

Council Meeting Minutes

May 13, 2025

Present:

Mayor Michael Hoops

Vice Mayor Joe Beasley

Councilmember Danny Willis

Councilmember Jonathan Hankins

Councilmember Zach Cline

Councilmember David Fox

Councilmember Emily Davis

Absent:

Staff members present were Town Manager, LeeAnne Regon; Executive Assistant, Susan Reeves; Attorney, Brad Pyott; Police Chief, Stan Lampert; Clerk/Treasurer, Jessica Hayes.

WORK SESSION

The Tazewell Town Council met in a budget work session at 6:15pm in the Town Hall Council Chambers.

Manager Regon noted that several council members reached out regarding the upcoming budget and invited discussion on key concerns.

Police Cruisers: Councilmember Hankins expressed concerns regarding police vehicle needs. There is a presentation on the agenda to address these concerns. He also discussed the need for an executive session regarding personnel. Manager Regon will schedule an executive session in June per the council's request.

Fire Department Sign

Manager Regon provided an updated quote for the Fire Department sign, reflecting an increase to \$63,800 from the original \$60,000 from the 2023 estimate. She was approached about placing a temporary birthday banner on Main Street but declined, suggesting that a permanent sign could facilitate community announcements. Councilmember Cline questioned whether an alternate location would be more suitable, but Manager Regon confirmed that electrical work for installation has already been completed at the Fire Department. The sign would also be useful for public advisories, such as street closures. The council agreed to proceed with the purchase.

Project Funding

Councilmember Cline raised concerns about rising costs and requested an estimate of the town's financial standing by year-end.

- RT 460 Project: Scheduled to begin June 9, with a goal to complete the section on Fincastle from Hardees to the redlight that turns on to Ben Bolt before schools reopen in the fall.
- Rescue Funds Allocation: Councilmember Cline proposed using rescue funds to expedite key projects and suggested establishing a comprehensive plan for implementation.
- Ramey Lot Sports Fields: Mayor Hoops recommended obtaining cost estimates for potential development.
- Asset Trading: Councilmember Cline proposed selling the 664-acre lot to help fund the Farmers Market project and other local initiatives.
- Land Ownership: The 503-acre property containing the town's water reserve will remain off-limits for sale, though discussion continues regarding other town-owned assets. Mayor Hoops suggested convening another meeting to prioritize projects and develop a structured approach to execution.

Financial Considerations

Manager Regon relayed that VRA recommends maintaining 25% of the budget—approximately \$1.8 million—as emergency funds, cautioning against reductions. The general fund reserve will remain untouched.

- Councilmember Cline stated that the town is projected to pay \$1.2 million in interest over the life of its current loans. He suggested the consideration of paying off debt early which could improve financial stability and reduce interest costs.
- Farmers Market Cost Adjustments: Councilmember Willis raised concerns that the initial \$2.7 million quote was excessive. Following a reduction in the project scope, a revised estimate from Thompson and Litton placed the cost of the pavilion at \$593,000. Councilmember Willis believes further scaling down may be beneficial and suggested consulting Heritage Metals for a more realistic quote.

Property Considerations and Real Estate Swap

Councilmember Cline inquired about a potential real estate exchange with Mr. Shott to assist in updated the ball fields at Lincolnshire Park. Councilmember Davis noted that improving Lincolnshire would provide two fields, but the town would lose two fields in the proposed swap. Vice Mayor Beasley highlighted alternative solutions, including adding fields at Ramey Lot or utilizing the Fairgrounds for practice space for the Little League. Councilmember Cline emphasized the need to review costs for planned improvements before approaching Mr. Shott. Previous drawings that were submitted in years past remain relevant and will be revisited.

The council generally agreed that a dedicated work session to develop a comprehensive plan should be scheduled for further discussion.

PUBLIC HEARING

At 6:45 pm Council held a public hearing in the council chambers.

Charter Amendment for Town Manager Residency Mileage Extension

Mayor Hoops read the notice of public hearing. No public comment. Public hearing closed.

NOTICE OF PUBLIC HEARING

Pursuant to Virginia Code §15.2-202 (Repl. Vol. 2018), the Town of Tazewell and Planning Commission will hold a public hearing on May 13, 2025 at 6:45 p.m. in the Council Chambers for the Town of Tazewell, located at 211 Central Avenue, Tazewell, Virginia 24651, at which time and place the citizens of the Town of Tazewell shall have the opportunity to be heard to determine if the citizens of the Town desire for the Town Council to request the General Assembly to amend the Town's existing Charter. A summary of the proposed Charter amendment involves the revision of the language of Article III. The Council, Sec. 3-91 to read as follows:

Sec. 3-9. Appointees.

3-91. "A town manager who shall be the administrative and executive head of the municipal government. *He/she* shall be chosen by the council without regard to political beliefs and solely upon the basis of *his/her* executive and administrative qualifications. At the time of *his/her* appointment *he/she* need not be a resident of the town or the commonwealth but during *his/her* tenure of office shall reside within the town *is encouraged to reside within the town limits and may reside within a reasonable distance outside the town limits upon a majority approval of the appointing council.*"

Final approval of this proposal would occur by action of the Tazewell Town Council. This public notice is made in compliance with Virginia Code §§15.2-202 and 15.2-1427 (Repl. Vol. 2018).

PUBLIC HEARING

At 7:00 pm Council held a public hearing in the council chambers.

2025-2026 Budget

Mayor Hoops read the notice. No public comment. Public hearing closed.

PUBLIC NOTICE **Proposed FY 2026 Budget**

On the 13th day of May 2025 at 7:00 p.m. in the Town Hall, Tazewell, Virginia, the Tazewell Town Council will hold a public hearing on the Budget (for information and planning) for the fiscal year 2025-2026 as well as the tax rates and fee schedules. The entire proposed budget may be inspected by the public from 8:00 a.m. until 4:30 p.m., Monday through Friday, at the Town Manager's office in Tazewell, Virginia.

PUBLIC NOTICE
Proposed FY 2026 Budget

On the 13th day of May 2025 at 7:00 p.m. in the Town Hall, Tazewell, Virginia, the Tazewell Town Council will hold a public hearing on the Budget (for information and planning) for the fiscal year 2025-2026 as well as the tax rates and fee schedules. The entire proposed budget may be inspected by the public from 8:00 a.m. until 4:30 p.m., Monday through Friday, at the Town Manager's office in Tazewell, Virginia.

Leeanne Regon
Town Manager

GENERAL FUND

Estimated Revenues:

Property Taxes	\$1,168,350.00
Other Local Taxes	\$1,584,000.00
Permits	\$16,900.00
Business License	\$310,700.00
Use of Money & Property	\$166,000.00
Fines	\$35,500.00
State Revenue	\$2,036,300.00
Refuse Collections Revenue	\$497,700.00
Recreation Department Revenue	\$80,000.00
Recreation Department Revenue	\$2,000.00
Rescue Squad Revenue	\$1,610,000.00
Donations	\$11,800.00
Miscellaneous Revenue	<u>\$72,682.92</u>
TOTAL PROPOSED GENERAL FUND REVENUES	\$7,591,932.92

Proposed Expenditures:

Mayor/Town Council	\$30,700.00
Town Attorney	\$56,600.00
Administration	\$464,189.48
Police Department	\$1,819,490.02
Fire Department	\$167,900.00
Sanitation	\$293,181.98
Recreation Department	\$347,689.61
Rescue Squad	\$1,896,057.51
Treasurer's Department	\$122,836.72
Bookkeeping	\$33,895.96
Planning Commission	\$5,900.00
Community Development & Donations	\$217,893.50
American Legion Building	\$13,100.00
Zoning/Property Maintenance	\$122,392.11
Mowing Department	\$149,857.68
Mini-Park	\$2,550.00
Train Station	\$50,008.64
Capital Expense	\$174,434.77
Vehicle and Heavy Equipment Maintenance	\$132,248.98
Street Department	\$1,431,841.96
Miscellaneous	<u>\$59,164.00</u>
TOTAL PROPOSED GENERAL FUND EXPENDITURES	\$7,591,932.92

WATER FUND

Estimated Revenues:

Interest	\$500.00
Water Meter Sales	\$1,498,099.18
Town Revenue - PSA Meters	\$502,752.00
Water Tap Fees	\$5,000.00
Service Charges	\$2,000.00
Water True Up Revenue	\$35,000.00
Miscellaneous Revenues	\$1,000.00
Penalty Meter Sales	\$6,000.00
TOTAL PROPOSED WATER FUND REVENUES	\$2,050,351.18

Proposed Expenditures:

Water Administration	\$247,182.23
Water Purchases - PSA	\$950,000.00
Water Distribution	\$544,439.32
Miscellaneous Water Fund	\$293,788.24
Vehicle and Heavy Equipment Maintenance	\$14,941.39
TOTAL PROPOSED WATER FUND EXPENDITURES	\$2,050,351.18

SEWER FUND

Estimated Revenues:

Interest	\$2,500.00
Sewer Metered Sales	\$1,570,260.00
Sewer Unmetered Sales	\$12,000.00
Sewer Tap Fees	\$2,160.00
PSA Sewer Fees Baptist Valley	\$15,000.00
PSA Sewer Fees Adria	\$15,000.00
PSA Sewer Fees Witten Mill	\$13,500.00
Sewer True Up Revenue	\$5,000.00
Sewer Jet Usage Fee	\$1,000.00
Leachate Revenue	\$47,000.00
Sewage Disposal Fees	\$12,000.00
Sewer Late Payment Penalty	\$6,000.00
Wastewater Treatment Plant Upgrade (Engineering/Design-PSA)	\$7,332.00
TOTAL PROPOSED SEWER FUND REVENUES	\$1,708,752.00

Proposed Expenditures:

Wastewater Administration	\$228,947.67
Wastewater Plant	\$713,499.17
Wastewater Collection	\$492,648.64
Miscellaneous Sewer Fund	\$258,915.13
Vehicle and Heavy Equipment Maintenance	\$14,741.39
TOTAL PROPOSED SEWER FUND EXPENDITURES	\$1,708,752.00

I/EDA FUND

Estimated Revenues:

Miscellaneous Revenue	\$15,000.00
Transfer – General Fund to I/EDA – RE Tax Allotment (Barnes Property)	\$900.34
TOTAL PROPOSED I/EDA FUND REVENUES	\$15,900.34

Proposed Expenditures:

Miscellaneous Expense	\$15,000.00
Real Estate Tax Allotment (Barnes Property)	\$900.34
TOTAL PROPOSED I/EDA FUND EXPENDITURES	\$15,900.34

PUBLIC HEARING

At 7:15 pm Council held a public hearing in the council chambers.

Rezoning Harris Lane Properties Mayor Hoops read the notice. No public comment. Hearing closed.

NOTICE OF JOINT PUBLIC HEARING

NOTICE is hereby given that on Tuesday, **May 13, 2025, at 7:15 p.m.**, in the Council Chambers of the Municipal Building for the Town of Tazewell ("Town"), located at 211 Central Avenue, Tazewell, Virginia, the Tazewell Town Council and Town of Tazewell Planning Commission will hold a JOINT PUBLIC HEARING, pursuant to Virginia Code §15.2-2204, Town Charter Sec. 3-8, and Town Code Sec. 23-6, to provide the citizens of the Town an opportunity to be heard with respect to a proposal for the Town to amend Chapter 23, "Zoning", of the Code of the Town of Tazewell in order to revise the zoning map classification for properties located in areas at or near Harris Lane, and identified by the following Tax Map Parcel Nos.: 094B109 A 0008B and 094B109 000B. The proposal requests the identified properties be re-zoned from their current Conservation, Special C-1 classification to a revised Residential, Limited R-1 classification.

The general usage and density range of the proposed zoning classification amendment will be Residential, Limited, with a range of 0-2 dwelling units per acre, which would reflect a change from the current range of no permitted uses, with the usage and density range as set forth in Part VI of the Comprehensive Plan for the Town being low density residential.

A copy of the proposed Ordinance amendment (map revision) and a listing of the individual tax map parcel numbers of the properties to be affected are available for review and inspection during normal business hours (8:00 a.m. – 4:30 p.m.) at the Town of Tazewell Municipal Building, as referenced hereinabove.

Call to Order

Mayor Hoops called the public council meeting to order at 7:30pm in the Town Hall Council Chambers

Pledge of Allegiance.

Manager Regon led the meeting in the invocation prayer.

Special Presentation/Request(s)

A. Public Works Leadership Introduction

Manager Regon introduced the new Public Works Director, Chris Mitchell, Assistant Public Works Director, David Scrotsky, and Foreman/Callout Director William Asbury. Manager Regon thanked them for doing a wonderful job so far. Mayor Hoops expressed appreciation for their leadership in their new roles.

B. EMS Presentation & Recognition

Syndee Saleem gave a brief presentation on EMS Week, highlighting community appreciation efforts. Tazewell Carilion Hospital is providing meals for EMS, and a cookout will be held on Saturday, May 24, with an open invitation to council members.

C. American Legion Boys State and Auxiliary Girls State Support Request

Manager Regon shared a request from Peery Johnson for financial support for the American Legion Boys State and Auxiliary Girls State program, which costs \$500 per student and lasts one week. The American Legion has approved funding for one boy and one girl from Tazewell and is seeking additional contributions to expand participation. Attorney Pyott noted that historically, two students attended each year. Councilmember Fox requested confirmation of the total number of applicants from Tazewell. Mayor Hoops proposed voting via email once the number of local applicants is known.

D. Tazewell Class of 1973 Peak Foundation Resolution of Support

Mayor Hoops read the resolution of support. Councilmember Davis made a motion for the resolution of support to Tazewell Class of 1793 Peak Foundation. Vice Mayor Beasley seconded the motion. On vote, Councilmember Willis, nay; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Vice Mayor Beasley, aye.

RESOLUTION OF SUPPORT

WHEREAS, the members of the Tazewell High School Class of 1973 celebrated their 50th high school graduation anniversary on September 9, 2023, marking a significant milestone in their lives and demonstrating their enduring bonds of friendship and camaraderie; and

WHEREAS, the motto of the Tazewell High School Class of 1973, "Today we follow, tomorrow we lead," embodies their commitment to leadership and excellence; and

WHEREAS, the members of the Tazewell High School Class of 1973 have excelled in numerous fields and endeavors in Tazewell, Tazewell County, throughout the Commonwealth, and beyond, making substantial contributions to their communities; and

WHEREAS, recognizing the importance of preserving their legacy, the members of the Tazewell High School Class of 1973 embarked on the commendable initiative of producing a documentary and a 250-page book to chronicle their journey and contributions over the past five decades, which archives the varied achievements, outlooks, and memories of the class; and

WHEREAS, the Tazewell High School Class of 1973 compiled 25 hours of video interviews of members of the class as part of the documentary and publication project, which serves as a testament to the resilience, success, and enduring spirit of the Tazewell High School Class of 1973, as well as a record to their positions of leadership and their numerous prestigious accolades and awards within the Commonwealth and beyond; and

WHEREAS, the 50th anniversary of the Tazewell High School Class of 1973, Tazewell High School's centennial class, offers an opportunity to reflect on the school's legacy during the school's 150th year as well as on the accomplishments of many of the members of the class; and

NOW, THEREFORE, BE IT RESOLVED THAT, I, Michael F. Hoops, on behalf of Tazewell Town Council, hereby commend the Tazewell High School Class of 1973 on the occasion of its 50th anniversary for its members' dedication to preserving their history and inspiring future generations.

Adopted this 13th day of May 2025.



Michael F. Hoops
Mayor

ATTEST:



Susan Reeves, Executive Assistant

E. Free Rabies Clinic – Eagle Scout Project

Clay Yearians presented a proposal for his Eagle Scout project, aiming to address gaps the lax support for rabies vaccination clinics. He requested approval to hold a clinic at the Animal Shelter and sought donations to fund vaccinations. Estimated cost for 500 rabies vaccines is \$3,000. He also requested assistance with advertising the clinic. The council agreed to help with advertising on the town's social media. Vice Mayor Beasley motioned to provide a \$200 donation. Councilmember Hankins seconded the motion. On vote, Councilmember Willis, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Vice Mayor Beasley, aye.

Local Business Recognition- None

Approval of Minutes

Vice Mayor Beasley made a motion to approve minutes from the April 8, 2025 and April 11th meetings. Councilmember Cline seconded. Councilmember Davis informed that there were a few typographical errors that she suggested needed to be corrected. Clerk Hayes agreed to make the corrections noted. On vote, Councilmember Willis, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Vice Mayor Beasley, aye.

Approval of Financial Statements & Financial Report

Vice Mayor Beasley made a motion to approve financial statements and financial reports for April 2025. Councilmember Cline seconded. On vote, Councilmember Willis, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Vice Mayor Beasley, aye.

Committee/Conference Updates

Planning Commission Committee

The Planning Commission Committee met last Monday. An individual has expressed interest in opening a business on Riverside Drive, though a formal plan has not yet been submitted. Once the proposal is received, it will be forwarded to the Council for review. Additionally, the committee has begun discussions on updating the plat ordinance. During the meeting, Councilmember Willis inquired about the specific location of the prospective business that will be located on Riverside Drive. It will be on the corner of Mitchell St and Riverside Dr.

Unfinished Business

A. 2nd Reading of Card Processing Fees Ordinance

Vice Mayor Beasley made a motion to waive the reading of the Card Processing Fee Ordinance Amendment. Councilmember Hankins seconded the motion. On vote,

Councilmember Willis, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Vice Mayor Beasley, aye.

Vice Mayor Beasley made a motion to approve the Card Processing Fees Ordinance Amendment as it applies to definitions including shipping containers. Councilmember Davis seconded the motion. On vote, Councilmember Willis, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Vice Mayor Beasley, aye.

Ordinance #2025-05-13

ORDINANCE
proposed

Chapter 10
FINANCE AND TAXATION
Article I. In General

Sec. 10-7. Assessment of fee for payment by credit card

BE IT ORDAINED by the Council of the Town of Tazewell, Virginia, pursuant to Virginia Code §15.2-1427 (Repl. Vol. 2018) and Town Charter Sec. 2-209 that it hereby enacts the following Ordinance regarding the assessment of a convenience fee for payment for services by use of a credit card:

Sec. 10-7. Assessment of fee for payment by credit card.

a. Upon the tender of payment by credit card by any consumer for use of services provided by the Town, the Town may assess against the consumer a fee of three percent (3.0%) of the charged amount, in addition to the amount of the cost for the service, in order to reimburse the Town for the maintenance and service fees it incurs when allowing payment by credit card.

b. The fee shall be collected, upon consumer's use of a credit card for payment, by any town customer service representative and remitted to the Town Treasurer.

(Ord. of 05-13-25)

First Reading: April 8, 2025
Second Reading: May 13, 2025

VOTE:	Beasley	<u>Aye</u>
	Cline	<u>Aye</u>
	Davis	<u>Aye</u>
	Fox	<u>Aye</u>
	Hankins	<u>Aye</u>
	Willis	<u>Aye</u>



Mayor



Clerk

This Ordinance shall be in effect from and after thirty (30) days from the date of its passage
Effective Date: June 13, 2025

March 18, 2025

B. Resolution for Transfer of Town of Tazewell Property Located at 1616 Riverside Drive (Tax Map # 094A302 000A2, 000A3) to the Town of Tazewell I/EDA

Vice Mayor Beasley made a motion for a resolution of support for the transfer of Town property 1616 Riverside Drive to the I/EDA. Councilmember Davis seconded the motion. Roll Call vote, Councilmember Willis, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Vice Mayor Beasley, aye.

RESOLUTION

Council member Beasley introduced the following Resolution which was read for the first time on May 13, 2025:

WHEREAS, the Industrial / Economic Development Authority of the Town of Tazewell (hereinafter "I/EDA"), is the current owner of Tax Map Parcels 094A3A 0071, -0076, and 0076A (formerly occupied by Town of Tazewell) located on the north side of Riverside Drive within the Town; and

WHEREAS, the I/EDA is in the process of razing the former bowling alley property for the purpose of developing the same into a farmer's market for the residents of the Town (i.e., the "Town of Tazewell Farmer's Market Project"); and

WHEREAS, certain property located on the southern side of Riverside Drive which is owned by the Town of Tazewell in close proximity to the former bowling alley property is well suited to furthering the I/EDA's development plans for the area.

Now Therefore, **BE IT RESOLVED** by the Council of the Town of Tazewell, Virginia, that Tax Map Parcel Nos. 094A302 000A2 and 094A302 000A3 are to be conveyed to the Industrial / Economic Development Authority of the Town of Tazewell for the potential purpose of future development of the subject parcels in conjunction with the Town of Tazewell Farmer's Market project to be located on the north side of Riverside Drive. A copy of the proposed Deed and Plat referencing the same are attached hereto and filed herewith.

BE IT FURTHER RESOLVED by the Council of the Town of Tazewell, Virginia that the Mayor for the Town is hereby authorized to endorse any Deed or other related documents necessary to effectuate the transfer of the subject parcels to the Industrial / Economic Development Authority of the Town of Tazewell, Virginia.

This Resolution was seconded by Council member Davis.

A vote being called on the Resolution, the Council voted as follows:

Joseph R. Beasley Aye
Zachary T. Cline Aye
Emily C. Davis Aye

David H. Fox Aye
Jonathan C. Hankins Aye
Dandridge C. Willis Aye



Michael F. Hoops, Mayor

ATTEST: Susan Reeves
Susan Reeves, Executive Assistant

New Business

A. 1st Reading of Charter Amendment for Town Manager Residency Mileage Extension

Attorney Pyott read the first reading of the Charter Amendment for Town Manager Residency Mileage Extension.

Councilmember Davis made a motion to request the General Assembly to amend the Town's existing charter adding a mileage extension for current and future Town Managers. Vice Mayor Beasley seconded the motion. Roll call vote; Vice Mayor Beasley, aye; Councilmember Cline, aye; Councilmember Davis, aye; Councilmember Fox, nay; Councilmember Hankins, aye; Councilmember Willis, aye.

Motion of Councilmember Davis

I hereby move that the Town of Tazewell amend its Charter of 1958 to reflect a request of the Council to revise the residency parameters for the appointee of Town Manager during his/her tenure in that appointment, and further request that the following suggested Charter modification be submitted to the General Assembly for consideration at its upcoming legislative session in January 2026.

Specifically, I hereby request a modification of the following subsection of the Town Charter:

Under Article III. The Council.
subsection 3-91 of Section 3-9.

seconded by Councilmember Beasley

Vote:	Beasley	<u>Aye</u>
	Cline	<u>Aye</u>
	Davis	<u>Aye</u>
	Fox	<u>Nay</u>
	Hankins	<u>Aye</u>
	Willis	<u>Aye</u>

Date: May 13, 2025

Motion of Councilmember Davis

I hereby move for the above requested Town of Tazewell Charter modification to the General Assembly be advertised for a Public Hearing to be held on May 13, 2025, at 6:45 p.m. in the Council Chambers for the Town of Tazewell, pursuant to Virginia Code §15.2-202, with the full text of the requested Charter change being available on request for public inspection and review in the Town Clerk's Office at least ten (10) days prior to May 13, 2025.

seconded by Councilmember Fox

Vote:	Beasley	<u>Aye</u>
	Cline	<u>Aye</u>
	Davis	<u>Aye</u>
	Fox	<u>Aye</u>
	Hankins	<u>Aye</u>
	Willis	<u>Aye</u>

Date: April 8, 2025

Clerk's Certification:

I, Jessica Hayes, Clerk of the Tazewell Town Council, do hereby certify this document to be a true and accurate excerpt from the full Minutes of the regular meeting of the Council for the Town of Tazewell, duly held on April 8, 2025, and May 13, 2025.

Jessica Hayes
Jessica Hayes, Clerk

5/13/25
Date

B. Annual Cafeteria Plan Resolution of Support.

Manager Regon noted that this resolution is part of the annual process they do to have benefits pre-taxed such as health insurance, memberships with the YMCA, and any other type of employment benefits that is offered. Mayor Hoops then proceeded to read the Resolution of Support.

Councilmember Davis motioned to adopt the Tazewell Cafeteria Plan. Vice Mayor Beasley seconded the motion. On vote, Councilmember Willis, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Vice Mayor Beasley, aye.

**RESOLUTION OF THE TOWN OF TAZEWEILL COUNCILMEMBERS FOR
THE ADOPTION OF THE TOWN OF TAZEWEILL CAFETERIA PLAN**

On this date, the Town of Tazewell Councilmembers did meet to discuss the implementation of Town of Tazewell Flexible Benefits Plan to be effective, July 1, 2025. Let it be known that the following resolutions were duly adopted by the Town of Tazewell Councilmembers and that such resolutions have not been modified or rescinded as of the date hereof;

WHEREAS, that the form of Cafeteria Plan, as authorized under Section 125 of the Internal Revenue Code of 1986, presented to this meeting is hereby adopted and approved and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Plan Administrator one or more copies of the Plan; and

WHEREAS, that the Plan Year shall be for a period beginning on July 1, 2025 and ending June 30, 2026; and

WHEREAS, that the Employer shall contribute to the Plan amounts sufficient to meet its obligation under the Cafeteria Plan, in accordance with the terms of the Plan Document and shall notify the Plan Administrator to which periods said contributions shall be applied; and

WHEREAS, that the proper officers of the Employer shall act as soon as possible to notify employees of the adoption of the Cafeteria Plan by delivering to each Employee a copy of the Summary Plan Description presented to this meeting, which form is hereby approved; and

NOW, THEREFORE BE IT RESOLVED, that I, Michael F. Hoops, on behalf of Town Council certifies that attached hereto as Exhibits A and B respectively are true copies of the Plan Document, and Summary Plan Description for Town of Tazewell's Flexible Benefits Plan approved and adopted in the foregoing resolutions.

BE IT FURTHER RESOLVED, that I certify and attest that the above resolutions were made with the consent of the full Town Council, each of whom were in attendance on this date.

Adopted this 13th day of May, 2025.



Michael F. Hoops, Mayor

ATTEST:



Susan Reeves, Executive Assistant

C. Enterprise Lease Presentation

Deputy Chief Lowe presented an update on the department's vehicle rotation strategy. In previous years, the department cycled out two vehicles annually; however, due to budget constraints and rising costs, this has not been feasible, resulting in a backlog of approximately four vehicles.

For the first year, the proposed budget includes two Dodge Durango V6s and one Chevrolet Silverado, with a total initial cost of \$27,286.84. The upcoming budget has been adjusted to accommodate three vehicles. With the fleet plan, vehicle rotation will occur every 48 months.

Projected financial commitments for the program are FY 25-26 \$27,286.84 (three vehicles); FY 26-27 \$32,430.58 (three vehicles) beginning the second year the ability to roll equity comes in to play. They can then sell vehicles that they currently own with higher mileage. That money is rolled back into these payments and is reflected in the numbers provided. FY27-28 \$33,493 (four vehicles); FY28-29: \$35,684 (five vehicles) this would be the final year of the plan and at that time the council is welcome to have it continued if they so desire. These figures do not account for outfitting costs, estimated at \$8,000–\$9,000 per vehicle. Deputy Chief Lowe emphasized that the department actively reuses existing equipment to minimize outfitting expenses.

By the conclusion of the program, the department would have 15 new or lightly used vehicles in its fleet. If the council should wish to stop the plan, the department may opt to pay off the remaining balance without penalties. The department would maintain its existing maintenance program, though newer vehicles are expected to significantly reduce maintenance costs.

If the department were to procure vehicles independently, it would result in only eight vehicles over four years at a substantially higher cost. Councilmember Hankins, familiar with the program, expressed support, noting its benefits.

Manager Regon, after consulting with Chief Lampert and Deputy Chief Lowe, and Enterprise representatives, endorsed the program as the most feasible approach to maintaining an adequate police fleet while preventing rotation delays. Grant opportunities remain available as supplemental funding sources.

Councilmember Davis highlighted the simplicity of the lease structure, noting that Enterprise handles vehicle exchanges under the plan. Councilmember Willis motioned to approve the plan. Councilmember Fox seconded. Councilmember Cline inquired about pricing variances and the absence of sedan options. Deputy Chief Lowe clarified that only SUVs and trucks are currently available. On vote, Councilmember Willis, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Vice Mayor Beasley, aye.

D. Budget Amendments

Treasurer/Clerk Hayes presented the council with copies of proposed budget amendments. She informed them that these amendments are to reallocate funds within the budget. The council reviewed the submitted budget amendments. Vice Mayor

Beasley made a motion to approved the budget amendments. Councilmember Davis seconded them motion. On vote, Councilmember Willis, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Vice Mayor Beasley, aye.

E. 1st Reading Rezoning Harris Lane Properties

Attorney Pyott read the first reading for Rezoning Harris Lane Properties.

Amendment to Existing Ordinance

Chapter 23

ZONING

Article I. In General

Sec. 23-2.1. Town of Tazewell Zoning Map

BE IT ORDAINED by the Council of the Town of Tazewell, Virginia, pursuant to §6-2 of the Town Charter, §§23-2, 23-2.1 and 23-6 of the Code of the Town of Tazewell, and Virginia Code §15.2-2281, that it hereby AMENDS the Code of the Tazewell to enact the following change to the Town of Tazewell Zoning Map in order to reclassify the zoning designation of a certain parcels of real property located within the Town as identified below, and to reconfigure the Town of Tazewell Zoning Map accordingly:

Sec. 23-2.1. Town of Tazewell Zoning Map

Tax Map Parcel Nos.: 094B109 0008B; 094B109 000B

Reclassify from CONSERVATION, SPECIAL C-1, to RESIDENTIAL,
LIMITED R-1 (0-2 Dwelling Units Per Acre, Gross)

(all other designations as indicated on the Town of Tazewell Zoning Map remain unchanged)

(Ord. of 06-10-2025)

Miscellaneous- None

Public Comments- Tazewell Torpedoes swim team inquired on the status of their request to have a lane reel replaced at Lincolnshire Park. Council had already approved this donation and the lane reel replacements have already been purchased. There was a miscommunication and he did not realize they had already purchased it. He had just ordered one as well. He is going to cancel his order and send it back to the company. He thanked the council for their donation.

Council Comments

Councilmember Cline inquired about any updates regarding the Solar Project, noting that his last communication with the involved parties was approximately one month ago. Attorney Pyott will follow up to determine the current status.

Councilmember Cline proposed extending night fishing at Lincolnshire to weekends or adopting a similar schedule to Cavitts Creek, allowing fishing every night throughout the summer. He also suggested introducing primitive camping at the park, with a fee of \$5 to \$10 per night. Councilmember Cline motioned for approval of night fishing at Lincolnshire Park. Councilmember Fox seconded the motion. Chief Lampert raised concerns with primitive camping and having overnight stays regarding liability associated with the use of the inflatables on the lake. Councilmember Cline amended his motions for approval of night fishing at Lincolnshire Park during the summer so long as it is in compliance with Department of Wildlife Resources (DWR) regulations and to explore the possibility of primitive camping after consultation with Virginia Risk Sharing Association (**VRSA**).

Adjournment

Councilmember Fox made a motion to adjourn. Councilmember Hankins seconded the motion. On vote, Councilmember Willis, aye; Councilmember Hankins, aye; Councilmember Cline, aye; Councilmember Fox, aye; Councilmember Davis, aye; Vice Mayor Beasley, aye.

Meeting adjourned at 8:47p.m.