00	\$3,000.00	\$0.00	\$300.00	\$150.00	\$2,700.00	10
001-033-4210 MISCELLANEOUS EXPENS	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
<b>033-001-AMERICAN LEGION</b>	<b>\$10,600.00</b>	<b>\$10,600.00</b>	<b>\$0.00</b>	<b>\$1,756.46</b>	<b>\$307.55</b>	<b>\$8,843.54</b>	<b>17</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>034-001-ZONING/PROPERTY MAINTENANCE</b>							
001-034-4010 SALARIES	\$57,174.88	\$57,174.88	\$0.00	\$13,136.52	\$4,378.84	\$44,038.36	23
001-034-4020 FICA	\$4,373.88	\$4,373.88	\$0.00	\$913.14	\$304.38	\$3,460.74	21
001-034-4030 HEALTH INSURANCE	\$9,780.00	\$9,780.00	\$0.00	\$1,956.00	\$652.00	\$7,824.00	20
001-034-4040 LIFE INSURANCE	\$73.20	\$73.20	\$0.00	\$23.52	\$23.52	\$49.68	32
001-034-4050 RETIREMENT	\$8,208.57	\$8,208.57	\$0.00	\$1,340.64	\$446.88	\$6,867.93	16
001-034-4051 457B	\$1,950.00	\$1,950.00	\$0.00	\$150.00	\$50.00	\$1,800.00	8
001-034-4060 WORKERS' COMPENSATIO	\$40.02	\$40.02	\$0.00	\$7.62	\$0.00	\$32.40	19
001-034-4070 DUES-SUBSCRIPTIONS	\$500.00	\$500.00	\$0.00	(\$45.00)	(\$145.00)	\$545.00	-9
001-034-4080 TRAVEL & TRAINING	\$750.00	\$750.00	\$0.00	\$60.00	\$60.00	\$690.00	8
001-034-4091 CELL PHONE	\$1,200.00	\$1,200.00	\$0.00	\$265.39	\$88.51	\$934.61	22
001-034-4100 SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$132.16	\$0.00	\$867.84	13
001-034-4110 POSTAGE	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
001-034-4210 MISCELLANEOUS EXPENS	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$150.00	0
001-034-4230 EQUIPMENT	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
001-034-4250 VEHICLE MAINTENANCE	\$200.00	\$200.00	\$0.00	\$531.45	\$126.45	(\$331.45)	266
001-034-4260 FUEL	\$1,000.00	\$1,000.00	\$0.00	\$246.01	\$85.41	\$753.99	25
001-034-4276 SIGNAGE	\$4,000.00	\$4,000.00	\$0.00	\$264.04	\$0.00	\$3,735.96	7
001-034-4280 DEMOLITION OF STRUCT	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0
001-034-4285 PROPERTY MAINTENANCE	\$5,000.00	\$5,000.00	\$0.00	\$1,790.00	\$1,555.00	\$3,210.00	36
001-034-4290 STATE LEVY FOR BUILD	\$300.00	\$300.00	\$0.00	\$0.00	\$0.00	\$300.00	0
<b>034-001-ZONING/PROPERTY MAINTENA</b>	<b>\$116,100.55</b>	<b>\$116,100.55</b>	<b>\$0.00</b>	<b>\$20,771.49</b>	<b>\$7,625.99</b>	<b>\$95,329.06</b>	<b>18</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>035-001-MOWING</b>							
-							
001-035-4010 SALARIES	\$9,116.76	\$9,116.76	\$0.00	\$0.00	\$0.00	\$9,116.76	0
001-035-4011 SALARIES-PART TIME	\$75,000.00	\$75,000.00	\$0.00	\$73,113.08	\$23,584.17	\$1,886.92	97
001-035-4015 OVERTIME	\$2,000.00	\$2,000.00	\$0.00	\$72.00	\$72.00	\$1,928.00	4
001-035-4020 FICA	\$6,587.93	\$6,587.93	\$0.00	\$577.58	\$231.12	\$6,010.35	9
001-035-4030 HEALTH INSURANCE	\$5,428.80	\$5,428.80	\$0.00	\$0.00	\$0.00	\$5,428.80	0
001-035-4040 LIFE INSURANCE	\$21.96	\$21.96	\$0.00	\$0.00	\$0.00	\$21.96	0
001-035-4050 RETIREMENT	\$1,425.89	\$1,425.89	\$0.00	\$0.00	\$0.00	\$1,425.89	0
001-035-4060 WORKERS' COMPENSATIO	\$3,177.71	\$3,177.71	\$0.00	\$475.27	\$0.00	\$2,702.44	15
001-035-4210 MISCELLANEOUS EXPENS	\$12,000.00	\$12,000.00	\$0.00	\$7,058.71	\$718.13	\$4,941.29	59
001-035-4260 FUEL	\$3,000.00	\$3,000.00	\$0.00	\$1,173.67	\$370.46	\$1,826.33	39
<b>035-001-MOWING</b>	<b>\$117,759.05</b>	<b>\$117,759.05</b>	<b>\$0.00</b>	<b>\$82,470.31</b>	<b>\$24,975.88</b>	<b>\$35,288.74</b>	<b>70</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>036-001-MINI PARK</b>							
-							
001-036-4170 ELECTRICITY	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	\$1,500.00	0
001-036-4210 MISCELLANEOUS EXPENS	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
<b>036-001-MINI PARK</b>	<b>\$4,500.00</b>	<b>\$4,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,500.00</b>	<b>0</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>037-001-TRAIN STATION</b>							
-							
001-037-4011 SALARIES-PART TIME	\$37,440.00	\$37,440.00	\$0.00	\$6,639.00	\$2,061.00	\$30,801.00	18
001-037-4020 FICA	\$2,864.16	\$2,864.16	\$0.00	\$507.89	\$157.67	\$2,356.27	18
001-037-4060 WORKERS' COMPENSATIO	\$26.21	\$26.21	\$0.00	\$0.00	\$0.00	\$26.21	0
001-037-4090 TELEPHONE	\$1,000.00	\$1,000.00	\$0.00	\$223.23	\$74.41	\$776.77	22
001-037-4100 SUPPLIES	\$5,000.00	\$5,000.00	\$0.00	\$401.30	\$126.30	\$4,598.70	8
001-037-4160 BUILDING MAINTENANCE	\$3,000.00	\$3,000.00	\$0.00	\$3,703.13	\$3,386.22	(\$703.13)	123
001-037-4170 ELECTRICITY	\$4,500.00	\$4,500.00	\$0.00	\$509.42	\$0.00	\$3,990.58	11
001-037-4180 INTERNET FEES	\$2,000.00	\$2,000.00	\$0.00	\$230.49	\$54.94	\$1,769.51	12
001-037-4190 TRAIN STATION RENTAL	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
<b>037-001-TRAIN STATION</b>	<b>\$57,830.37</b>	<b>\$57,830.37</b>	<b>\$0.00</b>	<b>\$12,214.46</b>	<b>\$5,860.54</b>	<b>\$45,615.91</b>	<b>21</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>050-001-CAPITAL EXPENSE</b>							
001-050-4200 GENERAL LIABILITY IN	\$40,000.00	\$40,000.00	\$0.00	\$14,492.00	\$0.00	\$25,508.00	36
001-050-4950 CONTINGENCY	\$9,489.39	\$9,489.39	\$0.00	\$0.00	\$0.00	\$9,489.39	0
001-050-9800 AMERICAN RESCUE PLAN	\$0.00	\$0.00	\$6,300.00	\$14,489.82	\$6,300.00	(\$20,789.82)	0
001-050-9825 BOBCAT PRINCIPAL LOA	\$13,857.16	\$13,857.16	\$0.00	\$3,439.41	\$1,148.30	\$10,417.75	25
001-050-9826 BOBCAT INTEREST LOAN	\$438.59	\$438.59	\$0.00	\$134.52	\$43.01	\$304.07	31
001-050-9827 TRUCK #1 PRINCIPAL L	\$8,900.00	\$8,900.00	\$0.00	\$0.00	\$0.00	\$8,900.00	0
001-050-9828 TRUCK #1 INTEREST LO	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
001-050-9829 TRUCK #2 PRINCIPAL L	\$8,900.00	\$8,900.00	\$0.00	\$0.00	\$0.00	\$8,900.00	0
001-050-9830 TRUCK #2 INTEREST LO	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
001-050-9839 GARBAGE TRUCK PRINCI	\$48,700.00	\$48,700.00	\$0.00	\$0.00	\$0.00	\$48,700.00	0
001-050-9840 GARBAGE TRUCK INTERE	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
001-050-9847 HISTORICAL SOCIETY	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
001-050-9852 SPORTS COMPLEXES EXP	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
001-050-9861 TRANSFER-GEN FUND TO	\$438.00	\$438.00	\$0.00	\$508.08	\$508.08	(\$70.08)	116
001-050-9862 TRANSFER-GENERAL FUN	\$0.00	\$0.00	\$0.00	\$283,627.67	\$29,727.72	(\$283,627.67)	0
<b>050-001-CAPITAL EXPENSE</b>	<b>\$138,223.14</b>	<b>\$138,223.14</b>	<b>\$6,300.00</b>	<b>\$316,691.50</b>	<b>\$37,727.11</b>	<b>(\$184,768.36)</b>	<b>234</b>



Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>060-001-VEHICLE/EQUIP MAINTENANCE</b>							
-							
001-060-4010 SALARIES	\$60,678.40	\$60,678.40	\$0.00	\$13,321.60	\$4,482.60	\$47,356.80	22
001-060-4015 OVERTIME	\$5,500.00	\$5,500.00	\$0.00	\$798.00	\$102.60	\$4,702.00	15
001-060-4020 FICA	\$5,062.65	\$5,062.65	\$0.00	\$977.24	\$295.29	\$4,085.41	19
001-060-4030 HEALTH INSURANCE	\$28,953.60	\$28,953.60	\$0.00	\$5,853.96	\$1,930.24	\$23,099.64	20
001-060-4040 LIFE INSURANCE	\$117.12	\$117.12	\$0.00	\$18.80	\$18.80	\$98.32	16
001-060-4050 RETIREMENT	\$8,926.37	\$8,926.37	\$0.00	\$1,453.60	\$480.82	\$7,472.77	16
001-060-4060 WORKERS' COMPENSATIO	\$966.20	\$966.20	\$0.00	\$287.02	\$0.00	\$679.18	30
001-060-4091 CELL PHONE	\$1,000.00	\$1,000.00	\$0.00	\$296.25	\$98.83	\$703.75	30
001-060-4100 SUPPLIES	\$10,000.00	\$10,000.00	\$0.00	\$4,332.17	\$1,477.89	\$5,667.83	43
001-060-4150 EQUIPMENT MAINTENANC	\$0.00	\$0.00	\$0.00	\$23.81	\$0.00	(\$23.81)	0
001-060-4160 BUILDING MAINTENANCE	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
001-060-4170 ELECTRICITY	\$7,200.00	\$7,200.00	\$0.00	\$476.30	\$0.00	\$6,723.70	7
001-060-4210 MISCELLANEOUS EXPENS	\$1,000.00	\$1,000.00	\$0.00	\$50.00	\$0.00	\$950.00	5
001-060-4220 UNIFORMS	\$500.00	\$500.00	\$0.00	\$75.78	\$33.68	\$424.22	15
001-060-4230 EQUIPMENT	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
<b>060-001-VEHICLE/EQUIP MAINTENANCE</b>	<b>\$131,904.34</b>	<b>\$131,904.34</b>	<b>\$0.00</b>	<b>\$27,964.53</b>	<b>\$8,920.75</b>	<b>\$103,939.81</b>	<b>21</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>061-001-STREET</b>							
-							
001-061-4010 SALARIES	\$296,840.64	\$296,840.64	\$0.00	\$75,517.66	\$25,945.87	\$221,322.98	25
001-061-4011 SALARIES-PART TIME	\$2,500.00	\$2,500.00	\$0.00	\$483.00	\$483.00	\$2,017.00	19
001-061-4015 OVERTIME	\$30,000.00	\$30,000.00	\$0.00	\$7,940.06	\$2,608.59	\$22,059.94	26
001-061-4020 FICA	\$25,194.56	\$25,194.56	\$0.00	\$5,690.60	\$1,979.07	\$19,503.96	23
001-061-4030 HEALTH INSURANCE	\$93,088.80	\$93,088.80	\$0.00	\$22,698.06	\$7,087.72	\$70,390.74	24
001-061-4040 LIFE INSURANCE	\$611.22	\$611.22	\$0.00	\$169.36	\$169.36	\$441.86	28
001-061-4050 RETIREMENT	\$44,138.09	\$44,138.09	\$0.00	\$8,578.63	\$3,183.73	\$35,559.46	19
001-061-4055 EMPLOYEE BENEFITS	\$1,823.04	\$1,823.04	\$0.00	\$291.08	\$92.07	\$1,531.96	16
001-061-4060 WORKERS' COMPENSATIO	\$11,637.42	\$11,637.42	\$0.00	\$3,251.03	\$0.00	\$8,386.39	28
001-061-4080 TRAVEL & TRAINING	\$2,500.00	\$2,500.00	\$0.00	\$374.15	\$0.00	\$2,125.85	15
001-061-4090 TELEPHONE	\$1,000.00	\$1,000.00	\$0.00	\$153.64	\$76.82	\$846.36	15
001-061-4091 CELL PHONE	\$3,000.00	\$3,000.00	\$0.00	\$631.28	\$226.20	\$2,368.72	21
001-061-4100 SUPPLIES	\$4,000.00	\$4,000.00	\$112.58	\$918.81	\$599.55	\$2,968.61	23
001-061-4150 EQUIPMENT MAINTENANC	\$35,000.00	\$35,000.00	\$140.96	\$2,147.98	\$795.52	\$32,711.06	6
001-061-4160 BUILDING MAINTENANCE	\$2,000.00	\$2,000.00	\$0.00	\$434.00	\$0.00	\$1,566.00	22
001-061-4170 ELECTRICITY	\$6,500.00	\$6,500.00	\$0.00	\$700.84	\$0.00	\$5,799.16	11
001-061-4180 INTERNET FEES	\$1,500.00	\$1,500.00	\$0.00	\$359.94	\$119.98	\$1,140.06	24
001-061-4210 MISCELLANEOUS EXPENS	\$20,000.00	\$20,000.00	\$0.00	\$2,052.72	\$1,216.29	\$17,947.28	10
001-061-4220 UNIFORMS	\$6,000.00	\$6,000.00	\$0.00	\$1,085.03	\$436.50	\$4,914.97	18
001-061-4250 VEHICLE MAINTENANCE	\$55,000.00	\$55,000.00	\$0.00	\$21,948.30	\$5,797.82	\$33,051.70	40
001-061-4260 FUEL	\$45,000.00	\$45,000.00	\$0.00	\$8,757.30	\$2,992.39	\$36,242.70	19
001-061-4275 PAVING	\$315,000.00	\$315,000.00	\$0.00	\$103,149.99	\$51,650.00	\$211,850.01	33
001-061-4371 STREET MAINTENANCE	\$75,000.00	\$75,000.00	\$0.00	\$24,575.15	\$5,729.53	\$50,424.85	33
001-061-4372 SNOW REMOVAL	\$45,000.00	\$45,000.00	\$0.00	\$19,136.43	\$19,136.43	\$25,863.57	43
001-061-4373 BRIDGE MAINTENANCE	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
001-061-4376 SIDEWALK MAINTENANCE	\$30,000.00	\$30,000.00	\$0.00	\$17,321.95	\$5,037.97	\$12,678.05	58
001-061-4377 STREET LIGHTS	\$65,000.00	\$65,000.00	\$0.00	\$20,532.19	\$6,696.51	\$44,467.81	32
001-061-4379 REVENUE SHARING -PAV	\$72,384.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
<b>061-001-STREET</b>	<b>\$1,294,717.77</b>	<b>\$1,222,333.77</b>	<b>\$253.54</b>	<b>\$348,899.18</b>	<b>\$142,060.92</b>	<b>\$873,181.05</b>	<b>29</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>062-001-MISCELLANEOUS</b>							
-							
001-062-4100 RETIREE INSURANCE	\$2,500.00	\$72,384.00	\$0.00	\$18,096.00	\$6,032.00	\$54,288.00	25
001-062-4200 PERSONAL PROPERTY DM	\$0.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0
<b>062-001-MISCELLANEOUS</b>	<b>\$2,500.00</b>	<b>\$74,884.00</b>	<b>\$0.00</b>	<b>\$18,096.00</b>	<b>\$6,032.00</b>	<b>\$56,788.00</b>	<b>24</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 001-GENERAL FUND							
FundRevTot	\$7,388,193.67	\$7,388,193.67	\$0.00	\$1,888,452.70	\$717,817.50	(\$5,499,740.97)	26
FundExpTot	\$7,388,193.67	\$7,388,193.67	\$126,061.78	\$2,247,945.73	\$716,349.82	\$5,014,186.16	32

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<u>Reporting Fund: 002-WATER FUND</u>							
<u>0000-002-Revs</u>							
002-010-3510 INTEREST	\$100.00	\$100.00	\$0.00	\$95.19	\$0.00	(\$4.81)	95
002-010-3610 WATER METER SALES	\$1,376,024.94	\$1,376,024.94	\$0.00	\$359,547.87	\$118,294.02	(\$1,016,477.07)	26
002-010-3612 TOWN REVENUE-PSA MET	\$440,000.00	\$440,000.00	\$0.00	\$133,608.59	\$45,856.56	(\$306,391.41)	30
002-010-3630 WATER TAP FEES	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	(\$3,000.00)	0
002-010-3650 SERVICE CHARGES	\$1,500.00	\$1,500.00	\$0.00	\$330.00	\$60.00	(\$1,170.00)	22
002-010-3663 WATER TRUE UP REVENU	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	(\$35,000.00)	0
002-010-3670 MISCELLANEOUS REVENU	\$400.00	\$400.00	\$0.00	\$2,202.25	\$711.87	\$1,802.25	551
002-010-3700 PENALTY METER SALES	\$5,000.00	\$5,000.00	\$0.00	\$1,327.04	\$444.13	(\$3,672.96)	27
<b>0000-002-Revs</b>	<b>\$1,861,024.94</b>	<b>\$1,861,024.94</b>	<b>\$0.00</b>	<b>\$497,110.94</b>	<b>\$165,366.58</b>	<b>(\$1,363,914.00)</b>	<b>27</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>040-002-WATER ADMIN</b>							
002-040-4010 SALARIES	\$142,238.18	\$142,238.18	\$0.00	\$32,640.14	\$11,304.90	\$109,598.04	23
002-040-4015 OVERTIME	\$400.00	\$400.00	\$0.00	\$188.56	\$70.70	\$211.44	47
002-040-4020 FICA	\$10,911.82	\$10,911.82	\$0.00	\$2,266.32	\$784.49	\$8,645.50	21
002-040-4030 HEALTH INSURANCE	\$27,729.60	\$27,729.60	\$0.00	\$5,725.98	\$2,029.16	\$22,003.62	21
002-040-4040 LIFE INSURANCE	\$179.34	\$179.34	\$0.00	\$67.02	\$67.02	\$112.32	37
002-040-4050 RETIREMENT	\$21,320.15	\$21,320.15	\$0.00	\$2,836.75	\$1,008.22	\$18,483.40	13
002-040-4051 457 B	\$3,899.30	\$3,899.30	\$0.00	\$62.22	\$18.74	\$3,837.08	2
002-040-4055 EMPLOYEE BENEFITS	\$508.68	\$508.68	\$0.00	\$106.82	\$38.58	\$401.86	21
002-040-4060 WORKERS' COMPENSATIO	\$99.85	\$99.85	\$0.00	\$27.37	\$0.00	\$72.48	27
002-040-4080 TRAVEL & TRAINING	\$1,500.00	\$1,500.00	\$0.00	\$25.00	\$0.00	\$1,475.00	2
002-040-4090 TELEPHONE	\$900.00	\$900.00	\$0.00	\$153.64	\$76.82	\$746.36	17
002-040-4091 CELL PHONE	\$1,000.00	\$1,000.00	\$0.00	\$327.29	\$276.38	\$672.71	33
002-040-4100 OFFICE SUPPLIES	\$5,000.00	\$5,000.00	\$0.00	\$1,318.26	\$511.38	\$3,681.74	26
002-040-4110 POSTAGE	\$7,000.00	\$7,000.00	\$0.00	\$1,414.20	\$519.57	\$5,585.80	20
002-040-4115 WATER WORKS FEES	\$10,000.00	\$10,000.00	\$0.00	\$5,901.00	\$0.00	\$4,099.00	59
002-040-4135 ANNUAL SOFTWARE SUPP	\$13,250.00	\$13,250.00	\$0.00	\$1,775.92	\$0.00	\$11,474.08	13
002-040-4140 LEGAL FEES	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
002-040-4180 INTERNET FEES	\$2,020.83	\$2,020.83	\$0.00	\$459.50	\$120.60	\$1,561.33	23
002-040-4190 BANK SERVICE CHARGES	\$10,000.00	\$10,000.00	\$0.00	\$2,463.30	\$0.00	\$7,536.70	25
002-040-4210 MISCELLANEOUS EXPENS	\$5,000.00	\$5,000.00	\$0.00	\$80.40	\$7.70	\$4,919.60	2
<b>040-002-WATER ADMIN</b>	<b>\$263,457.75</b>	<b>\$263,457.75</b>	<b>\$0.00</b>	<b>\$57,839.69</b>	<b>\$16,834.26</b>	<b>\$205,618.06</b>	<b>22</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<hr/>							
042-002-WATER PURCHASES PSA							
-							
002-042-4400 WATER PURCHASE EXPEN	\$800,000.00	\$800,000.00	\$0.00	\$207,304.69	\$70,820.37	\$592,695.31	26
002-042-4402 PSA-TRUE UP	\$60,000.00	\$60,000.00	\$0.00	\$21,950.34	\$5,637.51	\$38,049.66	37
042-002-WATER PURCHASES PSA	\$860,000.00	\$860,000.00	\$0.00	\$229,255.03	\$76,457.88	\$630,744.97	27

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>043-002-WATER DISTRIBUTION</b>							
002-043-4010 SALARIES	\$115,927.99	\$115,927.99	\$0.00	\$27,254.64	\$9,108.39	\$88,673.35	24
002-043-4011 SALARIES-PART TIME	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0
002-043-4015 OVERTIME	\$22,000.00	\$22,000.00	\$0.00	\$3,336.14	\$728.57	\$18,663.86	15
002-043-4020 FICA	\$10,582.09	\$10,582.09	\$0.00	\$2,036.59	\$651.33	\$8,545.50	19
002-043-4030 HEALTH INSURANCE	\$50,522.40	\$50,522.40	\$0.00	\$9,804.37	\$3,368.72	\$40,718.03	19
002-043-4040 LIFE INSURANCE	\$197.64	\$197.64	\$0.00	\$84.68	\$84.68	\$112.96	43
002-043-4050 RETIREMENT	\$17,369.24	\$17,369.24	\$0.00	\$4,577.29	\$1,525.75	\$12,791.95	26
002-043-4051 457B	\$780.00	\$780.00	\$0.00	\$60.00	\$20.00	\$720.00	8
002-043-4055 EMPLOYEE BENEFITS	\$71.28	\$71.28	\$0.00	\$40.14	\$13.38	\$31.14	56
002-043-4060 WORKERS' COMPENSATIO	\$2,532.99	\$2,532.99	\$0.00	\$635.44	\$0.00	\$1,897.55	25
002-043-4080 TRAVEL & TRAINING	\$4,000.00	\$4,000.00	\$0.00	\$848.82	\$643.31	\$3,151.18	21
002-043-4090 TELEPHONE	\$700.00	\$700.00	\$0.00	\$80.00	\$0.00	\$620.00	11
002-043-4091 CELL PHONE	\$1,700.00	\$1,700.00	\$0.00	\$197.73	\$65.98	\$1,502.27	12
002-043-4100 SUPPLIES	\$40,000.00	\$40,000.00	\$0.00	\$20,924.50	\$15,149.26	\$19,075.50	52
002-043-4150 EQUIPMENT MAINTENANC	\$10,000.00	\$10,000.00	\$0.00	\$147.98	\$26.42	\$9,852.02	1
002-043-4170 ELECTRICITY	\$43,000.00	\$43,000.00	\$0.00	\$8,095.63	\$0.00	\$34,904.37	19
002-043-4210 MISCELLANEOUS EXPENS	\$1,500.00	\$1,500.00	\$0.00	\$498.35	\$490.65	\$1,001.65	33
002-043-4220 UNIFORMS	\$1,000.00	\$1,000.00	\$0.00	\$245.74	\$119.97	\$754.26	25
002-043-4230 EQUIPMENT	\$90,000.00	\$90,000.00	\$0.00	\$0.00	\$0.00	\$90,000.00	0
002-043-4250 VEHICLE MAINTENANCE	\$8,000.00	\$8,000.00	\$0.00	\$425.40	\$0.00	\$7,574.60	5
002-043-4260 FUEL	\$10,000.00	\$10,000.00	\$0.00	\$2,130.12	\$664.67	\$7,869.88	21
002-043-4370 LINE CONST. MAINT.	\$50,000.00	\$50,000.00	\$0.00	\$8,740.01	\$7,519.13	\$41,259.99	17
002-043-4390 TANK MAINTENANCE	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
<b>043-002-WATER DISTRIBUTION</b>	<b>\$481,283.63</b>	<b>\$481,283.63</b>	<b>\$0.00</b>	<b>\$90,163.57</b>	<b>\$40,180.21</b>	<b>\$391,120.06</b>	<b>19</b>



Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>052-002-MISCELLANEOUS WATER FUND</b>							
002-052-4200 GENERAL LIABILITY IN	\$7,500.00	\$7,500.00	\$0.00	\$1,875.00	\$0.00	\$5,625.00	25
002-052-4552 RURAL DEVELOPMENT	\$82,728.00	\$82,728.00	\$0.00	\$20,682.00	\$6,894.00	\$62,046.00	25
002-052-5006 POCAHONTAS PROJECT P	\$26,000.00	\$26,000.00	\$0.00	\$0.00	\$0.00	\$26,000.00	0
002-052-5007 POCAHONTAS PROJECT I	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
002-052-5008 WATER METER PRINCIPA	\$14,687.42	\$14,687.42	\$0.00	\$0.00	\$0.00	\$14,687.42	0
002-052-5009 WATER METER INTEREST	\$9,435.48	\$9,435.48	\$0.00	\$0.00	\$0.00	\$9,435.48	0
002-052-5012 WATER TANK IN COUNTY	\$18,712.00	\$18,712.00	\$0.00	\$7,933.33	\$0.00	\$10,778.67	42
002-052-5014 RT. 460 WATER LINE R	\$0.00	\$0.00	\$0.00	\$3,670.00	\$3,670.00	(\$3,670.00)	0
002-052-5015 BACKHOE PRINCIPAL LO	\$25,000.00	\$25,000.00	\$0.00	\$5,425.90	\$1,811.49	\$19,574.10	22
002-052-5016 BACKHOE INTEREST LOA	\$4,000.00	\$4,000.00	\$0.00	\$1,783.10	\$591.51	\$2,216.90	45
002-052-5020 WATER RESERVE	\$9,399.01	\$9,399.01	\$0.00	\$0.00	\$0.00	\$9,399.01	0
002-052-5021 TRANSFER TO LGIP	\$42,341.52	\$42,341.52	\$0.00	\$0.00	\$0.00	\$42,341.52	0
<b>052-002-MISCELLANEOUS WATER FUND</b>	<b>\$241,803.43</b>	<b>\$241,803.43</b>	<b>\$0.00</b>	<b>\$41,369.33</b>	<b>\$12,967.00</b>	<b>\$200,434.10</b>	<b>17</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>060-002-VEHICLE/EQUIP MAINTENANCE</b>							
-							
002-060-4010 SALARIES	\$7,584.80	\$7,584.80	\$0.00	\$1,665.82	\$560.50	\$5,918.98	22
002-060-4015 OVERTIME	\$875.00	\$875.00	\$0.00	\$99.88	\$12.83	\$775.12	11
002-060-4020 FICA	\$647.17	\$647.17	\$0.00	\$115.08	\$36.91	\$532.09	18
002-060-4030 HEALTH INSURANCE	\$3,619.20	\$3,619.20	\$0.00	\$692.48	\$241.35	\$2,926.72	19
002-060-4040 LIFE INSURANCE	\$14.64	\$14.64	\$0.00	\$2.36	\$2.36	\$12.28	16
002-060-4050 RETIREMENT	\$1,115.80	\$1,115.80	\$0.00	\$165.97	\$57.18	\$949.83	15
002-060-4060 WORKERS' COMPENSATI	\$123.52	\$123.52	\$0.00	\$8.93	\$0.00	\$114.59	7
002-060-4091 CELL PHONE	\$500.00	\$500.00	\$0.00	\$22.03	\$7.35	\$477.97	4
<b>060-002-VEHICLE/EQUIP MAINTENANCE</b>	<b>\$14,480.13</b>	<b>\$14,480.13</b>	<b>\$0.00</b>	<b>\$2,772.55</b>	<b>\$918.48</b>	<b>\$11,707.58</b>	<b>19</b>

**Budget Analysis - Revenue & Expenses**

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 002-WATER FUND							
FundRevTot	\$1,861,024.94	\$1,861,024.94	\$0.00	\$497,110.94	\$165,366.58	(\$1,363,914.00)	27
FundExpTot	\$1,861,024.94	\$1,861,024.94	\$0.00	\$421,400.17	\$147,357.83	\$1,439,624.77	23

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>Reporting Fund: 003-SEWER FUND</b>							
<b>0000-003-Revs</b>							
003-010-3510 INTEREST	\$0.00	\$0.00	\$0.00	\$1,103.76	\$0.00	\$1,103.76	0
003-010-3610 SEWER METERED SALES	\$1,322,000.00	\$1,322,000.00	\$0.00	\$330,107.93	\$107,164.01	(\$991,892.07)	25
003-010-3620 SEWER UNMETERED SALE	\$10,000.00	\$10,000.00	\$0.00	\$2,511.37	\$780.25	(\$7,488.63)	25
003-010-3640 SEWER TAP FEES	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00	(\$1,500.00)	0
003-010-3660 PSA SEWER FEES BAPTI	\$14,000.00	\$14,000.00	\$0.00	\$3,026.36	\$1,042.01	(\$10,973.64)	22
003-010-3661 PSA SEWER FEES ADRIA	\$12,000.00	\$12,000.00	\$0.00	\$2,794.16	\$987.07	(\$9,205.84)	23
003-010-3662 PSA SEWER FEE WITTEN	\$7,000.00	\$7,000.00	\$0.00	\$4,652.97	\$1,079.62	(\$2,347.03)	66
003-010-3685 LEACHATE REVENUE	\$40,000.00	\$40,000.00	\$0.00	\$13,660.12	\$4,163.81	(\$26,339.88)	34
003-010-3690 SEWER DISPOSAL FEES	\$8,000.00	\$8,000.00	\$0.00	\$3,354.00	\$903.00	(\$4,646.00)	42
003-010-3700 SEWER LATE PAYMENT P	\$4,500.00	\$4,500.00	\$0.00	\$1,393.14	\$452.50	(\$3,106.86)	31
003-010-3803 WWTP ENGINEERING/DES	\$10,998.89	\$10,998.89	\$0.00	\$0.00	\$0.00	(\$10,998.89)	0
003-010-3804 WWTP ENGINEERING/DES	\$7,332.59	\$7,332.59	\$0.00	\$0.00	\$0.00	(\$7,332.59)	0
003-010-3807 SANITARY SYSTEM EVAL	\$25,000.00	\$25,000.00	\$0.00	\$2,020.70	\$0.00	(\$22,979.30)	8
<b>0000-003-Revs</b>	<b>\$1,462,331.48</b>	<b>\$1,462,331.48</b>	<b>\$0.00</b>	<b>\$364,624.51</b>	<b>\$116,572.27</b>	<b>(\$1,097,706.97)</b>	<b>25</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>041-003-WASTEWATER ADMINISTRATION</b>							
003-041-4010 SALARIES	\$142,238.18	\$142,238.18	\$0.00	\$32,644.54	\$11,306.36	\$109,593.64	23
003-041-4015 OVERTIME	\$1,500.00	\$1,500.00	\$0.00	\$190.16	\$71.76	\$1,309.84	13
003-041-4020 FICA	\$10,995.97	\$10,995.97	\$0.00	\$2,266.73	\$784.66	\$8,729.24	21
003-041-4030 HEALTH INSURANCE	\$27,729.60	\$27,729.60	\$0.00	\$5,727.11	\$2,029.76	\$22,002.49	21
003-041-4040 LIFE INSURANCE	\$179.34	\$179.34	\$0.00	\$67.02	\$67.02	\$112.32	37
003-041-4050 RETIREMENT	\$21,320.15	\$21,320.15	\$0.00	\$2,837.26	\$1,008.43	\$18,482.89	13
003-041-4051 457B	\$3,314.30	\$3,314.30	\$0.00	\$62.28	\$18.76	\$3,252.02	2
003-041-4055 EMPLOYEE BENEFITS	\$508.68	\$508.68	\$0.00	\$106.99	\$38.63	\$401.69	21
003-041-4060 WORKERS' COMPENSATI	\$100.62	\$100.62	\$0.00	\$27.62	\$0.00	\$73.00	27
003-041-4080 TRAVEL & TRAINING	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
003-041-4090 TELEPHONE	\$100.00	\$100.00	\$0.00	\$76.82	\$38.41	\$23.18	77
003-041-4091 CELL PHONE	\$1,000.00	\$1,000.00	\$0.00	\$327.29	\$276.38	\$672.71	33
003-041-4100 OFFICE SUPPLIES	\$750.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	0
003-041-4110 POSTAGE	\$6,000.00	\$6,000.00	\$0.00	\$1,414.19	\$519.57	\$4,585.81	24
003-041-4135 ANNUAL SOFTWARE SUPP	\$9,250.00	\$9,250.00	\$0.00	\$1,616.17	\$0.00	\$7,633.83	17
003-041-4150 EQUIPMENT MAINTENANC	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
003-041-4180 INTERNET FEES	\$2,000.00	\$2,000.00	\$0.00	\$459.50	\$120.60	\$1,540.50	23
003-041-4190 BANK SERVICE CHARGES	\$11,000.00	\$11,000.00	\$0.00	\$2,433.30	\$0.00	\$8,566.70	22
003-041-4210 MISCELLANEOUS EXPENS	\$250.00	\$250.00	\$0.00	\$0.00	\$0.00	\$250.00	0
003-041-4230 EQUIPMENT	\$3,000.00	\$3,000.00	\$0.00	\$751.22	\$0.00	\$2,248.78	25
<b>041-003-WASTEWATER ADMINISTRATI</b>	<b>\$242,736.84</b>	<b>\$242,736.84</b>	<b>\$0.00</b>	<b>\$51,008.20</b>	<b>\$16,280.34</b>	<b>\$191,728.64</b>	<b>21</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>044-003-WASTEWATER PLANT</b>							
003-044-4010 SALARIES	\$202,159.03	\$202,159.03	\$0.00	\$45,133.53	\$15,745.18	\$157,025.50	22
003-044-4015 OVERTIME	\$11,375.00	\$11,375.00	\$0.00	\$1,146.91	\$70.50	\$10,228.09	10
003-044-4020 FICA	\$16,335.35	\$16,335.35	\$0.00	\$3,145.89	\$1,075.30	\$13,189.46	19
003-044-4030 HEALTH INSURANCE	\$55,752.00	\$55,752.00	\$0.00	\$12,454.40	\$4,368.80	\$43,297.60	22
003-044-4040 LIFE INSURANCE	\$366.00	\$366.00	\$0.00	\$103.48	\$103.48	\$262.52	28
003-044-4050 RETIREMENT	\$30,128.76	\$30,128.76	\$0.00	\$4,657.22	\$1,635.48	\$25,471.54	15
003-044-4055 EMPLOYEE BENEFITS	\$1,134.00	\$1,134.00	\$0.00	\$178.20	\$59.40	\$955.80	16
003-044-4060 WORKERS' COMPENSATI	\$2,519.70	\$2,519.70	\$0.00	\$677.00	\$0.00	\$1,842.70	27
003-044-4080 TRAVEL & TRAINING	\$4,500.00	\$4,500.00	\$0.00	\$913.16	\$322.00	\$3,586.84	20
003-044-4090 TELEPHONE	\$5,000.00	\$5,000.00	\$0.00	\$1,188.63	\$401.55	\$3,811.37	24
003-044-4091 CELL PHONE	\$600.00	\$600.00	\$0.00	\$0.00	\$0.00	\$600.00	0
003-044-4100 SUPPLIES	\$5,000.00	\$5,000.00	\$0.00	\$656.47	\$315.64	\$4,343.53	13
003-044-4110 POSTAGE	\$500.00	\$500.00	\$0.00	\$109.43	\$20.12	\$390.57	22
003-044-4150 EQUIPMENT MAINTENANC	\$40,000.00	\$40,000.00	\$2,000.00	\$5,127.34	\$2,000.55	\$32,872.66	13
003-044-4160 BUILDING MAINTENANCE	\$7,000.00	\$7,000.00	\$0.00	\$323.56	\$281.76	\$6,676.44	5
003-044-4170 ELECTRICITY	\$143,000.00	\$143,000.00	\$0.00	\$27,001.01	\$0.00	\$115,998.99	19
003-044-4180 INTERNET FEES	\$2,000.00	\$2,000.00	\$0.00	\$519.76	\$259.88	\$1,480.24	26
003-044-4191 WASTEWATER FEES	\$20,000.00	\$20,000.00	\$0.00	\$10,225.00	\$10,225.00	\$9,775.00	51
003-044-4210 MISCELLANEOUS EXPENS	\$1,500.00	\$1,500.00	\$0.00	\$372.24	\$214.06	\$1,127.76	25
003-044-4220 UNIFORMS	\$6,000.00	\$6,000.00	\$0.00	\$1,156.18	\$798.42	\$4,843.82	19
003-044-4230 EQUIPMENT	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	0
003-044-4250 VEHICLE MAINTENANCE	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
003-044-4260 FUEL	\$2,000.00	\$2,000.00	\$0.00	\$790.17	\$346.66	\$1,209.83	40
003-044-4350 CHEMICALS	\$50,000.00	\$50,000.00	\$0.00	\$13,033.02	\$2,899.20	\$36,966.98	26
003-044-4402 TRUE UP	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
003-044-4502 WWTP ENGINEERING/DES	\$18,331.48	\$18,331.48	\$0.00	\$9,165.74	\$0.00	\$9,165.74	50
003-044-4504 SANITARY SYSTEM EVAL	\$25,000.00	\$25,000.00	\$0.00	\$230.00	\$230.00	\$24,770.00	1
<b>044-003-WASTEWATER PLANT</b>	<b>\$678,201.32</b>	<b>\$678,201.32</b>	<b>\$2,000.00</b>	<b>\$138,308.34</b>	<b>\$41,372.98</b>	<b>\$537,892.98</b>	<b>21</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>045-003-WASTEWATER COLLECTION</b>							
-							
003-045-4010 SALARIES	\$117,618.70	\$117,618.70	\$0.00	\$27,251.11	\$9,107.16	\$90,367.59	23
003-045-4011 SALARIES-PART TIME	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0
003-045-4015 OVERTIME	\$16,520.00	\$16,520.00	\$0.00	\$3,330.10	\$726.83	\$13,189.90	20
003-045-4020 FICA	\$10,292.21	\$10,292.21	\$0.00	\$2,035.94	\$651.12	\$8,256.27	20
003-045-4030 HEALTH INSURANCE	\$50,522.40	\$50,522.40	\$0.00	\$9,801.17	\$3,367.56	\$40,721.23	19
003-045-4040 LIFE INSURANCE	\$197.64	\$197.64	\$0.00	\$84.68	\$84.68	\$112.96	43
003-045-4050 RETIREMENT	\$17,369.24	\$17,369.24	\$0.00	\$1,931.36	\$643.80	\$15,437.88	11
003-045-4051 457B	\$780.00	\$780.00	\$0.00	\$60.00	\$20.00	\$720.00	8
003-045-4055 EMPLOYEE BENEFITS	\$71.28	\$71.28	\$0.00	\$40.03	\$13.35	\$31.25	56
003-045-4060 WORKERS' COMPENSATIO	\$1,592.07	\$1,592.07	\$0.00	\$354.99	\$0.00	\$1,237.08	22
003-045-4080 TRAVEL & TRAINING	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
003-045-4090 TELEPHONE	\$500.00	\$500.00	\$0.00	\$76.82	\$38.41	\$423.18	15
003-045-4091 CELL PHONE	\$1,000.00	\$1,000.00	\$0.00	\$197.73	\$65.98	\$802.27	20
003-045-4100 SUPPLIES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
003-045-4150 EQUIPMENT MAINTENANC	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
003-045-4170 ELECTRICITY	\$7,000.00	\$7,000.00	\$0.00	\$1,063.37	\$0.00	\$5,936.63	15
003-045-4220 UNIFORMS	\$1,000.00	\$1,000.00	\$0.00	\$245.74	\$119.97	\$754.26	25
003-045-4230 EQUIPMENT	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
003-045-4260 FUEL	\$6,000.00	\$6,000.00	\$0.00	\$1,769.11	\$664.67	\$4,230.89	29
003-045-4370 LINE CONSTRUCTION MA	\$50,000.00	\$50,000.00	\$0.00	\$985.00	\$0.00	\$49,015.00	2
003-045-4380 VITA PUMP STATION MO	\$3,000.00	\$3,000.00	\$0.00	\$584.28	\$292.14	\$2,415.72	19
003-045-4701 DRY TOWN SEWER PROJE	\$158,267.60	\$158,267.60	\$0.00	\$78,828.34	\$78,828.34	\$79,439.26	50
003-045-4702 DRY TOWN SEWER PROJE	\$19,914.96	\$19,914.96	\$0.00	\$10,262.94	\$10,262.94	\$9,652.02	52
<b>045-003-WASTEWATER COLLECTION</b>	<b>\$465,046.10</b>	<b>\$465,046.10</b>	<b>\$0.00</b>	<b>\$138,902.71</b>	<b>\$104,886.95</b>	<b>\$326,143.39</b>	<b>30</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>053-003-MISCELLANEOUS SEWER FUND</b>							
-							
003-053-4200 GENERAL LIABILITY IN	\$11,000.00	\$11,000.00	\$0.00	\$2,750.00	\$0.00	\$8,250.00	25
003-053-4201 TRANSFER TO LGIP FOR	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0
003-053-5020 RAINY DAY CONTINGENC	\$1,067.08	\$1,067.08	\$0.00	\$0.00	\$0.00	\$1,067.08	0
<b>053-003-MISCELLANEOUS SEWER FUND</b>	<b>\$62,067.08</b>	<b>\$62,067.08</b>	<b>\$0.00</b>	<b>\$2,750.00</b>	<b>\$0.00</b>	<b>\$59,317.08</b>	<b>4</b>



Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>060-003-VEHICLE/EQUIP MAINTENANCE</b>							
-							
003-060-4010 SALARIES	\$7,584.80	\$7,584.80	\$0.00	\$1,664.58	\$560.15	\$5,920.22	22
003-060-4015 OVERTIME	\$875.00	\$875.00	\$0.00	\$99.62	\$12.82	\$775.38	11
003-060-4020 FICA	\$647.17	\$647.17	\$0.00	\$115.01	\$36.89	\$532.16	18
003-060-4030 HEALTH INSURANCE	\$3,619.20	\$3,619.20	\$0.00	\$691.96	\$241.21	\$2,927.24	19
003-060-4040 LIFE INSURANCE	\$14.64	\$14.64	\$0.00	\$2.36	\$2.36	\$12.28	16
003-060-4050 RETIREMENT	\$1,115.80	\$1,115.80	\$0.00	\$165.79	\$57.12	\$950.01	15
003-060-4060 WORKERS' COMPENSATIO	\$123.53	\$123.53	\$0.00	\$8.90	\$0.00	\$114.63	7
003-060-4091 CELL PHONE	\$300.00	\$300.00	\$0.00	\$22.03	\$7.35	\$277.97	7
<b>060-003-VEHICLE/EQUIP MAINTENANCE</b>	<b>\$14,280.14</b>	<b>\$14,280.14</b>	<b>\$0.00</b>	<b>\$2,770.25</b>	<b>\$917.90</b>	<b>\$11,509.89</b>	<b>19</b>

**Budget Analysis - Revenue & Expenses**

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 003-SEWER FUND							
FundRevTot	\$1,462,331.48	\$1,462,331.48	\$0.00	\$364,624.51	\$116,572.27	(\$1,097,706.97)	25
FundExpTot	\$1,462,331.48	\$1,462,331.48	\$2,000.00	\$333,739.50	\$163,458.17	\$1,126,591.98	23

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<u>Reporting Fund: 004-IEDA FUND</u>							
0000-004-Revs							
-							
004-010-3002 TRANSFER-GEN FUND TO	\$27,118.56	\$27,118.56	\$0.00	\$0.00	\$0.00	(\$27,118.56)	0
004-010-3003 MISCELLANEOUS REVENU	\$0.48	\$0.48	\$0.00	\$0.00	\$0.00	(\$0.48)	0
004-010-3006 SPORTS COMPLEX "PROJ	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	(\$5,000.00)	0
004-010-3007 SUNNYSIDE PROJECT	\$0.00	\$0.00	\$0.00	\$283,627.67	\$29,727.72	\$283,627.67	0
004-010-3050 TRANSFER-GEN FUND TO	\$438.00	\$438.00	\$0.00	\$508.08	\$508.08	\$70.08	116
0000-004-Revs	\$32,557.04	\$32,557.04	\$0.00	\$284,135.75	\$30,235.80	\$251,578.71	873

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
<b>038-004-IEDA</b>							
-							
004-038-4002 NATIONAL BANK LOAN-P	\$14,853.39	\$14,853.39	\$0.00	\$0.00	\$0.00	\$14,853.39	0
004-038-4003 NATIONAL BANK LOAN-I	\$12,265.17	\$12,265.17	\$0.00	\$0.00	\$0.00	\$12,265.17	0
004-038-4005 SPORTS COMPLEX "PROJ	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0
004-038-4007 MISCELLANEOUS EXPENS	\$0.48	\$0.48	\$0.00	\$0.00	\$0.00	\$0.48	0
004-038-4012 SUNNYSIDE PROJECT	\$0.00	\$0.00	\$0.00	\$283,822.17	\$29,922.22	(\$283,822.17)	0
004-038-4175 REAL ESTATE TAX ALLO	\$438.00	\$438.00	\$0.00	\$508.08	\$508.08	(\$70.08)	116
<b>038-004-IEDA</b>	<b>\$32,557.04</b>	<b>\$32,557.04</b>	<b>\$0.00</b>	<b>\$284,330.25</b>	<b>\$30,430.30</b>	<b>(\$251,773.21)</b>	<b>873</b>

Town of Tazewell

Fiscal Period - FY 23-24 Date Range - 2023-07-01 - 2023-09-30

Account		Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 004-IEDA FUND								
	FundRevTot	\$32,557.04	\$32,557.04	\$0.00	\$284,135.75	\$30,235.80	\$251,578.71	873
	FundExpTot	\$32,557.04	\$32,557.04	\$0.00	\$284,330.25	\$30,430.30	(\$251,773.21)	873
Grand Totals:	TotalRev	\$10,744,107.13	\$10,744,107.13	\$0.00	\$3,034,323.90	\$1,029,992.15	(\$7,709,783.23)	28
	TotalExp	\$10,744,107.13	\$10,744,107.13	\$128,061.78	\$3,287,415.65	\$1,057,596.12	\$7,328,629.70	32

**GL Trial Balance**

Fiscal Period From 07/01/2023 Thru 09/30/2023

Town of Tazewell

Report Date: 10/03/2023

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001 GENERAL FUND			
Account	Type	Debits	Credits
001-000-0128 LGIP-PUBLIC WORKS	A	\$0.00	\$37.70
001-000-1010 CASH ON HAND	A	\$200.00	\$0.00
001-000-1011 CASH ON HAND RECREATION	A	\$200.00	\$0.00
001-000-1050 NATIONAL BANK-MAIN CHECKING-GEN	A	\$527,745.95	\$0.00
001-000-1124 NATIONAL BANK DHCD SEWER PROJE	A	\$0.01	\$0.00
001-000-1180 DR. G SCHOLARSHIP FUND-CHECKING	A	\$11,994.83	\$0.00
001-000-1182 NATIONAL BANK -TOWN OF TAZEWELL	A	\$0.38	\$0.00
001-000-1183 IEDA CHECKING	A	\$0.47	\$0.00
001-000-1184 NORTH TAZEWELL TRAIN STATION	A	\$3,031.40	\$0.00
001-000-1190 UNDEPOSITED FUNDS	A	\$0.12	\$0.00
001-000-1277 LGIP-SPORTS COMPLEX	A	\$3,110,081.51	\$0.00
001-000-1278 LGIP -OUTDOOR SPORTS COMPLEX S	A	\$13,768.40	\$0.00
001-000-1281 LGIP-HOTEL PROJECT	A	\$10,907.93	\$0.00
001-000-1282 LGIP GENERAL FUND RESERVE	A	\$1,115,099.46	\$0.00
001-000-1290 NATIONAL BANK LINE OF CREDIT	L	\$0.00	\$1.47
001-000-1295 NATIONAL BANK PAVING LOAN	L	\$1.35	\$0.00
001-000-1300 ACCOUNTS RECEIVABLE -REFUSE	A	\$83,330.39	\$0.00
001-000-1301 UNBILLED GARBAGE RECEIVABLE	A	\$12,905.58	\$0.00
001-000-1302 ALLOWANCE FOR DOUBTFUL ACCOUN	A	\$0.00	\$34,460.40
001-000-1400 ACCOUNTS RECEIVABLE GENERAL	A	\$195,874.33	\$0.00
001-000-1420 ACCOUNTS RECEIVABLE REAL ESTATE	A	\$868,682.24	\$0.00
001-000-1421 ALLOWANCE FOR DOUBTFUL ACCOUN	A	\$0.00	\$75,691.00
001-000-1422 ACCOUNTS RECEIVABLE PERSONAL P	A	\$271,534.73	\$0.00
001-000-1423 ACCOUNTS RECEIVABLE EMS	A	\$500,066.17	\$0.00
001-000-1425 ALLOWANCE FOR DOUBTFUL ACCOUN	A	\$0.00	\$304,004.69
001-000-1430 NSF CHECKS	A	\$100.15	\$0.00
001-000-1451 PREPAID ITEMS	A	\$28,565.08	\$0.00
001-000-1484 BUILDINGS AND IMPROVEMENTS	A	\$0.04	\$0.00
001-000-1487 CONSTRUCTION IN PROGRESS	A	\$0.00	\$0.12
001-000-1600 ACCUMULATED DEPRECIATION	A	\$0.00	\$0.14
001-000-1700 PREPAID TAXES	L	\$0.00	\$11,698.37
001-000-2030 ACCOUNTS PAYABLE	L	\$0.00	\$79,359.71
001-000-2090 ACCRUED WAGES AT YEAR END	L	\$0.00	\$34,357.00
001-000-2101 ACCRUED FWT AND FICA	L	\$0.00	\$2,628.32
001-000-2104 RETIREMENT PAYABLE	L	\$0.00	\$28,394.03
001-000-2109 OTHER DEDUCTIONS	L	\$0.00	\$2,541.52
001-000-2111 ANTHEM INSURANCE PAYABLE	L	\$0.00	\$10,744.00
001-000-2211 DEFERRED INCOME REAL ESTATE & P	L	\$0.00	\$1,058,158.83
001-000-2340 DEFERRED REVENUE ARPA AND CARE	L	\$0.00	\$1,410,238.63
001-000-2990 FUND BALANCE	L	\$0.00	\$1,291,203.22
001-000-2991 FUND BALANCE-GENERAL PROPERTY	L	\$0.22	\$0.00
001-000-2992 FUND BALANCE -GENERAL DEBT	L	\$0.00	\$0.09
001-010-2940 LIFE INSURANCE	L	\$84.00	\$0.00
001-010-3110 REAL ESTATE-CURRENT	R	\$0.00	\$16,602.74
001-010-3111 REAL ESTATE-CURRENT YEAR PAST D	R	\$0.00	\$4,378.40
001-010-3112 REAL ESTATE-DELINQUENT	R	\$0.00	\$2,949.27
001-010-3115 REAL ESTATE PENALTIES	R	\$0.00	\$1,822.81
001-010-3120 PERSONAL PROPERTY-CURRENT	R	\$0.00	\$1,815.30
001-010-3121 PERSONAL PROPERTY-CURRENT YEA	R	\$0.00	\$3,655.29
001-010-3122 PERSONAL PROPERTY -DELINQUENT	R	\$0.00	\$615.06
001-010-3124 PERSONAL PROPERTY -DMV STOPS	R	\$0.00	\$1,183.37
001-010-3125 PERSONAL PROPERTY -PENALTIES	R	\$0.00	\$741.02
001-010-3211 LOCAL CONSUMER UTILITY TAX	R	\$0.00	\$2,988.22
001-010-3220 BUILDING (ZONING) PERMIT	R	\$0.00	\$1,882.62

## GL Trial Balance

Fiscal Period From 07/01/2023 Thru 09/30/2023

Town of Tazewell

Report Date: 10/03/2023

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001 GENERAL FUND			
Account	Type	Debits	Credits
001-010-3222 STATE LEVY FOR BUILDING PERMITS	R	\$0.00	\$30.05
001-010-3230 BUSINESS LICENSE PENALTY	R	\$0.00	\$236.30
001-010-3231 CONTRACTOR	R	\$0.00	\$129.75
001-010-3232 RETAIL SALES	R	\$0.00	\$1,583.55
001-010-3233 FINANCIAL, REAL ESTATE & PROFESSI	R	\$0.00	\$1,809.13
001-010-3234 REPAIRS, PERSONAL BUSINESS SERVI	R	\$0.00	\$511.25
001-010-3240 COMMUNICATION TAX FRANCHISE FE	R	\$0.00	\$4,437.13
001-010-3241 TRANSIENT OCCUPANCY TAX	R	\$0.00	\$12,174.64
001-010-3250 VEHICLE FEE	R	\$0.00	\$3,679.72
001-010-3310 COURT FINES	R	\$0.00	\$6,314.37
001-010-3320 PARKING FINES	R	\$0.00	\$2,045.00
001-010-3450 SALES TAX	R	\$0.00	\$100,099.70
001-010-3470 VDOT MAINTENANCE	R	\$0.00	\$358,792.72
001-010-3510 INTEREST	R	\$0.00	\$45,991.22
001-010-3525 PERSONAL PROPERTY TAX RELIEF	R	\$0.00	\$54,820.30
001-010-3530 REFUSE COLLECTIONS	R	\$0.00	\$113,091.90
001-010-3531 REFUSE PENALTIES & INTEREST	R	\$0.00	\$363.90
001-010-3540 MISCELLANEOUS REVENUE	R	\$0.00	\$930.54
001-010-3550 ROLLING STOCK	R	\$0.00	\$6,118.06
001-010-3610 MEALS TAX	R	\$0.00	\$316,981.84
001-010-3626 POLICE MISC REVENUE	R	\$0.00	\$14,424.17
001-010-3630 GRANTS RECEIVED	R	\$0.00	\$283,627.90
001-010-3632 POLICE GRANT CFDA 20.600	R	\$0.00	\$3,806.00
001-010-3640 CIGARETTE TAX	R	\$0.00	\$60,000.00
001-010-3700 POOL ADMISSION	R	\$0.00	\$31,737.36
001-010-3707 SOFTBALL FIELD RENTALS	R	\$0.00	\$75.00
001-010-3708 CONCESSION	R	\$0.00	\$942.60
001-010-3710 POOL RENTALS	R	\$0.00	\$2,980.00
001-010-3711 GYM RENTALS	R	\$0.00	\$815.00
001-010-3712 SHELTER RENTALS	R	\$0.00	\$1,965.00
001-010-3715 AQUA PARK	R	\$0.00	\$8,563.50
001-010-3716 KAYAK & PADDLE BOARD RENTALS	R	\$0.00	\$705.00
001-010-3740 AMERICAN LEGION RENTALS	R	\$0.00	\$1,925.00
001-010-3750 ACCIDENT REPORTS	R	\$0.00	\$140.00
001-010-3790 RETIREE INSURANCE	R	\$0.00	\$5,730.40
001-010-3820 DONATIONS-POLICE	R	\$0.00	\$550.00
001-010-3824 POLICE SHOP WITH A COP	R	\$0.00	\$4,000.00
001-010-3835 DONATIONS-EMS	R	\$0.00	\$300.00
001-010-3860 DONATIONS-TRAIN STATION	R	\$0.00	\$291.00
001-010-3900 EMS REV - TOWN CALLS	R	\$0.00	\$397,099.60
001-021-4001 MAYOR/TOWN COUNCIL COMPENSATI	E	\$6,900.00	\$0.00
001-021-4080 MAYOR/COUNCIL TRAVEL & TRAINING	E	\$1,130.00	\$0.00
001-022-4001 TOWN ATTORNEY COMPENSATION	E	\$150.00	\$0.00
001-022-4030 HEALTH INSURANCE	E	\$2,828.43	\$0.00
001-022-4140 LEGAL FEES	E	\$8,025.00	\$0.00
001-022-4230 EQUIPMENT	E	\$662.54	\$0.00
001-023-4010 SALARIES	E	\$39,911.83	\$0.00
001-023-4015 OVERTIME	E	\$660.45	\$0.00
001-023-4020 FICA	E	\$2,800.83	\$0.00
001-023-4030 HEALTH INSURANCE	E	\$7,684.64	\$0.00
001-023-4040 LIFE INSURANCE	E	\$65.86	\$0.00
001-023-4050 RETIREMENT	E	\$4,434.02	\$0.00
001-023-4051 457B	E	\$68.00	\$0.00
001-023-4055 EMPLOYEE BENEFITS	E	\$127.71	\$0.00

**GL Trial Balance**

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001 GENERAL FUND			
Account	Type	Debits	Credits
001-023-4060 WORKERS' COMPENSATION	E	\$119.20	\$0.00
001-023-4070 DUES-SUBSCRIPTIONS	E	\$4,164.79	\$0.00
001-023-4080 TRAVEL & TRAINING	E	\$1,265.29	\$0.00
001-023-4090 TELEPHONE	E	\$1,685.77	\$0.00
001-023-4091 CELL PHONE	E	\$436.38	\$0.00
001-023-4100 OFFICE SUPPLIES	E	\$3,366.23	\$0.00
001-023-4110 POSTAGE	E	\$908.55	\$0.00
001-023-4120 ADVERTISING	E	\$246.80	\$0.00
001-023-4130 AUDIT	E	\$20,000.00	\$0.00
001-023-4135 ANNUAL SOFTWARE SUPPORT	E	\$3,232.35	\$0.00
001-023-4150 EQUIPMENT MAINTENANCE	E	\$4,600.89	\$0.00
001-023-4160 BUILDING MAINTENANCE	E	\$4,723.60	\$0.00
001-023-4170 ELECTRICITY	E	\$1,481.50	\$0.00
001-023-4180 INTERNET FEES	E	\$3,833.93	\$0.00
001-023-4181 INTERNET FEES-CAMERAS	E	\$929.10	\$0.00
001-023-4182 SECURITY CAMERAS	E	\$2,441.00	\$0.00
001-023-4190 BANK SERVICE CHARGES	E	\$2,433.31	\$0.00
001-023-4210 MISCELLANEOUS EXPENSE	E	\$8,016.22	\$0.00
001-023-4230 EQUIPMENT	E	\$2,399.88	\$0.00
001-023-4260 FUEL	E	\$354.07	\$0.00
001-024-4010 SALARIES	E	\$210,959.52	\$0.00
001-024-4011 SALARIES-PART TIME	E	\$4,444.00	\$0.00
001-024-4015 OVERTIME	E	\$38,659.96	\$0.00
001-024-4020 FICA	E	\$17,588.13	\$0.00
001-024-4030 HEALTH INSURANCE	E	\$58,723.20	\$0.00
001-024-4040 LIFE INSURANCE	E	\$352.80	\$0.00
001-024-4050 RETIREMENT	E	\$18,271.24	\$0.00
001-024-4051 457B	E	\$1,200.00	\$0.00
001-024-4052 LODA	E	\$12,465.00	\$0.00
001-024-4055 EMPLOYEE BENEFITS	E	\$356.40	\$0.00
001-024-4060 WORKERS' COMPENSATION	E	\$9,326.39	\$0.00
001-024-4070 DUES-SUBSCRIPTIONS	E	\$4,690.00	\$0.00
001-024-4080 TRAVEL & TRAINING	E	\$2,689.96	\$0.00
001-024-4090 TELEPHONE	E	\$2,727.28	\$0.00
001-024-4091 CELL PHONE	E	\$3,073.43	\$0.00
001-024-4100 OFFICE SUPPLIES	E	\$3,835.94	\$0.00
001-024-4110 POSTAGE	E	\$60.01	\$0.00
001-024-4140 LEGAL FEES	E	\$5,094.21	\$0.00
001-024-4150 EQUIPMENT MAINTENANCE	E	\$2,223.70	\$0.00
001-024-4160 BUILDING MAINTENANCE	E	\$356.00	\$0.00
001-024-4170 ELECTRICITY	E	\$1,318.09	\$0.00
001-024-4180 INTERNET FEES	E	\$2,545.85	\$0.00
001-024-4210 MISCELLANEOUS EXPENSE	E	\$15,945.88	\$0.00
001-024-4220 UNIFORM REPLACEMENT	E	\$1,980.25	\$0.00
001-024-4225 NEW EMPLOYEE UNIFORMS	E	\$1,216.47	\$0.00
001-024-4230 EQUIPMENT	E	\$663.11	\$0.00
001-024-4232 VEHICLE EQUIPMENT	E	\$53.12	\$0.00
001-024-4234 UNIFORM EQUIPMENT (GEAR)	E	\$136.63	\$0.00
001-024-4250 VEHICLE MAINTENANCE POLICE DEPT	E	\$7,948.12	\$0.00
001-024-4260 FUEL	E	\$15,738.11	\$0.00
001-024-4400 POLICE CRUISERS	E	\$53,880.60	\$0.00
001-024-4500 SOUTHWEST REGIONAL JAIL	E	\$3,405.71	\$0.00
001-024-4510 POLICE KIDS DAY	E	\$1,238.33	\$0.00
001-024-4600 PUBLIC SAFETY	E	\$622.06	\$0.00



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001 GENERAL FUND			
Account	Type	Debits	Credits
001-025-4000 CALL OUT PAY	E	\$1,827.00	\$0.00
001-025-4052 LODA	E	\$3,531.75	\$0.00
001-025-4080 TRAVEL & TRAINING	E	\$595.40	\$0.00
001-025-4090 TELEPHONE	E	\$1,654.37	\$0.00
001-025-4100 SUPPLIES	E	\$4,807.55	\$0.00
001-025-4150 EQUIPMENT MAINTENANCE	E	\$6,165.55	\$0.00
001-025-4160 BUILDING MAINTENANCE	E	\$866.62	\$0.00
001-025-4170 ELECTRICITY	E	\$452.19	\$0.00
001-025-4180 INTERNET FEES	E	\$491.55	\$0.00
001-025-4210 MISCELLANEOUS EXPENSE	E	\$2,533.68	\$0.00
001-025-4230 EQUIPMENT	E	\$11,847.39	\$0.00
001-025-4250 VEHICLE MAINTENANCE FIRE DEPT	E	\$0.00	\$8,632.28
001-025-4260 FUEL	E	\$1,330.13	\$0.00
001-025-4280 FIRE FUND TRANSFER	E	\$2,253.16	\$0.00
001-026-4010 SALARIES	E	\$19,239.27	\$0.00
001-026-4011 SALARIES-PART TIME	E	\$4,501.00	\$0.00
001-026-4015 OVERTIME	E	\$1,813.48	\$0.00
001-026-4020 FICA	E	\$1,746.81	\$0.00
001-026-4030 HEALTH INSURANCE	E	\$7,026.00	\$0.00
001-026-4040 LIFE INSURANCE	E	\$61.16	\$0.00
001-026-4050 RETIREMENT	E	\$1,944.72	\$0.00
001-026-4051 457B	E	\$150.00	\$0.00
001-026-4055 EMPLOYEE BENEFITS	E	\$89.10	\$0.00
001-026-4060 WORKERS' COMPENSATION	E	\$2,469.25	\$0.00
001-026-4091 CELL PHONE	E	\$57.02	\$0.00
001-026-4210 MISCELLANEOUS EXPENSE	E	\$313.18	\$0.00
001-026-4220 UNIFORMS	E	\$118.71	\$0.00
001-026-4250 VEHICLE MAINTENANCE SANITATION	E	\$9,489.11	\$0.00
001-026-4260 FUEL	E	\$5,385.68	\$0.00
001-027-4010 SALARIES	E	\$18,872.80	\$0.00
001-027-4011 SALARIES-PART TIME	E	\$28,544.63	\$0.00
001-027-4015 OVERTIME	E	\$3,252.75	\$0.00
001-027-4020 FICA	E	\$3,634.24	\$0.00
001-027-4030 HEALTH INSURANCE	E	\$8,999.20	\$0.00
001-027-4040 LIFE INSURANCE	E	\$70.56	\$0.00
001-027-4050 RETIREMENT	E	\$1,783.92	\$0.00
001-027-4055 EMPLOYEE BENEFITS	E	\$44.55	\$0.00
001-027-4060 WORKERS' COMPENSATION	E	\$573.10	\$0.00
001-027-4080 TRAVEL & TRAINING	E	\$25.00	\$0.00
001-027-4090 TELEPHONE	E	\$302.33	\$0.00
001-027-4091 CELL PHONE	E	\$225.41	\$0.00
001-027-4100 SUPPLIES	E	\$4,047.59	\$0.00
001-027-4150 EQUIPMENT MAINTENANCE	E	\$6,400.81	\$0.00
001-027-4160 BUILDING MAINTENANCE	E	\$992.54	\$0.00
001-027-4161 GROUNDSKEEPING	E	\$93.98	\$0.00
001-027-4170 ELECTRICITY	E	\$6,089.45	\$0.00
001-027-4180 INTERNET FEES	E	\$677.23	\$0.00
001-027-4190 GYM, SHELTER, POOL RENTAL REFUN	E	\$1,490.00	\$0.00
001-027-4210 MISCELLANEOUS EXPENSE	E	\$312.87	\$0.00
001-027-4220 UNIFORMS	E	\$136.35	\$0.00
001-027-4230 EQUIPMENT	E	\$1,957.99	\$0.00
001-027-4250 VEHICLE MAINTENANCE RECREATION	E	\$41.00	\$0.00
001-027-4260 FUEL	E	\$448.40	\$0.00
001-027-8200 YOUTH ACTIVITIES	E	\$1,164.84	\$0.00

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001 GENERAL FUND			
Account	Type	Debits	Credits
001-027-8400 OTHER RECREATION	E	\$29.76	\$0.00
001-027-8550 POOL OPERATION	E	\$4,370.84	\$0.00
001-027-8800 CONCESSION	E	\$1,451.20	\$0.00
001-027-8902 VDOT RECREATIONAL ACCESS FUNDS-	E	\$12,460.00	\$0.00
001-027-8910 LESTER LAND LEASE	E	\$660.00	\$0.00
001-028-4010 SALARIES	E	\$159,186.65	\$0.00
001-028-4011 SALARIES-PART TIME	E	\$32,650.72	\$0.00
001-028-4015 OVERTIME	E	\$50,978.67	\$0.00
001-028-4020 FICA	E	\$17,245.99	\$0.00
001-028-4030 HEALTH INSURANCE	E	\$39,711.60	\$0.00
001-028-4040 LIFE INSURANCE	E	\$420.98	\$0.00
001-028-4050 RETIREMENT	E	\$16,466.02	\$0.00
001-028-4052 LODA	E	\$18,282.00	\$0.00
001-028-4055 EMPLOYEE BENEFITS	E	\$267.30	\$0.00
001-028-4060 WORKERS' COMPENSATION	E	\$6,734.60	\$0.00
001-028-4070 DUES-SUBSCRIPTIONS	E	\$306.29	\$0.00
001-028-4080 TRAVEL & TRAINING	E	\$1,686.09	\$0.00
001-028-4090 TELEPHONE	E	\$830.61	\$0.00
001-028-4091 CELL PHONE	E	\$1,126.17	\$0.00
001-028-4100 SUPPLIES	E	\$11,894.96	\$0.00
001-028-4125 OMD FEE	E	\$4,000.00	\$0.00
001-028-4170 ELECTRICITY	E	\$688.25	\$0.00
001-028-4180 INTERNET FEES	E	\$1,034.04	\$0.00
001-028-4210 MISCELLANEOUS EXPENSE	E	\$68,493.31	\$0.00
001-028-4220 UNIFORMS	E	\$1,212.00	\$0.00
001-028-4245 GRANTS (80/20)	E	\$2,686.00	\$0.00
001-028-4250 VEHICLE MAINTENANCE RESCUE SQU	E	\$15,405.79	\$0.00
001-028-4260 FUEL	E	\$13,657.72	\$0.00
001-029-4010 SALARIES	E	\$18,769.72	\$0.00
001-029-4015 OVERTIME	E	\$202.55	\$0.00
001-029-4020 FICA	E	\$1,285.46	\$0.00
001-029-4030 HEALTH INSURANCE	E	\$4,597.68	\$0.00
001-029-4040 LIFE INSURANCE	E	\$37.64	\$0.00
001-029-4050 RETIREMENT	E	\$2,312.77	\$0.00
001-029-4051 457B	E	\$22.50	\$0.00
001-029-4055 EMPLOYEE BENEFITS	E	\$44.58	\$0.00
001-029-4060 WORKERS' COMPENSATION	E	\$14.27	\$0.00
001-029-4080 TRAVEL & TRAINING	E	\$701.52	\$0.00
001-029-4100 OFFICE SUPPLIES	E	\$167.18	\$0.00
001-029-4230 EQUIPMENT	E	\$1,398.00	\$0.00
001-030-4010 SALARIES	E	\$3,683.07	\$0.00
001-030-4015 OVERTIME	E	\$60.93	\$0.00
001-030-4020 FICA	E	\$252.42	\$0.00
001-030-4030 HEALTH INSURANCE	E	\$978.19	\$0.00
001-030-4040 LIFE INSURANCE	E	\$9.40	\$0.00
001-030-4050 RETIREMENT	E	\$781.56	\$0.00
001-030-4100 OFFICE SUPPLIES	E	\$350.10	\$0.00
001-030-4110 POSTAGE	E	\$132.42	\$0.00
001-031-4010 SALARIES	E	\$1,950.00	\$0.00
001-032-4201 MAYOR/TOWN COUNCIL ECON DEVEL	E	\$27,702.66	\$0.00
001-032-4220 TAZEWELL TODAY DONATION	E	\$50,000.00	\$0.00
001-033-4160 BUILDING MAINTENANCE	E	\$339.22	\$0.00
001-033-4170 ELECTRICITY	E	\$727.27	\$0.00
001-033-4180 INTERNET FEES	E	\$389.97	\$0.00

**GL Trial Balance**

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001 GENERAL FUND			
Account	Type	Debits	Credits
001-033-4190 RENTAL REFUNDS	E	\$300.00	\$0.00
001-034-4010 SALARIES	E	\$13,136.52	\$0.00
001-034-4020 FICA	E	\$913.14	\$0.00
001-034-4030 HEALTH INSURANCE	E	\$1,956.00	\$0.00
001-034-4040 LIFE INSURANCE	E	\$23.52	\$0.00
001-034-4050 RETIREMENT	E	\$1,340.64	\$0.00
001-034-4051 457B	E	\$150.00	\$0.00
001-034-4060 WORKERS' COMPENSATION	E	\$7.62	\$0.00
001-034-4070 DUES-SUBSCRIPTIONS	E	\$0.00	\$45.00
001-034-4080 TRAVEL & TRAINING	E	\$60.00	\$0.00
001-034-4091 CELL PHONE	E	\$265.39	\$0.00
001-034-4100 SUPPLIES	E	\$132.16	\$0.00
001-034-4250 VEHICLE MAINTENANCE ZONING	E	\$531.45	\$0.00
001-034-4260 FUEL	E	\$246.01	\$0.00
001-034-4276 SIGNAGE	E	\$264.04	\$0.00
001-034-4285 PROPERTY MAINTENANCE	E	\$1,790.00	\$0.00
001-035-4011 SALARIES-PART TIME	E	\$73,113.08	\$0.00
001-035-4015 OVERTIME	E	\$72.00	\$0.00
001-035-4020 FICA	E	\$577.58	\$0.00
001-035-4060 WORKERS' COMPENSATION	E	\$475.27	\$0.00
001-035-4210 MISCELLANEOUS EXPENSE	E	\$7,058.71	\$0.00
001-035-4260 FUEL	E	\$1,173.67	\$0.00
001-037-4011 SALARIES-PART TIME	E	\$6,639.00	\$0.00
001-037-4020 FICA	E	\$507.89	\$0.00
001-037-4090 TELEPHONE	E	\$223.23	\$0.00
001-037-4100 SUPPLIES	E	\$401.30	\$0.00
001-037-4160 BUILDING MAINTENANCE	E	\$3,703.13	\$0.00
001-037-4170 ELECTRICITY	E	\$509.42	\$0.00
001-037-4180 INTERNET FEES	E	\$230.49	\$0.00
001-050-4200 GENERAL LIABILITY INSURANCE	E	\$14,492.00	\$0.00
001-050-9800 AMERICAN RESCUE PLAN EXPENSES	E	\$14,489.82	\$0.00
001-050-9825 BOBCAT PRINCIPAL LOAN PAYMENT	E	\$3,439.41	\$0.00
001-050-9826 BOBCAT INTEREST LOAN PAYMENT	E	\$134.52	\$0.00
001-050-9861 TRANSFER-GEN FUND TO IEDA-RE TAX	E	\$508.08	\$0.00
001-050-9862 TRANSFER-GENERAL FUND TO IEDA-S	E	\$283,627.67	\$0.00
001-060-4010 SALARIES	E	\$13,321.60	\$0.00
001-060-4015 OVERTIME	E	\$798.00	\$0.00
001-060-4020 FICA	E	\$977.24	\$0.00
001-060-4030 HEALTH INSURANCE	E	\$5,853.96	\$0.00
001-060-4040 LIFE INSURANCE	E	\$18.80	\$0.00
001-060-4050 RETIREMENT	E	\$1,453.60	\$0.00
001-060-4060 WORKERS' COMPENSATION	E	\$287.02	\$0.00
001-060-4091 CELL PHONE	E	\$296.25	\$0.00
001-060-4100 SUPPLIES	E	\$4,332.17	\$0.00
001-060-4150 EQUIPMENT MAINTENANCE	E	\$23.81	\$0.00
001-060-4170 ELECTRICITY	E	\$476.30	\$0.00
001-060-4210 MISCELLANEOUS EXPENSE	E	\$50.00	\$0.00
001-060-4220 UNIFORMS	E	\$75.78	\$0.00
001-061-4010 SALARIES	E	\$75,517.66	\$0.00
001-061-4011 SALARIES-PART TIME	E	\$483.00	\$0.00
001-061-4015 OVERTIME	E	\$7,940.06	\$0.00
001-061-4020 FICA	E	\$5,690.60	\$0.00
001-061-4030 HEALTH INSURANCE	E	\$22,698.06	\$0.00
001-061-4040 LIFE INSURANCE	E	\$169.36	\$0.00

**GL Trial Balance**

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001 GENERAL FUND			
Account	Type	Debits	Credits
001-061-4050 RETIREMENT	E	\$8,578.63	\$0.00
001-061-4055 EMPLOYEE BENEFITS	E	\$291.08	\$0.00
001-061-4060 WORKERS' COMPENSATION	E	\$3,251.03	\$0.00
001-061-4080 TRAVEL & TRAINING	E	\$374.15	\$0.00
001-061-4090 TELEPHONE	E	\$153.64	\$0.00
001-061-4091 CELL PHONE	E	\$631.28	\$0.00
001-061-4100 SUPPLIES	E	\$918.81	\$0.00
001-061-4150 EQUIPMENT MAINTENANCE	E	\$2,147.98	\$0.00
001-061-4160 BUILDING MAINTENANCE	E	\$434.00	\$0.00
001-061-4170 ELECTRICITY	E	\$700.84	\$0.00
001-061-4180 INTERNET FEES	E	\$359.94	\$0.00
001-061-4210 MISCELLANEOUS EXPENSE	E	\$2,052.72	\$0.00
001-061-4220 UNIFORMS	E	\$1,085.03	\$0.00
001-061-4250 VEHICLE MAINTENANCE STREET DEPT	E	\$21,948.30	\$0.00
001-061-4260 FUEL	E	\$8,757.30	\$0.00
001-061-4275 PAVING	E	\$103,149.99	\$0.00
001-061-4371 STREET MAINTENANCE	E	\$24,575.15	\$0.00
001-061-4372 SNOW REMOVAL	E	\$19,136.43	\$0.00
001-061-4376 SIDEWALK MAINTENANCE	E	\$17,321.95	\$0.00
001-061-4377 STREET LIGHTS	E	\$20,532.19	\$0.00
001-062-4100 RETIREE INSURANCE	E	\$18,096.00	\$0.00
001 GENERAL FUND	<b>Fund Total:</b>	\$9,011,295.89	\$6,240,649.22

Fund is Out of Balance:	\$2,770,646.67
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002 WATER FUND			
Account	Type	Debits	Credits
002-000-1010 CASH ON HAND	A	\$200.00	\$0.00
002-000-1050 NATIONAL BANK-CHECKING	A	\$752,273.79	\$0.00
002-000-1060 NATIONAL BANK WATER & SEWER DE	A	\$209,215.47	\$0.00
002-000-1080 LGIP WATER (RAINY DAY ACCT)	A	\$10,493.49	\$0.00
002-000-1300 ACCOUNTS RECEIVABLE	A	\$261,617.16	\$0.00
002-000-1301 UNBILLED ACCOUNTS RECEIVABLE	A	\$48,167.86	\$0.00
002-000-1390 ALLOWANCE FOR DOUBTFUL ACCOUN	A	\$0.00	\$87,817.75
002-000-1391 RETURNED CHECKS	A	\$107.69	\$0.00
002-000-1423 PREPAID EXPENSE	A	\$1,530.38	\$0.00
002-000-1450 PREPAYMENTS WATER/SEWER	L	\$0.00	\$15,389.84
002-000-1501 CONSTRUCTION IN PROGRESS	A	\$98,874.24	\$0.00
002-000-1510 WATER SYSTEM	A	\$0.00	\$0.04
002-000-1530 EQUIPMENT	A	\$353,893.37	\$0.00
002-000-1540 MOTOR VEHICLES	A	\$115,524.70	\$0.00
002-000-1550 WATER, SEWER LINES & TANKS	A	\$6,483,203.14	\$0.00
002-000-1600 ACCUMLATED DEPRECIATION	A	\$0.00	\$4,112,069.69
002-000-1800 DEFERRED OUTFLOW (PENSION)	A	\$27,875.00	\$0.00
002-000-1805 DEFERRED OUTFLOW (OPEB)	A	\$4,161.00	\$0.00
002-000-2030 ACCOUNTS PAYABLE	L	\$0.00	\$83,886.30
002-000-2035 ACCRUED LEAVE	L	\$0.00	\$26,560.00
002-000-2050 CUSTOMER DEPOSITS	L	\$0.00	\$156,978.54
002-000-2051 NET OPEB OBLIGATION	L	\$0.00	\$185,555.00
002-000-2100 ACCRUED WAGES PAYABLE	L	\$0.00	\$3,501.00
002-000-2101 FEDERAL/FICA	L	\$0.00	\$267.85
002-000-2104 VRS	L	\$0.00	\$3,999.96
002-000-2109 OTHER DEDUCTIONS	L	\$0.00	\$276.61
002-000-2240 WASTE TREATMENT PLANT LOAN	L	\$0.00	\$0.45

**GL Trial Balance**

Fiscal Period From 07/01/2023 Thru 09/30/2023

Town of Tazewell

Report Date: 10/03/2023

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002 WATER FUND			
Account	Type	Debits	Credits
002-000-2242 VRA LOAN WSL 003-15	L	\$0.00	\$63,908.00
002-000-2243 VRS LOAN WSL 046-15	L	\$0.00	\$385,236.00
002-000-2244 LEGACY BANK BACKHOE LOAN	L	\$0.00	\$120,841.55
002-000-2245 DUE TO TAZEWell PSA	L	\$0.00	\$398,922.68
002-000-2250 RURAL DEVELOPMENT LOAN	L	\$0.00	\$1,189,334.00
002-000-2251 Rural Development Interest Pay	L	\$0.00	\$3,817.00
002-000-2345 WATER/SEWER DEPOSITS	L	\$0.00	\$1,687.60
002-000-2500 DEFERRED INFLOW (PENSION)	L	\$0.00	\$22,557.00
002-000-2501 NET PENSION ASSET/LIABILITY	L	\$0.00	\$3,105.00
002-000-2505 DEFERRED INFLOWS-OPEB	L	\$0.00	\$46,970.00
002-000-2980 RETAINED EARNING	L	\$313,560.12	\$0.00
002-000-2990 RETAINED EARNINGS	L	\$0.00	\$358,257.23
002-000-2999 NET ASSET INVESTED CAPITAL ASSET	L	\$0.00	\$945,866.00
002-010-3510 INTEREST	R	\$0.00	\$95.19
002-010-3610 WATER METER SALES	R	\$0.00	\$359,547.87
002-010-3612 TOWN REVENUE-PSA METERS	R	\$0.00	\$133,608.59
002-010-3650 SERVICE CHARGES	R	\$0.00	\$330.00
002-010-3670 MISCELLANEOUS REVENUE	R	\$0.00	\$2,202.25
002-010-3700 PENALTY METER SALES	R	\$0.00	\$1,327.04
002-040-4010 SALARIES	E	\$32,640.14	\$0.00
002-040-4015 OVERTIME	E	\$188.56	\$0.00
002-040-4020 FICA	E	\$2,266.32	\$0.00
002-040-4030 HEALTH INSURANCE	E	\$5,725.98	\$0.00
002-040-4040 LIFE INSURANCE	E	\$67.02	\$0.00
002-040-4050 RETIREMENT	E	\$2,836.75	\$0.00
002-040-4051 457 B	E	\$62.22	\$0.00
002-040-4055 EMPLOYEE BENEFITS	E	\$106.82	\$0.00
002-040-4060 WORKERS' COMPENSATION	E	\$27.37	\$0.00
002-040-4080 TRAVEL & TRAINING	E	\$25.00	\$0.00
002-040-4090 TELEPHONE	E	\$153.64	\$0.00
002-040-4091 CELL PHONE	E	\$327.29	\$0.00
002-040-4100 OFFICE SUPPLIES	E	\$1,318.26	\$0.00
002-040-4110 POSTAGE	E	\$1,414.20	\$0.00
002-040-4115 WATER WORKS FEES	E	\$5,901.00	\$0.00
002-040-4135 ANNUAL SOFTWARE SUPPORT	E	\$1,775.92	\$0.00
002-040-4180 INTERNET FEES	E	\$459.50	\$0.00
002-040-4190 BANK SERVICE CHARGES	E	\$2,463.30	\$0.00
002-040-4210 MISCELLANEOUS EXPENSE	E	\$80.40	\$0.00
002-042-4400 WATER PURCHASE EXPENSE	E	\$207,304.69	\$0.00
002-042-4402 PSA-TRUE UP	E	\$21,950.34	\$0.00
002-043-4010 SALARIES	E	\$27,254.64	\$0.00
002-043-4015 OVERTIME	E	\$3,336.14	\$0.00
002-043-4020 FICA	E	\$2,036.59	\$0.00
002-043-4030 HEALTH INSURANCE	E	\$9,804.37	\$0.00
002-043-4040 LIFE INSURANCE	E	\$84.68	\$0.00
002-043-4050 RETIREMENT	E	\$4,577.29	\$0.00
002-043-4051 457B	E	\$60.00	\$0.00
002-043-4055 EMPLOYEE BENEFITS	E	\$40.14	\$0.00
002-043-4060 WORKERS' COMPENSATION	E	\$635.44	\$0.00
002-043-4080 TRAVEL & TRAINING	E	\$848.82	\$0.00
002-043-4090 TELEPHONE	E	\$80.00	\$0.00
002-043-4091 CELL PHONE	E	\$197.73	\$0.00
002-043-4100 SUPPLIES	E	\$20,924.50	\$0.00
002-043-4150 EQUIPMENT MAINTENANCE	E	\$147.98	\$0.00

## GL Trial Balance

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Town of Tazewell

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002 WATER FUND			
Account	Type	Debits	Credits
002-043-4170 ELECTRICITY	E	\$8,095.63	\$0.00
002-043-4210 MISCELLANEOUS EXPENSE	E	\$498.35	\$0.00
002-043-4220 UNIFORMS	E	\$245.74	\$0.00
002-043-4250 VEHICLE MAINTENANCE WATER DEPT	E	\$425.40	\$0.00
002-043-4260 FUEL	E	\$2,130.12	\$0.00
002-043-4370 LINE CONST. MAINT.	E	\$8,740.01	\$0.00
002-052-4200 GENERAL LIABILITY INSURANCE	E	\$1,875.00	\$0.00
002-052-4552 RURAL DEVELOPMENT	E	\$20,682.00	\$0.00
002-052-5012 WATER TANK IN COUNTY	E	\$7,933.33	\$0.00
002-052-5014 RT. 460 WATER LINE REPLACEMENT P	E	\$3,670.00	\$0.00
002-052-5015 BACKHOE PRINCIPAL LOAN PAYMENT	E	\$5,425.90	\$0.00
002-052-5016 BACKHOE INTEREST LOAN PAYMENT	E	\$1,783.10	\$0.00
002-060-4010 SALARIES	E	\$1,665.82	\$0.00
002-060-4015 OVERTIME	E	\$99.88	\$0.00
002-060-4020 FICA	E	\$115.08	\$0.00
002-060-4030 HEALTH INSURANCE	E	\$692.48	\$0.00
002-060-4040 LIFE INSURANCE	E	\$2.36	\$0.00
002-060-4050 RETIREMENT	E	\$165.97	\$0.00
002-060-4060 WORKERS' COMPENSATION	E	\$8.93	\$0.00
002-060-4091 CELL PHONE	E	\$22.03	\$0.00
002 WATER FUND	<b>Fund Total:</b>	\$9,102,097.58	\$8,713,916.03

Fund is Out of Balance:	\$388,181.55
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003 SEWER FUND			
Account	Type	Debits	Credits
003-000-1050 NATIONAL BANK-MAIN CHECKING-SEW	A	\$634,293.28	\$0.00
003-000-1070 WASTE PLANT UPGRADE CASH ACCO	A	\$520,664.43	\$0.00
003-000-1300 ACCOUNTS RECEIVABLE -UTILITY BILL	A	\$266,353.59	\$0.00
003-000-1301 UNBILLED REVENUE	A	\$44,864.24	\$0.00
003-000-1390 ALLOWANCE FOR DOUBTFUL ACCOUN	A	\$0.00	\$98,740.78
003-000-1392 PREPAID EXPENSE	A	\$1,530.38	\$0.00
003-000-1500 LAND	A	\$21,581.00	\$0.00
003-000-1501 CONSTRUCTION IN PROGRESS	A	\$721,936.00	\$0.00
003-000-1505 BUILDINGS	A	\$274,592.00	\$0.00
003-000-1510 WATER SYSTEM	A	\$3,445.00	\$0.00
003-000-1530 EQUIPMENT	A	\$393,691.95	\$0.00
003-000-1540 MOTOR VEHICLES	A	\$69,498.00	\$0.00
003-000-1550 WATER, SEWER LINES & TANKS	A	\$4,584,984.00	\$0.00
003-000-1560 SEWER FILTRATION PLANT	A	\$5,927,693.00	\$0.00
003-000-1600 ACCUMULATED DEPRECIATION	A	\$0.00	\$6,713,249.00
003-000-1800 DEFERRED OUTFLOW (PENSION)	A	\$53,882.00	\$0.00
003-000-1805 DEFERRED OUTFLOW (OPEB)	A	\$8,042.00	\$0.00
003-000-2030 ACCOUNTS PAYABLE	L	\$0.00	\$6,653.20
003-000-2035 ACCRUED LEAVE	L	\$0.00	\$44,118.00
003-000-2050 NET OPEB OBLIGATION	L	\$0.00	\$358,678.00
003-000-2100 ACCRUED PAYROLL	L	\$0.00	\$6,764.00
003-000-2101 FEDERAL/FICA	L	\$0.00	\$517.48
003-000-2104 VRS	L	\$0.00	\$9,778.56
003-000-2109 OTHER DEDUCTIONS	L	\$0.00	\$124.42
003-000-2111 ANTHEM INSURANCE PAYABLE	L	\$0.00	\$163.00
003-000-2230 VRA SEWER PLANT UPGRADE LOAN	L	\$0.00	\$362,005.00
003-000-2241 VRA LOAN PAYABLE	L	\$0.00	\$1,324,251.00
003-000-2251 INTEREST PAYABLE	L	\$0.00	\$5,074.00

**GL Trial Balance**

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Town of Tazewell

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003 SEWER FUND			
Account	Type	Debits	Credits
003-000-2340 DEFERRED REVENUE	L	\$0.00	\$958,308.75
003-000-2500 DEFERRED INFLOW (PENSION)	L	\$0.00	\$43,601.00
003-000-2501 NET PENSION ASSET/LIABILITY	L	\$0.00	\$6,003.00
003-000-2505 DEFERRED INFLOWS OPEB	L	\$0.00	\$90,792.00
003-000-2990 RETAINED EARNINGS	L	\$0.00	\$3,485,600.46
003-010-3510 INTEREST	R	\$0.00	\$1,103.76
003-010-3610 SEWER METERED SALES	R	\$0.00	\$330,107.93
003-010-3620 SEWER UNMETERED SALES	R	\$0.00	\$2,511.37
003-010-3660 PSA SEWER FEES BAPTIST VALLEY	R	\$0.00	\$3,026.36
003-010-3661 PSA SEWER FEES ADRIA	R	\$0.00	\$2,794.16
003-010-3662 PSA SEWER FEE WITTEN MILL	R	\$0.00	\$4,652.97
003-010-3685 LEACHATE REVENUE	R	\$0.00	\$13,660.12
003-010-3690 SEWER DISPOSAL FEES	R	\$0.00	\$3,354.00
003-010-3700 SEWER LATE PAYMENT PENALTY	R	\$0.00	\$1,393.14
003-010-3807 SANITARY SYSTEM EVALUATION SURV	R	\$0.00	\$2,020.70
003-041-4010 SALARIES	E	\$32,644.54	\$0.00
003-041-4015 OVERTIME	E	\$190.16	\$0.00
003-041-4020 FICA	E	\$2,266.73	\$0.00
003-041-4030 HEALTH INSURANCE	E	\$5,727.11	\$0.00
003-041-4040 LIFE INSURANCE	E	\$67.02	\$0.00
003-041-4050 RETIREMENT	E	\$2,837.26	\$0.00
003-041-4051 457B	E	\$62.28	\$0.00
003-041-4055 EMPLOYEE BENEFITS	E	\$106.99	\$0.00
003-041-4060 WORKERS' COMPENSATION	E	\$27.62	\$0.00
003-041-4090 TELEPHONE	E	\$76.82	\$0.00
003-041-4091 CELL PHONE	E	\$327.29	\$0.00
003-041-4110 POSTAGE	E	\$1,414.19	\$0.00
003-041-4135 ANNUAL SOFTWARE SUPPORT	E	\$1,616.17	\$0.00
003-041-4180 INTERNET FEES	E	\$459.50	\$0.00
003-041-4190 BANK SERVICE CHARGES	E	\$2,433.30	\$0.00
003-041-4230 EQUIPMENT	E	\$751.22	\$0.00
003-044-4010 SALARIES	E	\$45,133.53	\$0.00
003-044-4015 OVERTIME	E	\$1,146.91	\$0.00
003-044-4020 FICA	E	\$3,145.89	\$0.00
003-044-4030 HEALTH INSURANCE	E	\$12,454.40	\$0.00
003-044-4040 LIFE INSURANCE	E	\$103.48	\$0.00
003-044-4050 RETIREMENT	E	\$4,657.22	\$0.00
003-044-4055 EMPLOYEE BENEFITS	E	\$178.20	\$0.00
003-044-4060 WORKERS' COMPENSATION	E	\$677.00	\$0.00
003-044-4080 TRAVEL & TRAINING	E	\$913.16	\$0.00
003-044-4090 TELEPHONE	E	\$1,188.63	\$0.00
003-044-4100 SUPPLIES	E	\$656.47	\$0.00
003-044-4110 POSTAGE	E	\$109.43	\$0.00
003-044-4150 EQUIPMENT MAINTENANCE	E	\$5,127.34	\$0.00
003-044-4160 BUILDING MAINTENANCE	E	\$323.56	\$0.00
003-044-4170 ELECTRICITY	E	\$27,001.01	\$0.00
003-044-4180 INTERNET FEES	E	\$519.76	\$0.00
003-044-4191 WASTEWATER FEES	E	\$10,225.00	\$0.00
003-044-4210 MISCELLANEOUS EXPENSE	E	\$372.24	\$0.00
003-044-4220 UNIFORMS	E	\$1,156.18	\$0.00
003-044-4260 FUEL	E	\$790.17	\$0.00
003-044-4350 CHEMICALS	E	\$13,033.02	\$0.00
003-044-4502 WWTP ENGINEERING/DESIGN-BOND 1	E	\$9,165.74	\$0.00
003-044-4504 SANITARY SYSTEM EVALUATION SURV	E	\$230.00	\$0.00

**GL Trial Balance**

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003 SEWER FUND			
Account	Type	Debits	Credits
003-045-4010 SALARIES	E	\$27,251.11	\$0.00
003-045-4015 OVERTIME	E	\$3,330.10	\$0.00
003-045-4020 FICA	E	\$2,035.94	\$0.00
003-045-4030 HEALTH INSURANCE	E	\$9,801.17	\$0.00
003-045-4040 LIFE INSURANCE	E	\$84.68	\$0.00
003-045-4050 RETIREMENT	E	\$1,931.36	\$0.00
003-045-4051 457B	E	\$60.00	\$0.00
003-045-4055 EMPLOYEE BENEFITS	E	\$40.03	\$0.00
003-045-4060 WORKERS' COMPENSATION	E	\$354.99	\$0.00
003-045-4090 TELEPHONE	E	\$76.82	\$0.00
003-045-4091 CELL PHONE	E	\$197.73	\$0.00
003-045-4170 ELECTRICITY	E	\$1,063.37	\$0.00
003-045-4220 UNIFORMS	E	\$245.74	\$0.00
003-045-4260 FUEL	E	\$1,769.11	\$0.00
003-045-4370 LINE CONSTRUCTION MAINTENANCE	E	\$985.00	\$0.00
003-045-4380 VITA PUMP STATION MODEMS	E	\$584.28	\$0.00
003-045-4701 DRY TOWN SEWER PROJECT PRINCIP	E	\$78,828.34	\$0.00
003-045-4702 DRY TOWN SEWER PROJECT INTERES	E	\$10,262.94	\$0.00
003-053-4200 GENERAL LIABILITY INSURANCE	E	\$2,750.00	\$0.00
003-060-4010 SALARIES	E	\$1,664.58	\$0.00
003-060-4015 OVERTIME	E	\$99.62	\$0.00
003-060-4020 FICA	E	\$115.01	\$0.00
003-060-4030 HEALTH INSURANCE	E	\$691.96	\$0.00
003-060-4040 LIFE INSURANCE	E	\$2.36	\$0.00
003-060-4050 RETIREMENT	E	\$165.79	\$0.00
003-060-4060 WORKERS' COMPENSATION	E	\$8.90	\$0.00
003-060-4091 CELL PHONE	E	\$22.03	\$0.00
003 SEWER FUND	<b>Fund Total:</b>	\$13,860,790.37	\$13,879,046.16

Fund is Out of Balance:	(\$18,255.79)
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004 IEDA FUND			
Account	Type	Debits	Credits
004-000-1015 NATIONAL BANK-IEDA CHECKING	A	\$7,367.58	\$0.00
004-000-1016 IEDA SAVINGS (CHECKING ACCT)	A	\$500.00	\$0.00
004-000-1900 LAND	A	\$382,790.00	\$0.00
004-000-1901 CIP	A	\$92,693.00	\$0.00
004-000-1905 RIGHT TO USE ASSET-LAND	A	\$18,567.00	\$0.00
004-000-1909 ACCUMULATED AMORTIZATION	A	\$0.00	\$977.00
004-000-1910 INVENTORY/INVESTMENT IN LAND & B	A	\$302,430.00	\$0.00
004-000-2501 LEASE PAYABLE	L	\$0.00	\$18,291.00
004-000-2990 RETAINED EARNINGS	L	\$0.00	\$542,680.54
004-010-3007 SUNNYSIDE PROJECT	R	\$0.00	\$283,627.67
004-010-3050 TRANSFER-GEN FUND TO IEDA-RE TAX R		\$0.00	\$508.08
004-038-4012 SUNNYSIDE PROJECT	E	\$283,822.17	\$0.00
004-038-4175 REAL ESTATE TAX ALLOTMENT (BARN	E	\$508.08	\$0.00
004 IEDA FUND	<b>Fund Total:</b>	\$1,088,677.83	\$846,084.29

Fund is Out of Balance:	\$242,593.54
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<b>Grand Total:</b>	\$33,062,861.67	\$29,679,695.70
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**GL Trial Balance - Balances By Fund**  
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FUND TOTALS	DEBITS	CREDITS	
004 IEDA	\$1,088,677.83	\$846,084.29	** Out Of Balance **
002 WATE	\$9,102,097.58	\$8,713,916.03	** Out Of Balance **
003 SEWE	\$13,860,790.37	\$13,879,046.16	** Out Of Balance **
001 GENE	\$9,011,295.89	\$6,240,649.22	** Out Of Balance **

FUNDS WILL BE OUT OF BALANCE UNTIL FY 23 AUDIT IS COMPLETE.

## Check Listing

Date From: 9/1/2023 Date To: 9/30/2023  
Vendor Range: 4 GUYS, INC. - ZIMMERMAN, KATHY

Town of Tazewell  
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Check Number	Bank	Vendor	Date	Amount
CD 0	2	TRUIST BANK	09/07/2023	<u>\$1,191.31</u>
CD 0	2	USDA RURAL DEVELOPMENT	09/07/2023	<u>\$6,894.00</u>
CD 0	2	RONKONKAMA FIRE DISTRICT	09/27/2023	<u>\$32,500.00</u>
CD 0	2	RONKONKAMA FIRE DISTRICT	09/27/2023	<u>\$32,500.00</u>
CD 0	2	VIRGINIA RESOURCES AUTHORITY	09/29/2023	<u>\$89,091.28</u>
1470	4	BARNES FAMILY LIMITED PARTNERSHIP	09/21/2023	<u>\$508.08</u>
1471	4	DRAGON PROPERTIES 16, LLC	09/27/2023	<u>\$29,922.22</u>
2810	3	BOUND TREE MEDICAL, LLC	<b>VOIDED</b> 09/14/2023	<u>\$240.79</u>
2825	3	LAKSHMI TUNUGUNTLA KISHORE	09/14/2023	<u>\$148.50</u>
30159	2	TAZEWELL HIGH SCHOOL	09/06/2023	<u>\$500.00</u>
30160	2	ADAM'S LAND IMPROVEMENTS	09/07/2023	<u>\$4,999.99</u>
30161	2	ADVANCE AUTO	09/07/2023	<u>\$983.81</u>
30162	2	APPALACHIAN POWER	09/07/2023	<u>\$6,696.51</u>
30163	2	ARC3 GASES, INC	09/07/2023	<u>\$106.42</u>
30164	2	ATLANTIC EMERGENCY SOLUTIONS, INC.	09/07/2023	<u>\$1,423.36</u>
30165	2	BARG-N-FINDERS, INC.	09/07/2023	<u>\$350.00</u>
30166	2	C.W. WILLIAMS	09/07/2023	<u>\$1,895.00</u>
30167	2	CECIL ENGINEERING CO. PC	09/07/2023	<u>\$12,460.00</u>
30168	2	COLE TRUCK PARTS, INC.	09/07/2023	<u>\$13,684.75</u>
30169	2	CORDANT HEALTH SOLUTIONS	09/07/2023	<u>\$211.35</u>
30170	2	D.R.S.	09/07/2023	<u>\$50.00</u>
30171	2	DOMINION OFFICE PRODUCTS, INC.	09/07/2023	<u>\$31.81</u>
30172	2	DOTSON'S PAVING, TRUCKING CO.	09/07/2023	<u>\$51,650.00</u>
30173	2	FOUR SEASONS GRADING & EXCAVATING, LLC	09/07/2023	<u>\$750.00</u>
30174	2	GRIFFEY, AMBER	09/07/2023	<u>\$25.00</u>
30175	2	HACKNEY, ASHLEY	09/07/2023	<u>\$25.00</u>
30176	2	HERITAGE METAL, LLC	09/07/2023	<u>\$918.86</u>
30177	2	HUDSON, SHONA	09/07/2023	<u>\$715.00</u>
30178	2	JAMES RIVER EQUIP	09/07/2023	<u>\$691.46</u>
30179	2	KIDD TIRE AUTO PARTS, INC.	09/07/2023	<u>\$67.54</u>
30180	2	KIMBERLY'S GREENHOUSE	09/07/2023	<u>\$4,928.50</u>
30181	2	LOWE'S	09/07/2023	<u>\$4,462.68</u>

## Check Listing

Date From: 9/1/2023 Date To: 9/30/2023  
Vendor Range: 4 GUYS, INC. - ZIMMERMAN, KATHY

Town of Tazewell  
10/03/2023 08:50 AM

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Check Number	Bank	Vendor	Date	Amount
30182	2	MCCLURE CONCRETE PRODUCTS, INC.	09/07/2023	<u>\$958.00</u>
30183	2	MOTIVE POWER, INC.	09/07/2023	<u>\$41.00</u>
30184	2	PACE ANALYTICAL SERVICES, LLC	09/07/2023	<u>\$966.40</u>
30185	2	PARSON, PEGGY	09/07/2023	<u>\$50.00</u>
30186	2	RAMEY MOTORS, INC.	09/07/2023	<u>\$48,775.00</u>
30187	2	RECREONICS INC.	09/07/2023	<u>\$60.80</u>
30188	2	ROBERTS, SELEANA	09/07/2023	<u>\$25.00</u>
30189	2	SOUTHWEST SHREDDING DBA	09/07/2023	<u>\$328.00</u>
30190	2	STAPLES	09/07/2023	<u>\$106.60</u>
30191	2	TAZEWELL TODAY, INC.	09/07/2023	<u>\$25,000.00</u>
30192	2	THOMSON REUTERS-WEST	09/07/2023	<u>\$55.17</u>
30193	2	TREASURER OF VIRGINIA-DCLS	09/07/2023	<u>\$678.97</u>
30194	2	VERIZON	09/07/2023	<u>\$1,721.03</u>
30195	2	VIRGINIA UTILITY PROTECTION SERVICES, INC.	09/07/2023	<u>\$15.40</u>
30196	2	VITA	09/07/2023	<u>\$292.14</u>
30197	2	WALKER, ANNA	09/07/2023	<u>\$50.00</u>
30198	2	WILLIBY, CHARLES MATTHEW	09/07/2023	<u>\$169.86</u>
30199	2	WILSON BROTHERS INC / NAPA	09/07/2023	<u>\$2,478.71</u>
30200	2	BEASLEY, JOSEPH RUSSELL	09/07/2023	<u>\$300.00</u>
30201	2	CATRON, GLEN L	09/07/2023	<u>\$300.00</u>
30202	2	CLINE, ZACHARY T.	09/07/2023	<u>\$300.00</u>
30203	2	CROMER, JERRY	09/07/2023	<u>\$75.00</u>
30204	2	DAVIS (JR), ROBERT R	09/07/2023	<u>\$75.00</u>
30205	2	DAVIS, EMILY REEVES	09/07/2023	<u>\$75.00</u>
30206	2	DAVIS, EMILY REEVES	09/07/2023	<u>\$300.00</u>
30207	2	FOX, DAVID H	09/07/2023	<u>\$300.00</u>
30208	2	GILLESPIE HART ALTIZER & WHITESELL PC	09/07/2023	<u>\$50.00</u>
30209	2	GILLESPIE HART ALTIZER & WHITESELL PC	09/07/2023	<u>\$942.81</u>
30210	2	HANKINS, JONATHAN	09/07/2023	<u>\$300.00</u>
30211	2	HOOPS, MICHAEL FOSTER	09/07/2023	<u>\$500.00</u>
30212	2	KINSER, JASON KYLE	09/07/2023	<u>\$125.00</u>
30213	2	LUTZ, LARRY K	09/07/2023	<u>\$75.00</u>

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30214	2	MOORE (JR), GEORGE BENJAMIN	09/07/2023	<u>\$75.00</u>
30215	2	TAYLOR, RICHARD	09/07/2023	<u>\$75.00</u>
30216	2	THOMAS, JOHN D	09/07/2023	<u>\$200.00</u>
30217	2	HESS, DWIGHT	09/08/2023	<u>\$635.21</u>
30218	2	SALEEM, SYNDEE LEE	09/08/2023	<u>\$1,021.09</u>
30219	2	TREASURER OF VIRGINIA-DEQ	09/08/2023	<u>\$10,225.00</u>
30220	2	NATIONAL BANK	09/13/2023	<u>\$9,320.52</u>
30221	2	ADAM'S LAND IMPROVEMENTS	09/14/2023	<u>\$4,999.99</u>
30222	2	ADVANCED NETWORK SYSTEMS	09/14/2023	<u>\$1,571.00</u>
30223	2	ANTHEM BC/BS	09/14/2023	<u>\$41,167.50</u>
30224	2	APPALACHIAN AGGREGATES, LLC	09/14/2023	<u>\$714.78</u>
30225	2	ARC3 GASES, INC	09/14/2023	<u>\$761.93</u>
30226	2	ARRINGTON'S INC	09/14/2023	<u>\$165.47</u>
30227	2	ATLANTIC EMERGENCY SOLUTIONS, INC.	09/14/2023	<u>\$577.31</u>
30228	2	BARG-N-FINDERS, INC.	09/14/2023	<u>\$962.63</u>
30229	2	CANON SOLUTIONS AMERICA	09/14/2023	<u>\$375.14</u>
30230	2	CARGO OIL COMPANY INC	09/14/2023	<u>\$1,838.91</u>
30231	2	CINTAS	09/14/2023	<u>\$2,111.05</u>
30232	2	CINTAS FIRST AID & SAFETY	09/14/2023	<u>\$413.61</u>
30233	2	COLE TRUCK PARTS, INC.	09/14/2023	<u>\$681.37</u>
30234	2	CORE & MAIN	09/14/2023	<u>\$6,636.68</u>
30235	2	DEAN, JACOB TREVOR	09/14/2023	<u>\$23.60</u>
30236	2	DEAN, JASON HUNTER	09/14/2023	<u>\$17.10</u>
30237	2	EQUITABLE FINANCIAL	09/14/2023	<u>\$870.00</u>
30238	2	EVANS MACHINE & WELDING, INC.	09/14/2023	<u>\$313.40</u>
30239	2	FREEDOM FORD, INC.	09/14/2023	<u>\$151.45</u>
30240	2	GARDEN BOYS LAND IMPROVEMENTS, INC.	09/14/2023	<u>\$1,555.00</u>
30241	2	GOODPASTURE MOTOR COMPANY, INC.	09/14/2023	<u>\$46.87</u>
30242	2	GRAHAM, ASHLEY	09/14/2023	<u>\$25.00</u>
30243	2	GRANT'S SUPERMARKET #2	09/14/2023	<u>\$578.66</u>
30244	2	HAGY, SEAN CHRISTOPHER	09/14/2023	<u>\$128.84</u>
30245	2	JAMES RIVER EQUIP	09/14/2023	<u>\$265.73</u>

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30246	2	MCCLURE CONCRETE PRODUCTS, INC.	09/14/2023	<u>\$4,416.00</u>
30247	2	MOORE, CAROLYN	09/14/2023	<u>\$100.00</u>
30248	2	MOUNTAIN RIDGE GUN & PAWN <b>VOIDED</b>	09/14/2023	<u>\$560.00</u>
30249	2	PACE ANALYTICAL SERVICES, LLC	09/14/2023	<u>\$241.60</u>
30250	2	PATTERSON, THERESA KAYE	09/14/2023	<u>\$20.00</u>
30251	2	QUADMED, INC.	09/14/2023	<u>\$928.29</u>
30252	2	REPASS, DAVID	09/14/2023	<u>\$27.00</u>
30253	2	ROBERTS, CONNER	09/14/2023	<u>\$10.52</u>
30254	2	SAM'S CLUB/SYNCHRONY BANK	09/14/2023	<u>\$676.91</u>
30255	2	SHEETS TOWING INC	09/14/2023	<u>\$819.46</u>
30256	2	SITWORK STUDIOS	09/14/2023	<u>\$585.00</u>
30257	2	SOUTHERN AIR, INC.	09/14/2023	<u>\$398.23</u>
30258	2	SPECIAL EFFECTS EMBROIDERY	09/14/2023	<u>\$273.00</u>
30259	2	STAPLES	09/14/2023	<u>\$120.38</u>
30260	2	SWEET SPRINGS VALLEY WATER CO.	09/14/2023	<u>\$104.30</u>
30261	2	TAZEWELL FARM BUREAU	09/14/2023	<u>\$747.59</u>
30262	2	THE SCALE PEOPLE, INC.	09/14/2023	<u>\$725.75</u>
30263	2	THOMPSON & LITTON	09/14/2023	<u>\$3,670.00</u>
30264	2	THOMPSON & LITTON	09/14/2023	<u>\$230.00</u>
30265	2	TOLBERT, KEVIN DWAYNE	09/14/2023	<u>\$22.98</u>
30266	2	US DENTAL DEPOT	09/14/2023	<u>\$2,360.32</u>
30267	2	VERIZON	09/14/2023	<u>\$74.41</u>
30268	2	VERIZON WIRELESS	09/14/2023	<u>\$2,806.87</u>
30269	2	W-L CONSTRUCTION & PAVING, INC.	09/14/2023	<u>\$1,500.61</u>
30270	2	WEX BANK	09/14/2023	<u>\$17,351.28</u>
30271	2	WILLIBY, CHARLES MATTHEW	09/14/2023	<u>\$38.00</u>
30272	2	WILSON BROTHERS INC / NAPA	09/14/2023	<u>\$463.47</u>
30273	2	VALEAC	09/14/2023	<u>\$450.00</u>
30274	2	EQUITABLE FINANCIAL LIFE INSURANCE COMP OF AMERICA	09/14/2023	<u>\$1,641.68</u>
30275	2	HURLEY, CHRISTOPHER LEE	09/15/2023	<u>\$23.29</u>
30276	2	ACI FIRE & SAFETY	09/21/2023	<u>\$5,052.31</u>

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30277	2	ADAM'S LAND IMPROVEMENTS	09/21/2023	<u>\$4,999.99</u>
30278	2	APPALACHIAN AGENCY FOR SENIOR CITIZENS	09/21/2023	<u>\$600.00</u>
30279	2	ARC3 GASES, INC	09/21/2023	<u>\$124.08</u>
30280	2	BALL, SCOTTIE WAYNE	09/21/2023	<u>\$40.00</u>
30281	2	BOUND TREE MEDICAL, LLC	09/21/2023	<u>\$240.79</u>
30282	2	C & C SALES	09/21/2023	<u>\$536.76</u>
30283	2	CHARTER COMMUNICATIONS	09/21/2023	<u>\$269.96</u>
30284	2	CHRISTIAN, SAVANAH	<b>VOIDED</b> 09/21/2023	<u>\$50.00</u>
30285	2	DAVIS, STEVEN GREGORY	09/21/2023	<u>\$450.00</u>
30286	2	DOMINION OFFICE PRODUCTS, INC.	09/21/2023	<u>\$64.90</u>
30287	2	FINISH LINE FENCING	09/21/2023	<u>\$6,300.00</u>
30288	2	FREEDOM FORD, INC.	09/21/2023	<u>\$666.71</u>
30289	2	GILLESPIE HART ALTIZER & WHITESELL PC	09/21/2023	<u>\$4,015.00</u>
30290	2	GOODPASTURE MOTOR COMPANY, INC.	09/21/2023	<u>\$1,049.79</u>
30291	2	KING'S TIRE SERVICE, INC.	09/21/2023	<u>\$570.00</u>
30292	2	LEGACY BANK	09/21/2023	<u>\$2,403.00</u>
30293	2	MCMASTER-CARR	09/21/2023	<u>\$90.08</u>
30294	2	PACE ANALYTICAL SERVICES, LLC	09/21/2023	<u>\$483.20</u>
30295	2	R & S GRAPHICS, INC.	09/21/2023	<u>\$111.00</u>
30296	2	RAILROAD MANAGEMENT CO. IV LLC	09/21/2023	<u>\$1,871.18</u>
30297	2	SOUTHDATA, INC.	09/21/2023	<u>\$1,452.13</u>
30298	2	SOUTHERN STATES COOPERATIVE, INC.	09/21/2023	<u>\$452.57</u>
30299	2	TAZEWELL COUNTY HEALTH DEPARTMENT	09/21/2023	<u>\$70.07</u>
30300	2	TAZEWELL FAMILY HEALTH, INC.	09/21/2023	<u>\$100.00</u>
30301	2	TELRITE CORP.	09/21/2023	<u>\$90.09</u>
30302	2	THI	09/21/2023	<u>\$695.03</u>
30303	2	U.S. IMAGING SYSTEMS	09/21/2023	<u>\$146.13</u>
30304	2	UNIVERSAL ENVIRONMENTAL SERVICES, LLC	09/21/2023	<u>\$50.00</u>
30305	2	VERIZON	09/21/2023	<u>\$276.87</u>
30306	2	VERIZON CONNECT	09/21/2023	<u>\$322.15</u>
30307	2	W-L CONSTRUCTION & PAVING, INC.	09/21/2023	<u>\$419.96</u>
30308	2	WILSON BROTHERS INC / NAPA	09/21/2023	<u>\$754.67</u>

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30309	2	BLAND COUNTY VOLUNTEER RESCUE	09/22/2023	<u>\$250.00</u>
30310	2	CROMER, JERRY	09/27/2023	<u>\$75.00</u>
30311	2	DAVIS (JR), ROBERT R	09/27/2023	<u>\$75.00</u>
30312	2	DAVIS, EMILY REEVES	09/27/2023	<u>\$75.00</u>
30313	2	FIREPENNY	09/27/2023	<u>\$1,545.13</u>
30314	2	LUTZ, LARRY K	09/27/2023	<u>\$75.00</u>
30315	2	MOORE (JR), GEORGE BENJAMIN	09/27/2023	<u>\$75.00</u>
30316	2	NEW ENGLAND FIRE EQUIPMENT AND APPARATUS COPORATIO <b>VOIDED</b>	09/27/2023	<u>\$1,936.00</u>
30317	2	TAYLOR, RICHARD	09/27/2023	<u>\$75.00</u>
30318	2	ANTHEM BC/BS	09/27/2023	<u>\$6,032.00</u>
30319	2	ANTHEM BC/BS	09/27/2023	<u>\$32,153.50</u>
30320	2	APPLIED INDUSTRIAL TECHNOLOGIES, INC.	09/27/2023	<u>\$343.25</u>
30321	2	BARG-N-FINDERS, INC.	09/27/2023	<u>\$15.00</u>
30322	2	BREWSTER, JESSICA	09/27/2023	<u>\$25.00</u>
30323	2	CHARTER COMMUNICATIONS	09/27/2023	<u>\$129.99</u>
30324	2	COLE TRUCK PARTS, INC.	09/27/2023	<u>\$4,090.86</u>
30325	2	DYE, KELLI	09/27/2023	<u>\$50.00</u>
30326	2	EQUITABLE FINANCIAL	09/27/2023	<u>\$870.00</u>
30327	2	FOUR SEASONS YMCA	09/27/2023	<u>\$1,022.40</u>
30328	2	GILLESPIE, JESSICA	09/27/2023	<u>\$25.00</u>
30329	2	GRAINGER	09/27/2023	<u>\$201.68</u>
30330	2	HICOK, BROWN & COMPANY CPAS	09/27/2023	<u>\$12,500.00</u>
30331	2	MENEFEE, CRAIG	09/27/2023	<u>\$300.00</u>
30332	2	MILLIMAN, INC.	09/27/2023	<u>\$2,000.00</u>
30333	2	MILLS, DAVID DWAIN	09/27/2023	<u>\$328.04</u>
30334	2	PACE ANALYTICAL SERVICES, LLC	09/27/2023	<u>\$724.80</u>
30335	2	PATTERSON, AMI	09/27/2023	<u>\$3,316.24</u>
30336	2	POINT BROADBAND	09/27/2023	<u>\$2,409.23</u>
30337	2	SCHAEFFER MFG. CO.	09/27/2023	<u>\$13,141.48</u>
30338	2	SHAWN HURD	09/27/2023	<u>\$300.00</u>
30339	2	SOUTHERN SOFTWARE INC	09/27/2023	<u>\$4,690.00</u>

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30340	2	TAZEWELL COUNTY PSA	09/27/2023	<u>\$70,820.37</u>
30341	2	TAZEWELL COUNTY PSA	09/27/2023	<u>\$5,637.51</u>
30342	2	VERIZON	09/27/2023	<u>\$977.93</u>
30343	2	VERIZON CONNECT	09/27/2023	<u>\$341.00</u>
30344	2	VML	09/27/2023	<u>\$2,974.00</u>
30345	2	WEX BANK	09/27/2023	<u>\$2.00</u>
30346	2	WILSON BROTHERS INC / NAPA	09/27/2023	<u>\$52.36</u>
30347	2	WOODARD, MELISSA CAROL	09/27/2023	<u>\$300.00</u>
30348	2	MOUNTAIN RIDGE GUN & PAWN	09/28/2023	<u>\$560.00</u>
30349	2	BREWSTER, ROBIN RENE A	09/28/2023	<u>\$53.95</u>
30350	2	CART	09/28/2023	<u>\$3,000.00</u>
30351	2	ADAM'S LAND IMPROVEMENTS	09/29/2023	<u>\$4,999.99</u>
30352	2	HURT, YONNA CAROLL	09/29/2023	<u>\$164.41</u>
203	Checks Totaling -			<b>\$729,556.43</b>

### Totals By Fund

	Checks	Voids	Total
001	\$401,764.39	\$2,786.79	\$398,977.60
002	\$103,482.35		\$103,482.35
003	\$34,068.14		\$34,068.14
004	\$30,430.30		\$30,430.30
Totals:	\$569,745.18	\$2,786.79	\$566,958.39



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<b>Vendor: <u>19</u>                      <u>ADVANCED NETWORK SYSTEMS</u></b>				
Invoice:	INV74229	Invoice Date:	09/27/2023	Inv Amt Open: \$870.00
Desc:	TRAIN STATION CAMERAS- MILESTONE INSTALL FOR BANDW	Due Date:	10/27/2023	Check Paid Date:
<b><u>ADVANCED NETWORK SYSTEMS</u></b>				<b>Vendor Total: \$870.00</b>
<b>Vendor: <u>87</u>                      <u>ARC3 GASES, INC</u></b>				
Invoice:	10205410	Invoice Date:	09/12/2023	Inv Amt Open: \$88.14
Desc:	K6932-OXYGEN	Due Date:	10/12/2023	Check Paid Date:
<b><u>ARC3 GASES, INC</u></b>				<b>Vendor Total: \$88.14</b>
<b>Vendor: <u>117</u>                      <u>BOUND TREE MEDICAL, LLC</u></b>				
Invoice:	85100857	Invoice Date:	09/12/2023	Inv Amt Open: \$1,405.78
Desc:	MEDICAL SUPPLIES	Due Date:	10/12/2023	Check Paid Date:
<b><u>BOUND TREE MEDICAL, LLC</u></b>				<b>Vendor Total: \$1,405.78</b>
<b>Vendor: <u>126</u>                      <u>C &amp; C SALES</u></b>				
Invoice:	131440	Invoice Date:	09/19/2023	Inv Amt Open: \$342.51
Desc:	SUPPLIES	Due Date:	10/19/2023	Check Paid Date:
<b><u>C &amp; C SALES</u></b>				<b>Vendor Total: \$342.51</b>
<b>Vendor: <u>561</u>                      <u>C &amp; M TRUCK REPAIR, LLC</u></b>				
Invoice:	9125	Invoice Date:	09/08/2023	Inv Amt Open: \$1,027.50
Desc:	UNIT 907-DEF RESERVOIR	Due Date:	10/08/2023	Check Paid Date:
Invoice:	9103	Invoice Date:	09/06/2023	Inv Amt Open: \$8,650.24
Desc:	UNIT 905- STARTER, INJECTOR, HPOIL PUMP	Due Date:	10/05/2023	Check Paid Date:
Invoice:	9152	Invoice Date:	09/19/2023	Inv Amt Open: \$315.00
Desc:	UNIT 905-REPLACED HARNESS	Due Date:	10/04/2023	Check Paid Date:
<b><u>C &amp; M TRUCK REPAIR, LLC</u></b>				<b>Vendor Total: \$9,992.74</b>
<b>Vendor: <u>1135</u>                      <u>CHARTER COMMUNICATIONS</u></b>				
Invoice:	141431201092123	Invoice Date:	09/21/2023	Inv Amt Open: \$259.88
Desc:	141431201	Due Date:	10/21/2023	Check Paid Date:
Invoice:	141398201092123	Invoice Date:	09/21/2023	Inv Amt Open: \$19.92
Desc:	141398201	Due Date:	10/21/2023	Check Paid Date:
<b><u>CHARTER COMMUNICATIONS</u></b>				<b>Vendor Total: \$279.80</b>
<b>Vendor: <u>156</u>                      <u>CORE &amp; MAIN</u></b>				
Invoice:	T560534	Invoice Date:	09/14/2023	Inv Amt Open: \$10,672.06
Desc:	MATERIALS/SUPPLIES	Due Date:	10/14/2023	Check Paid Date:

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Invoice:	T572538	Invoice Date:	09/14/2023	Inv Amt Open:	\$929.40
Desc:	MATERIALS/SUPPLIES	Due Date:	10/14/2023	Check Paid Date:	
<u>CORE &amp; MAIN</u>				Vendor Total:	\$11,601.46
Vendor:	<u>189</u>	<u>EVANS MACHINE &amp; WELDING, INC.</u>			
Invoice:	5850	Invoice Date:	09/22/2023	Inv Amt Open:	\$32.49
Desc:	14" CHAIN/FILE	Due Date:	10/15/2023	Check Paid Date:	
<u>EVANS MACHINE &amp; WELDING, INC.</u>				Vendor Total:	\$32.49
Vendor:	<u>1600</u>	<u>FIREARMS 4 U, LLC</u>			
Invoice:	9/26/23	Invoice Date:	09/26/2023	Inv Amt Open:	\$1,500.00
Desc:	PD-AMMO	Due Date:	09/26/2023	Check Paid Date:	
<u>FIREARMS 4 U, LLC</u>				Vendor Total:	\$1,500.00
Vendor:	<u>1432</u>	<u>HERITAGE METAL, LLC</u>			
Invoice:	SI1-0006047	Invoice Date:	09/13/2023	Inv Amt Open:	\$778.68
Desc:	PARK OFFICE-METAL	Due Date:	09/13/2023	Check Paid Date:	
Invoice:	SI1-0005962	Invoice Date:	08/29/2023	Inv Amt Open:	\$918.86
Desc:	DOGWOOD PUMP STATION-METAL	Due Date:	08/29/2023	Check Paid Date:	
<u>HERITAGE METAL, LLC</u>				Vendor Total:	\$1,697.54
Vendor:	<u>220</u>	<u>KUSTOM SIGNALS, INC.</u>			
Credit Memo	592967	CM Date:	11/02/2022	CM Amt Open:	\$139.50
	REPAIR BMV SYS	Date Available:	11/02/2022		
<u>KUSTOM SIGNALS, INC.</u>				Vendor Total:	(\$139.50)
Vendor:	<u>262</u>	<u>MCCLURE CONCRETE PRODUCTS, INC.</u>			
Invoice:	013812	Invoice Date:	09/18/2023	Inv Amt Open:	\$1,934.00
Desc:	4000 PSI CONCRETE X8-SIDEWALKS	Due Date:	10/18/2023	Check Paid Date:	
<u>MCCLURE CONCRETE PRODUCTS, INC.</u>				Vendor Total:	\$1,934.00
Vendor:	<u>1352</u>	<u>NEW ENGLAND FIRE EQUIPMENT AND APPARATUS COPORATIO</u>			
Invoice:		Invoice Date:	09/26/2023	Inv Amt Open:	\$1,936.00
Desc:	EQUIP-50FT FIRE HOSE	Due Date:	09/26/2023	Check Paid Date:	10/02/2023
<u>NEW ENGLAND FIRE EQUIPMENT AND APPARATUS COPORATIO</u>				Vendor Total:	\$1,936.00
Vendor:	<u>253</u>	<u>PACE ANALYTICAL SERVICES, LLC</u>			
Invoice:	2330474457	Invoice Date:	09/27/2023	Inv Amt Open:	\$241.60
Desc:	30623566	Due Date:	10/27/2023	Check Paid Date:	

## Open Payables By Date

Vendor Range: 4 GUYS, INC. - ZIMMERMAN, KATHY Date: 9/30/2023

Town of Tazewell  
10/03/2023 08:51 AM

Page: 3 of 4

Invoice:	23304733640	Invoice Date:	09/25/2023	Inv Amt Open:	\$241.60
Desc:	30622743	Due Date:	10/25/2023	Check Paid Date:	
<u>PACE ANALYTICAL SERVICES, LLC</u>				Vendor Total:	\$483.20
Vendor:	<u>260</u>	<u>PURCHASE POWER (PITNEY BOWES)</u>			
Invoice:	9/26/23	Invoice Date:	09/26/2023	Inv Amt Open:	\$402.50
Desc:	8000-9000-1146-0189 Postage	Due Date:	10/26/2023	Check Paid Date:	
<u>PURCHASE POWER (PITNEY BOWES)</u>				Vendor Total:	\$402.50
Vendor:	<u>269</u>	<u>RAMEY FORD PRINCETON</u>			
Invoice:	FOCS161176	Invoice Date:	09/26/2023	Inv Amt Open:	\$392.98
Desc:	PD-2016 FORD - HEAT CONTROL	Due Date:	10/26/2023	Check Paid Date:	
<u>RAMEY FORD PRINCETON</u>				Vendor Total:	\$392.98
Vendor:	<u>907</u>	<u>RAMEY TAZEWELL</u>			
Invoice:	5011932	Invoice Date:	09/18/2023	Inv Amt Open:	\$126.45
Desc:	CHRIS NEW TRUCK-UNIT 8 WEATHER TECH MAT	Due Date:	10/18/2023	Check Paid Date:	
Invoice:	5011897	Invoice Date:	09/14/2023	Inv Amt Open:	\$273.00
Desc:	UNIT 906-COOLER TRANSMISSION	Due Date:	10/14/2023	Check Paid Date:	
Invoice:	5011998	Invoice Date:	09/22/2023	Inv Amt Open:	\$127.60
Desc:	UNIT 906- BOLTS-HEX HEAD	Due Date:	10/22/2023	Check Paid Date:	
<u>RAMEY TAZEWELL</u>				Vendor Total:	\$527.05
Vendor:	<u>270</u>	<u>RBI CORPORATION</u>			
Invoice:	19016028	Invoice Date:	09/14/2023	Inv Amt Open:	\$63.07
Desc:	MAGNETO COILS	Due Date:	10/14/2023	Check Paid Date:	
Invoice:	19016027	Invoice Date:	09/14/2023	Inv Amt Open:	\$86.10
Desc:	SHUT OFF VALVES	Due Date:	10/14/2023	Check Paid Date:	
Invoice:	19016087	Invoice Date:	09/14/2023	Inv Amt Open:	\$21.05
Desc:	SPARK PLUGS	Due Date:	10/14/2023	Check Paid Date:	
Invoice:	19016086	Invoice Date:	09/14/2023	Inv Amt Open:	\$28.42
Desc:	SPARK PLUGS	Due Date:	10/14/2023	Check Paid Date:	
Invoice:	19016026	Invoice Date:	09/14/2023	Inv Amt Open:	\$1,656.86
Desc:	LINK CHAINS, ROLLER CHAINS, PUMPS, REGULATORS, FIL	Due Date:	10/14/2023	Check Paid Date:	
<u>RBI CORPORATION</u>				Vendor Total:	\$1,855.50
Vendor:	<u>291</u>	<u>SWEET SPRINGS VALLEY WATER CO.</u>			

## Open Payables By Date

Vendor Range: 4 GUYS, INC. - ZIMMERMAN, KATHY    Date: 9/30/2023

Town of Tazewell  
10/03/2023 08:51 AM

Page: 4 of 4

Invoice:	786132	Invoice Date:	09/21/2023	<u>Inv Amt Open:</u>	<u>\$42.70</u>
Desc:	WWP-K GAL SPRING X2/4 DISTILLED WATER	Due Date:	10/21/2023	Check Paid Date:	
<u>SWEET SPRINGS VALLEY WATER CO.</u>				<u>Vendor Total:</u>	<u>\$42.70</u>
Vendor:	<u>303</u>	<u>THE SCALE PEOPLE, INC.</u>			
Invoice:	SPIQ60033	Invoice Date:	08/31/2023	<u>Inv Amt Open:</u>	<u>\$752.75</u>
Desc:	BLANCE AND CALIBRATION	Due Date:	09/30/2023	Check Paid Date:	
<u>THE SCALE PEOPLE, INC.</u>				<u>Vendor Total:</u>	<u>\$752.75</u>
Vendor:	<u>448</u>	<u>THE SHERWIN-WILLIAMS CO.</u>			
Invoice:	1419-6	Invoice Date:	09/12/2023	<u>Inv Amt Open:</u>	<u>\$378.86</u>
Desc:	GREEN-BROWN PAINT- DOGWOOD PUMP STATION	Due Date:	10/12/2023	Check Paid Date:	
<u>THE SHERWIN-WILLIAMS CO.</u>				<u>Vendor Total:</u>	<u>\$378.86</u>
Vendor:	<u>331</u>	<u>W-L CONSTRUCTION &amp; PAVING, INC.</u>			
Invoice:	59925	Invoice Date:	09/22/2023	<u>Inv Amt Open:</u>	<u>\$544.93</u>
Desc:	ASPHALT 5.32T@102.43	Due Date:	10/22/2023	Check Paid Date:	
Invoice:	60001	Invoice Date:	09/28/2023	<u>Inv Amt Open:</u>	<u>\$430.21</u>
Desc:	ASPHALT 4.2T@102.43	Due Date:	10/28/2023	Check Paid Date:	
Invoice:	59961	Invoice Date:	09/27/2023	<u>Inv Amt Open:</u>	<u>\$308.31</u>
Desc:	ASPHALT 3.01T@102.43	Due Date:	10/27/2023	Check Paid Date:	
<u>W-L CONSTRUCTION &amp; PAVING, INC.</u>				<u>Vendor Total:</u>	<u>\$1,283.45</u>

Report Totals

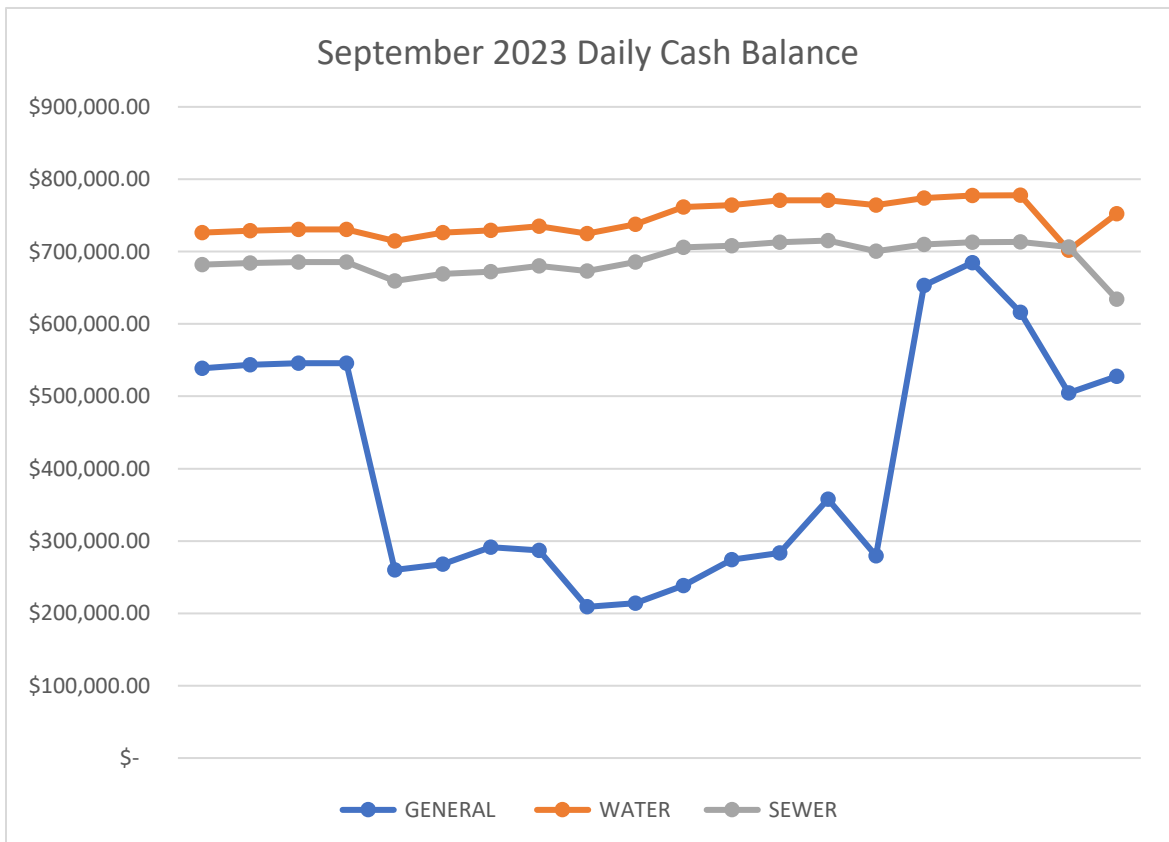
Vendors with Open Invoices:	22
Number of Invoices:	35
Total Inv Amount:	\$37,799.45
Total Credit Amount:	\$139.50
<u>Total:</u>	<u>\$37,659.95</u>

Totals By Fund:

001	\$23,000.86
002	\$12,999.81
003	\$1,659.28

### September 2023 Daily Cash Balance

	GENERAL	WATER	SEWER
9/1/2023	\$ 538,819.16	\$ 726,043.87	\$ 682,139.77
9/5/2023	\$ 543,414.18	\$ 728,728.72	\$ 684,091.37
9/6/2023	\$ 545,750.17	\$ 730,539.59	\$ 685,483.19
9/7/2023	\$ 545,812.96	\$ 730,716.97	\$ 685,710.78
9/8/2023	\$ 260,162.44	\$ 714,637.18	\$ 659,364.09
9/11/2023	\$ 268,134.02	\$ 725,984.84	\$ 669,237.08
9/12/2023	\$ 291,347.54	\$ 729,194.14	\$ 672,090.24
9/13/2023	\$ 287,118.08	\$ 735,207.22	\$ 680,200.38
9/14/2023	\$ 208,977.48	\$ 724,842.06	\$ 672,983.90
9/15/2023	\$ 213,969.93	\$ 737,685.27	\$ 685,636.83
9/18/2023	\$ 238,245.22	\$ 761,467.98	\$ 705,840.89
9/19/2023	\$ 274,188.59	\$ 764,187.93	\$ 708,157.07
9/20/2023	\$ 283,643.11	\$ 770,690.60	\$ 713,006.69
9/21/2023	\$ 357,819.33	\$ 771,022.31	\$ 715,239.90
9/22/2023	\$ 279,391.50	\$ 764,199.51	\$ 700,532.79
9/25/2023	\$ 653,187.07	\$ 774,098.27	\$ 709,831.60
9/26/2023	\$ 684,705.51	\$ 777,442.02	\$ 712,934.51
9/27/2023	\$ 615,844.59	\$ 777,837.47	\$ 713,255.20
9/28/2023	\$ 504,764.90	\$ 701,992.99	\$ 706,396.46
9/29/2023	\$ 527,745.95	\$ 752,273.79	\$ 634,293.28





FY 23-24 EVENTS	DATE	EMP \$	EQUIP \$	BANDS	SUPPLIES	TOWN DONATIONS	TOTAL
Fireworks/Bands/Exp	7/1/23	\$1,545.21	\$297.08				\$1,842.29
Jeep Invasion	7/8/23	\$1,098.99					\$1,098.99
Main St Moments FRI & SAT	7/21-7/22/23	\$12,706.73	\$4,420.02				\$17,126.75
Meet the Bulldogs on Main Street	8/12/23	\$2,709.62	\$678.73				\$3,388.35
Jewel of the Clinch Festival on Main Street	9/9/23	\$2,447.63	\$479.10				\$2,926.73
Bicycle Rally	9/23/23	\$174.33	\$36.20				\$210.53
Homecoming Parade	9/27/23	\$2,367.50	\$365.55				\$2,733.05
Oktobrewfest							\$0.00
Derby Fairground							\$0.00
Kid's Fishing Day							\$0.00
Main St Mural Ceremony of Black History							\$0.00
Carline Trunk or Treat							\$0.00
Main St Trunk or Treat							\$0.00
Veterans Day Parade							\$0.00
Community Dinner							\$0.00
Tree Lighting & Ice Rink Grand-Opening							\$0.00
Winter Market & Christmas Parade							\$0.00
Polar Plunge							\$0.00
Easter Egg Hunt							\$0.00
Prom							\$0.00
Graduation Parade							\$0.00
Graduation							\$0.00
Juneteenth							\$0.00
		\$23,050.01	\$6,276.68	\$0.00	\$0.00	\$0.00	\$29,326.69

\$29,326.69

# UNFINISHED BUSINESS

[A.]

# Martinsville passes coyote ordinance amid growing community concerns for pet safety

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by Caroline Kealy & Kristen Mirand

Tue, November 10th 2020, 10:46 PM EST

MARTINSVILLE, Va. (WSET) -- Some people on the Southside are concerned that their pets could be next to be attacked by coyotes.

On Tuesday night, the Martinsville City Council unanimously agreed on an ordinance that allows police officers to shoot at coyotes.

However, just because police are permitted to do so, it doesn't necessarily mean that they will.

Police have been telling people that they have been noticing more coyotes in recent weeks.

Under the newly agreed-upon ordinance, only police can shoot at the animals and can only do so if the situation calls for it.

The Chief of the Martinsville Police Department, Eddie Cassady, said that coyotes are nothing new, but that the growing concern among community members in the last month is.

"We're not having any more coyote problems than anywhere else in this part of the state but some of the residents in the city are hearing them more, seeing them more in their neighborhoods, and they're fearful for their own domesticated animals," Cassady said.

Despite the passage of the new ordinance, the city council made it very clear that only police will be permitted to take these new measures.



"It's only for police," Eric Monday, Martinsville's City Attorney, said. "This doesn't mean it's open season for every citizen on coyotes in Martinsville."

Monday said that now that they have an ordinance, the police department will work together to create a policy that could use traps or other methods as opposed to shooting.

Martinsville has reached out to other agencies in Virginia and other states for input on how to move forward.

For the time being, Cassady said that the police department will decide how to handle coyote calls on a case-by-case basis.

The ordinance will go into effect on November 20 and Martinsville Police said they will post their final policy on the handling of coyotes on their Facebook by that date.

In the meantime, Martinsville is advising citizens to call the police and animal control if you see coyotes near your home.

[Martinsville passes coyote ordinance amid growing community concerns for pet safety | WSET](#)

From Martinsville, VA code:

Sec. 24-2. - Discharging firearms—Generally.

- (a) No person shall fire or discharge any gun, cannon, pistol or other firearm at any place within the city. A violation of this section shall constitute a Class 1 misdemeanor.
- (b) This section shall not apply to:
  - (1) Any law-enforcement officer in the performance of his official duties, including the killing of coyotes or any other vicious or nuisance animal, as defined by the Virginia Department of Game and Inland fisheries; said discharge shall be as directed in policies and procedures adopted by the chief of police;
  - (2) Any other person whose willful act is otherwise justifiable or excusable at law in the protection of his life or property or is otherwise specifically authorized by section 24-3 or by state law;
  - (3) Veterans' organizations, historical heritage organizations, honor guards and color guards discharging blank cartridges at funerals, burials, parades or other commemorative, celebratory or educational events, or during practice exercises prior to such events.
- (c) Pursuant to Code of Virginia, § 15.2-1113, this section shall not apply to any person discharging a firearm while killing a deer pursuant to Code of Virginia, § 29.1-529, on land of at least five (5) acres that is zoned for agricultural use.

(Code 1971, § 11-42; Ord. No. 2016-1, 8-9-2016; Ord. No. 2020-5, 11-10-2020)

**Charter reference**— Authority of city to prohibit discharge of firearms, Ch. 1, § 2(22).

**Cross reference**— Penalty for Class 1 misdemeanor, § 1-11.

**State Law reference**— Authority of city to regulate or prohibit discharge of firearms, Code of Virginia, § 15.1-865; discharging firearms in streets or other public places, §§ 18.2-280, 18.2-286.

From the code of Virginia:

Code of Virginia  
Title 15.2. Counties, Cities and Towns  
Chapter 9. General Powers of Local Governments

## § 15.2-926.1. Bounties for coyotes.


Any locality may by ordinance permit the killing of coyotes within its boundaries at any time and may pay, out of any available funds, a bounty for each coyote killed within its boundaries. The ordinance may prescribe the conditions to be met and the evidence to be submitted before any such payment is made, as well as the amount of the bounty to be paid.

1999, c. 487.

The chapters of the acts of assembly referenced in the historical citation at the end of this section may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

10/4/202

### Virginia Law Library

The Code of Virginia, Constitution of Virginia, Charters, Authorities, Compacts and Uncodified Acts are now available in EPub eBook format. 

### Helpful Resources

[Virginia Code Commission](#)  
[Virginia Register of Regulations](#)  
[U.S. Constitution](#)

### For Developers

The Virginia Law website data is available via a web service. 



COYOTE BOUNTY ORDINANCE  
Amended: 09/16/2021

"AN ORDINANCE TO ESTABLISH PAYMENT OF A BOUNTY FOR COYOTES IN ACCORDANCE WITH SECTION 15.2-926.1 OF THE CODE OF VIRGINIA (1950), AS AMENDED."

Section 1 Killing of Coyotes Permitted, Bounty Established: Procedures for Claims

A. The killing of coyotes within the boundaries of Giles County, Virginia, is hereby permitted. Upon proper proof with claim filed under oath, a bounty of fifty dollars \$50.00 shall be paid by the County of Giles, from available funds, for each coyote killed within the boundaries of Giles County, Virginia. The claimant shall submit the following to a Giles County Animal Control Officer:

1. The ears of the coyote. (The claimant or the landowner shall dispose of the carcass properly.)
2. A statement from the property owner certifying that the coyote was killed on the owner's property with the permission of the owner.

B. All bounty payment(s) shall be contingent upon the furnishing of such identifying information as requested by the County's designated agent and the Board of Supervisors shall be the approving authority for payment of all claims presented.

Section 2 Available Funds Not to Exceed \$2,500.00

The total dollar amount of bounties to be paid under this ordinance shall not exceed the sum of Two Thousand Five Hundred dollars \$2,500.00, provided that the Board in its discretion may but is not required to appropriate additional funds in any fiscal year for the payment of bounties.


Section 3 Unlawful acts: Penalties:

It shall be unlawful for any person to present a false claim or to receive any money on a false claim under this ordinance which act shall constitute a Class One Misdemeanor, punishable by a fine not to exceed \$2,500.00 and/or confinement in jail for a period not to exceed one year.


This Ordinance shall become effective immediately upon its adoption. This Ordinance is adopted pursuant to the authority vested in the board of supervisors by Section 15.2-926.1 Code of Virginia, 1950, as amended.

This ordinance is adopted on an affirmative vote of Supervisors McCoy, Morris, Baker, Martin and Lawson voting in favor and none voting against on this the 16<sup>th</sup> day of September, 2021.

ATTEST:

  
\_\_\_\_\_  
Christopher P. McKlarney, Clerk

Approved as to form:

  
\_\_\_\_\_  
Richard L. Chidester, County Attorney

From Page County, VA code:

Page County, VA  
Wednesday, October 4, 2023

## Chapter 34. Animals

### § 34-50. Killing of coyotes.

[Added 5-18-2004<sup>[1]</sup>]

It shall be lawful for any person to kill coyotes within the boundaries of Page County at any time, provided that such person kills such coyotes on his own property, on property on which he is the lawful tenant in possession, or on property on which such person has the written permission of the owner or the lawful tenant in possession of the property to kill such coyote.

[1] *Editor's Note: The effective date of this ordinance, which added §§ 34-50 through 34-52 of this chapter of the Code, is 7-1-2004.*

### § 34-51. Bounties for coyotes.

[Added 5-18-2004]

A. Provided there are still unexpended and unappropriated funds available in any given annual County budget for such purpose, there shall be a bounty in the amount of \$50 paid to any person who meets the criteria set forth in this section who applies for such payment to the Board of Supervisors for each coyote killed within the boundaries of Page County; provided, however, prior to being entitled to such payment, such person shall furnish reasonable proof satisfactory to the Animal Control Officer and to the Board of Supervisors that:

- (1) The animal for which the bounty is being claimed is a coyote; and
- (2) Such coyote was killed within 72 hours before the application was made for the bounty;
- (3) Such coyote was killed in Page County; and
- (4) Based on a sworn statement on a form furnished by the Animal Control Officer and signed by the applicant and the owner or tenant in possession of the property on which the coyote was killed, such coyote was killed either:
  - (a) On the applicant's own property;
  - (b) On property which the applicant is the lawful tenant in possession; or
  - (c) On property in which such person has:

[1] The written permission of the owner or lawful tenant in possession to kill such coyote; and

[2] Written acknowledgment of the owner or lawful tenant in possession that such coyote was killed on such owner's or tenant in possession's property.

B. The Animal Control Officer shall certify in writing his finding as to being satisfied with such proof to the Board of Supervisors prior to its action on the application for payment of the bounty.

C. The Animal Control Officer shall keep a written record of all applications made for a bounty, such record to include:

- (1) The name, address, and telephone number of the applicant.
  - (2) The type of animal, including a physical description thereof, which was killed, and the date and time killed.
  - (3) The name and address of the owner of the land on which the coyote was killed for which application for a bounty was made.
  - (4) A picture of the coyote killed for which application for a bounty was made.
- D. The total dollar amount of bounties to be paid under this chapter shall not exceed the sum of \$2,000 within a given fiscal year; provided, however, that such limit may be increased in a given year by duly adopted resolution of the Board of Supervisors of Page County.

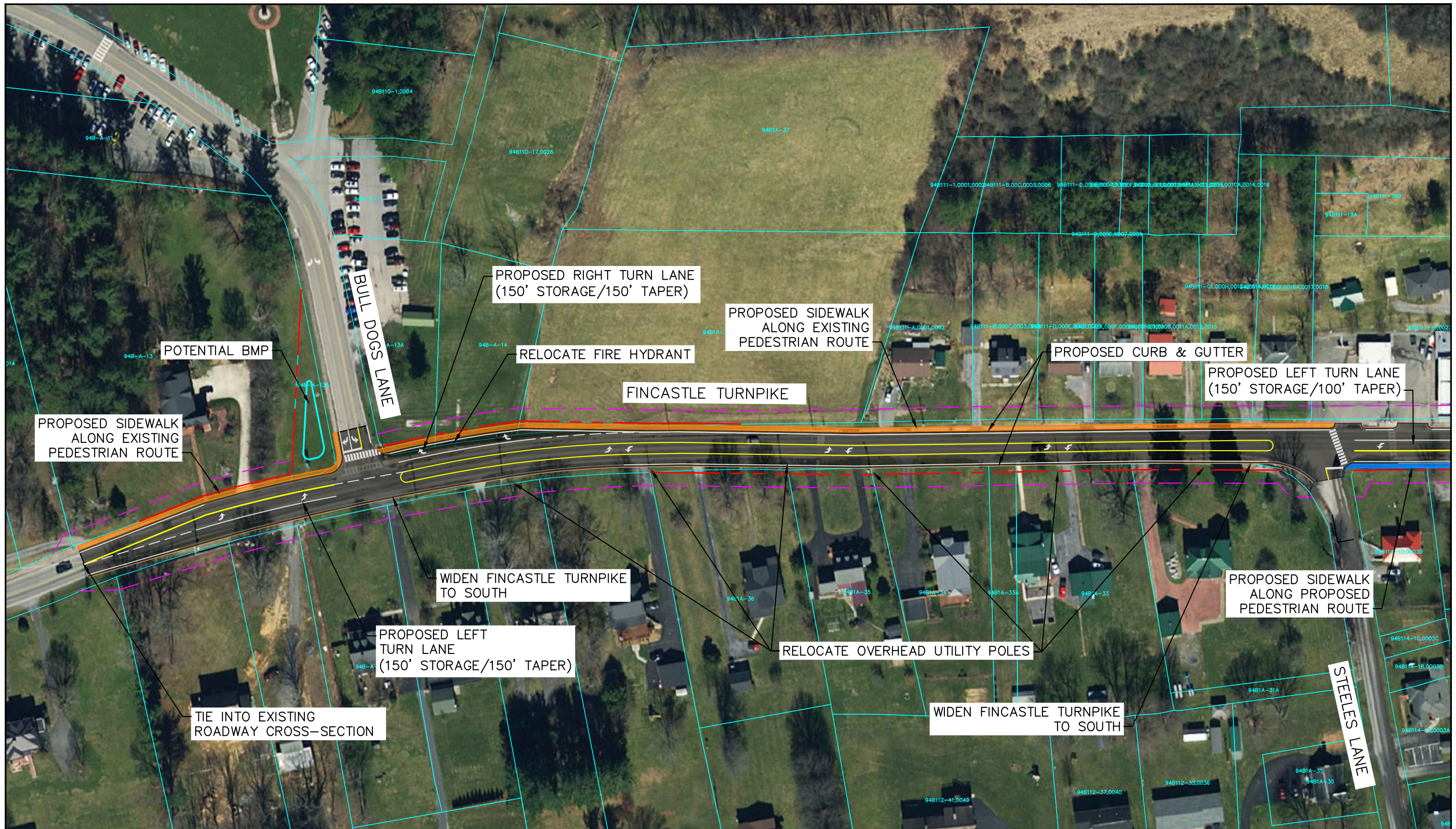
## § 34-52. Penalties for false claims.

[Added 5-18-2004]

It shall be unlawful for any person to present a false claim or receive payment of a bounty on a false claim under this chapter. Violation of this section shall constitute a Class 1 misdemeanor punishable by a fine or not more than \$2,500 and confinement in jail for a period not to exceed 12 months, either or both.

# NEW BUSINESS

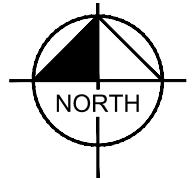
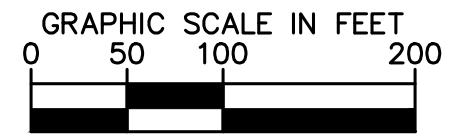
[A.]



# TAZEWELL BUS 19 TWO-WAY LEFT-TURN LANE

TOWN OF TAZEWELL  
SMARTSCALE APPLICATION 2022

- Legend**
- Proposed RW
  - Proposed TCE
  - Parcels/Existing RW



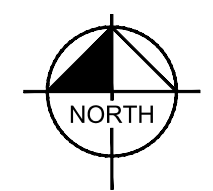
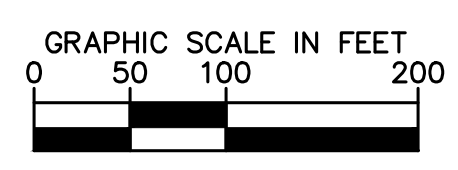




# TAZEWELL BUS 19 TWO-WAY LEFT-TURN LANE

TOWN OF TAZEWELL  
SMARTSCALE APPLICATION 2022

- Legend**
- Proposed RW
  - Proposed TCE
  - Parcels/Existing RW



## MEMORANDUM

To: Blake Ailor, AICP, VDOT Bristol District  
Alex Shoemaker, P.E., VDOT Bristol District

From: Jeanie Alexander, P.E., EPR  
Hannah MacKnight, EIT, EPR

Date: September 5, 2023

Subject: Location #8 – Ben Bolt Avenue and Fincastle Turnpike Intersection Safety Analysis

### Introduction and Project Background

The Virginia Department of Transportation (VDOT) Bristol District identified 20 intersections as priority locations to conduct intersection safety evaluations and to identify potential solutions that will improve safety while maintaining acceptable traffic operations. This memorandum summarizes the study process, findings, and recommended improvements for **Location #8: Ben Bolt Avenue (US Bus 19/460) and Fincastle Turnpike**.

### Study Intersection

The intersection of **Ben Bolt Avenue and Fincastle Turnpike** is a three-legged, signalized intersection. Ben Bolt Avenue is a two-lane undivided facility functionally classified as a Minor Collector. The posted speed limit on Ben Bolt Avenue is 25 mph. Fincastle Turnpike is a two-lane undivided facility functionally classified as a Minor Arterial. The average daily traffic on Fincastle Turnpike is 5,300 vehicles per day. The posted speed limit on Fincastle Turnpike is 40 mph. The study intersection is depicted on a map of the surrounding area in **Figure 1**.

**Figure 1. Study Intersection Location Map**



## Existing Conditions Analysis

### Traffic Data Collection and Existing Traffic Volumes

Turning movement counts (TMCs) were collected at the study intersection on Thursday, January 26, 2023 from 7:00 AM to 10:00 AM and 1:00 PM to 6:00 PM. The AM and PM peak hours were calculated to be 7:15 AM to 8:15 AM and 3:00 PM to 4:00 PM, respectively. AM and PM peak hour traffic volumes are summarized in **Figure 2**. Heavy vehicles were less than 8% of collected traffic volumes. Approximately three pedestrians traversed the intersection during the peak hours.

**Figure 2. Existing (2023) Peak Hour Volumes**



### Existing Safety Analysis

Crash data were obtained from VDOT for five years between January 1, 2017 and December 31, 2021. Crashes within approximately 250 feet of the study intersection were considered intersection-related crashes and were included in the safety analysis. The analysis included crashes by type and severity, the latter of which were presented as values on the KABCO scale. **Table 1** contains the definitions for each letter on the KABCO scale.

Four crashes occurred between 2017 and 2021 at the intersection of Ben Bolt Avenue and Fincastle Turnpike. Two of the crashes were rear end crashes and the remaining crashes were fixed object off-road crashes attributable to drivers' low blood sugar or drowsiness. Of the four crashes that occurred at the intersection, all four were injury crashes. The crashes are summarized in **Figure 3**.

**Table 1. KABCO Scale Definitions**

Letter	Crash Severity	Definition
<b>K</b>	Fatal Injury	A fatal injury is any injury that results in death within 30 days after the motor vehicle crash in which the injury occurred. If the person did not die at the scene but died within 30 days of the motor vehicle crash in which the injury occurred, the injury classification will be changed to the attribute "Fatal Injury."
<b>A</b>	Suspected Serious Injury	A suspected serious injury is any injury other than fatal which results in one or more of the following: a. Severe laceration resulting in exposure of underlying tissues/muscle/organs or resulting in significant loss of blood b. Broken or distorted extremity (arm or leg) c. Crush injuries d. Suspected skull, chest or abdominal injury other than bruises or minor lacerations e. Significant burns (second and third degree burns over 10% or more of the body) f. Unconsciousness when taken from the crash scene g. Paralysis
<b>B</b>	Suspected Minor Injury	A minor injury is any injury that is evident at the scene of the crash, other than fatal or serious injuries. Examples include lump on the head, abrasions, bruises, and minor lacerations (cuts on the skin surface with minimal bleeding and no exposure of deeper tissue/muscle).
<b>C</b>	Possible Injury	A possible injury is any injury reported or claimed which is not a fatal, suspected serious, or suspected minor injury. Examples include momentary loss of consciousness, claim of injury, limping, or complaint of pain or nausea. Possible injuries are those which are reported by the person or are indicated by his/her behavior, but no wounds or injuries are readily evident.
<b>O</b>	Property Damage Only (No Apparent Injury)	No apparent injury is a situation where there is no reason to believe that the person received any bodily harm from the motor vehicle crash. There is no physical evidence of injury and the person does not report any change in normal function, but the crash resulted in damage of at least \$1,500 to the motor vehicle or other property. The threshold for a property-damage-only crash changed from \$1,000 to \$1,500 in July 2008.
Source: VDOT Crash Data Analysis Manual Version 1.0		

**Figure 3. Crash Summary (2017-2021)**



**Table 2. Crash Details (2017-2021)**

Year	Severity					Light Condition		Time		
	K	A	B	C	O	Daylight	Darkness - Road Lighted	AM Peak	PM Peak	Other
2017	0	1	0	1	0	1	1	0	0	2
2018	0	0	0	1	0	0	1	0	0	1
2019	0	0	0	0	0	0	0	0	0	0
2020	0	0	0	1	0	1	0	0	0	1
2021	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>4</b>
<b>Percent</b>	<b>0%</b>	<b>25%</b>	<b>0%</b>	<b>75%</b>	<b>0%</b>	<b>50%</b>	<b>50%</b>	<b>0%</b>	<b>0%</b>	<b>100%</b>

Year	Weather Condition	Roadway Surface		Type of Collision		Other	
	Clear/Cloudy	Dry	Wet	Rear End	Fixed Object - Off Road	Speed Related	Alcohol Related
2017	2	2	0	1	1	0	0
2018	1	0	1	0	1	0	0
2019	0	0	0	0	0	0	0
2020	1	1	0	1	0	0	0
2021	0	0	0	0	0	0	0
<b>Total</b>	<b>4</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>
<b>Percent</b>	<b>100%</b>	<b>75%</b>	<b>25%</b>	<b>50%</b>	<b>50%</b>	<b>0%</b>	<b>0%</b>

**Field Observations and Evaluation**

Field observations were completed by members of the study team on Wednesday, March 29, 2023, and consisted of general observations of intersection geometry and traffic operations. Existing intersection conditions are presented in **Figure 4**.

**Figure 4. Existing Intersection Conditions**



**Additional Considerations**

While in the field it was observed that the pedestrian push buttons are in disrepair and the accompanying signs are missing. In addition to the push button improvements, the pedestrian signals also require maintenance as they were not operating properly. When the button is pushed the walk indication immediately appears for approximately three seconds and the don't walk indication never appears.

## Proposed Intersection Improvements

Proposed intersection improvements were identified by the study team based on the review of existing turning movement volumes, intersection crash history, and field observations. The potential improvements were classified as near- or long-term improvements. Due to the few crashes and non-infrastructure related nature of the crashes, none of the improvements are expected to reduce the types of crashes that occurred at the intersection.

### Near-Term Improvements

Near-term improvements are either maintenance projects or minor upgrades that may require preliminary engineering with no impact to right-of-way. Near-term improvements typically can be completed in less than three years, may be completed with VDOT state forces, and may or may not be programmed in the SYIP depending on the type of improvement. The following identified near-term improvements are summarized in **Figure 5**.

1. Replacing the pedestrian push buttons with those that meet current VDOT standards
2. Adjusting the pedestrian signal operation to work properly
3. Replacing existing curb ramps with CG-12s
4. Trimming vegetation blocking the traffic signal

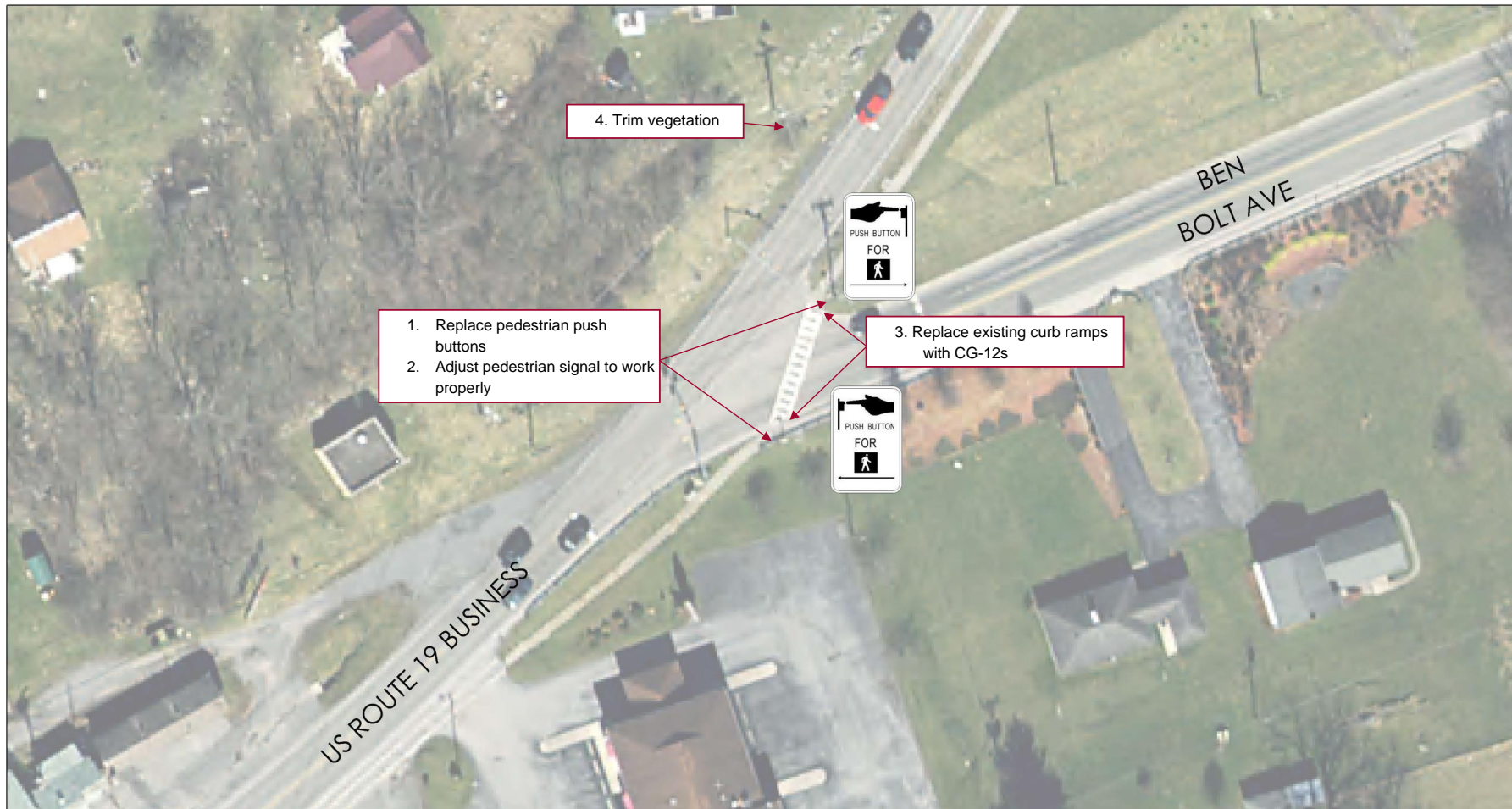
### Long-Term Improvements

Long-term improvements are the most expensive concepts, requiring extensive design, right-of-way acquisition, utility relocation, and construction. Long-term concepts often require further study and typically fall outside of the SYIP timeframe. The following identified long-term improvements are summarized in **Figure 6** and **Figure 7**.

1. Defining the driveways west of the intersection along Fincastle Turnpike
2. Adding a sidewalk along the south side of Fincastle Turnpike where a pedestrian path is currently indicated with pavement markings

A conceptual sketch of the sidewalk improvement is attached. The western end of the proposed sidewalk ends at a small portion of existing sidewalk. To the west of the existing sidewalk a SMART SCALE application was submitted that includes sidewalk. The intention is to create a continuous sidewalk along Fincastle Turnpike.

Figure 5. Near-Term Intersection Improvements



- 1. Replace pedestrian push buttons
- 2. Adjust pedestrian signal to work properly

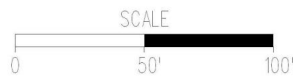
- 3. Replace existing curb ramps with CG-12s

- 4. Trim vegetation



**PRELIMINARY**

THESE PLANS ARE UNFINISHED AND UNAPPROVED AND ARE NOT TO BE USED FOR ANY TYPE OF CONSTRUCTION OR THE ACQUISITION OF RIGHT-OF-WAY.



VIRGINIA DEPARTMENT OF TRANSPORTATION

US ROUTE 19 BUSINESS/E FINCASTLE TURNPIKE AND BEN BOLT AVENUE NEAR TERM IMPROVEMENTS

ROAD NO.	COUNTY	VDOT DISTRICT	
BUS US-19	TAZEWELL	BRISTOL	INTERSECTION #8



Figure 6. Long-Term Intersection Improvements Sheet 1



**PRELIMINARY**

THESE PLANS ARE UNFINISHED AND UNAPPROVED AND ARE NOT TO BE USED FOR ANY TYPE OF CONSTRUCTION OR THE ACQUISITION OF RIGHT-OF-WAY.

PROPOSED SIDEWALK



VIRGINIA DEPARTMENT OF TRANSPORTATION			US ROUTE 19 BUSINESS/E FINCASTLE TURNPIKE AND BEN BOLT AVENUE - LONG TERM IMPROVEMENTS
ROAD NO.	COUNTY	VDOT DISTRICT	INTERSECTION #8 SHEET 1
BUS US-19	TAZEWELL	BRISTOL	

Figure 7. Long-Term Intersection Improvements Sheet 2



<p><b>PRELIMINARY</b></p> <p>THESE PLANS ARE UNFINISHED AND UNAPPROVED AND ARE NOT TO BE USED FOR ANY TYPE OF CONSTRUCTION OR THE ACQUISITION OF RIGHT-OF-WAY.</p>	<p>PROPOSED SIDEWALK</p>		<p>SCALE</p>	<p>VIRGINIA DEPARTMENT OF TRANSPORTATION</p>			<p>US ROUTE 19 BUSINESS/E FINCASTLE TURNPIKE AND BEN BOLT AVENUE - LONG TERM IMPROVEMENTS</p>	
				<table border="1"> <tr> <th>ROAD NO.</th> <th>COUNTY</th> <th>VDOT DISTRICT</th> </tr> <tr> <td>BUS US-19</td> <td>TAZEWELL</td> <td>BRISTOL</td> </tr> </table>	ROAD NO.	COUNTY		VDOT DISTRICT
ROAD NO.	COUNTY	VDOT DISTRICT						
BUS US-19	TAZEWELL	BRISTOL						

### Crash Modification Factors

A crash modification factor (CMF) is used to compute the expected number of crashes after implementing a countermeasure on a road or at an intersection. The available CMFs associated with the proposed improvements are provided in **Table 3**.

**Table 3. Proposed Improvement CMF Value**

Improvement	Term	Applicable Crash Type	Applicable Crash Severity Type	CMF Value
Sidewalk	Long	Vehicle-Pedestrian	All	0.12

### Summary

There were four crashes with four injury crashes at the Fincastle Turnpike and Ben Bolt Avenue intersection between 2017 and 2021. Two crashes were rear end crashes and the remaining crashes were fixed-object crashes attributable to drivers’ low blood sugar or drowsiness. Intersection improvements were developed based on the review of existing turning movement volumes, intersection crash history, and field observations.

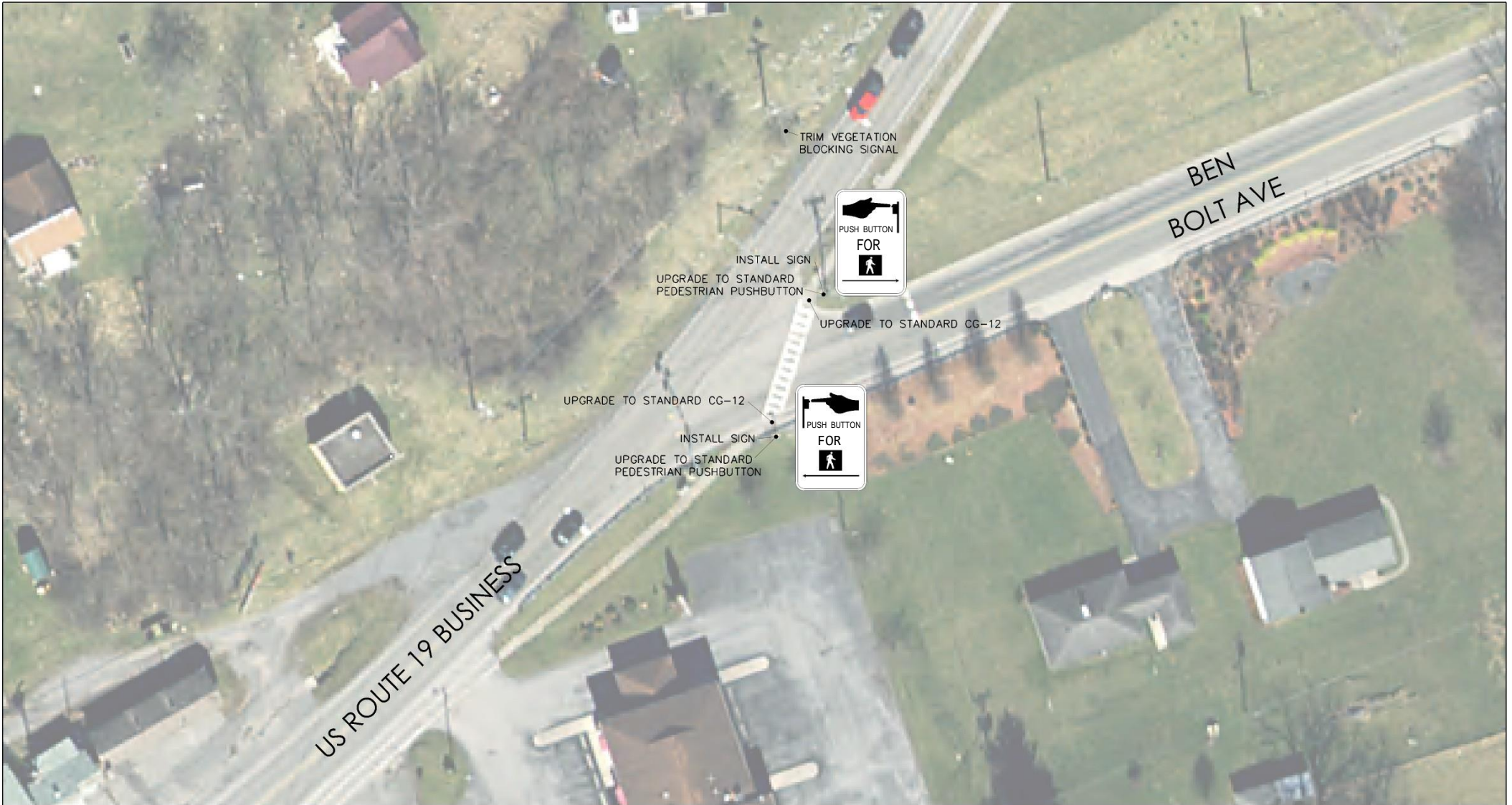
#### Near-Term improvements

1. Replacing the pedestrian push buttons with those that meet current VDOT standards
2. Adjusting the pedestrian signal operation to work properly
3. Replacing existing curb ramps with CG-12s
4. Trimming vegetation blocking traffic signal

#### Long-Term Improvements

1. Defining the driveways west of the intersection along Fincastle Turnpike
2. Adding a sidewalk along the south side of Fincastle Turnpike where a pedestrian path is currently indicated with pavement markings

## **Attachments**



**PRELIMINARY**

THESE PLANS ARE UNFINISHED AND UNAPPROVED AND ARE NOT TO BE USED FOR ANY TYPE OF CONSTRUCTION OR THE ACQUISITION OF RIGHT-OF-WAY.



VIRGINIA DEPARTMENT OF TRANSPORTATION

US ROUTE 19 BUSINESS/E FINCASTLE TURNPIKE AND BEN BOLT AVENUE NEAR TERM IMPROVEMENTS

ROAD NO.	COUNTY	VDOT DISTRICT
BUS US-19	TAZEWELL	BRISTOL

INTERSECTION #8



MATCHLINE SHEET 2

# 13S ROUTE 19 BUS

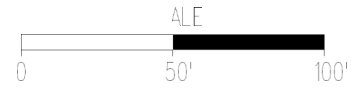
THE INTO EXISTING



**PRELIMINARY**

THESE PLANS ARE UNFINISHED AND UNAPPROVED AND ARE NOT TO BE USED FOR ANY TYPE OF CONSTRUCTION OR THE ACQUISITION OF RIGHT-OF-WAY.

PROPOSED SIDEWALK



VPG NIA DSPA PTM FNT OF TPANSPORTA T/ON

US ROUTE 19 BUSINESS/E FINCASTLE TURNPIKE AND BEN BOLT AVENUE - LONG TERM IMPROVEMENTS

ROAD NO.	COUNTY	VDOT DISTRICT
BUS US-19	TAZEWELL	BP STOP

INTERSECTION #8  
SHEET 1

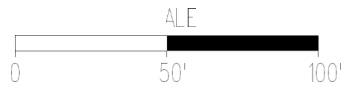
SIDEWALK



**PRELIMINARY**

THESE PLANS ARE UNFINISHED AND UNAPPROVED AND ARE NOT TO BE USED FOR ANY TYPE OF CONSTRUCTION OR THE ACQUISITION OF RIGHT-OF-WAY.

PROPOSED SIDEWALK



VPG NIA DSPA PTMFNT  
OF TPANSPORTA T/ON

US ROUTE 19 BUSINESS/E FINCASTLE  
TURNPIKE AND BEN BOLT AVENUE -  
LONG TERM IMPROVEMENTS

ROAD NO.	COUNTY	VDOT DISTRICT
BUS US-19	TAZEWELL	BP STOP

INTERSECTION #8  
SHEET 2



LEGEND:			CONDITION CODES:		VIRGINIA DEPARTMENT OF TRANSPORTATION			COLLISION DIAGRAM (2017 - 2021)
<ul style="list-style-type: none"> <li>BACKING VEHICLE: </li> <li>SIDESWIRE: </li> <li>PEDESTRIAN PATH: </li> <li>OUT OF CONTROL: </li> <li>PEDESTRIAN /BIKE COLLISION: </li> <li>OVERTURNED VEHICLE: </li> <li>REAR-ENDEAR-END COLLISION: </li> </ul>	<ul style="list-style-type: none"> <li>HEAD-ON COLLISION: </li> <li>ANGLE COLLISION: </li> <li>LEFT TURN COLLISION: </li> <li>RIGHT TURN COLLISION: </li> <li>DRIVER UNDER INFLUENCE: </li> </ul>	<ul style="list-style-type: none"> <li>FIXED OBJECT: </li> <li>PARKED VEHICLE: </li> <li>ANIMAL IN ROADWAY: </li> <li>PERSONAL INJURY: </li> <li>FATALITY: </li> <li>COMMERCIAL TRUCK: </li> </ul>	<b>WEATHER CONDITIONS:</b> C=CLEAR/CLOUDY R=RAIN/MIST F=FOG S=SNOW/SLEET  <b>ROAD SURFACE CONDITIONS:</b> D=DRY W=WET S=SNOW/ICE  <b>LIGHT CONDITIONS:</b> L=DAYLIGHT DN=DARK, ROAD NOT LIT DL=DARK, ROAD LIT DU=DUSK DW=DAWN	ROAD NO.	COUNTY	VBO DISTRICT	US ROUTE 19 BUSINESS/E FINCASTLE TURNPIKE AND BEN BOLT AVENUE  INTERSECTION #8	
				BUS US-19	TAZEWELL	BRISTOL		





# NEW BUSINESS

[B.]



# State of Good Repair Pavement Application

158 3953 Fairground RD

Project Status: Pending

Organization: Tazewell Town

Project ID: 11066

## General

### Project Information

**Project Title**

158 3953 Fairground RD

**Administered By**

VDOT

**Organization**

Tazewell Town

**Who is performing Environmental work**

VDOT

**Fiscal Year**

2025

**Districts**

- Bristol

**AADT**

2672

**CCI**

26

**NHS**

No

**FKEY**

3953

**Street Name**

Fairground RD

**Do you need to provide a correction to the street name?**

No

### Pavement Segment

**Start Location**

0.82

**End Location**

1.18

**Segment Length (miles)**

0.355

**Locality Point of Contact Name**

Todd Day

**Locality Job Title**

Town Manager

**Locality Point of Contact Phone**

(276) 988-2501

**Locality Point of Contact Email**

tazmanager@taztown.org

**Project Type**

Reconstruction

**Description or Scope of Work, route name and route number (cannot include additional RW)**

Milling and Paving, SR 16SB ALT. 001, Fairground Road

## Location

### Areas Served

**Districts Served**

- Bristol

**MPOs Served**

**PDCs Served**

- Cumberland Plateau

**Jurisdictions Served**

- Tazewell County
- Tazewell Town

## Funding/Delivery

### Project Delivery Information

### Phase Estimate and Schedule

**Phase Milestone**

**Phase Status**

PE (Survey, Environmental, Design)

Base Estimate	Risks/Contingency/Unknowns	Start Date	End Date
---------------	----------------------------	------------	----------

CEI		Phase Estimate + Contingency	
-----	--	------------------------------	--

**Phase Milestone**

RW (Right of Way and Easement Acquisition, Utility Relocation)

**Phase Status**

Base Estimate	Risks/Contingency/Unknowns	Start Date	End Date
---------------	----------------------------	------------	----------

CEI		Phase Estimate + Contingency	
-----	--	------------------------------	--

**Phase Milestone**

CN (Construction, Oversight, Contingencies)

**Phase Status**

Base Estimate	Risks/Contingency/Unknowns	Start Date	End Date
---------------	----------------------------	------------	----------

CEI		Phase Estimate + Contingency	
-----	--	------------------------------	--

**Total Cost Estimate**

\$0

**Project Funding Sources**

**Other Committed Funds**

**Other Funds Committed to Project**

Local /Regional Funding Not in SYIP

**Total Other Committed Funds**

\$0.00

**Project Financial Information**

**Total Other Committed Funds**

\$0.00

**Total Requested Funds**


\$0.00

**Total Project Funding**

\$0.00

**Total Cost Estimate**

\$0.00

 Supporting Documents

No Attachments



Virginia Department of Rail and Public Transportation  
600 East Main Street, Suite 2102  
Richmond, VA 23219  
(804) 786-4440



VDOT Central Office  
1401 East Broad Street  
Richmond, VA 23219  
(804) 367-7623 (toll-free)  
711 (hearing impaired)

# State of Good Repair Pavement Application

158 3957 Riverside DR

Project Status: Pending

Organization: Tazewell Town

Project ID: 11067

General

## Project Information

**Project Title**

158 3957 Riverside DR

**Administered By**

VDOT

**Organization**

Tazewell Town

**Who is performing Environmental work**

VDOT

**Districts**

- Bristol

**Fiscal Year**

2025

**AADT**

4334

**CCI**

49

**NHS**

No

**FKEY**

3957

**Street Name**

Riverside DR

**Do you need to provide a correction to the street name?**

No

## Pavement Segment

**Start Location**

1.88

**End Location**

2.11

**Segment Length (miles)**

0.232

**Locality Point of Contact Name**

Todd Day

**Locality Job Title**

Town Manager

**Locality Point of Contact Phone**

(276) 988-2501

**Locality Point of Contact Email**

tazmanager@taztown.org

**Project Type**

Reconstruction

**Description or Scope of Work, route name and route number (cannot include additional RW)**

Milling and Paving, R-VA SR00061EB, Riverside Drive

Location

## Areas Served

**Districts Served**

- Bristol

**MPOs Served**

**PDCs Served**

- Cumberland Plateau

**Jurisdictions Served**

- Tazewell Town

Funding/Delivery

## Project Delivery Information

## Phase Estimate and Schedule

**Phase Milestone**

PE (Survey, Environmental, Design)

**Phase Status**

Base Estimate	Risks/Contingency/Unknowns	Start Date	End Date
CEI		Phase Estimate + Contingency	
<b>Phase Milestone</b>		<b>Phase Status</b>	
RW (Right of Way and Easement Acquisition, Utility Relocation)		Not Needed	
Base Estimate	Risks/Contingency/Unknowns	Start Date	End Date
CEI		Phase Estimate + Contingency	
<b>Phase Milestone</b>		<b>Phase Status</b>	
CN (Construction, Oversight, Contingencies)			
Base Estimate	Risks/Contingency/Unknowns	Start Date	End Date
CEI		Phase Estimate + Contingency	
<b>Total Cost Estimate</b>			
\$0			

Project Funding Sources

Other Committed Funds

**Other Funds Committed to Project**  
Local /Regional Funding Not in SYIP

**Total Other Committed Funds**  
\$0.00


Project Financial Information

**Total Other Committed Funds**  
\$0.00

**Total Requested Funds**  
\$0.00

**Total Project Funding**  
\$0.00

**Total Cost Estimate**  
\$0.00

 Supporting Documents

No Attachments



Virginia Department of Rail and Public Transportation  
600 East Main Street, Suite 2102  
Richmond, VA 23219  
(804) 786-4440



VDOT Central Office  
1401 East Broad Street  
Richmond, VA 23219  
(804) 367-7623 (toll-free)  
711 (hearing impaired)

NEW  
BUSINESS

[G.]



# COMMUNITY Cleanup

Several areas in our community are in extra need of volunteers to help with litter cleanup

THESE UPCOMING SATURDAYS:  
OCT. 21                      OCT. 28                      NOV. 4

Fairground Road  
from the Fairgrounds  
to Pisgah Road

(Meet at the  
Park & Ride on  
Fairground Road)

Riverside Drive from  
Lincolnshire Park  
east to Barnes Lane

(Meet at the  
Lincolnshire Park  
parking lot)

Fincastle Turnpike  
from Old Ramey Lot  
east to 460

(Meet at the  
Old Ramey lot)

Trash bags & supplies will be provided,  
along with traffic control  
& police escort  
(18 & older only  
due to safety)

from  
8 AM -  
11 AM

*Please Help Our  
Community Shine!*  
INDIVIDUALS &  
ORGANIZATIONS  
WELCOME





NEW  
BUSINESS

[H.]

**RESOLUTION OF THE TOWN OF TAZEVELL COUNCILMEMBERS FOR  
THE ADOPTION OF THE TOWN OF TAZEVELL CAFETERIA PLAN**

On this date, the Town of Tazewell Councilmembers did meet to discuss the implementation of Town of Tazewell Flexible Benefits Plan to be effective, July 1, 2023. Let it be known that the following resolutions were duly adopted by the Town of Tazewell Councilmembers and that such resolutions have not been modified or rescinded as of the date hereof;

**WHEREAS**, that the form of Cafeteria Plan, as authorized under Section 125 of the Internal Revenue Code of 1986, presented to this meeting is hereby adopted and approved and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Plan Administrator one or more copies of the Plan; and

**WHEREAS**, that the Plan Year shall be for a period beginning on July 1, 2023 and ending June 30, 2024; and

**WHEREAS**, that the Employer shall contribute to the Plan amounts sufficient to meet its obligation under the Cafeteria Plan, in accordance with the terms of the Plan Document and shall notify the Plan Administrator to which periods said contributions shall be applied; and

**WHEREAS**, that the proper officers of the Employer shall act as soon as possible to notify employees of the adoption of the Cafeteria Plan by delivering to each Employee a copy of the Summary Plan Description presented to this meeting, which form is hereby approved; and

**NOW, THEREFORE BE IT RESOLVED**, that I, Michael F. Hoops, on behalf of Town Council certifies that attached hereto as Exhibits A and B respectively are true copies of the Plan Document, and Summary Plan Description for Town of Tazewell's Flexible Benefits Plan approved and adopted in the foregoing resolutions.

**BE IT FURTHER RESOLVED**, that I certify and attest that the above resolutions were made with the consent of the full Town Council, each of whom were in attendance on this date.

Adopted this 17<sup>th</sup> day of October, 2023.

---

Michael F. Hoops, Mayor

ATTEST:

---

Leanne H. Regon, Clerk

# **THE TOWN OF TAZEWELL CAFETERIA PLAN**

## **SUMMARY PLAN DESCRIPTION**

# Introduction

Town of Tazewell sponsors the Town of Tazewell Cafeteria Plan (the "Cafeteria Plan") that allows eligible Employees to choose from a menu of different benefits paid for with pre-tax dollars. (Such plans are also commonly known as "salary reduction plans" or "Section 125 plans").

This Summary Plan Description ("SPD") describes the basic features of the Cafeteria Plan, how it generally operates and how Employees can gain the maximum advantage from it.

PLEASE NOTE: This SPD is for general informational purposes only. It does not describe every detail of the Cafeteria Plan. If there is a conflict between the Cafeteria Plan documents and this SPD, then the Cafeteria Plan documents will control.

## Cafeteria Plan

### **CAF Q-1. How do I pay for Town of Tazewell benefits on a pre-tax basis?**

You may elect to pay for benefits on a pre-tax basis by entering an election with the Employer. At the Employer's option, this may be done with a traditional "paper" salary reduction agreement or it may be done in electronic form. Whatever medium is used, it shall be referred to as a Salary Reduction Agreement for purposes of this SPD.

If you elect to pay for benefits on a pre-tax basis, you agree to a salary reduction to pay for your share of the cost of coverage with pretax funds instead of receiving a corresponding amount of your regular pay that would otherwise be subject to taxes.

Example CAF Q-1(a): Sally is paid an annual salary of \$30,000. Sally elects to pay for \$2,000 worth of benefits for the Plan Year on a pre-tax basis. By doing so, she is electing to reduce her salary, and therefore also her taxable income, by \$2,000 for the year to \$28,000.

From then on, you must pay contributions for such coverage by having that portion deducted from each paycheck on a pre-tax basis (generally an equal portion from each paycheck, or an amount otherwise agreed to or as deemed appropriate by the Plan Administrator).

Example CAF Q-1(b): Using the same facts from Example Q-1(a), suppose Sally is paid 26 times a year (bi-weekly). Because she has elected \$2,000 in benefits, she will have \$76.92 deducted from each paycheck for the year (\$2,000 divided by 26 paychecks equals \$76.92).

### **CAF Q-2. What benefits may be elected under the Cafeteria Plan?**

The Cafeteria Plan includes the following benefit plans:

The Premium Payment Component permits an Employee to pay for his or her share of contributions for insurance plans with pretax dollars. Under the Town of Tazewell Cafeteria Plan, these benefits may include:

- \* Accident
- \* Accidental Death & Dismemberment
- \* Bridge
- \* Dental
- \* Disability
- \* Group Term Life
- \* Hospital Indemnity
- \* Specific Disease or Condition
- \* Medical
- \* Vision

If you select any or all of these benefits, you will likely pay all or some of the contributions; the Employer may contribute some or no portion of them. The applicable amounts will be described in documents furnished separately to you as necessary from time to time.

The Employer may at its own discretion offer cash in lieu of benefits for participants who do not choose benefits. If the Employer does choose this option, participants will be informed through other communications.

### **CAF Q-3. Who can participate in the Cafeteria Plan?**

Employees who are working 35 hours per week or more are eligible to participate in the Cafeteria Plan following 0 days of employment with the Employer, provided that the election procedures in CAF Q-5 are followed.

An "Employee" is any individual who the Employer classifies as a common-law employee and who is on the Employer's W-2 payroll.

Please note: "Employee" does not include the following:

(a) any leased employee (including but not limited to those individuals defined as leased employees in Code § 414(n)) or an individual classified by the Employer as a contract worker, independent contractor, temporary employee, or casual employee for the period during which such individual is so classified, whether or not any such individual is on the Employer's W-2 payroll or is determined by the IRS or others to be a common-law employee of the Employer;

(b) any individual who performs services for the Employer but who is paid by a temporary or other employment or staffing agency for the period during which such individual is paid by such agency, whether or not such individual is determined by the IRS or others to be a common-law employee of the Employer;

(c) \*\*\*RESERVED\*\*\*;

(d) any individual considered "self-employed" by the IRS because of an ownership interest in Town of Tazewell;

#### **CAF Q-4. What tax savings are possible under the Cafeteria Plan?**

You may save both federal income tax and FICA (Social Security/Medicare) taxes by participating in the Town of Tazewell Cafeteria Plan.

Example CAF Q4(a): Suppose Sally pays 15% in federal income taxes for the year. With an annual salary of \$30,000, that could mean as much as \$4,500 in federal income taxes, plus \$2,295 in FICA taxes (calculated at 7.65% of income). But by electing \$2,000 of cafeteria plan benefits for the year, Sally lowers her income by \$2,000, meaning she is only taxed on \$28,000. This comes out to \$4,200 in income tax plus \$2,142 in FICA tax. That's a \$453 tax savings for the year.

**(Caution:** This example is intended to illustrate the general effect of "pre-taxing" benefits through a cafeteria plan. It does not take into account the effects of filing status, tax exemptions, tax deductions and other factors affecting tax liability. Furthermore, the amount of the contributions used in this example is not meant to reflect your actual contributions. It is also not intended to reflect specifically upon your particular tax situation. You are encouraged to consult with your accountant or other professional tax advisor with regard to your particular tax situation, especially with regard to state and local taxes.)

#### **CAF Q-5. When does participation begin and end in the Cafeteria Plan?**

After you satisfy the eligibility requirements, you can become a Participant on the first day of the next calendar month by electing benefits in a manner such as described in CAF Q-1. An eligible Employee who does not elect benefits will not be able to elect any benefits under the Cafeteria Plan until the next Open Enrollment Period (unless a "Change in Election Event" occurs, as explained in CAF Q-7).

An Employee continues to participate in the Cafeteria Plan until (a) termination of the Cafeteria Plan; or (b) the date on which the Participant ceases to be an eligible Employee (because of retirement, termination of employment, layoff, reduction of hours, or any other reason). However, for purposes of pre-taxing COBRA coverage for Health Insurance Benefits, certain Employees may be able to continue eligibility in the Cafeteria Plan for certain periods. See CAF Q-8 and CAF Q-12 for more information about this as information about how termination of participation affects your Benefits.

#### **CAF Q-6. What is meant by "Open Enrollment Period" and "Plan Year"?**

The "Open Enrollment Period" is the period during which you have an opportunity to participate under the Cafeteria Plan by electing to do so. (See Q-5.) You will be notified of the timing and duration of the Open Enrollment Period, which for any new Plan Year generally will occur during the quarter preceding the new Plan Year.

The Plan Year for the Town of Tazewell Cafeteria Plan is the period beginning on 7/1/2023 and ending on 6/30/2024.

#### **CAF Q-7. Can I change my elections under the Cafeteria Plan during the Plan Year?**

Except in the case of HSA elections, you generally cannot change your election to participate in the Cafeteria Plan or vary the salary reduction amounts that you have selected during the Plan Year (this is known as the "irrevocability rule"). Of course, you can change your elections for benefits and salary reductions during the Open Enrollment Period, but those election changes will apply only for the following Plan Year.

However, there are several important exceptions to the irrevocability rule, many of which have to do with events in your personal or professional life that may occur during the Plan Year.

Here are the exceptions to the irrevocability rule:

##### **1. Leaves of Absence**

You may change an election under the Cafeteria Plan upon FMLA and non-FMLA leave only as described in CAF Q-14.

## 2. Change in Status.

If one or more of the following Changes in Status occur, you may revoke your old election and make a new election, provided that both the revocation and new election are on account of and correspond with the Change in Status (as described in item 3 below). Those occurrences that qualify as a Change in Status include the events described below, as well as any other events that the Plan Administrator, in its sole discretion and on a uniform and consistent basis, determines are permitted under IRS regulations:

- a change in your legal marital status (such as marriage, death of a Spouse, divorce, legal separation, or annulment);
- a change in the number of your Dependents (such as the birth of a child, adoption or placement for adoption of a Dependent, or death of a Dependent);
- any of the following events that change the employment status of you, your Spouse, or your Dependent and that affect benefits eligibility under a cafeteria plan (including this Cafeteria Plan) or other employee benefit plan of you, your Spouse, or your Dependents. Such events include any of the following changes in employment status: termination or commencement of employment; a strike or lockout; a commencement of or return from an unpaid leave of absence; a change in worksite; switching from salaried to hourly-paid, union to non-union, or full-time to part-time (or vice versa); incurring a reduction or increase in hours of employment; or any other similar change that makes the individual become (or cease to be) eligible for a particular employee benefit;
- an event that causes your Dependent to satisfy or cease to satisfy an eligibility requirement for a particular benefit (such as an employee's child covered as a dependent by an accident or health plan who turns 27 during the taxable year); or
- a change in your, your Spouse's, or your Dependent's place of residence.

## 3. Change in Status - Other Requirements.

If you wish to change your election based on a Change in Status, you must establish that the revocation is on account of and corresponds with the Change in Status. The Plan Administrator, in its sole discretion and on a uniform and consistent basis, shall determine whether a requested change is on account of and corresponds with a Change in Status. As a general rule, a desired election change will be found to be consistent with a Change in Status event if the event affects coverage eligibility.

In addition, you must satisfy the following specific requirements in order to alter your election based on that Change in Status:

- *Loss of Spouse or Dependent Eligibility; Special COBRA Rules.* For Health Insurance Benefits, a special rule governs which type of election changes are consistent with the Change in Status. For a Change in Status involving your divorce, annulment, or legal separation from your Spouse, the death of your Spouse or your Dependent, or your Dependent's ceasing to satisfy the eligibility requirements for coverage, you may elect only to cancel the accident or health benefits for the affected Spouse or Dependent. A change in election for any individual other than your Spouse involved in the divorce, annulment, or legal separation, your deceased Spouse or Dependent, or your Dependent that ceased to satisfy the eligibility requirements would fail to correspond with that Change in Status.

However, if you, your Spouse, or your Dependent elects COBRA continuation coverage under the Employer's plan because you ceased to be eligible because of a reduction of hours or because your Dependent ceases to satisfy eligibility requirements for coverage, and if you remain a Participant under the terms of this Cafeteria Plan, then you may in certain circumstances be able to increase your contributions to pay for such coverage. See CAF Q-12.

- *Gain of Coverage Eligibility Under Another Employer's Plan.* For a Change in Status in which you, your Spouse, or your Dependent gains eligibility for coverage under another Employer's cafeteria plan (or qualified benefit plan) as a result of a change in your marital status or a change in your, your Spouse's, or your Dependent's employment status, your election to cease or decrease coverage for that individual under the Cafeteria Plan would correspond with that Change in Status only if coverage for that individual becomes effective or is increased under the other Employer's plan.

**4. Special Enrollment Rights.** In certain circumstances, enrollment for Health Insurance Benefits may occur outside the Open Enrollment Period, as explained in materials provided to you separately describing the Health Insurance Benefits. When a special enrollment right explained in those separate documents applies to your Medical Insurance Benefits, you may change your election under the Cafeteria Plan to correspond with the special enrollment right. Special enrollments may also be available as a result of a loss of eligibility for Medicaid or for coverage under a state children's health insurance program

(SCHIP) or as a result of eligibility for a state premium assistance subsidy under the plan from Medicaid or SCHIP.

**5. Certain Judgments, Decrees, and Orders.** If a judgment, decree, or order from a divorce, separation, annulment, or custody change requires your child (including a foster child who is your Dependent) to be covered under the Health Insurance Benefits, you may change your election to provide coverage for the child. If the order requires that another individual (such as your former Spouse) cover the child, then you may change your election to revoke coverage for the child, provided that such coverage is, in fact, provided for the child.

**6. Medicare or Medicaid.** If you, your Spouse, or your Dependent becomes entitled to (i.e., becomes enrolled in) Medicare or Medicaid, then you may reduce or cancel that person's accident or health coverage under the Medical Insurance Plan. Similarly, if you, your Spouse, or your Dependent who has been entitled to Medicare or Medicaid loses eligibility for such coverage, then you may elect to commence or increase that person's accident or health coverage.

**7. Change in Cost.** If the cost charged to you for your Health Insurance Benefits significantly increases during the Plan Year, then you may choose to do any of the following: (a) make a corresponding increase in your contributions; (b) revoke your election and receive coverage under another benefit package option (if any) that provides similar coverage, or elect similar coverage under the plan of your Spouse's employer; or (c) drop your coverage, but only if no other benefit package option provides similar coverage. Coverage under another employer plan, such as the plan of a Spouse's or Dependent's employer, may be treated as similar coverage if it otherwise meets the requirements of similar coverage.) If the cost of Health Insurance significantly decreases during the Plan Year, then the Plan Administrator may permit the following election changes: (a) if you are enrolled in the benefit package option that has decreased in cost, you may make a corresponding decrease in your contributions; (b) if you are enrolled in another benefit package option (such as the HMO option under the Medical Insurance Plan), you may change your election on a prospective basis to elect the benefit package option that has decreased in cost (such as the PPO option under the Medical Insurance Plan); or (c) if you are otherwise eligible, you may elect the benefit package option that has decreased in cost on a prospective basis, subject to the terms and limitations of the benefit package option.

For insignificant increases or decreases in the cost of benefits, however, the Plan Administrator will automatically adjust your election contributions to reflect the minor change in cost.

The Plan Administrator generally will notify you of increases or decreases in the cost of Health Insurance benefits.

**8. Change in Coverage.** You may also change your election if one of the following events occurs:

- *Significant Curtailment of Coverage.* If your Health Insurance Benefits coverage is significantly curtailed without a loss of coverage (for example, when there is an increase in the deductible under the Medical Insurance Benefits), then you may revoke your election for that coverage and elect coverage under another benefit package option that provides similar coverage. (Coverage under a plan is significantly curtailed only if there is an overall reduction of coverage under the plan generally loss of one particular physician in a network does not constitute significant curtailment.) If your Health Insurance Benefits coverage is significantly curtailed with a loss of coverage (for example, if you lose all coverage under the option by reason of an overall lifetime or annual limitation), then you may either revoke your election and elect coverage under another benefit package option that provides similar coverage, elect similar coverage under the plan of your Spouse's employer, or drop coverage, but only if there is no option available under the plan that provides similar coverage. (The Plan Administrator generally will notify you of significant curtailments in Medical Insurance Benefits coverage.)
- *Addition or Significant Improvement of Cafeteria Plan Option.* If the Cafeteria Plan adds a new option or significantly improves an existing option, then the Plan Administrator may permit Participants who are enrolled in an option other than the new or improved option to elect the new or improved option. Also, the Plan Administrator may permit eligible Employees to elect the new or improved option on a prospective basis, subject to limitations imposed by the applicable option.
- *Loss of Other Group Health Coverage.* You may change your election to add group health coverage for you, your Spouse, or your Dependent, if any of you loses coverage under any group health coverage sponsored by a governmental or educational institution (for example, a state children's health insurance program or certain Indian tribal programs).
- *Change in Election Under Another Employer Plan.* You may make an election change that is on account of and corresponds with a change made under another employer plan (including a plan of the Employer or a plan of your Spouse's or Dependent's employer), so long as (a) the other cafeteria plan or qualified benefits plan permits its participants to make an election change permitted under the IRS regulations; or (b) the Cafeteria Plan permits you to make an election for a period of coverage (for example, the Plan Year) that is different from the period of coverage

under the other cafeteria plan or qualified benefits plan, which it does.

For example, if an election to drop coverage is made by your Spouse during his or her Employer's open enrollment, you may add coverage under the Cafeteria Plan to replace the dropped coverage.

## **9. Exchange Enrollment**

If you are eligible to enroll for coverage in a government-sponsored Exchange (Marketplace) during a special or annual open enrollment period, you may prospectively revoke your election for Medical Insurance Plan coverage, provided that you certify that you and any related individuals whose coverage is being revoked have enrolled or intend to enroll for new Exchange coverage that is effective beginning no later than the day immediately following the last day of the Medical Insurance Plan coverage. If one or more of your related individuals are eligible to enroll for coverage in a government-sponsored Exchange (Marketplace) during a special or annual open enrollment period, you may prospectively revoke an election for Medical Insurance Plan coverage for the individual or individuals (and switch to self-only coverage or family coverage including one or more other related individuals), provided that you certify that the individuals whose coverage is being revoked have enrolled or intend to enroll for new Exchange coverage that is effective beginning no later than the day immediately following the last day of the Medical Insurance Plan coverage.

### **CAF Q-8. What happens if my employment ends during the Plan Year or I lose eligibility for other reasons?**

If your employment with the Employer is terminated during the Plan Year, then your active participation in the Cafeteria Plan will cease and you will not be able to make any more contributions to the Cafeteria Plan for Insurance Benefits.

See CAF Q-12 for information on your right to continued or converted group health coverage after termination of your employment.

For purposes of pre-taxing COBRA coverage for Health Insurance Benefits, certain Employees may be able to continue eligibility in the Cafeteria Plan for certain periods. See CAF Q-12.

If you are rehired within the same Plan Year and are eligible for the Cafeteria Plan, then you may make new elections, provided that you are rehired more than 30 days after you terminated employment. If you are rehired within 30 days or less during the same Plan Year, then your prior elections will be reinstated.

If you cease to be an eligible Employee for reasons other than termination of employment, such as a reduction of hours, then you must complete the waiting period described in CAF Q-3 before again becoming eligible to participate in the Plan.

### **CAF Q-9. \*\*\*RESERVED\*\*\***

### **CAF Q-10. How long will the Cafeteria Plan remain in effect?**

Although the Employer expects to maintain the Cafeteria Plan indefinitely, it has the right to amend or terminate all or any part of the Cafeteria Plan at any time for any reason. It is also possible that future changes in state or federal tax laws may require that the Cafeteria Plan be amended accordingly.

### **CAF Q-11. What happens if my claim for benefits is denied?**

#### *Insurance Benefits*

The applicable insurance company will decide your claim in accordance with its claims procedures. If your claim is denied, you may appeal to the insurance company for a review of the denied claim. If you don't appeal on time, you will lose your right to file suit in a state or federal court, as you will not have exhausted your internal administrative appeal rights (which generally is a prerequisite to bringing a suit in state or federal court). For more information about how to file a claim and for details regarding the medical insurance company's claims procedures, consult the claims procedure applicable under that plan or policy, as described in the plan document or summary plan description for the Insurance Plan.

#### *Appeals.*

If your claim is denied in whole or part, then you (or your authorized representative) may request review upon written application to the "Committee" (the Benefits Committee that acts on behalf of the Plan Administrator with respect to appeals). Your appeal must be made in writing within 180 days after your receipt of the notice that the claim was denied. If you do not appeal on time, you will lose the right to appeal the denial and the right to file suit in court. Your written appeal should state the reasons that you feel your claim should not have been denied. It should include any additional facts and/or documents that you feel support your claim. You will have the opportunity to ask additional questions and make written comments, and you may review (upon request and at no charge) documents and other information relevant to your appeal.

#### *Decision on Review.*

Your appeal will be reviewed and decided by the Committee or other entity designated in the Plan in a reasonable time not



later than 60 days after the Committee receives your request for review. The Committee may, in its discretion, hold a hearing on the denied claim. Any medical expert consulted in connection with your appeal will be different from and not subordinate to any expert consulted in connection with the initial claim denial. The identity of a medical expert consulted in connection with your appeal will be provided. If the decision on review affirms the initial denial of your claim, you will be furnished with a notice of adverse benefit determination on review setting forth:

- the specific reason(s) for the decision on review;
- the specific Plan provision(s) on which the decision is based;
- a statement of your right to review (upon request and at no charge) relevant documents and other information;
- if an internal rule, guideline, protocol, or other similar criterion is relied on in making the decision on review, then a description of the specific rule, guideline, protocol, or other similar criterion or a statement that such a rule, guideline, protocol, or other similar criterion was relied on and that a copy of such rule, guideline, protocol, or other criterion will be provided free of charge to you upon request;

#### **CAF Q-12. What is "Continuation Coverage" and how does it work?**

##### *COBRA*

If you have elected Health Insurance Benefits under this Plan, you may have certain rights to the continuation of such benefits after a "Qualifying Event" (e.g., a termination of employment). See Appendix B of this SPD for a detailed description of your rights to "continuation coverage" under COBRA.

##### *USERRA*

Continuation and reinstatement rights may also be available if you are absent from employment due to service in the uniformed services pursuant to the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA). More information about coverage under USERRA is available from the Plan Administrator.

#### **CAF Q-13. How will participating in the Cafeteria Plan affect my Social Security and other benefits?**

Participating in the Cafeteria Plan will reduce the amount of your taxable income, which may result in a decrease in your Social Security benefits and/or other benefits which are based on taxable income. However, the tax savings that you realize through Cafeteria Plan participation will often more than offset any reduction in other benefits. If you are still unsure, you are encouraged to consult with your accountant or other tax advisor.

#### **CAF Q-14. How do leaves of absence (such as under FMLA) affect my benefits?**

##### *FMLA Leaves of Absence.*

If the Employer is subject to the federal Family and Medical Leave Act of 1993 and you go on a qualifying leave under the FMLA, then to the extent required by the FMLA your Employer will continue to maintain your Health Insurance Benefits on the same terms and conditions as if you were still active (that is, your Employer will continue to pay its share of the contributions to the extent that you opt to continue coverage). Your Employer may require you to continue all Medical Insurance Benefits coverage while you are on paid leave (so long as Participants on non-FMLA paid leave are required to continue coverage). If so, you will pay your share of the contributions by the method normally used during any paid leave (for example, on a pre-tax salary-reduction basis).

If you are going on unpaid FMLA leave (or paid FMLA leave where coverage is not required to be continued) and you opt to continue your Insurance Benefits, then you may pay your share of the contributions in one of three ways: (a) with after-tax dollars while on leave; (b) with pretax dollars to the extent that you receive compensation during the leave, or by pre-paying all or a portion of your share of the contributions for the expected duration of the leave on a pre-tax salary reduction basis out of your pre-leave compensation, including unused sick days and vacation days (to pre-pay in advance, you must make a special election before such compensation normally would be available to you (but note that prepayments with pre-tax dollars may not be used to pay for coverage during the next Plan Year); or (c) by other arrangements agreed upon by you and the Plan Administrator (for example, the Plan Administrator may pay for coverage during the leave and withhold amounts from your compensation upon your return from leave).

If your Employer requires all Participants to continue Insurance Benefits during the unpaid FMLA leave, then you may discontinue paying your share of the required contributions until you return from leave. Upon returning from leave, you must pay your share of any required contributions that you did not pay during the leave. Payment for your share will be withheld from your compensation either on a pre-tax or after-tax basis, depending on what you and the Plan Administrator agree to.

If your Health Insurance coverage ceases while you are on FMLA leave (e.g., for non-payment of required contributions), you will be permitted to re-enter such Benefits, as applicable, upon return from such leave on the same basis as when you were participating in the Plan before the leave or as otherwise required by the FMLA. You may be required to have coverage for

such Benefits reinstated so long as coverage for Employees on non-FMLA leave is required to be reinstated upon return from leave.

If you are commencing or returning from FMLA leave, then your election for non-health benefits provided under this Plan, if any, will be treated in the same way as under your Employer's policy for providing such Benefits for Participants on a non-FMLA leave (see below). If that policy permits you to discontinue contributions while on leave, then upon returning from leave you will be required to repay the contributions not paid by you during leave. Payment will be withheld from your compensation either on a pre-tax or after-tax basis, as agreed to by the Plan Administrator and you or as the Plan Administrator otherwise deems appropriate.

#### *Non-FMLA Leaves of Absence.*

If you go on an unpaid leave of absence that does not affect eligibility, then you will continue to participate and the contribution due from you (if not otherwise paid by your regular salary reductions) will be paid by pre-payment before going on leave, with after-tax contributions while on leave, or with catch-up contributions after the leave ends, as determined by the Plan Administrator. If you go on an unpaid leave that does affect eligibility, then the Change in Status rules will apply.

## **Premium Payment Benefits**

### **PREM Q-1. What are "Premium Payment Benefits"?**

As described in CAF Q-1, if you elect Premium Payment Benefits you will be able to pay for your share of contributions for Insurance Benefits with pre-tax dollars by electing to do so. Because the share of the contributions that you pay will be with pre-tax funds, you may save both federal income taxes and FICA (Social Security) taxes. See Q-4.

### **PREM Q-2. How are my Premium Payment Benefits paid?**

As described in CAF Q-1 and in PREM Q-1, if you select an Insurance Plan described in CAF Q-2, then you may be required to pay a portion of the contributions. When you complete the Election Form/Salary Reduction Agreement, if you elect to pay for benefits on a pre-tax basis you agree to a salary reduction to pay for your share of the cost of coverage (also known as contributions) with pre-tax funds instead of receiving a corresponding amount of your regular pay that would otherwise be subject to taxes. From then on, you must pay a contribution for such coverage by having that portion deducted from each paycheck on a pre-tax basis (generally an equal portion from each paycheck, or an amount otherwise agreed to or as deemed appropriate by the Plan Administrator).

The Employer may contribute all, some, or no portion of the Premium Payment Benefits that you have selected, as described in documents furnished separately to you from time to time.

## **Miscellaneous**

### **MISC Q-1**

#### **What are my ERISA Rights?**

The Cafeteria Plan is not an ERISA welfare benefit plan under the Employee Retirement Income Security Act of 1974 (ERISA). The SPDs of the various benefits components of the Plan will describe your rights under ERISA, if applicable, under that component.

Regardless, a participant in the Cafeteria Plan, you are entitled to certain rights and protections under ERISA. ERISA provides that all participants shall be entitled to:

- Examine, without charge, at the Plan Administrator's office and at other specified locations (such as worksites) all documents governing the Plan, including insurance contracts, and a copy of the latest annual report (Form 5500 Series), if any, filed by the Plan with the U.S. Department of Labor and available at the Public Disclosure Room of the Employee Benefits Security Administration;
- Obtain, upon written request to the Administrator, copies of documents governing the operation of the Plan, including insurance contracts and collective bargaining agreements, and copies of the latest annual report (Form 5500 Series) and updated summary plan description. The Plan Administrator may make a reasonable charge for the copies); and

- Receive a summary of the Plan's annual financial report, if any. The Plan Administrator is required by law to furnish each participant with a copy of this summary annual report.

**COBRA and HIPAA Rights.** You have a right to continue your Health Insurance Plan coverage for yourself if there is a loss of coverage under the plan as a result of a qualifying event. You or your dependents may have to pay for such coverage. Review this SPD and the documents governing the plan on the rules governing your COBRA continuation coverage rights.

**HIPAA Privacy Rights.** Under another provision of HIPAA, group health plans are required to take steps to ensure that certain "protected health information" (PHI) is kept confidential. You may receive a separate notice from the Employer (or medical insurers) that outlines its health privacy policies.

**Fiduciary Obligations.** In addition to creating rights for participants, ERISA imposes duties upon the people who are responsible for the operation of the employee benefits plan. The people who operate your plan, called "fiduciaries" of the plan, have a duty to do so prudently and in the interest of you and other participants.

**No Discrimination.** No one, including your employer or any other person, may fire you or otherwise discriminate against you in any way to prevent you from obtaining a plan benefit or exercising your rights under ERISA.

**Right to Review.** If your claim for a benefit is denied or ignored in whole or in part, you have a right to know why this was done, to obtain copies of documents relating to the decision without charge, and to appeal any denial, all within certain time schedules.

**Enforcing Your Rights.** Under ERISA, there are steps that you can take to enforce these rights. For instance, if you request a copy of plan documents or the latest annual report (if any) from the plan and do not receive them within 30 days, you may file suit in a federal court. In such a case, the court may require the Plan Administrator to provide the materials and pay you up to \$110 a day until you receive them, unless the materials were not sent because of reasons beyond the control of the Plan Administrator. If you have a claim for benefits that is denied or ignored in whole or in part, then you may file suit in a state or federal court (but only if you have first filed your claim under the Plan's claims procedures and, if applicable, filed a timely appeal of any denial of your claim).

If it should happen that plan fiduciaries misuse the plan's money, or if you are discriminated against for asserting your rights, you may seek assistance from the U.S. Department of Labor, or you may file suit in a federal court. The court will decide who should pay court costs and legal fees. If you are successful the court may order the person you have sued to pay these costs and fees. If you lose, the court may order you to pay these costs and fees, for example, if it finds your claim is frivolous.

**Assistance With Your Questions.** If you have any questions about your plan, you should contact the Plan Administrator. If you have any questions about this statement or about your rights under ERISA or HIPAA, or if you need assistance in obtaining documents from the Plan Administrator, you should contact the nearest office of the Employee Benefits Security Administration, U.S. Department of Labor, listed in your telephone directory or the Division of Technical Assistance and Inquiries, Employee Benefits Security Administration, U.S. Department of Labor, 200 Constitution Avenue N.W., Washington, D.C. 20210. You may also obtain certain publications about your rights and responsibilities under ERISA by calling the publications hotline of the Employee Benefits Security Administration

## **MISC Q-2. What other general information should I know?**

This MISC Q-2 contains certain general information that you may need to know about the Plan.

### **Plan Information**

Official Name of the Plan: Town of Tazewell Cafeteria Plan

Plan Number: 501

Effective Date: 7/1/2023.

Plan Year: 7/1/2023 to 6/30/2024. Your Plan's records are maintained on this period of time

Type of Plan: Welfare plan providing various insurance benefits

### **Employer/Plan Sponsor Information**

Name and Address:

Town of Tazewell

211 Central Avenue PO Box 608  
Tazewell, VA 24651  
Federal employee tax identification number (EIN): 546001647

### **Plan Administrator Information**

Name, Address, and business telephone number:

Town of Tazewell

211 Central Avenue PO Box 608  
Tazewell, VA 24651  
Attention: Human Resources Manager  
Telephone: 2769882501

### **Agent for Service of Legal Process**

The name and address of the Plan's agent for service of legal process is:

Town of Tazewell

211 Central Avenue PO Box 608  
Tazewell, VA 24651  
Attention: Benefits Committee

### **Qualified Medical Child Support Order**

The Health Insurance Plans will provide benefits as required by any qualified medical child support order (QMCSO), as defined in ERISA § 609(a). The Plan has detailed procedures for determining whether an order qualifies as a QMCSO. Participants and beneficiaries can obtain, without charge, a copy of such procedures from the Plan Administrator.

### **Newborns' and Mothers' Health Protection Act of 1996**

Group health plans and health insurance issuers generally may not, under federal law, restrict benefits for any hospital length of stay in connection with childbirth for the mother or newborn child to less than 48 hours following a vaginal delivery or to less than 96 hours following a cesarean section. However, federal law generally does not prohibit the mother's or newborn's attending provider, after consulting with the mother, from discharging the mother or her newborn earlier than 48 hours (or 96 hours, as applicable). In any case, plans and issuers may not, under federal law, require that a provider obtain authorization from the plan or the issuer for prescribing a length of stay not in excess of 48 hours (or 96 hours).

# Appendix A

**\*\*\*Affiliated Employers\*\*\***

# Appendix B

## **COBRA CONTINUATION COVERAGE RIGHTS under the Town of Tazewell Cafeteria Plan (the "Plan")**

The following paragraphs generally explain COBRA coverage, when it may become available to you and your family, and what you need to do to protect the right to receive it. PLEASE READ THE FOLLOWING CAREFULLY.

The Town of Tazewell Cafeteria Plan has group health insurance components and you may be enrolled in one or more of these components. COBRA (and the description of COBRA coverage contained in this SPD) applies only to the group health plan benefits offered under the Plan and not to any other benefits offered under the Plan or by Town of Tazewell. The Plan provides no greater COBRA rights than what COBRA requires - nothing in this SPD is intended to expand your rights beyond COBRA's requirements.

### **What Is COBRA Coverage?**

COBRA coverage is a continuation of Plan coverage when coverage would otherwise end because of a life event known as a "qualifying event." Specific qualifying events are listed below in the section entitled "Who Is Entitled to Elect COBRA?"

*COBRA coverage may become available to "qualified beneficiaries"*

After a qualifying event occurs and any required notice of that event is properly provided to Town of Tazewell, COBRA coverage must be offered to each person losing Plan coverage who is a "qualified beneficiary." You, your spouse, and your dependent children could become qualified beneficiaries and would be entitled to elect COBRA if coverage under the Plan is lost because of the qualifying event. (Certain newborns, newly adopted children, and alternate recipients under QMCSOs may also be qualified beneficiaries. This is discussed in more detail in separate paragraphs below.)

### **Who Is Entitled to Elect COBRA?**

We use the pronoun "you" in the following paragraphs regarding COBRA to refer to each person covered under the Plan who is or may become a qualified beneficiary.

#### *Qualifying events for the covered employee*

If you are an employee, you will be entitled to elect COBRA if you lose your group health coverage under the Plan because either one of the following qualifying events happens:

- your hours of employment are reduced; or
- your employment ends for any reason other than your gross misconduct.

#### *Qualifying events for the covered spouse*

If you are the spouse of an employee, you will be entitled to elect COBRA if you lose your group health coverage under the Plan because any of the following qualifying events happens:

- your spouse dies;
- your spouse's hours of employment are reduced;
- your spouse's employment ends for any reason other than his or her gross misconduct;
- you become divorced or legally separated from your spouse. Also, if your spouse (the employee) reduces or eliminates your group health coverage in anticipation of a divorce or legal separation, and a divorce or legal separation later occurs, then the divorce or legal separation may be considered a qualifying event for you even though your coverage was reduced or eliminated before the divorce or separation.

#### *Qualifying events for dependent children*

If you are the dependent child of an employee, you will be entitled to elect COBRA if you lose your group health coverage under the Plan because any of the following qualifying events happens:

- your parent-employee dies;
- your parent-employee's hours of employment are reduced;
- your parent-employee's employment ends for any reason other than his or her gross misconduct;

- you stop being eligible for coverage under the Plan as a "dependent child."

### *Electing COBRA after leave under the Family and Medical Leave Act (FMLA)*

Under special rules that apply if an employee does not return to work at the end of an FMLA leave, some individuals may be entitled to elect COBRA even if they were not covered under the Plan during the leave. Contact Town of Tazewell for more information about these special rules.

### *Special second election period for certain eligible employees who did not elect COBRA*

Certain employees and former employees who are eligible for federal trade adjustment assistance (TAA) or alternative trade adjustment assistance (ATAA) are entitled to a second opportunity to elect COBRA for themselves and certain family members (if they did not already elect COBRA) during a special second election period of 60 days or less (but only if the election is made within six months after Plan coverage is lost).

### **When Is COBRA Coverage Available?**

When the qualifying event is the end of employment, reduction of hours of employment, or death of the employee, the Plan will offer COBRA coverage to qualified beneficiaries. You need not notify Town of Tazewell of any of these qualifying events.

#### **Caution:**

You stop being eligible for coverage as dependent child whenever you fail to satisfy any part of the plan's definition of dependent child.

#### *You must notify the plan administrator of certain qualifying events by this deadline*

For the other qualifying events (divorce or legal separation of the employee and spouse or a dependent child's losing eligibility for coverage as a dependent child), a COBRA election will be available to you only if you notify Town of Tazewell in writing within 60 days after the later of (1) the date of the qualifying event; or (2) the date on which the qualified beneficiary loses (or would lose) coverage under the terms of the Plan as a result of the qualifying event.

#### *No COBRA election will be available unless you follow the Plan's notice procedures and meet the notice deadline*

In providing this notice, you must use the Plan's form entitled "Notice of Qualifying Event Form" and you must follow the notice procedures specified in the section below entitled "Notice Procedures." If these procedures are not followed or if the notice is not provided to Town of Tazewell during the 60-day notice period, YOU WILL LOSE YOUR RIGHT TO ELECT COBRA.

#### *How to elect COBRA*

To elect COBRA, you must complete the Election Form that is part of the Plan's COBRA election notice and mail or hand-deliver it to Town of Tazewell. An election notice will be provided to qualified beneficiaries at the time of a qualifying event. You may also obtain a copy of the Election Form from Town of Tazewell.

#### *Deadline for COBRA election*

If mailed, your election must be postmarked (or if hand-delivered, your election must be received by the individual at the address specified on the Election Form) no later than 60 days after the date of the COBRA election notice provided to you at the time of your qualifying event (or, if later, 60 days after the date that Plan coverage is lost). IF YOU DO NOT SUBMIT A COMPLETED ELECTION FORM BY THIS DUE DATE, YOU WILL LOSE YOUR RIGHT TO ELECT COBRA.

#### *Independent election rights*

Each qualified beneficiary will have an independent right to elect COBRA.

Any qualified beneficiary for whom COBRA is not elected within the 60-day election period specified in the Plan's COBRA election notice WILL LOSE HIS OR HER RIGHT TO ELECT COBRA COVERAGE.

### **Special Considerations in Deciding Whether to Elect COBRA**

In considering whether to elect COBRA, you should take into account that a failure to elect COBRA will affect your future rights under federal law. You have the right to request special enrollment in another group health plan for which you are otherwise eligible (such as a plan sponsored by your spouse's employer) within 30 days after your group health coverage under the Plan ends because of one of the qualifying events listed above. You will also have the same special enrollment right at the end of COBRA coverage if you get COBRA coverage for the maximum time available to you.

## **Length of COBRA Coverage**

COBRA coverage is a temporary continuation of coverage. The COBRA coverage periods described below are maximum coverage periods.

COBRA coverage can end before the end of the maximum coverage period for several reasons, which are described in the section below entitled "Termination of COBRA Coverage Before the End of the Maximum Coverage Period."

### *Death, divorce, legal separation, or child's loss of dependent status*

When Plan coverage is lost due to the death of the employee, the covered employee's divorce or legal separation, or a dependent child's losing eligibility as a dependent child, COBRA coverage under the Plan's Medical and Dental components can last for up to a total of 36 months.

*If the covered employee becomes entitled to Medicare within 18 months before his or her termination of employment or reduction of hours.*

When Plan coverage is lost due to the end of employment or reduction of the employee's hours of employment, and the employee became entitled to Medicare benefits less than 18 months before the qualifying event, COBRA coverage under the Plan's Medical and Dental components for qualified beneficiaries (other than the employee) who lose coverage as a result of the qualifying event can last until up to 36 months after the date of Medicare entitlement. For example, if a covered employee becomes entitled to Medicare eight months before the date on which his employment terminates, COBRA coverage for his spouse and children who lost coverage as a result of his termination can last up to 36 months after the date of Medicare entitlement, which is equal to 28 months after the date of the qualifying event (36 months minus eight months). This COBRA coverage period is available only if the covered employee becomes entitled to Medicare within 18 months BEFORE the termination or reduction of hours.

### *Termination of employment or reduction of hours*

Otherwise, when Plan coverage is lost due to the end of employment or reduction of the employee's hours of employment, COBRA coverage under the Plan's Medical and Dental components generally can last for only up to a total of 18 months.

## **Extension of Maximum Coverage Period**

If the qualifying event that resulted in your COBRA election was the covered employee's termination of employment or reduction of hours, an extension of the maximum period of coverage may be available if a qualified beneficiary is disabled or a second qualifying event occurs. You must notify Town of Tazewell of a disability or a second qualifying event in order to extend the period of COBRA coverage. Failure to provide notice of a disability or second qualifying event will eliminate the right to extend the period of COBRA coverage.

### *Disability extension of COBRA coverage*

If a qualified beneficiary is determined by the Social Security Administration to be disabled and you notify Town of Tazewell in a timely fashion, all of the qualified beneficiaries in your family may be entitled to receive up to an additional 11 months of COBRA coverage, for a total maximum of 29 months. This extension is available only for qualified beneficiaries who are receiving COBRA coverage because of a qualifying event that was the covered employee's termination of employment or reduction of hours. The disability must have started at some time before the 61st day after the covered employee's termination of employment or reduction of hours and must last at least until the end of the period of COBRA coverage that would be available without the disability extension (generally 18 months, as described above). Each qualified beneficiary will be entitled to the disability extension if one of them qualifies.

*You must notify Town of Tazewell of a qualified beneficiary's disability by this deadline*

The disability extension is available only if you notify Town of Tazewell in writing of the Social Security Administration's determination of disability within 60 days after the latest of:

- the date of the Social Security Administration's disability determination;
- the date of the covered employee's termination of employment or reduction of hours; and
- the date on which the qualified beneficiary loses (or would lose) coverage under the terms of the Plan as a result of the covered employee's termination of employment or reduction of hours.

You must also provide this notice within 18 months after the covered employee's termination of employment or reduction of hours in order to be entitled to a disability extension.

*No disability extension will be available unless you follow the Plan's notice procedures and meet the notice deadline*



In providing this notice, you must use the Plan's form entitled "Notice of Disability Form" and you must follow the notice procedures specified in the section below entitled "Notice Procedures."

If these procedures are not followed or if the notice is not provided to Town of Tazewell during the 60-day notice period and within 18 months after the covered employee's termination of employment or reduction of hours, then there will be no disability extension of COBRA coverage.

#### *Second qualifying event extension of COBRA coverage*

An extension of coverage will be available to spouses and dependent children who are receiving COBRA coverage if a second qualifying event occurs during the 18 months (or, in the case of a disability extension, the 29 months) following the covered employee's termination of employment or reduction of hours. The maximum amount of COBRA coverage available when a second qualifying event occurs is 36 months. Such second qualifying events may include the death of a covered employee, divorce or legal separation from the covered employee, or a dependent child's ceasing to be eligible for coverage as a dependent under the Plan. These events can be a second qualifying event only if they would have caused the qualified beneficiary to lose coverage under the Plan if the first qualifying event had not occurred. (This extension is not available under the Plan when a covered employee becomes entitled to Medicare after his or her termination of employment or reduction of hours.)

*You must notify Town of Tazewell of a second qualifying event by this deadline*

This extension due to a second qualifying event is available only if you notify Town of Tazewell in writing of the second qualifying event within 60 days after the date of the second qualifying event.

*No extension will be available unless you follow the Plan's notice procedures and meet the notice deadline*

In providing this notice, you must use the Plan's form entitled "Notice of Second Qualifying Event Form" (you may obtain a copy of this form from Town of Tazewell at no charge), and you must follow the notice procedures specified in the section below entitled "Notice Procedures." If these procedures are not followed or if the notice is not provided to Town of Tazewell during the 60-day notice period, then there will be no extension of COBRA coverage due to a second qualifying event.

#### **Termination of COBRA Coverage Before the End of the Maximum Coverage Period**

COBRA coverage will automatically terminate before the end of the maximum period if:

- any required premium is not paid in full on time;
- a qualified beneficiary becomes entitled to Medicare benefits (under Part A, Part B, or both) after electing COBRA;
- the employer ceases to provide any group health plan for its employees; or
- during a disability extension period, the disabled qualified beneficiary is determined by the Social Security Administration to be no longer disabled (COBRA coverage for all qualified beneficiaries, not just the disabled qualified beneficiary, will terminate).

COBRA coverage may also be terminated for any reason the Plan would terminate coverage of a participant or beneficiary not receiving COBRA coverage (such as fraud).

*You must notify Town of Tazewell if a qualified beneficiary becomes entitled to Medicare or obtains other group health plan coverage*

You must notify Town of Tazewell in writing within 30 days if, after electing COBRA, a qualified beneficiary becomes entitled to Medicare (Part A, Part B, or both) or becomes covered under other group health plan coverage. In addition, if you were already entitled to Medicare before electing COBRA, notify Employer of the date of your Medicare entitlement at the address shown in the section below entitled "Notice Procedures."

*You must notify Town of Tazewell if a qualified beneficiary ceases to be disabled*

If a disabled qualified beneficiary is determined by the Social Security Administration to no longer be disabled, you must notify Town of Tazewell of that fact within 30 days after the Social Security Administration's determination.

#### **Cost of COBRA Coverage**

Each qualified beneficiary is required to pay the entire cost of COBRA coverage. The amount a qualified beneficiary may be required to pay may not exceed 102% (or, in the case of an extension of COBRA coverage due to a disability, 150%) of the cost to the group health plan (including both employer and employee contributions) for coverage of a similarly situated plan participant or beneficiary who is not receiving COBRA coverage. The amount of your COBRA premiums may change from time to time during your period of COBRA coverage and will most likely increase over time. You will be notified of COBRA

premium changes.

## **Payment for COBRA Coverage**

### *How premium payments must be made*

All COBRA premiums must be paid by check. Your first payment and all monthly payments for COBRA coverage must be mailed or hand-delivered to the individual at the payment address specified in the election notice provided to you at the time of your qualifying event. However, if the Plan notifies you of a new address for payment, you must mail or hand-deliver all payments for COBRA coverage to the individual at the address specified in that notice of a new address.

### *When premium payments are considered to be made*

If mailed, your payment is considered to have been made on the date that it is postmarked. If hand-delivered, your payment is considered to have been made when it is received by the individual at the address specified above. You will not be considered to have made any payment by mailing or hand-delivering a check if your check is returned due to insufficient funds or otherwise.

### *First payment for COBRA coverage*

If you elect COBRA, you do not have to send any payment with the Election Form. However, you must make your first payment for COBRA coverage not later than 45 days after the date of your election. (This is the date your Election Form is postmarked, if mailed, or the date your Election Form is received by the individual at the address specified for delivery of the Election Form, if hand-delivered.) See the section above entitled "Electing COBRA Coverage."

Your first payment must cover the cost of COBRA coverage from the time your coverage under the Plan would have otherwise terminated up through the end of the month before the month in which you make your first payment. (For example, Sue's employment terminates on September 30, and she loses coverage on September 30. Sue elects COBRA on November 15. Her initial premium payment equals the premiums for October and November and is due on or before December 30, the 45th day after the date of her COBRA election.)

You are responsible for making sure that the amount of your first payment is correct. You may contact Town of Tazewell using the contact information provided below to confirm the correct amount of your first payment. Claims for reimbursement will not be processed and paid until you have elected COBRA and made the first payment for it.

If you do not make your first payment for COBRA coverage in full within 45 days after the date of your election, you will lose all COBRA rights under the Plan.

### *Monthly payments for COBRA coverage*

After you make your first payment for COBRA coverage, you will be required to make monthly payments for each subsequent month of COBRA coverage. The amount due for each month for each qualified beneficiary will be disclosed in the election notice provided to you at the time of your qualifying event. Under the Plan, each of these monthly payments for COBRA coverage is due on the first day of the month for that month's COBRA coverage. If you make a monthly payment on or before the first day of the month to which it applies, your COBRA coverage under the Plan will continue for that month without any break. Town of Tazewell will not send periodic notices of payments due for these coverage periods (that is, we will not send a bill to you for your COBRA coverage - it is your responsibility to pay your COBRA premiums on time).

### *Grace periods for monthly COBRA premium payments*

Although monthly payments are due on the first day of each month of COBRA coverage, you will be given a grace period of 30 days after the first day of the month to make each monthly payment. Your COBRA coverage will be provided for each month as long as payment for that month is made before the end of the grace period for that payment. However, if you pay a monthly payment later than the first day of the month to which it applies, but before the end of the grace period for the month, your coverage under the Plan will be suspended as of the first day of the month and then retroactively reinstated (going back to the first day of the month) when the monthly payment is received. This means that any claim you submit for benefits while your coverage is suspended may be denied and may have to be resubmitted once your coverage is reinstated.

If you fail to make a monthly payment before the end of the grace period for that month, you will lose all rights to COBRA coverage under the Plan.

## **More Information About Individuals Who May Be Qualified Beneficiaries**

### *Children born to or placed for adoption with the covered employee during a period of COBRA coverage*

A child born to, adopted by, or placed for adoption with a covered employee during a period of COBRA coverage is considered to be a qualified beneficiary provided that, if the covered employee is a qualified beneficiary, the covered employee has elected COBRA coverage for himself or herself. The child's COBRA coverage begins when the child is

enrolled in the Plan, whether through special enrollment or open enrollment, and it lasts for as long as COBRA coverage lasts for other family members of the employee. To be enrolled in the Plan, the child must satisfy the otherwise applicable Plan eligibility requirements (for example, regarding age).

#### *Alternate recipients under QMCSOs*

A child of the covered employee who is receiving benefits under the Plan pursuant to a qualified medical child support order (QMCSO) received by Town of Tazewell during the covered employee's period of employment with Town of Tazewell is entitled to the same rights to elect COBRA as an eligible dependent child of the covered employee.

### **NOTICE PROCEDURES Town of Tazewell Welfare Benefits Plan (the Plan)**

WARNING: If your notice is late or if you do not follow these notice procedures, you and all related qualified beneficiaries will lose the right to elect COBRA (or will lose the right to an extension of COBRA coverage, as applicable).

#### **Notices Must Be Written and Submitted on Plan Forms**

Any notice that you provide must be in writing and must be submitted on the Plan's required form (the Plan's required forms are described above in this SPD, and you may obtain copies from Town of Tazewell without charge). Oral notice, including notice by telephone, is not acceptable. Electronic (including e-mailed or faxed) notices are not acceptable.

#### **How, When, and Where to Send Notices**

You must mail or hand-deliver your notice to:

Human Resources Manager

Town of Tazewell  
211 Central Avenue PO Box 608  
Tazewell VA 24651

However, if a different address for notices to the Plan appears in the Plan's most recent summary plan description, you must mail or hand-deliver your notice to that address (if you do not have a copy of the Plan's most recent summary plan description, you may request one from Town of Tazewell).

If mailed, your notice must be postmarked no later than the last day of the applicable notice period. If hand-delivered, your notice must be received by the individual at the address specified above no later than the last day of the applicable notice period. (The applicable notice periods are described in the paragraphs above entitled "You must notify the plan administrator of certain qualifying events by this deadline," "You must notify Town of Tazewell of a qualified beneficiary's disability by this deadline", and "You must notify Town of Tazewell of a second qualifying event by this deadline.")

#### **Information Required for All Notices**

Any notice you provide must include (1) the name of the Plan (Town of Tazewell Welfare Benefits Plan); (2) the name and address of the employee who is (or was) covered under the Plan; (3) the name(s) and address(es) of all qualified beneficiary(ies) who lost coverage as a result of the qualifying event; (4) the qualifying event and the date it happened; and (5) the certification, signature, name, address, and telephone number of the person providing the notice.

#### **Additional Information Required for Notice of Qualifying Event**

If the qualifying event is a divorce or legal separation, your notice must include a copy of the decree of divorce or legal separation. If your coverage is reduced or eliminated and later a divorce or legal separation occurs, and if you are notifying Town of Tazewell that your Plan coverage was reduced or eliminated in anticipation of the divorce or legal separation, your notice must include evidence satisfactory to Town of Tazewell that your coverage was reduced or eliminated in anticipation of the divorce or legal separation.

#### **Additional Information Required for Notice of Disability**

Any notice of disability that you provide must include (1) the name and address of the disabled qualified beneficiary; (2) the date that the qualified beneficiary became disabled; (3) the names and addresses of all qualified beneficiaries who are still receiving COBRA coverage; (4) the date that the Social Security Administration made its determination; (5) a copy of the Social Security Administration's determination; and (6) a statement whether the Social Security Administration has subsequently determined that the disabled qualified beneficiary is no longer disabled.

#### **Additional Information Required for Notice of Second Qualifying Event**

Any notice of a second qualifying event that you provide must include (1) the names and addresses of all qualified beneficiaries who are still receiving COBRA coverage; (2) the second qualifying event and the date that it happened; and (3)

if the second qualifying event is a divorce or legal separation, a copy of the decree of divorce or legal separation.

### **Who May Provide Notices**

The covered employee, a qualified beneficiary who lost coverage due to the qualifying event described in the notice, or a representative acting on behalf of either may provide notices. A notice provided by any of these individuals will satisfy any responsibility to provide notice on behalf of all qualified beneficiaries who lost coverage due to the qualifying event described in the notice.

**THIS CONCLUDES THE SUMMARY OF YOUR CONTINUATION COVERAGE RIGHTS UNDER COBRA. PLEASE CONTACT THE HUMAN RESOURCES OFFICE (OR THE EQUIVALENT THEREOF) OF TOWN OF TAZEWell IF YOU HAVE ANY QUESTIONS OR NEED MORE INFORMATION.**

# **THE TOWN OF TAZEWELL CAFETERIA PLAN**

## **ARTICLE I. Introductory Provisions**

Town of Tazewell ("the Employer") hereby establishes the Town of Tazewell Cafeteria Plan ("the Plan") effective 7/1/2023 ("the Effective Date"). Capitalized terms used in this Plan that are not otherwise defined shall have the meanings set forth in Article II.

This Plan is designed to allow an Eligible Employee to pay for his or her share of Contributions under one or more Insurance Plans on a pre-tax Salary Reduction basis.

This Plan is intended to qualify as a "cafeteria plan" under Code § 125 and the regulations issued thereunder. The terms of this document shall be interpreted to accomplish that objective.

Although reprinted within this document, the different components of this Plan shall be deemed separate plans for purposes of administration and all reporting and nondiscrimination requirements imposed on such components by the Code.

## **ARTICLE II. Definitions**

**"Accident Insurance Benefits (Also includes Accidental Death & Dismemberment (AD&D))"** means the Employee's Accident/Accidental Death & Dismemberment Insurance Plan coverage for purposes of this Plan.

**"Accident Plan(s) (Also includes Accidental Death & Dismemberment (AD&D)Plans)"** means the plan(s) that the Employer maintains for its Employees providing benefits through a group insurance policy or policies in the event of injury or accidental death and/or dismemberment. The Employer may substitute, add, subtract, or revise at any time the menu of such plans and/or the benefits, terms, and conditions of any such plans. Any such substitution, addition, subtraction, or revision will be communicated to Participants and will automatically be incorporated by reference under this Plan.

**"Benefits"** means the Premium Payment Benefits.

**"Benefit Package Option"** means a qualified benefit under Code § 125(f) that is offered under a cafeteria plan, or an option for coverage under an underlying accident or health plan (such as an indemnity option, an HMO option, or a PPO option under an accident or health plan).

**"Change in Status"** has the meaning described in Section 4.6.

**"COBRA"** means the Consolidated Omnibus Budget Reconciliation Act of 1985, as amended.

**"Code"** means the Internal Revenue Code of 1986, as amended.

**"Contributions"** means the amount contributed to pay for the cost of Benefits (including self-funded Benefits as well as those that are insured), as calculated under Section 6.2 for Premium Payment Benefits.

**"Committee"** means the Benefits Committee (or the equivalent thereof) of Town of Tazewell

**"Compensation"** means the wages or salary paid to an Employee by the Employer, determined prior to (a) any Salary Reduction election under this Plan; (b) any salary reduction election under any other cafeteria plan; and (c) any compensation reduction under any Code § 132(f)(4) plan; but determined after (d) any salary deferral elections under any Code § 401(k), 403(b), 408(k), or 457(b) plan or arrangement. Thus, "Compensation" generally means wages or salary paid to an Employee by the Employer, as reported in Box 1 of Form W-2, but adding back any wages or salary forgone by virtue of any election described in (a), (b), or (c) of the preceding sentence.

**"Dental Insurance Benefits"** means the Employee's Dental Insurance Plan coverage for purposes of this Plan.

**"Dental Insurance Plan(s)"** means the plan(s) that the Employer maintains for its Employees (and for their Spouses and Dependents that may be eligible under the terms of such plan(s)) providing dental benefits through a group insurance policy or policies. The Employer may substitute, add, subtract, or revise at any time the menu of such plans and/or the benefits, terms, and conditions of any such plans. Any such substitution, addition, subtraction, or revision will be communicated to Participants and will automatically be incorporated by reference under this Plan.

**"Dependent"** means any individual who is a tax dependent of the Participant as defined in Code § 152, with the following exceptions: (a) for purposes of accident or health coverage (to the extent funded under the Premium Payment Component, and for purposes of the Health FSA Component), (1) a dependent is defined as in Code § 152, determined without regard to subsections (b)(1), (b)(2), and (d)(1)(B) thereof; and (2) any child to whom IRS Rev. Proc. 2008-48 applies. Furthermore, notwithstanding anything in the foregoing that may be to the contrary, a "Dependent" shall also include for purposes of any accident or health coverage provided under this plan a child of a Participant who has not attained age 27 by the end of any given taxable year.

**"Disability Insurance Benefits"** means the Employee's Disability Insurance Plan coverage for purposes of this Plan.

**"Disability Insurance Plan(s)"** means the plan(s) that the Employer maintains for its Employees providing benefits through either or both a short-term or long-term disability insurance policy or policies in the event the disability of a covered Participant. The Employer may substitute, add, subtract, or revise at any time the menu of such plans and/or the benefits, terms, and conditions of any such plans. Any such substitution, addition, subtraction, or revision will be communicated to Participants and will automatically be incorporated by reference under this Plan.

**"Earned Income"** means all income derived from wages, salaries, tips, self-employment, and other Compensation (such as disability or wage continuation benefits), but only if such amounts are includible in gross income for the taxable year. Earned income does not include any other amounts excluded from earned income under Code § 32(c)(2), such as amounts received under a pension or annuity or pursuant to workers' compensation.

**"Effective Date"** of this Plan has the meaning described in Article 1.

**"Election Form/Salary Reduction Agreement"** means the form provided by the Administrator for the purpose of allowing an Eligible Employee to participate in this Plan by electing Salary Reductions to pay for Premium Payment Benefits. This form may be in either paper or electronic form at the Employer's discretion in accordance with the procedures detailed in Article IV.

**"Eligible Employee"** means an Employee eligible to participate in this Plan, as provided in Section 3.1.

**"Employee"** means an individual that the Employer classifies as a common-law employee and who is on the Employer's W-2 payroll, but does not include the following: (a) any leased employee (including but not limited to those individuals defined as leased employees in Code § 414(n)) or an individual classified by the Employer as a contract worker, independent contractor, temporary employee, or casual employee for the period during which such individual is so classified, whether or not any such individual is on the Employer's W-2 payroll or is determined by the IRS or others to be a common-law employee of the Employer; (b) any individual who performs services for the Employer but who is paid by a temporary or other employment or staffing agency for the period during which such individual is paid by such agency, whether or not such individual is determined by the IRS or others to be a common-law employee of the Employer; (c) any employee covered under a collective bargaining agreement; (d) any self-employed individual; (e) any partner in a partnership; (f) any more-than-2% shareholder in a Subchapter S corporation. The term "Employee" does include "former Employees" for the limited purpose of allowing continued eligibility for benefits under the Plan for the remainder of the Plan Year in which an Employee ceases to be employed by the Employer, but only to the extent specifically provided elsewhere under this Plan.

**"Employer"** means Town of Tazewell, and any Related Employer that adopts this Plan with the approval of Town of Tazewell. Related Employers that have adopted this Plan, if any, are listed in Appendix A of this Plan. However, for purposes of Articles XI and XIV and Section 15.3, "Employer" means only Town of Tazewell.

**"Employment Commencement Date"** means the first regularly scheduled working day on which the Employee first performs an hour of service for the Employer for Compensation.

**"ERISA"** means the Employee Retirement Income Security Act of 1974, as amended.

**"FMLA"** means the Family and Medical Leave Act of 1993, as amended.

**"Health Insurance Benefits"** means any insurance benefits providing medical or other health insurance coverage through a group insurance policy or policies.

**"HIPAA"** means the Health Insurance Portability and Accountability Act of 1996, as amended.

**"HMO"** means the health maintenance organization Benefit Package Option under the Medical Insurance Plan.

**"Hospital Indemnity Benefits"** means the Employee's Hospital Indemnity Plan coverage for purposes of this Plan.

**"Hospital Indemnity Plan(s)"** means the plan(s) that the Employer maintains for its Employees (and for their Spouses and Dependents that may be eligible under the terms of such plan(s)) providing certain indemnity benefits in the event of hospitalization or other similar medical event through a group insurance policy or policies. The Employer may substitute, add, subtract, or revise at any time the menu of such plans and/or the benefits, terms, and conditions of any such plans. Any such substitution, addition, subtraction, or revision will be communicated to Participants and will automatically be incorporated by reference under this Plan.

**"HRA"** means a health reimbursement arrangement as defined in IRS Notice 2002-45.

**"Insurance Benefits"** means benefits offered through the Insurance Plans.

**"Insurance Plan(s)"** means a plan or plans offering benefits through a group insurance policy or policies.

**"Life Insurance Benefits"** means the Employee's Life Insurance Plan coverage for purposes of this Plan.

**"Life Insurance Plan(s)"** means the plan(s) that the Employer maintains for its Employees providing benefits through a

group term life insurance policy or policies in the event of the death of a covered Participant. The Employer may substitute, add, subtract, or revise at any time the menu of such plans and/or the benefits, terms, and conditions of any such plans. Any such substitution, addition, subtraction, or revision will be communicated to Participants and will automatically be incorporated by reference under this Plan.

**"Medical Insurance Benefits"** means the Employee's Medical Insurance Plan coverage for purposes of this Plan.

**"Medical Insurance Plan(s)"** means the plan(s) that the Employer maintains for its Employees (and for their Spouses and Dependents that may be eligible under the terms of such plan), providing major medical type benefits through a group insurance policy or policies (with HMO and PPO options). The Employer may substitute, add, subtract, or revise at any time the menu of such plans and/or the benefits, terms, and conditions of any such plans. Any such substitution, addition, subtraction, or revision will be communicated to Participants and will automatically be incorporated by reference under this Plan.

**"Open Enrollment Period"** with respect to a Plan Year means any period before the beginning of the Plan Year that may be prescribed by the Administrator as the period of time in which Employees who will be Eligible Employees at the beginning of the Plan Year may elect benefits.

**"Participant"** means a person who is an Eligible Employee and who is participating in this Plan in accordance with the provisions of Article III. Participants include (a) those who elect one or more of the Medical Insurance Benefits and (b) those who elect instead to receive their full salary in cash and to pay for their share of their Contributions under the Medical Insurance Plan.

**"Period of Coverage"** means the Plan Year, with the following exceptions: (a) for Employees who first become eligible to participate, it shall mean the portion of the Plan Year following the date on which participation commences, as described in Section 3.1; and (b) for Employees who terminate participation, it shall mean the portion of the Plan Year prior to the date on which participation terminates, as described in Section 3.2.

**"Plan"** means the Town of Tazewell Cafeteria Plan as set forth herein and as amended from time to time.

**"Plan Administrator"** means the Town of Tazewell Human Resources Manager or the equivalent thereof for Town of Tazewell, who has the full authority to act on behalf of the Plan Administrator, except with respect to appeals, for which the Committee has the full authority to act on behalf of the Plan Administrator, as described in Section 13.1.

**"Plan Year"** means the 12-month period commencing 7/1/2023 and ending on 6/30/2024, except in the case of a short plan year representing the initial Plan Year or where the Plan Year is being changed, in which case the Plan Year shall be the entire short plan year.

**"PPO"** means the preferred provider organization Benefit Package Option under the Medical Insurance Plan.

**"Premium Payment Benefits"** means the Premium Payment Benefits that are paid for on a pre-tax Salary Reduction basis as described in Section 6.1.

**"Premium Payment Component"** means the Component of this Plan described in Article VI.

**"QMCSO"** means a qualified medical child support order, as defined in ERISA § 609(a).

**"Related Employer"** means any employer affiliated with Town of Tazewell that, under Code § 414(b), § 414(c), or § 414(m), is treated as a single employer with Town of Tazewell for purposes of Code § 125(g)(4).

**"Salary Reduction"** means the amount by which the Participant's Compensation is reduced and applied by the Employer under this Plan to pay for one or more of the Benefits, as permitted for the applicable Component, before any applicable state and/or federal taxes have been deducted from the Participant's Compensation (i.e., on a pre-tax basis).

**"Specified Disease or Illness Insurance Benefits"** means the Employee's Specified Disease or Illness Insurance Plan coverage for purposes of this Plan.

**"Specified Disease or Illness Insurance Plan(s)"** means the plan(s) that the Employer maintains for its Employees (and for their Spouses and Dependents that may be eligible under the terms of such plan(s)) providing certain benefits with regard to a particular critical illness or illnesses (e.g., a "cancer policy" or the like) through a group insurance policy or policies. The Employer may substitute, add, subtract, or revise at any time the menu of such plans and/or the benefits, terms, and conditions of any such plans. Any such substitution, addition, subtraction, or revision will be communicated to Participants and will automatically be incorporated by reference under this Plan.

**"Spouse"** means an individual who is legally married to a Participant as determined under applicable state law (and who is treated as a spouse under the Code).

**"Vision Insurance Benefits"** means the Employee's Vision Insurance Plan coverage for purposes of this Plan.



**"Vision Insurance Plan(s)"** means the plan(s) that the Employer maintains for its Employees (and for their Spouses and Dependents that may be eligible under the terms of such plan(s)) providing vision benefits through a group insurance policy or policies. The Employer may substitute, add, subtract, or revise at any time the menu of such plans and/or the benefits, terms, and conditions of any such plans. Any such substitution, addition, subtraction, or revision will be communicated to Participants and will automatically be incorporated by reference under this Plan.

## **ARTICLE III. Eligibility and Participation**

### **3.1 Eligibility to Participate**

An individual is eligible to participate in this Plan if the individual: (a) is an Employee; (b) is working 35 hours or more per week; and (c) has been employed by the Employer for a consecutive period of 90 days, counting his or her Employment Commencement Date as the first such day. Eligibility for Premium Payment Benefits may also be subject to the additional requirements, if any, specified in the Medical Insurance Plan. Once an Employee has met the Plan's eligibility requirements, the Employee may elect coverage effective the first day of the next calendar month, in accordance with the procedures described in Article IV.

### **3.2 Termination of Participation**

A Participant will cease to be a Participant in this Plan upon the earlier of:

- the termination of this Plan; or
- the date on which the Employee ceases (because of retirement, termination of employment, layoff, reduction of hours, or any other reason) to be an Eligible Employee. Notwithstanding the foregoing, for purposes of pre-taxing COBRA coverage certain Employees may continue eligibility for certain periods on the terms and subject to the restrictions described in Section 6.4 for Insurance Benefits.

Termination of participation in this Plan will automatically revoke the Participant's elections. The Medical Insurance Benefits will terminate as of the date specified in the Medical Insurance Plan.

### **3.3 Participation Following Termination of Employment or Loss of Eligibility**

If a Participant terminates his or her employment for any reason, including (but not limited to) disability, retirement, layoff, or voluntary resignation, and then is rehired within 30 days or less after the date of a termination of employment, then the Employee will be reinstated with the same elections that such individual had before termination. If a former Participant is rehired more than 30 days following termination of employment and is otherwise eligible to participate in the Plan, then the individual may make new elections as a new hire as described in Section 3.1. Notwithstanding the above, an election to participate in the Premium Payment Component will be reinstated only to the extent that coverage under the Medical Insurance Plan (here, major medical insurance) is reinstated. If an Employee (whether or not a Participant) ceases to be an Eligible Employee for any reason (other than for termination of employment), including (but not limited to) a reduction of hours, and then becomes an Eligible Employee again, the Employee must complete the waiting period described in Section 3.1 before again becoming eligible to participate in the Plan.

### **3.4 FMLA Leaves of Absence**

*(a) Health Benefits.* Notwithstanding any provision to the contrary in this Plan, if a Participant goes on a qualifying leave under the FMLA, then to the extent required by the FMLA, the Employer will continue to maintain the Participant's Health Insurance Benefits on the same terms and conditions as if the Participant were still an active Employee. That is, if the Participant elects to continue his or her coverage while on leave, the Employer will continue to pay its share of the Contributions.

An Employer may require participants to continue all Health Insurance Benefits coverage for Participants while they are on paid leave (provided that Participants on non-FMLA paid leave are required to continue coverage). If so, the Participant's share of the Contributions shall be paid by the method normally used during any paid leave (for instance, on a pre-tax Salary Reduction basis).

In the event of unpaid FMLA leave (or paid FMLA leave where coverage is not required to be continued), a Participant may elect to continue his or her Health Insurance Benefits during the leave. If the Participant elects to continue coverage while on FMLA leave, then the Participant may pay his or her share of the Contributions in one of the following ways:

- with after-tax dollars, by sending monthly payments to the Employer by the due date established by the Employer;
- with pre-tax dollars, by having such amounts withheld from the Participant's ongoing Compensation (if any), including unused sick days and vacation days, or pre-paying all or a portion of the Contributions for the expected duration of the leave on a pre-tax Salary Reduction basis out of pre-leave Compensation. To pre-pay the Contributions, the Participant must make a special election to that effect prior to the date that such Compensation would normally be made available (pre-tax dollars may not be used to fund coverage during the next Plan Year); or
- under another arrangement agreed upon between the Participant and the Plan Administrator (e.g., the Plan Administrator may fund coverage during the leave and withhold "catch-up" amounts from the Participant's Compensation on a pre-tax or after-tax basis) upon the Participant's return.

If the Employer requires all Participants to continue Health Insurance Benefits during an unpaid FMLA leave, then the Participant may elect to discontinue payment of the Participant's required Contributions until the Participant returns from leave. Upon returning from leave, the Participant will be required to repay the Contributions not paid by the Participant during the leave. Payment shall be withheld from the Participant's Compensation either on a pre-tax or after-tax basis, as agreed to by the Plan Administrator and the Participant.

If a Participant's Health Insurance Benefits coverage ceases while on FMLA leave (e.g., for non-payment of required contributions), then the Participant is permitted to re-enter the Medical Insurance Benefits upon return from such leave on the same basis as when the Participant was participating in the Plan prior to the leave, or as otherwise required by the FMLA. In addition, the Plan may require Participants whose Health Insurance Benefits coverage terminated during the leave to be reinstated in such coverage upon return from a period of unpaid leave, provided that Participants who return from a period of unpaid, non-FMLA leave are required to be reinstated in such coverage.

*(b) Non-Health Benefits.* If a Participant goes on a qualifying leave under the FMLA, then entitlement to non-health benefits is to be determined by the Employer's policy for providing such Benefits when the Participant is on non-FMLA leave, as described in Section 3.5. If such policy permits a Participant to discontinue contributions while on leave, then the Participant will, upon returning from leave, be required to repay the Contributions not paid by the Participant during the leave. Payment shall be withheld from the Participant's Compensation either on a pre-tax or after-tax basis, as may be agreed upon by the Plan Administrator and the Participant or as the Plan Administrator otherwise deems appropriate.

**3.5 Non-FMLA Leaves of Absence** If a Participant goes on an unpaid leave of absence that does not affect eligibility, then the Participant will continue to participate and the Contributions due for the Participant will be paid by pre-payment before going on leave, by after-tax contributions while on leave, or with catch-up contributions after the leave ends, as may be determined by the Plan Administrator. If a Participant goes on an unpaid leave that affects eligibility, then the election change rules detailed in Article IV will apply.

## **ARTICLE IV. Method and Timing of Elections; Irrevocability of Elections**

### **4.1 Elections When First Eligible**

An Employee who first becomes eligible to participate in the Plan mid-year may elect to commence participation in one or more Benefits on the first day of the month after the eligibility requirements have been satisfied, provided that an Election Form/Salary Reduction Agreement is submitted to the Plan Administrator before the first day of the month in which participation will commence. An Employee who does not elect benefits when first eligible may not enroll until the next Open Enrollment Period, unless an event occurs that would justify a mid-year election change, as described in Article IV.

The Employer reserves the right, within its discretion, to allow or require any or all of the election procedures detailed in this Article 4.1 to be performed electronically.

Benefits shall be subject to the additional requirements, if any, specified in the Medical Insurance Plan. The provisions of this Plan are not intended to override any exclusions, eligibility requirements, or waiting periods specified in any Insurance Plans.

### **4.2 Elections During Open Enrollment Period**

During each Open Enrollment Period with respect to a Plan Year, the Plan Administrator shall provide an Election Form/Salary Reduction Agreement to each Employee who is eligible to participate in this Plan. The Election Form/Salary Reduction Agreement shall enable the Employee to elect to participate in the various Components of this Plan for the next Plan Year and to authorize the necessary Salary Reductions to pay for the Benefits elected. The Election Form/Salary Reduction Agreement must be returned to the Plan Administrator on or before the last day of the Open Enrollment Period, and it shall become effective on the first day of the next Plan Year. If an Eligible Employee fails to return the Election Form/Salary Reduction Agreement during the Open Enrollment Period, then the Employee may not elect any Benefits under this Plan until the next Open Enrollment Period, unless an event occurs that would justify a mid-year election change, as described in Article IV.

The Employer reserves the right, within its discretion, to allow or require any or all of the election procedures detailed in this Article 4.2 to be performed electronically.

### **4.3 Failure of Eligible Employee to File an Election Form/Salary Reduction Agreement**

If an Eligible Employee fails to file an Election Form/Salary Reduction Agreement within the time period described in Sections 4.1 and 4.2, then the Employee may not elect any Benefits under the Plan (a) until the next Open Enrollment Period; or (b) until an event occurs that would justify a mid-year election change, as described in Article IV. If an Employee who fails to file an Election Form/Salary Reduction Agreement is eligible for Medical Insurance Benefits and has made an effective election for such Benefits, then the Employee's share of the Contributions for such Benefits will be paid with after-tax dollars outside of this Plan until such time as the Employee files, during a subsequent Open Enrollment Period (or after an event occurs that would justify a mid-year election change as described in Article IV), a timely Election Form/Salary Reduction Agreement to elect Premium Payment Benefits. Until the Employee files such an election, the Employer's portion of the Contribution will also be paid outside of this Plan.

#### 4.4 Irrevocability of Elections

Unless an exception applies (as described in this Article IV), a Participant's election under the Plan is irrevocable for the duration of the Period of Coverage to which it relates.

Unless otherwise noted in this section, a Participant's election under the Plan is irrevocable for the duration of the Period of Coverage to which it relates. In other words, unless an exception applies, the Participant may not change any elections for the duration of the Period of Coverage regarding:

- Participation in this Plan;
- Salary Reduction amounts; or
- election of particular Benefit Package Options.

#### 4.5 Procedure for Making New Election If Exception to Irrevocability Applies

*(a) Timeframe for Making New Election.* A Participant (or an Eligible Employee who, when first eligible under Section 3.1 or during the Open Enrollment Period, declined to be a Participant) may make a new election within 30 days of the occurrence of an event described in Section 4.6 or 4.7, as applicable, but only if the election under the new Election Form/Salary Reduction Agreement is made on account of and is consistent with the event and if the election is made within any specified time period (e.g., for Sections 4.7(d) through 4.7(j), within 30 days after the events described in such Sections unless otherwise required by law). Notwithstanding the foregoing, a Change in Status (e.g., a divorce or a dependent's losing dependent status) that results in a beneficiary becoming ineligible for coverage under the Medical Insurance Plan shall automatically result in a corresponding election change, whether or not requested by the Participant within the normal 30-day period.

*(b) Effective Date of New Election.* Elections made pursuant to this Section 4.5 shall be effective for the balance of the Period of Coverage following the change of election unless a subsequent event allows for a further election change. Except as provided in Section 4.7(e) for HIPAA special enrollment rights in the event of birth, adoption, or placement for adoption, all election changes shall be effective on a prospective basis only (i.e., election changes will become effective no earlier than the first day of the next calendar month following the date that the election change was filed, but, as determined by the Plan Administrator, election changes may become effective later to the extent that the coverage in the applicable Benefit Package Option commences later).

#### 4.6 Change in Status Defined

Participant may make a new election upon the occurrence of certain events as described in Section 4.7, including a Change in Status, for the applicable Component. "Change in Status" means any of the events described below, as well as any other events included under subsequent changes to Code § 125 or regulations issued thereunder, which the Plan Administrator, in its sole discretion and on a uniform and consistent basis, determines are permitted under IRS regulations and under this Plan:

*(a) Legal Marital Status.* A change in a Participant's legal marital status, including marriage, death of a Spouse, divorce, legal separation, or annulment;

*(b) Number of Dependents.* Events that change a Participant's number of Dependents, including birth, death, adoption, and placement for adoption;

*(c) Employment Status.* Any of the following events that change the employment status of the Participant or his or her Spouse or Dependents: (1) a termination or commencement of employment; (2) a strike or lockout; (3) a commencement of or return from an unpaid leave of absence; (4) a change in worksite; and (5) if the eligibility conditions of this Plan or other employee benefits plan of the Participant or his or her Spouse or Dependents depend on the employment status of that individual and there is a change in that individual's status with the consequence that the individual becomes (or ceases to be) eligible under this Plan or other employee benefits plan, such as if a plan only applies to salaried employees and an employee switches from salaried to hourly-paid, union to non-union, or full-time to part-time (or vice versa), with the consequence that the employee ceases to be eligible for the Plan;

*(d) Dependent Eligibility Requirements.* An event that causes a Dependent to satisfy or cease to satisfy the Dependent eligibility requirements for a particular benefit, such as attaining a specified age, or any similar circumstance; and

*(e) Change in Residence.* A change in the place of residence of the Participant or his or her Spouse or Dependents.

#### 4.7 Events Permitting Exception to Irrevocability Rule

A Participant may change an election as described below upon the occurrence of the stated events for the applicable Component of this Plan:

*(a) Open Enrollment Period.* A Participant may change an election during the Open Enrollment Period.

(b) *Termination of Employment.* A Participant's election will terminate under the Plan upon termination of employment in accordance with Sections 3.2 and 3.3, as applicable.

(c) *Leaves of Absence.* A Participant may change an election under the Plan upon FMLA leave in accordance with Section 3.4 and upon non-FMLA leave in accordance with Section 3.5.

(d) *Change in Status.* A Participant may change his or her actual or deemed election under the Plan upon the occurrence of a Change in Status (as defined in Section 4.6), but only if such election change is made on account of and corresponds with a Change in Status that affects eligibility for coverage under a plan of the Employer or a plan of the Spouse's or Dependent's employer (referred to as the general consistency requirement). A Change in Status that affects eligibility for coverage under a plan of the Employer or a plan of the Spouse's or Dependent's employer includes a Change in Status that results in an increase or decrease in the number of an Employee's family members (i.e., a Spouse and/or Dependents) who may benefit from the coverage.

(1) *Loss of Spouse or Dependent Eligibility; Special COBRA Rules.* For a Change in Status involving a Participant's divorce, annulment or legal separation from a Spouse, the death of a Spouse or a Dependent, or a Dependent's ceasing to satisfy the eligibility requirements for coverage, a Participant may only elect to cancel accident or health insurance coverage for (a) the Spouse involved in the divorce, annulment, or legal separation; (b) the deceased Spouse or Dependent; or (c) the Dependent that ceased to satisfy the eligibility requirements. Canceling coverage for any other individual under these circumstances would fail to correspond with that Change in Status. Notwithstanding the foregoing, if the Participant or his or her Spouse or Dependent becomes eligible for COBRA (or similar health plan continuation coverage under state law) under the Employer's plan (and the Participant remains a Participant under this Plan in accordance with Section 3.2), then the Participant may increase his or her election to pay for such coverage (this rule does not apply to a Participant's Spouse who becomes eligible for COBRA or similar coverage as a result of divorce, annulment, or legal separation).

(2) *Gain of Coverage Eligibility Under Another Employer's Plan.* For a Change in Status in which a Participant or his or her Spouse or Dependent gains eligibility for coverage under a cafeteria plan or qualified benefit plan of the employer of the Participant's Spouse or Dependent as a result of a change in marital status or a change in employment status, a Participant may elect to cease or decrease coverage for that individual only if coverage for that individual becomes effective or is increased under the Spouse's or Dependent's employer's plan. The Plan Administrator may rely on a Participant's certification that the Participant has obtained or will obtain coverage under the Spouse's or Dependent's employer's plan, unless the Plan Administrator has reason to believe that the Participant's certification is incorrect.

(e) *HIPAA Special Enrollment Rights.* If a Participant or his or her Spouse or Dependent is entitled to special enrollment rights under a group health plan (other than an excepted benefit), as required by HIPAA under Code § 9801(f), then a Participant may revoke a prior election for group health plan coverage and make a new election (including, when required by HIPAA, an election to enroll in another benefit package under a group health plan), provided that the election change corresponds with such HIPAA special enrollment right. As required by HIPAA, a special enrollment right will arise in the following circumstances:

- a Participant or his or her Spouse or Dependent declined to enroll in group health plan coverage because he or she had coverage, and eligibility for such coverage is subsequently lost because: (1) the coverage was provided under COBRA and the COBRA coverage was exhausted; or (2) the coverage was non-COBRA coverage and the coverage terminated due to loss of eligibility for coverage or the employer contributions for the coverage were terminated; or

- a new Dependent is acquired as a result of marriage, birth, adoption, or placement for adoption.

An election to add previously eligible Dependents as a result of the acquisition of a new Spouse or Dependent child shall be considered to be consistent with the special enrollment right. An election change on account of a HIPAA special enrollment attributable to the birth, adoption, or placement for adoption of a new Dependent child may, subject to the provisions of the underlying group health plan, be effective retroactively (up to 30 days).

For purposes of this Section 4.7(e), the term "loss of eligibility" includes (but is not limited to) loss of eligibility due to legal separation, divorce, cessation of dependent status, death of an employee, termination of employment, reduction of hours, or any loss of eligibility for coverage that is measured with reference to any of the foregoing; loss of coverage offered through an HMO that does not provide benefits to individuals who do not reside, live, or work in the service area because an individual no longer resides, lives, or works in the service area (whether or not within the choice of the individual), and in the case of HMO coverage in the group market, no other benefit package is available to the individual; a situation in which an individual incurs a claim that would meet or exceed a lifetime limit on all benefits; and a situation in which a plan no longer offers any benefits to the class of similarly situated individuals that includes the individual.

(f) *Certain Judgments, Decrees and Orders.* If a judgment, decree, or order (collectively, an "Order") resulting from a divorce, legal separation, annulment, or change in legal custody (including a QMCSO) requires accident or health coverage (including an election for Health FSA Benefits) for a Participant's child (including a foster child who is a Dependent of the Participant), then a Participant may (1) change his or her election to provide coverage for the child (provided that the Order requires the Participant to provide coverage); or (2) change his or her election to revoke coverage for the child if the Order requires that another individual (including the Participant's Spouse or former Spouse) provide coverage under that individual's plan and such coverage is actually provided.

*(g) Medicare and Medicaid.* If a Participant or his or her Spouse or Dependent who is enrolled in a health or accident plan under this Plan becomes entitled to (i.e., becomes enrolled in) Medicare or Medicaid (other than coverage consisting solely of benefits under Section 1928 of the Social Security Act providing for pediatric vaccines), then the Participant may prospectively reduce or cancel the health or accident coverage of the person becoming entitled to Medicare or Medicaid. Furthermore, if a Participant or his or her Spouse or Dependent who has been entitled to Medicare or Medicaid loses eligibility for such coverage, then the Participant may prospectively elect to commence or increase the accident or health coverage of the individual who loses Medicare or Medicaid eligibility.

*(h) Change in Cost.* For purposes of this Section 4.7(h), "similar coverage" means coverage for the same category of benefits for the same individuals (e.g., family to family or single to single). For example, two plans that provide major medical coverage are considered to be similar coverage.

*(1) Increase or Decrease for Insignificant Cost Changes.* Participants are required to increase their elective contributions (by increasing Salary Reductions) to reflect insignificant increases in their required contribution for their Benefit Package Option(s), and to decrease their elective contributions to reflect insignificant decreases in their required contribution. The Plan Administrator, in its sole discretion and on a uniform and consistent basis, will determine whether an increase or decrease is insignificant based upon all the surrounding facts and circumstances, including but not limited to the dollar amount or percentage of the cost change. The Plan Administrator, on a reasonable and consistent basis, will automatically effectuate this increase or decrease in affected employees' elective contributions on a prospective basis.

*(2) Significant Cost Increases.* If the Plan Administrator determines that the cost charged to an Employee of a Participant's Benefit Package Option(s) significantly increases during a Period of Coverage, then the Participant may (a) make a corresponding prospective increase in his or her elective contributions (by increasing Salary Reductions); (b) revoke his or her election for that coverage, and in lieu thereof, receive on a prospective basis coverage under another Benefit Package Option that provides similar coverage; or (c) drop coverage prospectively if there is no other Benefit Package Option available that provides similar coverage. The Plan Administrator, in its sole discretion and on a uniform and consistent basis, will decide whether a cost increase is significant in accordance with prevailing IRS guidance.

*(3) Significant Cost Decreases.* If the Plan Administrator determines that the cost of any Benefit Package Option significantly decreases during a Period of Coverage, then the Plan Administrator may permit the following election changes: (a) Participants enrolled in that Benefit Package Option may make a corresponding prospective decrease in their elective contributions (by decreasing Salary Reductions); (b) Participants who are enrolled in another Benefit Package Option may change their election on a prospective basis to elect the Benefit Package Option that has decreased in cost Medical Insurance Plan); or (c) Employees who are otherwise eligible under Section 3.1 may elect the Benefit Package Option that has decreased in cost on a prospective basis, subject to the terms and limitations of the Benefit Package Option. The Plan Administrator, in its sole discretion and on a uniform and consistent basis, will decide whether a cost decrease is significant in accordance with prevailing IRS guidance.

*(i) Change in Coverage.* The definition of "similar coverage" under Section 12.4(h) applies also to this Section 12.4(i).

*(1) Significant Curtailment.* If coverage is "significantly curtailed" (as defined below), Participants may elect coverage under another Benefit Package Option that provides similar coverage. In addition, as set forth below, if the coverage curtailment results in a "Loss of Coverage" (as defined below), then Participants may drop coverage if no similar coverage is offered by the Employer. The Plan Administrator in its sole discretion, on a uniform and consistent basis, will decide, in accordance with prevailing IRS guidance, whether a curtailment is "significant," and whether a Loss of Coverage has occurred.

*(a) Significant Curtailment Without Loss of Coverage.* If the Plan Administrator determines that a Participant's coverage under a Benefit Package Option under this Plan (or the Participant's Spouse's or Dependent's coverage under his or her employer's plan) is significantly curtailed without a Loss of Coverage (for example, when there is a significant increase in the deductible, the co-pay, or the out-of-pocket cost-sharing limit under an accident or health plan during a Period of Coverage, the Participant may revoke his or her election for the affected coverage, and in lieu thereof, prospectively elect coverage under another Benefit Package Option that provides similar coverage. Coverage under a plan is deemed to be "significantly curtailed" only if there is an overall reduction in coverage provided under the plan so as to constitute reduced coverage generally.

*(b) Significant Curtailment With a Loss of Coverage.* If the Plan Administrator determines that a Participant's Benefit Package Option coverage under this Plan (or the Participant's Spouse's or Dependent's coverage under his or her employer's plan) is significantly curtailed, and if such curtailment results in a Loss of Coverage during a Period of Coverage, then the Participant may revoke his or her election for the affected coverage and may either prospectively elect coverage under another Benefit Package Option that provides similar coverage or drop coverage if no other Benefit Package Option providing similar coverage is offered by the Employer.

*(c) Definition of Loss of Coverage.* For purposes of this Section 4.7(i)(1), a "Loss of Coverage" means a complete loss of coverage (including the elimination of a Benefit Package Option, an HMO ceasing to be available where the Participant or his or her Spouse or Dependent resides, or a Participant or his or her Spouse or Dependent losing all coverage under the Benefit Package Option by reason of an overall lifetime or annual limitation). In addition, the Plan Administrator, in its sole discretion, on a uniform and consistent basis, may treat the following as a Loss of Coverage:

- a substantial decrease in the medical care providers available under the Benefit Package Option (such as a major hospital ceasing to be a member of a preferred provider network or a substantial decrease in the number of physicians participating in the PPO for the Medical Insurance Plan or in an HMO);
- a reduction in benefits for a specific type of medical condition or treatment with respect to which the Participant or his or her Spouse or Dependent is currently in a course of treatment; or
- any other similar fundamental loss of coverage.

*(2) Addition or Significant Improvement of a Benefit Package Option.* If during a Period of Coverage the Plan adds a new Benefit Package Option or significantly improves an existing Benefit Package Option, the Plan Administrator may permit the following election changes: (a) Participants who are enrolled in a Benefit Package Option other than the newly added or significantly improved Benefit Package Option may change their elections on a prospective basis to elect the newly added or significantly improved Benefit Package Option; and (b) Employees who are otherwise eligible under Section 3.1 may elect the newly added or significantly improved Benefit Package Option on a prospective basis, subject to the terms and limitations of the Benefit Package Option. The Plan Administrator, in its sole discretion and on a uniform and consistent basis, will decide whether there has been an addition of, or a significant improvement in, a Benefit Package Option in accordance with prevailing IRS guidance.

*(3) Loss of Coverage Under Other Group Health Coverage.* A Participant may prospectively change his or her election to add group health coverage for the Participant or his or her Spouse or Dependent, if such individual(s) loses coverage under any group health coverage sponsored by a governmental or educational institution, including (but not limited to) the following: a state children's health insurance program (SCHIP) under Title XXI of the Social Security Act; a medical care program of an Indian Tribal government (as defined in Code § 7701(a)(40)), the Indian Health Service, or a tribal organization; a state health benefits risk pool; or a foreign government group health plan, subject to the terms and limitations of the applicable Benefit Package Option(s).

*(4) Change in Coverage Under Another Employer Plan.* A Participant may make a prospective election change that is on account of and corresponds with a change made under an employer plan (including a plan of the Employer or a plan of the Spouse's or Dependent's employer), so long as (a) the other cafeteria plan or qualified benefits plan permits its participants to make an election change that would be permitted under applicable IRS regulations; or (b) the Plan permits Participants to make an election for a Period of Coverage that is different from the plan year under the other cafeteria plan or qualified benefits plan. For example, if an election is made by the Participant's Spouse during his or her employer's open enrollment to drop coverage, the Participant may add coverage to replace the dropped coverage. The Plan Administrator, in its sole discretion and on a uniform and consistent basis, will decide whether a requested change is on account of and corresponds with a change made under the other employer plan, in accordance with prevailing IRS guidance. A Participant entitled to change an election as described in this Section 4.7 must do so in accordance with the procedures described in Section 4.5.

*(j) Revocation Due to Reduction in Hours*

A Participant may revoke his or her Major Medical coverage, along with that of any related individuals, if the Participant experiences a reduction of hours such that he or she will be reasonably expected to work fewer than 30 hours a week on a regular basis and the Participant intends to enroll, along with any such related individuals, in another plan no later than the first day of the second full month following the revocation.

*(k) Exchange Enrollment*

A Participant who is eligible to enroll for coverage in a government-sponsored Exchange (Marketplace) during an Exchange special or annual open enrollment period may prospectively revoke his or her election for Medical Insurance Plan coverage, provided that the Participant certifies that he or she and any related individuals whose coverage is being revoked have enrolled or intend to enroll in new Exchange coverage that is effective no later than the day immediately following the last day of the Medical Insurance Plan coverage. If one or more of a Participant's related individuals are eligible to enroll for coverage in a government-sponsored Exchange (Marketplace) during an Exchange special or annual open enrollment period, the Participant may prospectively revoke an election for Medical Insurance Plan coverage for the individual or individuals (and switch to self-only coverage or family coverage including one or more other related individuals), provided that the Participant certifies that the individuals whose coverage is being revoked have enrolled or intend to enroll in new Exchange coverage that is effective no later than the day immediately following the last day of their Medical Insurance Plan coverage.

*(l) CHIP Special Enrollment Rights*

Notwithstanding anything else in this document to the contrary, special enrollment rights shall be made available as a result of a loss of eligibility for Medicaid or for coverage under a state children's health insurance program (SCHIP) or as a result of eligibility for a state premium assistance subsidy under the plan from Medicaid or SCHIP.

**4.8 \*\*\*Reserved\*\*\***

**4.9 Election Modifications Required by Plan Administrator**

The Plan Administrator may, at any time, require any Participant or class of Participants to amend the amount of their Salary Reductions for a Period of Coverage if the Plan Administrator determines that such action is necessary or advisable in order to (a) satisfy any of the Code's nondiscrimination requirements applicable to this Plan or other cafeteria plan; (b) prevent any Employee or class of Employees from having to recognize more income for federal income tax purposes from the receipt of benefits hereunder than would otherwise be recognized; (c) maintain the qualified status of benefits received under this Plan; or (d) satisfy Code nondiscrimination requirements or other limitations applicable to the Employer's qualified plans. In the event that contributions need to be reduced for a class of Participants, the Plan Administrator will reduce the Salary Reduction amounts for each affected Participant, beginning with the Participant in the class who had elected the highest Salary Reduction amount and continuing with the Participant in the class who had elected the next-highest Salary Reduction amount, and so forth, until the defect is corrected.

## **ARTICLE V. Benefits Offered and Method of Funding**

### **5.1 Benefits Offered**

When first eligible or during the Open Enrollment Period as described under Article IV, Participants will be given the opportunity to elect Premium Payment Benefits, as described in Article VI.

### **5.2 Employer and Participant Contributions**

*(a) Employer Contributions.* For Participants who elect Insurance Benefits described in Article VI, the Employer may contribute a portion of the Contributions as provided in the open enrollment materials furnished to Employees and/or on the Election Form/Salary Reduction Agreement.

*(b) Participant Contributions.* Participants who elect any of the Medical Insurance Benefits described in Article VI may pay for the cost of that coverage on a pre-tax Salary Reduction basis, or with after-tax deductions, by completing an Election Form/Salary Reduction Agreement.

### **5.3 Using Salary Reductions to Make Contributions**

*(a) Salary Reductions per Pay Period.* The Salary Reduction for a pay period for a Participant is, for the Benefits elected, (1) an amount equal to the annual Contributions for such Benefits (as described in Section 6.2 for Premium Payment Benefits; (2) an amount otherwise agreed upon between the Employer and the Participant; or (3) an amount deemed appropriate by the Plan Administrator (i.e., in the event of shortage in reducible Compensation, amounts withheld and the Benefits to which Salary Reductions are applied may fluctuate).

*(b) Considered Employer Contributions for Certain Purposes.* Salary Reductions are applied by the Employer to pay for the Participant's share of the Contributions for the Premium Payment Benefits are considered to be Employer contributions.

*(c) Salary Reduction Balance Upon Termination of Coverage.* If, as of the date that any elected coverage under this Plan terminates, a Participant's year-to-date Salary Reductions exceed or are less than the Participant's required Contributions for the coverage, then the Employer will, as applicable, either return the excess to the Participant as additional taxable wages or recoup the due Salary Reduction amounts from any remaining Compensation.

*(d) After-Tax Contributions for Premium Payment Benefits.* For those Participants who elect to pay their share of the Contributions for any of the Medical Insurance Benefits with after-tax deductions, both the Employee and Employer portions of such Contributions will be paid outside of this Plan.

### **5.4 Funding This Plan**

All of the amounts payable under this Plan shall be paid from the general assets of the Employer, but Premium Payment Benefits are paid as provided in the applicable insurance policy. Nothing herein will be construed to require the Employer or the Plan Administrator to maintain any fund or to segregate any amount for the benefit of any Participant, and no Participant or other person shall have any claim against, right to, or security or other interest in any fund, account, or asset of the Employer from which any payment under this Plan may be made. There is no trust or other fund from which Benefits are paid. While the Employer has complete responsibility for the payment of Benefits out of its general assets (except for Premium Payment Benefits paid as provided in the applicable insurance policy), it may hire an unrelated third-party paying agent to make Benefit payments on its behalf. The maximum contribution that may be made under this Plan for a Participant is the total of the maximums that may be elected as Employer and Participant Contributions for Premium Payment Benefits, as described in Section 6.2.

## **ARTICLE VI. Premium Payment Component**

### **6.1 Benefits**

The only Insurance Benefits that are offered under the Premium Payment Component are benefits under the Medical, Dental, Vision, Accident, Accidental Death & Dismemberment, Bridge, Disability, Group Term Life, Hospital Indemnity, Specific Disease or Condition Insurance Plan(s). Notwithstanding any other provision in these Plan(s), these benefits are subject to

the terms and conditions of the Insurance Plan(s), and no changes can be made with respect to such Insurance Benefits under this Plan (such as mid-year changes in election) if such changes are not permitted under the applicable Insurance Plan. An Eligible Employee can (a) elect benefits under the Premium Payment Component by electing to pay for his or her share of the Contributions for Medical Insurance Benefits on a pretax Salary Reduction basis (Premium Payment Benefits); or (b) elect no benefits under the Premium Payment Component and to pay for his or her share of the Contributions, if any, for Medical Insurance Benefits with after-tax deductions outside of this Plan. Unless an exception applies (as described in Article IV), such election is irrevocable for the duration of the Period of Coverage to which it relates.

The Employer may at its discretion offer cash in lieu of benefits for Participants who do not choose Insurance Benefits.

## **6.2 Contributions for Cost of Coverage**

The annual Contribution for a Participant's Premium Payment Benefits is equal to the amount as set by the Employer, which may or may not be the same amount charged by the insurance carrier.

## **6.3 Insurance Benefits Provided Under Insurance Plans**

Insurance Benefits will be provided by the Insurance Plans, not this Plan. The types and amounts of Insurance Benefits, the requirements for participating in the Insurance Plans, and the other terms and conditions of coverage and benefits of the Insurance Plans are set forth in the Insurance Plans. All claims to receive benefits under the Insurance Plans shall be subject to and governed by the terms and conditions of the Insurance Plans and the rules, regulations, policies, and procedures adopted in accordance therewith, as may be amended from time to time.

## **6.4 Health Insurance Benefits; COBRA**

Notwithstanding any provision to the contrary in this Plan, to the extent required by COBRA, a Participant and his or her Spouse and Dependents, as applicable, whose coverage terminates under the Health Insurance Benefits because of a COBRA qualifying event (and who is a qualified beneficiary as defined under COBRA), shall be given the opportunity to continue on a self-pay basis the same coverage that he or she had under the Health Insurance Plan(s) the day before the qualifying event for the periods prescribed by COBRA.

Such continuation coverage shall be subject to all conditions and limitations under COBRA. Contributions for COBRA coverage for Health Insurance Benefits may be paid on a pre-tax basis for current Employees receiving taxable compensation (as may be permitted by the Plan Administrator on a uniform and consistent basis, but may not be prepaid from contributions in one Plan Year to provide coverage that extends into a subsequent Plan Year) where COBRA coverage arises either (a) because the Employee ceases to be eligible because of a reduction in hours; or (b) because the Employee's Dependent ceases to satisfy the eligibility requirements for coverage. For all other individuals (e.g., Employees who cease to be eligible because of retirement, termination of employment, or layoff), Contributions for COBRA coverage for Health Insurance Benefits shall be paid on an after-tax basis (unless may be otherwise permitted by the Plan Administrator on a uniform and consistent basis, but may not be prepaid from contributions in one Plan Year to provide coverage that extends into a subsequent Plan Year).

## **ARTICLES VII. - XII. \*\*\*RESERVED\*\*\***

## **ARTICLE XIII. Appeals Procedure**

### **13.1 Procedure If Benefits Are Denied Under This Plan**

If a claim for reimbursement under this Plan is wholly or partially denied, then claims shall be administered in accordance with the claims procedure set forth in the summary plan description for this Plan. The Committee acts on behalf of the Plan Administrator with respect to appeals.

### **13.2 Claims Procedures for Insurance Benefits**

Claims and reimbursement for Insurance Benefits shall be administered in accordance with the claims procedures for the Insurance Benefits, as set forth in the plan documents and/or summary plan description(s) for the Insurance Plan(s).

## **ARTICLE XIV. Recordkeeping and Administration**

### **14.1 Plan Administrator**

The administration of this Plan shall be under the supervision of the Plan Administrator. It is the principal duty of the Plan Administrator to see that this Plan is carried out, in accordance with its terms, for the exclusive benefit of persons entitled to participate in this Plan without discrimination among them.

### **14.2 Powers of the Plan Administrator**

The Plan Administrator shall have such duties and powers as it considers necessary or appropriate to discharge its duties. It



shall have the exclusive right to interpret the Plan and to decide all matters thereunder, and all determinations of the Plan Administrator with respect to any matter hereunder shall be conclusive and binding on all persons. Without limiting the generality of the foregoing, the Plan Administrator shall have the following discretionary authority:

- (a) to construe and interpret this Plan, including all possible ambiguities, inconsistencies, and omissions in the Plan and related documents, and to decide all questions of fact, questions relating to eligibility and participation, and questions of benefits under this Plan (provided that, notwithstanding the first paragraph in this Section 14.2, the Committee shall exercise such exclusive power with respect to an appeal of a claim under Section 13.1);
- (b) to prescribe procedures to be followed and the forms to be used by Employees and Participants to make elections pursuant to this Plan;
- (c) to prepare and distribute information explaining this Plan and the benefits under this Plan in such manner as the Plan Administrator determines to be appropriate;
- (d) to request and receive from all Employees and Participants such information as the Plan Administrator shall from time to time determine to be necessary for the proper administration of this Plan;
- (e) to furnish each Employee and Participant with such reports with respect to the administration of this Plan as the Plan Administrator determines to be reasonable and appropriate, including appropriate statements setting forth the amounts by which a Participant's Compensation has been reduced in order to provide benefits under this Plan;
- (f) to receive, review, and keep on file such reports and information regarding the benefits covered by this Plan as the Plan Administrator determines from time to time to be necessary and proper;
- (g) to appoint and employ such individuals or entities to assist in the administration of this Plan as it determines to be necessary or advisable, including legal counsel and benefit consultants;
- (h) to sign documents for the purposes of administering this Plan, or to designate an individual or individuals to sign documents for the purposes of administering this Plan;
- (i) to secure independent medical or other advice and require such evidence as it deems necessary to decide any claim or appeal; and
- (j) to maintain the books of accounts, records, and other data in the manner necessary for proper administration of this Plan and to meet any applicable disclosure and reporting requirements.

#### **14.3 Reliance on Participant, Tables, etc.**

The Plan Administrator may rely upon the direction, information, or election of a Participant as being proper under the Plan and shall not be responsible for any act or failure to act because of a direction or lack of direction by a Participant. The Plan Administrator will also be entitled, to the extent permitted by law, to rely conclusively on all tables, valuations, certificates, opinions, and reports that are furnished by accountants, attorneys, or other experts employed or engaged by the Plan Administrator.

#### **14.4 \*\*\*Reserved\*\*\***

#### **14.5 Fiduciary Liability**

To the extent permitted by law, the Plan Administrator shall not incur any liability for any acts or for failure to act except for their own willful misconduct or willful breach of this Plan.

#### **14.6 Compensation of Plan Administrator**

Unless otherwise determined by the Employer and permitted by law, any Plan Administrator that is also an Employee of the Employer shall serve without compensation for services rendered in such capacity, but all reasonable expenses incurred in the performance of their duties shall be paid by the Employer.

#### **14.7 Bonding**

The Plan Administrator shall be bonded to the extent required by ERISA.

#### **14.8 Insurance Contracts**

The Employer shall have the right (a) to enter into a contract with one or more insurance companies for the purposes of providing any benefits under the Plan; and (b) to replace any of such insurance companies or contracts at its discretion. Any dividends, retroactive rate adjustments, or other refunds of any type that may become payable under any such insurance contract shall not be assets of the Plan but shall be the property of and be retained by the Employer, to the extent that such

amounts are less than aggregate Employer contributions toward such insurance.

#### **14.9 Inability to Locate Payee**

If the Plan Administrator is unable to make payment to any Participant or other person to whom a payment is due under the Plan because it cannot ascertain the identity or whereabouts of such Participant or other person after reasonable efforts have been made to identify or locate such person, then such payment and all subsequent payments otherwise due to such Participant or other person shall be forfeited following a reasonable time after the date any such payment first became due.

#### **14.10 Effect of Mistake**

In the event of a mistake as to the eligibility or participation of an Employee, the allocations made to the account of any Participant, or the amount of benefits paid or to be paid to a Participant or other person, the Plan Administrator shall, to the extent that it deems administratively possible and otherwise permissible under Code § 125 or the regulations issued thereunder, cause to be allocated or cause to be withheld or accelerated, or otherwise make adjustment of, such amounts as it will in its judgment accord to such Participant or other person the credits to the account or distributions to which he or she is properly entitled under the Plan. Such action by the Plan Administrator may include withholding of any amounts due to the Plan or the Employer from Compensation paid by the Employer.

### **ARTICLE XV. General Provisions**

#### **15.1 \*\*\*Reserved\*\*\***

#### **15.2 No Contract of Employment**

Nothing herein contained is intended to be or shall be construed as constituting a contract or other arrangement between any Employee and the Employer to the effect that such Employee will be employed for any specific period of time. All Employees are considered to be employed at the will of the Employer.

#### **15.3 Amendment and Termination**

This Plan has been established with the intent of being maintained for an indefinite period of time. Nonetheless, the Employer may amend or terminate all or any part of this Plan at any time for any reason and any such amendment or termination will automatically apply to the Related Employers that are participating in this Plan.

#### **15.4 Governing Law**

This Plan shall be construed, administered, and enforced according to the laws of VA, to the extent not superseded by the Code, ERISA, or any other federal law.

#### **15.5 Code and ERISA Compliance**

It is intended that this Plan meet all applicable requirements of the Code, ERISA (if ERISA is applicable) and of all regulations issued thereunder. This Plan shall be construed, operated, and administered accordingly, and in the event of any conflict between any part, clause, or provision of this Plan and the Code and/or ERISA (if ERISA is applicable), the provisions of the Code and ERISA (if ERISA is applicable) shall be deemed controlling, and any conflicting part, clause, or provision of this Plan shall be deemed superseded to the extent of the conflict.

#### **15.6 No Guarantee of Tax Consequences**

Neither the Plan Administrator nor the Employer makes any commitment or guarantee that any amounts paid to or for the benefit of a Participant under this Plan will be excludable from the Participant's gross income for federal, state, or local income tax purposes. It shall be the obligation of each Participant to determine whether each payment under this Plan is excludable from the Participant's gross income for federal, state, and local income tax purposes and to notify the Plan Administrator if the Participant has any reason to believe that such payment is not so excludable.

#### **15.7 Indemnification of Employer**

If any Participant receives one or more payments or reimbursements under this Plan on a tax-free basis and if such payments do not qualify for such treatment under the Code, then such Participant shall indemnify and reimburse the Employer for any liability that it may incur for failure to withhold federal income taxes, Social Security taxes, or other taxes from such payments or reimbursements.

#### **15.8 Non-Assignability of Rights**

The right of any Participant to receive any reimbursement under this Plan shall not be alienable by the Participant by assignment or any other method and shall not be subject to claims by the Participant's creditors by any process whatsoever. Any attempt to cause such right to be so subjected will not be recognized, except to the extent required by law.

**15.9 Headings**

The headings of the various Articles and Sections are inserted for convenience of reference and are not to be regarded as part of this Plan or as indicating or controlling the meaning or construction of any provision.

**15.10 Plan Provisions Controlling**

In the event that the terms or provisions of any summary or description of this Plan are in any construction interpreted as being in conflict with the provisions of this Plan as set forth in this document, the provisions of this Plan shall be controlling.

**15.11 Severability**

Should any part of this Plan subsequently be invalidated by a court of competent jurisdiction, the remainder of the Plan shall be given effect to the maximum extent possible.

IN WITNESS WHEREOF, and as conclusive evidence of the adoption of the foregoing instrument comprising the Town of Tazewell Salary Reduction Plan, Town of Tazewell has caused this Plan to be executed in its name and on its behalf, on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Town of Tazewell**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

# NEW BUSINESS

[J.]



Town Council

Glenn L. Catron  
Zach T. Cline  
Jonathan E. Hankins

**TOWN OF TAZEWELL**  
**P.O. Box 608 – 211 Central Avenue**  
**Tazewell, Virginia 24651-0608**  
**(276) 988-2501**

David H. Fox  
Emily C. Davis  
Joe R. Beasley

[www.townoftazewell.org](http://www.townoftazewell.org)

**Michael F. Hoops, Mayor**  
**Todd Day, Town Manager**

## M E M O R A N D U M

TO: Todd Day  
Town Manager

FROM: Chris Hurley  
Zoning, Building & Property Official

DATE: October 9, 2023

RE: Planning Commission Recommendation

At the regular scheduled Planning Commission meeting held on Monday, October 2, 2023 an alley closing request was received from James and April Wilson. The alley is located at the west end of Orchard Street and a right angle heading north. This land is west of Tax Map parcel # 094A801 0041A, 0042-0043. The Wilsons own both sides of the alley being proposed for closure. There will be two other property owners that shall be notified for the public hearing that will be set for November's regular Council meeting. The Town will retain a utility easement for any future development that may occur on the Tazewell County Horseman's Club, Inc. property to the north. The Planning Commission voted unanimously to support the request with the requirements set forth.

If you have any questions, please do not hesitate to let me know.



094A801 0032A,0033-0034

094A801 0035-0037

094A801 0037A,0038-0039

094A801 0039A,0040-0041

094A801 0041A,0042-0043



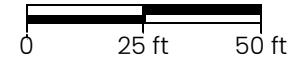
Orchard St

094A8A 0002



TAZEWELL COUNTY

ORCHARD STREET CLOSING



www.interactiveGIS.com

Printed 10/10/2023

Courtesy of VGIN, Commonwealth of Virginia

MISCELLANEOUS

**Tazewell Police Department****Monthly Crime Analysis****Month: September Year: 2023**

911 Hang Up	27
Abandoned Vehicle	2
Accident / Auto - Animal	2
Accident / Auto - Injuries	5
Accident / Auto - No Injuries	10
Alarm / Bank	2
Alarm / Business	4
Alarm / Residential	3
Altered Mental Status	3
Animal Abuse / Mistreatment	1
Animal Bites-Attacks	1
Animal Complaint	16
Assault-Battery	1
Assist Ambulance	1
Assist Other / NON LEA	1
Assist Person with Warrants	6
BOLO	2
Brandishing A Weapon	1
Breaking & Entering	6
Breathing Problems	1
Civil Dispute	7
Code Enforcement	13
Courtesy Ride	6
Damaged Property	5
Disorderly Conduct	4
DOA	1
Dog Running Loose	2
Domestic Disturbance	12
Drug Overdose	1
Drunk Driver	1
Drunk In Public	4
Drunk Person	3
ECO	1
Extra Patrol / Welfare Check	23
Falls-Back Injury	2
Fighting	10
Fire Alarm	1
Foot Patrol	3
Fraud	1
Fugitive / Wanted Person	12
Funeral Escort	6
Harassing Communication	2
Impersonating Police Officer	1
Investigation	6
Juvenile Transport	1

Larceny-Theft	2
Livestock on Highway	4
Lock Out-Lock In	9
Lost and Found	3
Mental Patient/TDO	1
Narcotics/Drug Violation	2
Noise Complaint	6
NOTIFICATIONS-PUBLIC SAFETY	1
Opened Door / Window	1
Paper Service Attempt	21
Patrol Log	60
Power Lines Down/Arcing	1
Psychiatric-Behavioral	1
Public Service	30
Pursuit / Chase	1
Rape	1
Reckless Driving	17
School Traffic	75
Search Warrant	1
Security Check	7
Sexual Assault	1
Shoplifting	2
Special Assignment	18
Speeding Complaint	1
Stranded Motorist	7
STRAY DOG	1
Suicide/Attempted Suicide	1
Suspicious Package-Item	3
Suspicious Person/Activity	13
Suspicious Vehicle	3
Threatening	9
Traffic Hazard	3
Traffic Stop	23
Trailer Inspection	2
Training	1
Traumatic Injuries	1
Trespass	3
Unconscious-Fainting	1
Unknown (Person Down)	1
Vandalism	3
Violation Protective Order	1
Water Leak	1
Wildlife Complaint	9

**Total Records 575**



Parking Citations Issued 44

Vehicle Summary

Vehicle #	Miles
1	6
41	837
42	55
43	2100
44	150
46	501
49	536
50	1306
52	2259
56	192
57	191
58	799
<b>Total:</b>	<b>8932</b>

---

Special Notes

Tazewell Police Department participated and assisted in the following events during the month of September 2023.

- Bike Rally
- Homecoming Parade



Town of Tazewell  
Fire Department



Activity Report for

September 2023

Incidents:

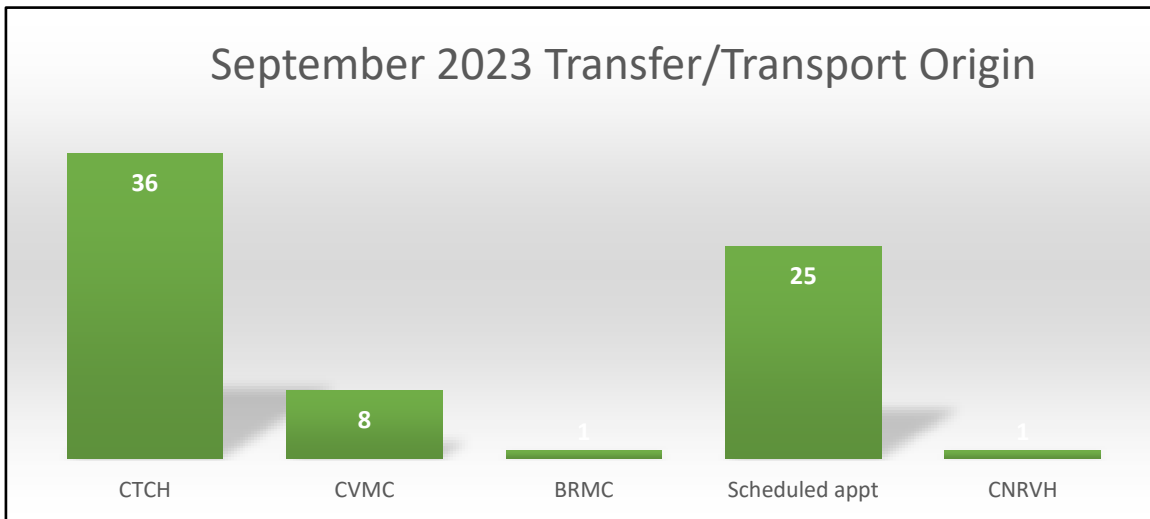
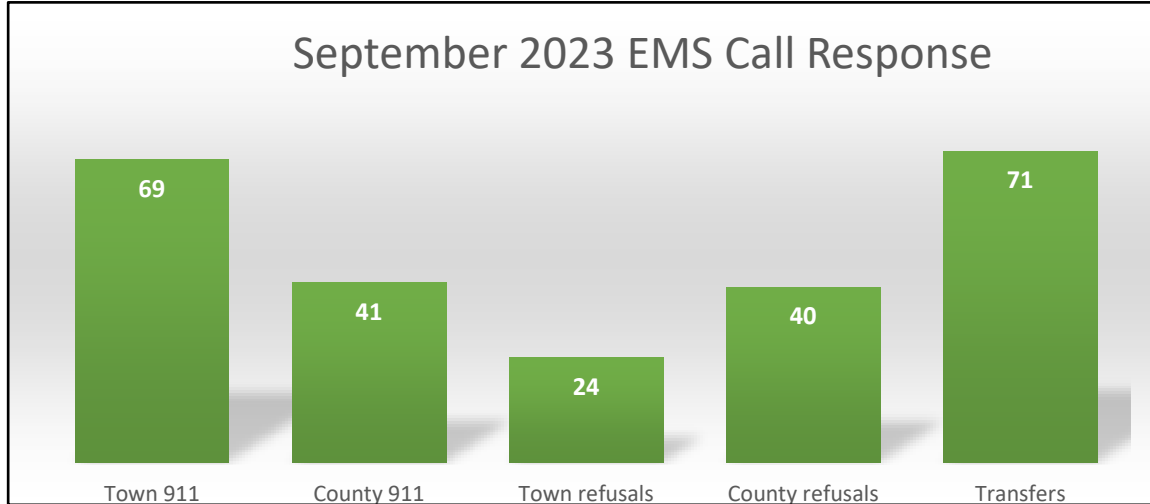
<b>Date</b>	<b>Location</b>	<b>Type of Incident</b>
9/1	160 Main St	MVC
9/9	401 Thrid St	Tree Down
9/12	370 Aspen St	Fire Alarm
9/15	253 Chamber Dr	Landing Zone
9/16	28684 GCP Hwy	MVC
9/22	400 Adams St	Tree Down
9/23	265 Market St	MVC

Meetings, Training Drills, and Other Activities

<b>Date</b>	<b>Activity</b>
9/7	Business Meeting
9/14	Truck Exercises
9/21	Cribbing Drill
9/23	Public education with Boy Scouts
9/27	Homecoming Parade
9/28	Maintenance



## September 2023 EMS Call Totals



## September 2023 EMS Billing

CHARGES		
ALS 1	60	\$60,000.00
ALS 2	3	\$3,300.00
BLS, non-emergent	47	\$18,800.00
BLS, emergent	83	\$45,650.00
Mileage	5720	\$80,924.00
<b>TOTAL CHARGES</b>		<b>\$208,674.00</b>



# SEPTEMBER 2023

## EMS Report

*Town of Tazewell EMS responded to 246 calls in the month of September. Of those 246 calls, 111 were 911 response, 71 were transfer/transport, and 64 were patient refusal or standbys.*

### **Town of Tazewell EMS standbys:**

September 2	THS football vs Staunton
September 2	Standby fire alarm, Aspen Square
September 8	THS football vs Richlands
September 9	Youth tackle THS football field
September 17	Standby fire alarm, Gratton Road
September 22	THS football vs Princeton
September 27	Homecoming Parade
September 29	THS football vs Grundy
September 30	Burkes Garden Festival
September 30	Youth tackle THS football field

**SEPT 2023 EMS REVENUE**  
**BREAKDOWN BY PAYER**

PAYER	REVENUE
AETNA	\$1,532.77
AETNA BETTER	\$1,309.10
ANTHEM	\$8,270.77
CIGNA TPA	\$162.80
COMMUNITY CARE	\$11,470.00
GEHA	\$124.32
HEALTHKEEPERS	\$3,131.75
HEALTHSCOPE BENEFIT	\$718.80
HUMANA	\$27,141.57
LOYAL AMERICAN	\$89.55
RAILROAD MEDICARE	\$1,346.30
MODIVCARE	\$97,710.00
MOLINA	\$1,007.76
OPTIMA	\$356.56
ORION	\$171.68
SELF PAY	\$4,364.77
TRICARE WPS	\$703.41
UMWA	\$7,387.27
UNICARE	\$1,079.84
UNITED HEALTH CARE	\$10,724.05
UNITED WORLD LIFE	\$232.80
VA MEDICARE	\$11,716.02
VA PREMIER	\$913.92
	<b>\$191,665.81</b>



## **(2) 2014 Chevrolet G4500/AEV Type III Ambulances**

Both units have approximately 130,000 miles each.

Paid \$65,000 for both units (\$32,500 each)

Picked up on September 28 from Ronkonkoma, NY and brought back to Tazewell, VA.

Both units are in very good condition and should be in service within 3-4 weeks after vinyl wrap, stocking, mounting stretcher and inspection/licensure by our OEMS state inspector.

## Town Manager Major Project List

- ❖ Bridge @ Fourway (Hardees Intersection)
- ❖ Bridge @ Riverside Drive (Hubble Hill)
- ❖ SGR (Primary Extension)
- ❖ Working with Back of the Dragon on Sunnyside Lodging
- ❖ IRF Grant Documentation for Sunnyside
- ❖ VCEDA Grant Documentation for Sunnyside
- ❖ Tazewell County Grant Documentation for Sunnyside
- ❖ CPROP Grant Documentation for Sunnyside
- ❖ IRF Grant for Tazewell Cinema & Entertainment
- ❖ 460 Water Line Project
- ❖ Wastewater Treatment Plant Upgrade
- ❖ Sewer System Evaluation Survey (SSES)
- ❖ Lincolnshire Dam
- ❖ New Lead and Copper Process
- ❖ Sports Complex
- ❖ Old Bowling Alley
- ❖ VDOT SmartSCALE (Bulldog Lane and Ben Bolt Avenue)

Wo Entry Date	Wo Description	Service Addr
9/1/2023	TURN WATER ON	125 CLAUDE LANE
9/1/2023	TURN WATER ON	154 MOUNTAIN VIEW LANE
9/1/2023	TURN WATER OFF	118 HOPKINS STREET APT B
9/1/2023	TURN WATER OFF	315 RIVERSIDE DRIVE
9/1/2023	WATER USAGE NO ACTIVE ACCOUNT	571 FREEDOM AVENUE
9/1/2023	WATER USAGE NO ACTIVE ACCOUNT	147 HOPKINS STREET
9/1/2023	WATER USAGE NO ACTIVE ACCOUNT	131 LEWIS LANE
9/1/2023	WATER USAGE NO ACTIVE ACCOUNT	195 RIVERSIDE DRIVE
9/1/2023	WATER USAGE NO ACTIVE ACCOUNT	386 MAIN STREET 2" METER
9/1/2023	WATER USAGE NO ACTIVE ACCOUNT	200 ORCHARD STREET
9/1/2023	Manual Meter Reading	129 ROBIN COURT
9/1/2023	Weekly Meter Reading	142 HILL STREET
9/1/2023	Weekly Meter Reading	174 BLACKSBURG STREET
9/1/2023	Weekly Meter Reading	774 RIVERSIDE DRIVE - MASTER METER
9/1/2023	Weekly Meter Reading	210 RIVERSIDE DRIVE
9/1/2023	Weekly Meter Reading	181 DIAL ROCK ROAD
9/1/2023	Weekly Manual Meter Reading	190 FAITH STREET
9/5/2023	TURN WATER ON	122 DELTA COURT
9/5/2023	TURN WATER ON	3194 RIVERSIDE DRIVE
9/5/2023	TURN WATER ON	155 WARD STREET
9/5/2023	CHECK FOR LEAK	129 ROBIN COURT
9/5/2023	CHECK FOR LEAK	1087 DOGWOOD ROAD
9/6/2023	TURN WATER ON	315 RIVERSIDE DRIVE
9/6/2023	CHECK FOR LEAK	422 JEFFERSONVILLE STREET
9/6/2023	TURN WATER ON	239 PINE STREET
9/7/2023	CHECK FOR LEAK	238 HARMAN STREET
9/7/2023	Reading	386 MAIN STREET



Wo Entry Date	Wo Description	Service Addr
9/7/2023	CHECK FOR LEAK	170 TAZEWELL AVENUE
9/8/2023	TURN WATER ON	294 COTTAGE HILL
9/8/2023	TURN WATER OFF	294 COTTAGE HILL
9/8/2023	CHECK FOR LEAK	128 DIAL ROCK ROAD
9/8/2023	TURN WATER ON	3162 RIVERSIDE DRIVE
9/8/2023	TURN WATER ON	250 PEAKWOOD DRIVE
9/8/2023	TURN WATER ON	123 TAZEWELL AVENUE
9/8/2023		510 CARLINE AVENUE
9/8/2023	CHECK FOR LEAK	902 MAIN STREET
9/11/2023	TURN WATER OFF	1353 FINCASTLE TURNPIKE
9/11/2023	TURN WATER ON	159 RIVERVIEW STREET
9/11/2023	CHECK FOR LEAK	194 VINTON STREET
9/11/2023	Weekly Meter Reading	129 ROBIN COURT
9/11/2023	Weekly Manual Meter Reading	142 HILL STREET
9/11/2023	Weekly Manual Meter Reading	174 BLACKSBURG STREET
9/11/2023	Weekly Manual Meter Reading	774 RIVERSIDE DRIVE - MASTER METER
9/11/2023	Weekly Manual Meter Reading	210 RIVERSIDE DRIVE
9/11/2023	Weekly Manual Meter Reading	181 DIAL ROCK ROAD
9/11/2023	Weekly Manual Meter Reading	190 FAITH STREET
9/11/2023	CHECK FOR LEAK	683 RIVERSIDE DRIVE
9/11/2023	TURN WATER OFF	216 AUSTIN STREET
9/11/2023	Fill in the drive	999 RIVERSIDE DRIVE
9/11/2023	CHECK FOR LEAK	565 BUCKHORN STREET
9/11/2023	CHECK FOR LEAK	434 ADAMS STREET
9/11/2023	CHECK FOR LEAK	106 GRATTON ROAD
9/12/2023	CHECK FOR LEAK	236 HILL STREETAPT B
9/12/2023	TURN WATER ON	144 CHANDLER DRIVE

Wo Entry Date	Wo Description	Service Addr
9/12/2023	CHECK FOR LEAK	255 ORCHARD STREET
9/13/2023	CHECK FOR LEAK	123 SHEWEY STREET
9/13/2023	CHECK FOR LEAK	215 DEER RIDGE TRAIL
9/13/2023	TURN WATER ON	316 ORCHARD STREET
9/14/2023	TURN WATER OFF	316 ORCHARD STREET
9/14/2023	TURN WATER ON	206 ELM STREET
9/14/2023	TURN WATER ON	196 ELM STREET
9/15/2023	CHECK FOR LEAK	126 WALKER STREET
9/15/2023	CHECK FOR LEAK	130 WALNUT STREET
9/15/2023	CHECK FOR LEAK	263 HILL STREET
9/15/2023	READING	1062 DOGWOOD ROAD
9/18/2023	TURN WATER OFF	416 HARMAN STREET
9/18/2023	TURN WATER OFF	WINDSWEPT CIRCLE-POOL
9/18/2023	CHECK FOR LEAK	570 TAZEWELL AVENUE
9/18/2023		393 RIVERSIDE DRIVE
9/18/2023	TURN WATER OFF	181 BARNETT DRIVE APT B
9/18/2023	TURN WATER OFF	122 DELTA COURT
9/18/2023	TURN WATER OFF	123 TAZEWELL AVENUE
9/19/2023	TURN WATER ON	438 HOTEL AVENUE
9/19/2023	TURN WATER ON	209 MAPLE STREET
9/19/2023	TURN WATER OFF	438 HOTEL AVENUE
9/20/2023	TURN WATER ON	416 HARMAN STREET
9/20/2023		331 FAIRMONT AVENUE
9/20/2023	CHECK FOR LEAK	210 PHILOS STREET
9/20/2023	CHECK TO SEE IF WATER IS ON	137 PARKWOOD COURT
9/21/2023	CHECK FOR LEAK	702 DOGWOOD ROAD
9/21/2023	TURN WATER ON	226 TANGLEWOOD WAY APT A

Wo Entry Date	Wo Description	Service Addr
9/21/2023	TURN WATER ON	316 ORCHARD STREET
9/21/2023	TURN WATER OFF	159 JEFFERSONVILLE STREET
9/22/2023	TURN WATER OFF	159 JEFFERSONVILLE STREET
9/22/2023	TURN WATER ON	438 HOTEL AVENUE
9/22/2023	TURN WATER ON	181 HOPKINS STREET
9/22/2023	TURN WATER OFF	265 BUCKHORN STREET - BARN
9/22/2023	TURN WATER ON	216 AUSTIN STREET
9/22/2023	TURN WATER OFF	125 CADET LANE
9/22/2023	TURN WATER ON	159 JEFFERSONVILLE STREET
9/25/2023	Weekly Manual Meter Reading	129 ROBIN COURT
9/25/2023	WEEKLY MANUAL METER READING	142 HILL STREET
9/25/2023	WEEKLY MANUAL METER READING	174 BLACKSBURG STREET
9/25/2023	WEEKLY MANUAL METER READING	774 RIVERSIDE DRIVE - MASTER METER
9/25/2023	WEEKLY MANUAL METER READING	210 RIVERSIDE DRIVE
9/25/2023	WEEKLY MANUAL METER READING	181 DIAL ROCK ROAD
9/25/2023	WEEKLY MANUAL METER READING	190 FAITH STREET
9/25/2023	MONTHLY MANUAL METER READING	140 WINDSWEPT CIRCLE
9/25/2023	MONTHLY MANUAL METER READING	1224 DOGWOOD ROAD
9/25/2023	MONTHLY MANUAL METER READING	139 WATTS STREET
9/25/2023	MONTHLY METER READING	231 HUBBLE HILL ROAD
9/25/2023	CHECK FOR LEAK	107 CAROLINA LANE
9/25/2023	CHECK FOR LEAK	215 DEER RIDGE TRAIL
9/25/2023	TURN WATER ON	305 TEXAS STREET APT A
9/25/2023	TURN WATER ON	305 TEXAS STREET APT D
9/25/2023	PLEASE GET READING FOR BILLING	111 BABY STREET MASTER METER
9/26/2023	CHECK FOR LEAK	129 PAINTER STREET
9/26/2023	READING	424 PISGAH ROAD

Wo Entry Date	Wo Description	Service Addr
9/26/2023	READING	115 BROADWAY STREET
9/26/2023	READING	132 MARION AVENUE APT A
9/26/2023	READING	133 JEFFERSONVILLE STREET
9/26/2023	TURN WATER OFF	1138 FINCASTLE TURNPIKE
9/27/2023	TURN WATER OFF	386 ORCHARD STREET
9/27/2023	TURN WATER ON	1933 RIVERSIDE DRIVE
9/27/2023	CHANGE METER	727 DOGWOOD ROAD
9/27/2023	CHECK FOR LEAK	697 STEELES LANE
9/28/2023	CHECK FOR LEAK	123 WALK STREET
9/29/2023	TURN WATER ON	2033 FINCASTLE TURNPIKE
9/29/2023	TURN WATER OFF	145 PRIDE LANE
9/29/2023	TURN WATER ON	2031 FINCASTLE TURNPIKE

Photos of the new fence at the Kidzown





# October 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 I/EDA Meeting 4:30 pm Council Chambers  Planning Commission Meeting - 7 pm Council Chambers	3	4	5	6	7 Oktoberfest 5 pm—10 pm Main Street
8	9	10 Town Council Meeting 7:30 pm Council Chambers	11	12	13	14 Annual Fire Prevention Parade 6:00 pm
15	16	17	18	19 Tazewell Today Meeting 6 pm Main Street	20	21 Community Litter Cleanup Day (Fairground Rd 8 am - 11 am)
22	23 Historic Review Board Meeting - 6 pm Council Chambers (Rescheduled from 10/16)	24	25	26	27	28 Community Litter Cleanup Day (Riverside Dr from Lincolnshire to Barnes Lane 8 am - 11 am)
29	30	31 Trunk or Treat - 6 pm Main Street  Trick-or-Treating 6 pm - 8 pm				

# November 2023

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3 Glen Riddle Memorial at Lincolnshire Park 2 pm	4 Community Litter Cleanup Day (Fincastle Turnpike from Exit 5 to Old Ramey Lot 8 am - 11 am)
5 Veteran's Day Parade 2 pm THS to Main Street	6 I/EDA Meeting 4:30 pm Council Chambers  Planning Commission Meeting - 7 pm Council Chambers	7	8	9	10	11
12	13	14 Town Council Meeting 7:30 pm Council Chambers	15	16 Tazewell Today Meeting 6 pm Main Street	17	18
19	20 Historic Review Board Meeting 6 pm Council Chambers	21	22	23 Turkey Trot 9 am Main Street	24	25 The Rink Season Opening (4 pm) & Annual Christmas Tree Lighting (6 pm) Lincolnshire Park
26	27	28	29	30		