



Historic Review Board Minutes for April 18, 2022

PRESENTED ON: June 20, 2022

LOCATION: Town Council Chambers

Historic Review Board Members	Present?
Zach Hash - Chairperson	<input checked="" type="checkbox"/>
Terry Mullins (by phone)	<input checked="" type="checkbox"/>
Susan Reeves - Secretary	<input checked="" type="checkbox"/>
Diana Roberts – Vice Chairperson	<input checked="" type="checkbox"/>
(Board vacancy)	<input type="checkbox"/>
Invited/Special Guests:	

Motion to Approve Minutes as submitted by HRB Member Susan Reeves	
Made by HRB Member Name	Diana Roberts
Seconded by HRB Member Name	Dr. Terry Mullins
Final vote	Unanimous in favor

Agenda Items and Comments:

Chairperson Zachary Hash called the meeting to order at 6:02 p.m.

During the discussion on the CLG Update, it was decided Zachary will ask Aubrey for a conference call to occur during the next meeting in May.

A discussion was held about the current vacancy on the board and Zachary spoke with Erica Galloway about her interest in the position via text during the meeting. Erica was interested and Terry will submit her name to Town Council for approval at their next meeting.

Susan and Diana updated the board on their attendance of Preservation Virginia's Preservation Academy. They were each able to attend two of the seminars and found them of help in our mission as an HRB.

A discussion was held on the current renovation happening on Main Street to a property within the Historic District. Alterations to this property were not presented to HRB for approval. Due to a misunderstanding, the Town's Zoning Department (Chris Hurley) did not inform the property owner of the process for historic properties. Susan spoke with Chris and provided him with the forms that HRB and Town Council approved for property owners to request their Certificate of Appropriateness for alterations. This form will be presented going forward as zoning permits are requested through the Town.

For the Local Guidelines Development section on the agenda, it was decided that this could be deferred until the May meeting and discussed during a conference call with Aubrey.

The meeting was adjourned at 6:25 p.m.

Action Items for Next Meeting	Assigned to HRB Members
Follow up with Aubrey on the CLG application and setup a conference call for HRB.	Zachary Hash

Motion to Adjourn	HRB Member Name
Made by HRB Member Name	Dr. Terry Mullins
Seconded by HRB Member Name	Diana Roberts
Final vote	Unanimous in favor
Time of adjournment	6:33 pm