



Type of meeting: Regular monthly meeting

Board Attendees: Zachary Hash
Diana Roberts
Susan Reeves

Not in Attendance: Roger Weaver
Terry Mullins

Invited Attendees: Chris Hurley, Town of Tazewell Zoning, Building, and Property Maintenance Official

Minutes

Agenda item: Approval of Minutes

There were no minutes submitted for approval.

Agenda item: Bylaws Discussion

Discussion:

A review of Division 11 of the Town of Tazewell's code, which is titled HISTORIC DISTRICTS (HD) was initiated. Chris Hurley indicated the Town does not currently have a Certificate of Appropriateness (COA) and recommended reviewing how other localities handle their COAs. Susan Reeves presented a copy of the Blacksburg COA for member review.

The current Sec. 23-65 states that ALL properties within the Historic Districts require approval by the HRB for ANY modification to the exterior of the structure, including color changes, lighting, etc. This is currently not enforced but does exist as code requirements.

Discussed creating an overlay for the Main Street area that follows the Sec 23-65 guidelines. Then, creating a less strict version of Sec. 23-65 for all other structures in Historic Districts, that does not dictate approval for updates such as lighting and paint colors.

Action items

Person responsible

- | | |
|--|---|
| ✓ Determine answer to question "Do we need to do the inventory of historic buildings again, as stated in Sec. 23-61.?" | Further investigation is needed |
| ✓ Voted to strike section (3) under 23-63.
Unanimous aye. | Susan Reeves made the motion
Diana Roberts seconded the motion |

Agenda item: New Business

Discussion:

Roger Weaver sent a text message prior to the meeting indicating he wished to resign due to other commitments and health issues. A discussion will be held at the next meeting on a replacement. Susan Reeves will serve as Interim Secretary.

A meeting date of October 17, 2019 at 5:30 pm was set for a work session for HRB to complete review of Division 11.

Action items

Person responsible

- | | |
|--|---|
| ✓ Voted to approve Roger Weaver's resignation.
Unanimous aye. | Susan Reeves made the motion
Diana Roberts seconded the motion |
| ✓ Voted to meet October 17, 2019 at 5:30 pm for work session | Susan Reeves made the motion |



Action items

Person responsible

Diana Roberts seconded the motion

Agenda item: Adjournment

Discussion:

Action items

Person responsible

✓ Voted to adjourn the meeting.

Susan Reeves made the motion

Diana Roberts seconded the motion
