

Council Minutes

-Work Session-

The Tazewell Town Council met in a work session at 7:00 p.m. in the Town Hall Council Chambers.

Present:

Mayor A. D. Buchanan Jr

Vice-Mayor Terry Mullins

Councilmember Chris Brown

Councilmember Jack Murray

Councilmember Glenn Catron

Councilmember David Fox

Councilmember Jennifer Boyd

Absent:

Staff present were: Staff present were: Town Attorney, Brad Pyott; Town Manager, Todd Day; Executive Assistant, Robin Brewster; Fire Chief, Josh Roberts; Property Maintenance/ Zoning Administrator, Chris Hurley.

Manager Day stated that there needed to be an adjustment to the approved budget. The line item for real estate revenue needed to be \$82,000.00. He also discussed the line item for salt/snow removal and stated that the salt bins are full. We are getting ready to get the two new police vehicles that we have a grant for 50% for (\$29,000). Also, we held a bid opening for the new garbage truck. The bid was less than what we had budgeted for. This will be on the agenda tonight for the council to approve. We have held a public hearing and don't need to hold another one for these changes.

We need to schedule a work session. Topics to discuss include: sewer plant, bowling alley, walking trail, Ramey property, BPOL, recycling bins, sidewalks, welcome signs.

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Absent:

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Vice-Mayor Terry Mullins

Councilmember Chris Brown

Councilmember Jack Murray

Councilmember Glenn Catron

Councilmember David Fox

Councilmember Jennifer Boyd

IDA Members: Junior Boothe, Chad Murray, Shawn McReynolds, Kim Santolla, Nancy Brooks.

Staff present were: Staff present were: Town Attorney, Brad Pyott; Town Manager, Todd Day; Executive Assistant, Robin Brewster; Clerk/Treasurer, LeeAnne Regon; Fire Chief, Josh Roberts; Property Maintenance/ Zoning Administrator, Chris Hurley.

CALL TO ORDER

Mayor Buchanan called the meeting to order and an invocation was given by Manager Day.

EXECUTIVE SESSION

At this time a joint executive session was held between the town council and the IDA.

Councilmember Brown made a motion that they go into executive session to discuss prospective business. Councilmember Catron seconded the motion. On vote, Vice Mayor Mullins, aye; Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Murray, aye; Councilmember Fox, aye; Councilmember Boyd, aye.

IDA Member McReynolds made a motion that they go into executive session to discuss prospective business. IDA Member Boothe seconded the motion. On vote, IDA Member Murray, aye; IDA Member McReynolds, aye; IDA Member Boothe, IDA Member Santolla, aye; IDA Member Brooks, aye.

RESOLUTION

Motion made by: Brown / McReynolds

Resolution Number: ES061217

Motion Seconded by: Catron / Boothe

Meeting Date: 12June17

Vote: All Aye

Purpose: Prospective Business

CERTIFICATION OF EXECUTIVE SESSION

WHEREAS, the Tazewell Town Council has convened an executive session on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, 2.1-344.1 of the Code of Virginia requires a certification by this Council that such executive session was conducted in conformity with Virginia Law;

NOW, THEREFORE, BE IT RESOLVED, the Tazewell Town Council hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive session to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive session were heard, discussed or considered by the Tazewell Town Council.

VOTE

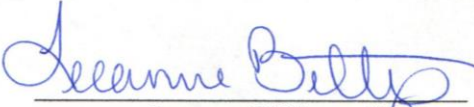
Ayes: Catron, Brown, Mullins, Murray, Fox, Boyd, Boothe, Murray, McReynolds, Santolla, Brooks

Nays:

(For each nay vote, the substance of the departure from the requirements of the Act should be described.)

Absent during vote:

Absent during meeting:



Leeanne Billings, Clerk

Motion was made to come out of executive session by Councilmember Murray. Motion was seconded by Councilmember Catron. On vote, Vice Mayor Mullins, aye; Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Murray, aye; Councilmember Fox aye; Councilmember Boyd, aye.

Mayor Buchanan stated the reason they went into executive session was to discuss prospective business. He then read the resolution for Certification of Executive Session. On a roll call vote, Vice Mayor Mullins, aye; Councilmember Catron, aye; Councilmember Brown, aye; Councilmember Murray, aye; Councilmember Fox, aye; Councilmember Boyd, aye.

SPECIAL PRESENTATION/REQUEST

REQUEST BRIAN ALLISON FOR SPECIAL EVENT

Brian Allison on Plum Creek Road, Tazewell, Virginia came before the council to request use of Main Street to hold a Beer and Wine Festival. Proceeds from the event will be donated to nonprofits. The event would be from 3:00pm-9:00pm and he would like to request the help of the town to set up for the event. He has insurance and he has a permit. He is allowed to hold four events per year under his permit. His permit and insurance will cover everyone that comes in (vendor). One whole end of the street would be for kids. Councilmember Brown asked if we could just shut down part of Main Street because it would hurt the businesses there. Manager Day stated no that we would need to shut down the whole street because of bigger vehicles not being able to detour as easy. Manager Day stated that we would need to communicate with the businesses on Main Street that the road will be closed down. Mr. Allison stated that there would be BBQ and a donut vendor there. Executive Assistant Brewster suggested that there be signs up where parking could be.

Councilmember Fox made a motion to allow Mr. Allison to hold his event. Councilmember Boyd seconded the motion. Councilmember Murray stated that he does not like the idea of holding events that allow people to drink, and then later drive home. Mr. Allison stated that they will monitor the people and their behavior and they will have a cut off limit. On a roll call vote, Councilmember Boyd, aye; Councilmember Fox, aye; Councilmember Murray, nay; Vice Mayor Mullins, aye; Councilmember Brown, aye; Councilmember Catron, aye.

Mayor Buchanan asked if he would provide us a financial statement after the event. Councilmember Catron stated that he needed to coordinate with Chief Cooper. Mr. Allison thanked the council and said he wanted to keep this event in Tazewell that way we can promote our town.

Manager Day stated to the council that we are pegged out for events this summer. Council stated that events will need to be planned for earlier. Councilmember Catron mentioned the idea of having an event staff to work that way town employees don't have to work all the events.

INDIA THOMAS REGARDING FARM TO TABLE

Not present.

PUBLIC COMMENT

Greever Asbury of 613 Fairground Road came before council to say that the town workers are doing a great job. They go above and beyond. The garbage crew is doing a great job. He said the last time he was here is was because he had a complaint but he was coming today because he had compliments. He also said that we have good workers in the front office and that he just wanted to make sure the town workers got some recognition.

APPROVAL OF MINUTES

Motion was made by Councilmember Fox to approve council minutes of May 9th. Vice mayor Mullins seconded the motion. On vote, Vice Mayor Mullins, aye; Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Murray, aye; Councilmember Fox, aye; Councilmember Boyd, aye.

FINANCIAL REPORT

Treasurer Regon gave a financial report of the last month to council. Topics discussed included donation line items, tax revenue line items, EMS revenue and expenses.

APPROVAL OF FINANCIAL STATEMENTS

Motion was made by Councilmember Catron and seconded by Vice Mayor Mullins, to approve the financial statements for May 2017. On vote, Vice Mayor Mullins, aye; Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Murray, aye; Councilmember Fox, aye; Councilmember Boyd, aye.

TOWN MANAGER'S UPDATE ON ONGOING PROJECTS

Manager Day stated he would like to schedule a work session to discuss projects and various topics.

PLANNING COMMISSION COMMITTEE

Councilmember Murray gave an update on the Planning Commission and stated that they discussed home occupation permits and addressing.

TRAIN DEPOT COMMITTEE

Vice Mayor Mullins discussed the depot project. He stated they are having an issue with the civil rights division.

BACK OF THE DRAGON

Councilmember Catron gave an update. He stated that the demolition derby went well Friday night. The number of people for the event was not what they thought it would be. They will produce a financial statement for him to present to council.

UPDATE ON HOME OCCUPATION BUSINESSES AND APPROVAL OF APPLICATION & CHECKLIST

Property Maintenance/ Zoning Administrator, Chris Hurley, discussed the permit and guidelines for home occupations. He has worked with the planning commission and they have reviewed permits from different towns and used them to compile one for us. They will need to get the home occupational permit one time and then they will need to purchase a business license.

Councilmember Catron made a motion to get Town Attorney Pyott to draft guidelines. Councilmember Murray seconded the motion. On vote, Vice Mayor Mullins, aye; Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Murray, aye; Councilmember Fox, aye; Councilmember Boyd, aye.

Attorney Pyott stated that this will need to be put in the code book.

SECOND READING & APPROVAL OF 2017/2018 BUDGET

Mayor Buchanan read the proposed budget for the general fund. Councilmember Murray made a motion to approve the general fund budget as presented. Councilmember Brown seconded the motion. On vote, Vice Mayor Mullins, aye; Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Murray, aye; Councilmember Fox, aye; Councilmember Boyd, aye.

Mayor Buchanan read the proposed budget for the water fund. Councilmember Catron made a motion to approve the water fund budget as presented. Councilmember Murray seconded the motion. On vote, Vice Mayor Mullins, aye; Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Murray, aye; Councilmember Fox, aye; Councilmember Boyd, aye.

Mayor Buchanan read the proposed budget for the sewer fund. Councilmember Murray made a motion to approve the sewer fund budget as presented. Councilmember Catron seconded the motion. On vote, Vice Mayor Mullins, aye; Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Murray, aye; Councilmember Fox, aye; Councilmember Boyd, aye.

RECYCLING BINS

Manager Day stated that the recycling bins are now open. It is being managed by the Town. The hours are Tuesday and Thursday from 7:00am-3:30pm and Saturday 7:00am -2:00pm. There will be a town employee there. The trash dumpsters will be for Municipal use only. He thanked Public Works Director Donny Pruitt for getting the project finished.

MISCELLANEOUS

Councilmember Catron spoke with Shawn Durham from the YMCA and he said the \$600.00 grant we gave for the art class was well used. Every seat was filled.

GARBAGE TRUCK BID

Manager Day stated that we held a bid opening. The bid that we received was \$141,414.00. We are anticipating taking out a 5 year loan and currently have been getting rates from various banks. The lowest rate so far is 2.55%. Councilmember Murray made a motion to approve the bid. Councilmember Fox seconded the motion. On vote, Vice Mayor Mullins, aye; Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Murray, aye; Councilmember Fox, aye; Councilmember Boyd, aye.

STREET NAME APPROVAL

Property Maintenance/ Zoning Administrator, Chris Hurley stated at Fairmont Apartments the street that connects the apartments to Fairmont Avenue needs to be named. The planning commission recommends Lewis Lane. Councilmember Catron made a motion to approve Lewis Lane. Councilmember Brown seconded the motion. On vote, Vice Mayor Mullins, aye; Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Murray, aye; Councilmember Fox, aye; Councilmember Boyd, aye.

ADJOURNMENT

Councilmember Murray made a motion to adjourn the meeting. Motion was seconded by Councilmember Fox. On vote, Vice Mayor Mullins, aye; Councilmember Catron, aye; Councilmember Brown, aye; Councilmember Murray, aye; Councilmember Fox, aye; Councilmember Boyd, aye.

Mayor Buchanan adjourned the meeting at 9:07pm.