



**Historic Review Board
Minutes for September 20, 2021**

PRESENTED ON: October 18, 2021

LOCATION: Town Council Chambers

Historic Review Board Members	Present?
Zach Hash - Chairperson	<input checked="" type="checkbox"/>
Terry Mullins	<input checked="" type="checkbox"/>
Susan Reeves - Secretary	<input checked="" type="checkbox"/>
Diana Roberts – Vice Chairperson	<input type="checkbox"/>
Claudine Marshall	<input type="checkbox"/>
Invited/Special Guests:	

Motion to Approve Minutes as submitted by HRB Member Susan Reeves	
Made by HRB Member Name	Dr. Terry Mullins
Seconded by HRB Member Name	Susan Reeves
Final vote	Unanimous in favor of motion

Agenda Items and Comments:

Chairperson Zach Hash started the meeting at 6:09 pm.

Historic Review Board members met at Town Hall and discussed the feedback given by Aubrey Von Lindern on our Certified Local Government (CLG) application. Aubrey is the CLG Coordinator at the Northern Region Preservation Office of the Virginia Department of Historic Resources.

Action Items for Next Meeting	Assigned to HRB Members
Send copy of updated bylaws and town code to HRB members, Todd Day, Robin Brewster, and Brad Pyott for presentation to Town Council and Planning Commission at their next meetings.	Susan Reeves



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Motion: Proposed addition if item (d) under Sec. 23-64 of Town Code, to contain: "To maintain consistent preservation standards within historic districts, all contributing properties shall be included in the historic district."

Made by HRB Member Name	Dr. Terry Mullins
Seconded by HRB Member Name	Susan Reeves
Under agenda item	
Final vote	Unanimous in favor of motion

Discussion: This change was needed to further our CLG application and was recommended by Aubrey Von Lindern, who is the CLG Coordinator for the Northern Region Preservation Office at the Department of Historic Resources.

Motion: To remove text referring to "exceptional" and "notable" in Sec. 23-66 of the Town Code to create more concise wording.

Final wording of Sec. 23-66 after changes above are applied:

No structure or any appurtenances thereto, that is in a designated historic district (**REMOVE TEXT: has been designated as "exceptional" or "notable"**) on the Historic Buildings Map of the Town of Tazewell shall be demolished except as follows:

(1) Upon application to the board, the council shall appoint an appraisal committee, which committee shall be composed of two (2) local licensed real estate brokers and a local banker.

(2) If a showing is made by a property owner that a building in the historic district (**REMOVE TEXT: designated as "exceptional" or "notable"**) is incapable of earning an economical return upon its value, as appraised by two (2) or three (3) members of the appraisal committee, the board shall be given a specified length of time not to exceed (**REMOVE TEXT: eight (8) months for buildings rated "exceptional" and**) six (6) months (**REMOVE TEXT: for buildings rated "notable"**) within which to devise a course of action satisfactory to the owner. Failure to arrive at a satisfactory course of action within the time specified shall release the owner and/or the building inspector from further restraints.

(3) The moving of a building in the historic district (**REMOVE TEXT: classified as "exceptional" or "notable"**) and its appurtenances to a satisfactory site within a historic district or historic place may be recommended by the board, but only if no solution for its preservation on its present site can be found.

Made by HRB Member Name	Susan Reeves
Seconded by HRB Member Name	Dr. Terry Mullins
Under agenda item	
Final vote	Unanimous in favor of motion

Discussion: This change was needed to further our CLG application and was recommended by Aubrey Von Lindern, who is the CLG Coordinator for the Northern Region Preservation Office at the Department of Historic Resources. Aubrey indicated there was no definition of "exceptional" or "notable" in our code, making the code unclear.

Motion: Update Article III Sec. 1 of the bylaws of the Historic Review Board to include this updated verbiage in the "Organization: Officers; rules, meetings" list:

A permanent record of the approved minutes shall be kept of the resolutions, transactions, and determinations of the board.

Made by HRB Member Name	Dr. Terry Mullins
Seconded by HRB Member Name	Susan Reeves
Under agenda item	
Final vote	Unanimous in favor of motion



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Discussion: This change was also requested by Aubrey Von Lindern in regard to our CLG application.

Motion: Update Article III Sec. 1 of the bylaws of the Historic Review Board to include this updated verbiage in the “Organization: Officers; rules, meetings” list:

The board shall meet on the third Monday of each (REMOVE TEXT: at least once a) month.

Made by HRB Member Name	Susan Reeves Dr. Terry Mullins
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Seconded by HRB Member Name	Dr. Terry Mullins
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Under agenda item	
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Final vote	Unanimous in favor of motion
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Discussion: This change was also requested by Aubrey Von Lindern in regard to our CLG application.

Motion: Update Article III Sec. 1 of the bylaws of the Historic Review Board to include this new verbiage in the “Organization: Officers; rules, meetings” list:

Member attendance of State Historic Preservation Office approved training sessions is required by at least two (2) Historic Review Board members once a year.

Made by HRB Member Name	Susan Reeves Dr. Terry Mullins
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Seconded by HRB Member Name	Dr. Terry Mullins
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Under agenda item	
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Final vote	Unanimous in favor of motion
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Discussion: This change was also requested by Aubrey Von Lindern in regard to our CLG application.

Motion: To present the updated Town Code and Bylaws to Town Council and Planning Commission for their approval.

Made by HRB Member Name	Dr. Terry Mullins
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Seconded by HRB Member Name	Susan Reeves
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Under agenda item	
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Final vote	Unanimous in favor of motion
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Discussion:

Motion to Adjourn

HRB Member Name

Made by HRB Member Name	Susan Reeves
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Seconded by HRB Member Name	Dr. Terry Mullins
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Final vote	Unanimous in favor of motion
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Time of adjournment	7:10 pm
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