

## **Council Meeting Minutes**

**July 13, 2022**

The Tazewell Town Council met for an executive session at 6:00 p.m. in the Town Hall Council Chambers.

Present:

Absent:

Mayor Michael Hoops

Vice Mayor Terry Mullins

Councilmember Emily Davis

Councilmember Joe Beasley

Councilmember Glenn Catron

Councilmember Chris Brown

Councilmember David Fox

Staff present were: Town Manager, Todd Day; Executive Assistant, Robin Brewster; Town Attorney, Brad Pyott; Clerk/Treasurer, Leanne Regon.

### **EXECUTIVE SESSION**

Motion was made to go into executive session by Councilmember Catron. Motion was seconded by Councilmember Beasley. On vote, Councilmember Catron, aye; Councilmember Brown, aye; Vice Mayor Mullins, aye; Councilmember Davis, aye; Councilmember Fox, aye; Councilmember Beasley, aye.

**RESOLUTION**

Motion made by: Catron

Resolution Number: ES220713

Motion Seconded by: Beasley

Meeting Date: 22 July 13

Vote: All voted Aye

Purpose: Award of Public Contract  
Involving Expenditures of Public  
Contract, Personnel Matters,  
Consultation with Legal Counsel  
Regarding Specific Legal Matters

**CERTIFICATION OF EXECUTIVE SESSION**

WHEREAS, the Tazewell Town Council has convened an executive session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, 2.1-344.1 of the Code of Virginia requires a certification by this Council that such executive session was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED, the Tazewell Town Council hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive session to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive session were heard, discussed or considered by the Tazewell Town Council.

**VOTE**

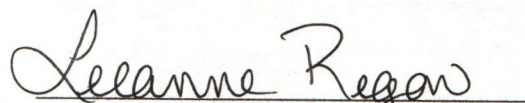
Ayes: Catron, Brown, Davis, Mullins, Beasley, Fox

Nays: none

(For each nay vote, the substance of the departure from the requirements of the Act should be described.)

Absent during vote:

Absent during meeting:



Leeanne Regon, Clerk

Motion to come out of executive session was made by Councilmember Beasley and seconded by Councilmember Fox. On vote, Councilmember Catron, aye; Councilmember Brown, aye; Vice

Mayor Mullins, aye; Councilmember Davis, aye; Councilmember Fox, aye; Councilmember Beasley, aye.

Mayor Hoops stated the reason they went into executive session was for Award of Public Contract Involving Expenditures of Public Contract, Personnel Matters, Consultation with Legal Counsel Regarding Specific Legal Matters. He then read the resolution for Certification of Executive Session. On a roll call vote Councilmember Catron, aye; Councilmember Brown, aye; Vice Mayor Mullins, aye; Councilmember Davis, aye; Councilmember Fox, aye; Councilmember Beasley, aye.

The Tazewell Town Council met in regular session at 7:30 p.m. in the Town Hall Council Chambers.

Present:

Absent:

Mayor Michael Hoops

Vice Mayor Terry Mullins

Councilmember Emily Davis

Councilmember Joe Beasley

Councilmember Glenn Catron

Councilmember Chris Brown

Councilmember David Fox

Staff present were: Town Manager, Todd Day; Executive Assistant, Robin Brewster; Town Attorney, Brad Pyott; Clerk/Treasurer, Leanne Regon; Police Chief, David Mills; Assistant Chief Stanley Lampert, Fire Chief, John Thomas; Assistant Fire Chief, Jason Kinser; Zoning & Property Maintenance Official, Chris Hurley.

### **CALL TO ORDER**

Mayor Hoops called the meeting to order with the pledge of allegiance. Invocation by Manager Day.

### **SPECIAL PRESENTATION/REQUESTS**

#### **SPECIAL RECOGNITION OF IRMA MITCHELL**

Mayor Hoops stated that he had a resolution to read honoring Irma Mitchell. Mrs. Mitchell is the founder of Tazewell Today. She owns a restaurant on Main Street and she has put her blood, sweat and tears into her mission of saving our Main Street. She founded Tazewell Today on March 26, 2015 and they have worked hard to make Main Street a Southwest Virginia

destination. Mayor Hoops read the resolution in honor of Mrs. Mitchell and presented it to her after reading. He thanked her for her countless volunteer hours and outstanding community service. Mrs. Mitchell thanked Mayor Hoops and the council. She stated that it wasn't just her that had worked so hard. She stated that at their first meeting they had 50 people in attendance. Again, she thanked the Town, Council, and Manager Day for all of their support.

## **NEW BUSINESS RECOGNITION**

### **THE BUSTON HOUSE**

Mayor Hoops recognized Danny Willis for his new Air BNB. Mr. Willis stated that the Air BNB is located at 269 Pine Street, which is right beside the Town shop. He stated that he had seen opportunity and he purchased the house and has remodeled inside. He stated that the woodwork and staircase in the house was beautiful. The Air BNB is being operated by The Three Friends LLC. This is made up of Danny Willis, Lisa Harry and Kim Wolfe. He stated that it is a three-bedroom, two-bathroom house. It has new floors and a new roof. They will hold an open house soon. He stated that he does what he does, to show his two kids that you can do anything if you work hard at it. Council welcomed the business and congratulated them.

### **SLEEPIN DOG GALLERIA**

Mayor Hoops recognized Amanda Killen for the opening of the Sleepin Dog Galleria. Ms. Killen thanked him and stated that she and Nancy Brooks have combined their businesses and made the Sleepin Dog Galleria. She stated that there is still clothing from Bliss, and there is still hand made jewelry from The Lost Pearl. She stated that they have also just received their ABC license and now they have wine. They also have a variety of other foods to try and purchase. Council welcomed the business and congratulated them.

## **APPROVAL OF MINUTES**

Motion was made by Councilmember Catron, seconded by Councilmember Beasley to approve the minutes of June 14, 2022. On vote, Councilmember Catron, aye; Councilmember Brown, aye; Vice Mayor Mullins, aye; Councilmember Davis, aye; Councilmember Fox, aye; Councilmember Beasley, aye.

## **APPROVAL OF FINANCIAL STATEMENTS**

Motion was made by Councilmember Beasley and seconded by Councilmember Brown to approve the financial statements for June 2022. On vote, Councilmember Catron, aye; Councilmember Brown, aye; Vice Mayor Mullins, aye; Councilmember Davis, aye; Councilmember Fox, aye; Councilmember Beasley, aye.

## **PLANNING COMMISSION COMMITTEE**

Councilmember Davis stated that the Planning Commission met and discussed a special exception application. They reviewed the nine criteria needed to be met and they approved it and motion was made to send it to council with the recommendation to set a public hearing.

## **DONATION REQUEST FROM THS CHEERLEADERS**

Manager Day stated that he has received a donation request from the THS cheerleaders. In keeping with our donation's guidelines, it is believed that there are between 11-50 members. Motion was made by Councilmember Catron to make a donation of \$300.00. Motion was seconded by Councilmember Fox. On vote, Councilmember Catron, aye; Councilmember Brown, aye; Vice Mayor Mullins, aye; Councilmember Davis, aye; Councilmember Fox, aye; Councilmember Beasley, aye.

## **DONATION REQUEST FROM LITTLE LEAGUE 8, 9, 10 ALL STAR BASEBALL TEAM**

Manager Day stated that he has received a donation request from the Little League 8, 9, 10 All Star Team. He stated there are 12 players. Motion was made by Councilmember Davis to donate \$300.00. Motion was seconded by Councilmember Beasley. On vote, Councilmember Catron, aye; Councilmember Brown, aye; Vice Mayor Mullins, aye; Councilmember Davis, aye; Councilmember Fox, aye; Councilmember Beasley, aye.

## **SGR -PRIMARY EXTENSION PROJECT**

Manager Day stated that he has received a letter from VDOT stating that we have been awarded a grant for paving. This would be for the area from the YMCA to Walnut Street. He stated this is 100% free funding.

## **IFR RESOLUTION FOR SUNNYSIDE MANOR**

Manager Day read the resolution. Motion to approve was made by Councilmember Beasley. Motion was seconded by Councilmember Catron. On vote, Councilmember Catron, aye; Councilmember Brown, aye; Vice Mayor Mullins, aye; Councilmember Davis, aye; Councilmember Fox, aye; Councilmember Beasley, aye.

## **EXTRA PICKUP (WOOD CHIPPING) DISCUSSION**

Manager Day stated that we had purchased a wood chipper that we use from time to time to help clean up from tree cutting etc. He stated that we had never set rates or a fee to use it. The time and equipment (employees, machines, trucks) should be considered when making this fee. Danny Willis spoke up and stated why would we charge to use the wood chipper but not the leaf pickup. Manager Day stated that that was a good point and we should reevaluate it all.

## **TREASURER UPDATE**

Treasurer Regon stated that Manager Day had asked her to give an update on areas in the Treasurers Department. She first discussed some of the responsibilities of her role. These responsibilities included the budget, audit, reconciliations, insurance, and miscellaneous reporting tasks. She then discussed the audit and explained that the Town must meet GASB requirements, the process of the audit including the pre-auditors and main auditors, and discussed the cost associated with the audit. She then discussed interest rates and how they effect the Town directly. She discussed debit and credit card fees and the new payment option of an ACH draft for utility payments. She then showed a rate comparison for areas such as property taxes, meals tax, business license, water, sewer and garbage.

## **SET PUBLIC HEARING FOR TUESDAY, AUGUST 9<sup>TH</sup> FOR SPECIAL EXCEPTION PERMIT FOR 269 PINE STREET**

Zoning & Property Maintenance Official, Chris Hurley stated that he received a special exception application for an Air BNB at 269 Pine Street. The Planning Commission voted to send it to council to set a public hearing. Motion was made by Councilmember Brown to set a public hearing August 9<sup>th</sup> at 7:15pm. Motion was seconded by Councilmember Fox. On vote, Councilmember Catron, aye; Councilmember Brown, aye; Vice Mayor Mullins, aye; Councilmember Davis, aye; Councilmember Fox, aye; Councilmember Beasley, aye.

## **PUBLIC COMMENT**

None.

## **COUNCIL COMMENTS**

None.

## **ADJOURNMENT**

Motion to adjourn was made by Councilmember Fox and seconded by Councilmember Catron. On vote, Councilmember Catron, aye; Councilmember Brown, aye; Vice Mayor Mullins, aye; Councilmember Davis, aye; Councilmember Fox, aye; Councilmember Beasley, aye.

Meeting adjourned at 8:12pm.