

# LANDLORD NOTICE OF NEW TENANT

Date of Notice: \_\_\_\_\_

Tenant Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_  
\_\_\_\_\_

Former Address of Tenant: \_\_\_\_\_  
\_\_\_\_\_

Date Tenant Moved In: \_\_\_\_\_

LANDLORD SIGNATURE: \_\_\_\_\_

PRINTED NAME OF LANDLORD: \_\_\_\_\_

PHONE NUMBER OF LANDLORD: \_\_\_\_\_

**To Be Completed By Town Personnel**

Date Notice Received: \_\_\_\_\_

Received By: \_\_\_\_\_

NSR Number: \_\_\_\_\_

Work Order Date: \_\_\_\_\_

Date Work Order Completed: \_\_\_\_\_