

Planning Commission Meeting Minutes February 3, 2025

The Tazewell Planning Commission met at 6:15 p.m. in the Town Hall Council Chambers.

Present:

Planning Commission Chair Larry Lutz
Planning Commission Member Pete Davis
Planning Commission Member Jerry Cromer
Planning Commission Member Gabrielle de Courcy
Planning Commission Member Emily Davis
Planning Commission Member Benny Moore

Absent:

Planning Commission Member Richard Taylor

Staff present was Town Attorney, William Hunter; Town Building Official Chris Hurley; Clerk, Jessica Hayes.

Call to Order

Planning Commission Chair Lutz called the meeting to order and lead the pledge of allegiance. Planning Commission Member Cromer gave the invocation.

Approval of Minutes

Motion to approve minutes was made by Planning Commission Member E. Davis, seconded by Planning Commission Member Cromer to approve the January 6, 2025 meeting minutes. On vote: Planning Commission Member P. Davis, aye. Planning Commission Member Cromer, aye; Planning Commission Member de Courcy, aye; Planning Commission Chair Lutz, aye; Planning Commission Member E. Davis, aye.

Tazewell Community Health Foundation Building Update

Chris Wearmouth could not attend tonight. He is awaiting bids and the hiring of a contractor. Chris Wearmouth is scheduled to be here next month. He provided the committee with engineer drawings and plans for the Tazewell Community Health Foundation Building.

Shipping Container Definition for M-1 & B-2

A public hearing is scheduled on February 11th for the ordinance amendment definition in R1 and R2. In residential districts, shipping containers are for temporary use only.

The industrial district can use them with a permit, which must be renewed annually if the usage is intended to be permanent. Matters concerning shipping containers in the residential zones will be addressed after the public hearing on February 11th.

An ordinance amendment definition will be added to the industrial district (M1). Shipping containers will only be permitted for long term use in M1 industrial zoning districts.

Planning Commission Member E. Davis made a motion to have Town Council set a public hearing for the industrial district M1 shipping container definition to be added to the existing ordinance Amendment. Planning Commission Member De Courcy seconded. On vote: Planning Commission Member P. Davis, aye. Planning Commission Member Cromer, aye; Planning Commission Member de Courcy, aye; Planning Commission Chair Lutz, aye; Planning Commission Member E. Davis, aye; Planning Commission Member Moore, aye.

Miscellaneous

Planning Commission Member P. Davis inquired about the street name located at the old Ramey Lot. Council decided to name the street Foundation Lane. Mr. Hurley is considering naming a street located off of Fairmont as Tuck Street.

Adjournment

Motion to adjourn was made by Planning Commission Member Cromer. Motion was seconded by Planning Commission Member P. Davis. On vote: Planning Commission Member P. Davis, aye. Planning Commission Member Cromer, aye; Planning Commission Member de Courcy, aye; Planning Commission Chair Lutz, aye; Planning Commission Member E. Davis, aye; Planning Commission Member Moore, aye.

Adjourned at 6:37pm.

Sec. 23-76.7. Site plan.

- (a) *Submittal of final plan.* A final site plan embodying all additional requirements imposed by the planning commission and the town council, if any, shall be prepared and submitted by the applicant to the planning commission. This plan is to be known as the "site plan" and shall show, in addition to the requirements set forth in section 23-76.6, the boundaries of the entire tract and a certification by a licensed land surveyor or professional engineer that the boundaries have been surveyed and are correct. Upon approval by the planning commission, the planning commission shall, within sixty (60) days, certify such approval by written recommendation to the town council.
- (b) *Town council approval.* After certification by the planning commission and approval by the town council, the plan shall be placed on record with the town zoning administrator.
- (c) *Expiration.* An approved site plan in the CA/DO district shall expire twelve (12) months after approval by the town council, unless an extension of time is specifically allowed by the town council.

(Ord. of 6-11-2019)