

**Historic Review Board
Minutes for October 17, 2022****PRESENTED ON: November 21, 2022****LOCATION: Town Council Chambers**

Historic Review Board Members	Present?
Zach Hash - Chairperson	<input type="checkbox"/>
Terry Mullins (by Webex)	<input checked="" type="checkbox"/>
Susan Reeves – Secretary/Vice Chairperson	<input checked="" type="checkbox"/>
Erica Galloway	<input checked="" type="checkbox"/>
Chris Wilkes	<input checked="" type="checkbox"/>
Invited/Special Guests:	

Motion to Approve Minutes as submitted by HRB Vice Chairperson/Secretary Susan Reeves	
Made by HRB Member Name	Terry Mullins
Seconded by HRB Member Name	Erica Galloway
Final vote	Unanimous in favor of approving the minutes as submitted

Agenda Items and Comments:

Vice Chairperson Susan Reeves called the meeting to order at 6:12 p.m. Terry Mullins joined the meeting remotely by Webex.

National Bank will be submitting a Certificate of Appropriateness Application for an exterior sign they would like to install. Their vendor submitting a draft of the signage to us for review. No approval can be granted until the application is officially submitted. The Historic Review Board (HRB) would like National Bank to provide us with information about the brick used on the base of the sign. Specifically, HRB would like to know if the brick is veneer or full brick, and the color of the brick. Additionally, HRB would like to know if they are adjusting the heights of the entrance and exit signs.

HRB has vacant positions for Chairperson and Vice Chairperson. Susan Reeves is Secretary and has been temporarily filling in the Vice Chairperson position. A motion was made by Erica Galloway to nominate Chris Wilkes as Chairperson. The motion was seconded by Terry Mullins and the vote was unanimous in favor of the motion. Chris accepted the Chairperson position. A motion was made by Susan Reeves to nominate Erica Galloway as Vice Chairperson. The motion was seconded by Terry Mullins and the vote was unanimous in favor of the motion. Erica accepted the Chairperson position.

Susan and Terry provided new member Chris Wilkes, and recently joined member Erica Galloway, an overview of the history of the HRB to help in understanding our purpose and objectives.

The meeting was adjourned at 7:09 p.m.

Action Items for Next Meeting	Assigned to HRB Members
Send Chris Wilkes contact info for HRB members and Town officials	Susan Reeves

Motion to Adjourn	HRB Member Name
Made by HRB Member Name	Erica Galloway
Seconded by HRB Member Name	Chris Wilkes
Final vote	Unanimous in favor
Time of adjournment	7:09 pm



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Motion: Nominating member Chris Wilkes for the position of Chairperson on the Historic Review Board.

Made by HRB Member Name	Erica Galloway
Seconded by HRB Member Name	Terry Mullins
Under agenda item	Office Positions
Final vote	Unanimous in favor of the motion

Discussion: Chris accepted the position after the vote was completed.

Motion: Nominating member Erica Galloway for the position of Vice Chairperson on the Historic Review Board.

Made by HRB Member Name	Susan Reeves
Seconded by HRB Member Name	Terry Mullins
Under agenda item	Office Positions
Final vote	Unanimous in favor of the motion

Discussion: Erica accepted the position after the vote was completed.

Motion:

Made by HRB Member Name	
Seconded by HRB Member Name	
Under agenda item	
Final vote	

Discussion:

Motion:

Made by HRB Member Name	
Seconded by HRB Member Name	
Under agenda item	
Final vote	

Discussion: