

**Historic Review Board  
Minutes for June 20, 2022****PRESENTED ON: July 18, 2022****LOCATION: Town Council Chambers**

<b>Historic Review Board Members</b>	<b>Present?</b>
Zach Hash - Chairperson	<input checked="" type="checkbox"/>
Terry Mullins (by phone)	<input checked="" type="checkbox"/>
Susan Reeves – Secretary/Vice Chairperson	<input checked="" type="checkbox"/>
Diana Roberts	<input checked="" type="checkbox"/>
Erica Galloway	<input type="checkbox"/>
Invited/Special Guests:	

<b>Motion to Approve Minutes as submitted by HRB Vice Chairperson/Secretary Susan Reeves</b>	
Made by HRB Member Name	Diana Roberts
Seconded by HRB Member Name	Terry Mullins
Final vote	Unanimous in favor

**Agenda Items and Comments:**

Chairperson Zachary Hash called the meeting to order at 6:15 p.m. Terry joined the meeting by phone.

CLG UPDATE During the discussion on the CLG Update, Zach indicated he had no email response yet. Susan Reeves suggested a phone call to Aubrey instead of email may be more productive.

TOWN UPDATE No comments made under this agenda item.

REVIEW SUBMITTED CERTIFICATES OF APPROPRIATENESS APPLICATIONS No applications were submitted to the Town of Tazewell for review.

OFFICER UPDATE Chairperson Zach Hash indicated he would like to step down as Chairperson. He has a second job that prevents him from attendance in some months and he indicated he doesn't have the spare time to fulfill the duties of Chairperson. Diana Roberts indicated she is in the process of preparing her home to sell with the intention of relocating out of the area if and when the sale completes. After Diana stepped down as Vice Chairperson at the February 2022 meeting, Susan has been filling both that position and her own position as Secretary and cannot fill a third position. The Historic Review Board is required to have a Chairperson, Vice Chairperson, and Secretary per section 23-61 of the Town of Tazewell's code and the positions must be filled. Terry was unable to commit to becoming Chairperson and suggested Zach wait on stepping down as Chairperson until we have Claudine's vacancy on the board filled next month.

The meeting was adjourned at 6:23 p.m.

<b>Action Items for Next Meeting</b>	<b>Assigned to HRB Members</b>
Follow up via phone call on the CLG application process	Zach Hash

<b>Motion to Adjourn</b>	<b>HRB Member Name</b>
Made by HRB Member Name	Terry Mullins
Seconded by HRB Member Name	Diana Roberts
Final vote	Unanimous in favor
Time of adjournment	6:23 pm