

*Susan Reeves, Chairperson
Charity McDaniels, Co Chairperson
Edith Jackson, Planning Commission Member
Terry Long, Planning Commission Member
Jack Murray, Planning Commission Member
Richard Taylor, Planning Commission Member
Benny Moore, Planning Commission Member
Todd Day, Town Manager*

TOWN OF TAZEWELL, VIRGINIA
Planning Commission Meeting
September 11 , 2017
7:00 p.m.
Town of Tazewell Council Chambers

❖ **Call to Order by Planning Commission Chairman**

1. Pledge of Allegiance
2. Invocation
3. Approval of Minutes
[Planning Commission Meeting of August 7, 2017]
4. Mack Payne Request
5. Chicken Ordinance (Chris)
6. Buckhorn Boundary Adjustment (Chris)
7. Adjournment

Planning Commission Minutes

August 7, 2017

The Planning Commission met in a regular meeting in the council chambers at 7:00 pm.

Present:

Planning Commission Chair Susan Reeves

Planning Commission Member Edith Jackson

Planning Commission Member Terry Long

Planning Commission Member Richard Taylor

Absent:

Planning Commission Member Jack Murray

Planning Commission Vice Chair Charity McDaniel

Planning Commission Member Benny Moore

Staff present: Town Attorney, Brad Pyott; Town Clerk-Treasurer, Leanne Regon.

CALL TO ORDER

Planning Commission Chair Susan Reeves opened the meeting with the pledge of allegiance. Planning Commission Member Jackson gave the invocation.

APPROVAL OF MINUTES

Planning Commission Member Taylor made a motion to approve the minutes from the July 10, 2017. Motion was seconded by Planning Commission Member Jackson. On vote, Planning Commission Member Taylor, aye; Planning Commission Member Long, aye; Planning Commission Chair Reeves, aye; Planning Commission Member Jackson, aye.

STREET ADDRESSING UPDATE

Town Clerk Regon gave an update on the street address changes. The post office has mailed out address change letters to the North Tazewell residents and mailed out letters to the Tazewell residents on Friday, August 4th. The new addresses will take effect upon receipt of letters.

HOME OCCUPATION PERMIT

Town Attorney Pyott prepared a draft of the home occupation permit and discussed it with the committee. As it stands in the code now, it is allowable except for in R1 districts. We will be amending this draft to allow it in R1 as well. Also changing in this draft will be the definition of a home occupation. The committee discussed several points in the draft including, storage of inventory in garage/storage units outside the residential property, allowing for one additional employee for the business, no signage on real estate property, no more than one vehicle used for business parked at the residence, if advertising on a vehicle, it must be capable of being removed when parked. Planning Commission Member Taylor made a motion to approve the draft of the home occupation ordinance and proceed to send it to the Town Council for final vote and approval. Motion was seconded by Planning Commission Member Long. On vote, Planning Commission Member Taylor, aye; Planning Commission Member Long, aye; Planning Commission Chair Reeves, aye; Planning Commission Member Jackson, aye.

MISCELLANEOUS

Planning Commission Member Long stated that it was good to see Planning Commission Member Jackson and glad to have her back with us tonight.

ADJOURNMENT

Planning Commission Member Taylor made a motion to adjourn. Motion was seconded by Planning Commission Member Jackson. On vote, Planning Commission Member Taylor, aye; Planning Commission Member Long, aye; Planning Commission Chair Reeves, aye; Planning Commission Member Jackson, aye.

