



Historic Review Board Minutes for February 21, 2022

PRESENTED ON:

LOCATION: Town Council Chambers

Historic Review Board Members	Present?
Zach Hash - Chairperson	<input type="checkbox"/>
Terry Mullins	<input checked="" type="checkbox"/>
Susan Reeves - Secretary	<input checked="" type="checkbox"/>
Diana Roberts – Vice Chairperson	<input checked="" type="checkbox"/>
(Board vacancy)	<input type="checkbox"/>
Invited/Special Guests:	

Motion to Approve Minutes as submitted by HRB Member Susan Reeves	
Made by HRB Member Name	Dr. Terry Mullins
Seconded by HRB Member Name	Diana Roberts
Final vote	Unanimous in favor

Agenda Items and Comments:

Chairperson Zachary Hash was not able to attend, so no official agenda was created for this meeting.

Vice Chairperson Diana Roberts called the meeting to order at 6:03 p.m.

A discussion was held on the status of our CLG application. As Chairperson Zachary Hash was not present to provide an update on the application, a motion was made and passed to ask Zachary to schedule a conference call with Aubrey to discuss the CLG application.

Vice Chairperson Diana Roberts stepped down from her Vice Chairperson position on the Historic Review Board (HRB) but committed to remaining on the board as a regular member. A discussion was held on combining the Vice Chairperson and Secretary roles due to a lack of anyone willing to fill the Vice Chair role. A motion was made and approved to combine the roles and Susan Reeves was appointed as Vice Chair/Secretary.

Secretary Susan Reeves brought up Preservation Virginia's "Preservation Academy", which is a series of 4 virtual workshops in March-April 2022. Susan spoke to Town Manager Todd Day beforehand to get his approval on reimbursing workshop attendees for the fee to attend. The workshop ranges from \$25 - \$35 per person per workshop, depending on whether you have a membership with Preservation Virginia. HRB members will turn their expenses into the Town for reimbursement.

A discussion was held on the HRB vacancy left by Claudine Marshall's departure. Being unsure which of the potential new members lived within Town limits, the board discussed a few potential members to be approached about their home location and interest in joining. Councilmember Terry Mullins will present these candidates to Town Council after we speak with the candidates.

The meeting was adjourned at 6:33 p.m.

Action Items for Next Meeting	Assigned to HRB Members
Follow up with Aubrey on the CLG application and setup a conference call for HRB.	Zachary Hash

Motion to Adjourn	HRB Member Name
Made by HRB Member Name	Dr. Terry Mullins
Seconded by HRB Member Name	Susan Reeves
Final vote	Unanimous in favor
Time of adjournment	6:33 pm



Historic Review Board
Minutes for February 21, 2022

PRESENTED ON:

LOCATION: Town Council Chambers

Motion: To ask Chairperson Zachary Hash to follow up with Aubrey on our CLG application and schedule a conference call with Aubrey for the group to attend.

Made by HRB Member Name	Susan Reeves
Seconded by HRB Member Name	Diana Roberts
Under agenda item	
Final vote	Unanimous in favor

Discussion:

Motion: To combine the Vice Chairperson and Secretary role on the HRB into a single position, due to lack of anyone to fulfill the Vice Chairperson role.

Made by HRB Member Name	Dr. Terry Mullins
Seconded by HRB Member Name	Diana Roberts
Under agenda item	
Final vote	Unanimous in favor

Discussion:

Motion: For HRB to attend the Preservation Virginia's "Preservation Academy" series of 4 workshops, beginning in March and running through April 2022.

Made by HRB Member Name	Susan Reeves
Seconded by HRB Member Name	Dr. Terry Mullins
Under agenda item	
Final vote	Unanimous in favor

Discussion: Susan spoke to Town Manager Todd Day beforehand to get his approval on reimbursing workshop attendees for the fee to attend. The workshop ranges from \$25 - \$35 per person per workshop, depending on whether you have a membership with Preservation Virginia. HRB members will turn their expenses into the Town for reimbursement.

Motion:

Made by HRB Member Name	
Seconded by HRB Member Name	
Under agenda item	
Final vote	

Discussion: