

*A. D. Buchanan, Jr., Mayor  
Chris A. Blankenship, Vice-Mayor  
David H. Fox, Councilmember  
Terry W. Mullins, Councilmember  
Jack T. Murray, Sr., Councilmember  
Chris R. Brown, Councilmember  
Glenn L. Catron, Councilmember*

**TOWN OF TAZEWELL, VIRGINIA**  
***Regular Town Council Meeting***  
Tuesday, October 8, 2013  
7:30 p.m.  
Town of Tazewell Council Chambers



❖ **EMS COMMITTEE MEETING** (6:30 p.m.)

1. Police Department Benefits Update (Chief Cooper)
- \* 2. Fire Department Benefits Update (Chief Roberts)
3. Employee Insurance (Councilmember Fox)

❖ **PUBLIC HEARING**

1. Amendment to Decal Ordinance (7:15 p.m.)
2. Elderly Tax Ordinance (7:20 p.m.)

❖ **REGULAR TOWN COUNCIL MEETING**  
(Call to Order By Mayor)

1. Pledge of Allegiance
2. Invocation
3. Special Presentation/Request(s)

It is asked that everyone speaking please state your name and address, and limit your presentation to three (3) minutes.

[None Scheduled]

4. Approval of Minutes  
[Council Meeting of September 10, 2013]
5. Approval of Financial Statements  
[September 2013]
6. Presentation of Project & Activity Reports

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***Regular Town Council Meeting***  
Tuesday, October 8, 2013  
7:30 p.m.  
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**Agenda**

7. Town Manager's Update on Ongoing Projects

[A.] Dry Town Sewer Project

[B.] Route 61

[C.] Lincolnshire Dam

[D.] Route 61 Bridge

[E.] Others

8. Unfinished Business

[A] Line of Credit (Manager Day)

[B.] Guardrail below Main Street (Donny Pruitt)

[C.] Mountain Planner Distribution (Tommy Dowdy)

\* [D.] Fishing at Lincolnshire Park (***VOTE***)  
(Councilmember Fox)

[E.] Economic Development Committee Update  
(Councilmember Brown)

[F.] Miscellaneous

9. New Business

\* [A.] Hybrid Retirement Plan (***VOTE***) (Robin Brewster)

\* [B.] Political Signs (Councilmember Murray)

\* [C.] Personnel Manual - Change to Holidays (***VOTE***)  
(Manager Day)

[D.] Set Trick-or-Treating Hours (***VOTE***) (Manager Day)

## TOWN OF TAZEWELL, VIRGINIA

### *Regular Town Council Meeting*

Tuesday, October 8, 2013

7:30 p.m.

Town of Tazewell Council Chambers

# Agenda

- \* [E.] Request for Public Hearing for Rezoning Request from Ed Reynolds in the Industrial Park (***VOTE***) (Donny Pruitt)

[F.] Miscellaneous

#### 10. Miscellaneous Public Comment

Anyone who wishes to speak please sign in at the beginning of the regular meeting. When speaking please state your name and address, and limit your presentation to three (3) minutes.

#### 11. Executive Session

[A.] Consultation with Legal Counsel

#### 12. Adjournment

**\* STARRED ITEMS ON THE AGENDA WILL HAVE INFORMATION IN YOUR PACKET WITHIN THOSE SECTION HEADINGS (EX: UNFINISHED BUSINESS & NEW BUSINESS)**



## **Town of Tazewell Fire Department**

P.O. Box 608

Tazewell, VA 24651

(276)988-5888

### **Proposed changes in pay for Fire Department Members**

The departments current pay schedule is as follows:

Fire Chief - \$125.00 per month

Assistant Chief - \$100.00 per month

All other members - \$8.50 per call, \$6.00 per drill

I spoke with Richlands and Bluefield on how they compensate their department members. This will give a comparable rate.

#### **Richlands:**

Entry: \$7.25 per hour

One year to obtain FFI: Then \$8.00 per Hour

FFII: \$9.00 per Hour

Officer Position: \$10.00 per Hour

Any certification above FFII (such as Fire Instructor I) – additional \$.25 per hour

Must obtain FFI in one year unless no classes available in area or terminated.

#### **Bluefield:**

All personnel (firefighters and officers): \$15.00 per call

Officers receive a monthly salary (around \$200).



I prefer the per call pay over the per hour pay. There are several reasons for this.

1. It's easier to do payroll. One flat rate per call versus having to determine partial hour pay, etc.
2. There is no room for argument. There can be no disputes on time due to partial hour pay, etc. It is not complicated. You are either there or not.
3. Less paperwork. Each call has to have time documented on a separate document with per hour.

I place responsibility on my officers. I put them in charge when I am absent and expect them to make decisions on my behalf. I have officers in place I have the utmost confidence in. I feel they should be compensated for these responsibilities. For these reasons I would like to see the following changes in the pay structure.

Fire Chief – unchanged

All officers should receive a monthly salary plus regular call pay. These would be broken down by rank:

Assistant Chief

Captains (2) and Chief Engineer

Lieutenants (3)

Basically, the Assistant Chief would get a monthly rate, the captains and Chief Engineer slightly less than the Assistant Chief, and the Lieutenants slightly less than the Captains.

I feel these pay changes are necessary for recruitment/retention, motivation for promotion, and overall morale of the department. These guys buy their own uniforms, badges and brass, and t-shirts. These rate changes would go a long way in helping reimburse for these expenses.

### **NOTICE OF PUBLIC HEARING**

The Town of Tazewell will conduct a public hearing in the Council Chambers of the Tazewell Municipal Building at 7:15 p.m. on Tuesday, October 8, 2013. The purpose of this public hearing will be to receive public input on the following proposed amendment to the Decal Ordinance. Currently Town decals are sold each May for \$10 per decal. The proposed amendment would require a forever decal to be purchased and the \$10 will be added to the citizen's personal property taxes each year.

**NOTICE OF PUBLIC  
HEARING**

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### **NOTICE OF PUBLIC HEARING**

The Town of Tazewell will conduct a public hearing in the Council Chambers of the Tazewell Municipal Building at 7:20 p.m. on Tuesday, October 8, 2013. The purpose of this public hearing will be to receive public input on the proposed Elderly Tax Ordinance. The proposed ordinance would allow those citizens that register and qualify based on financial income to receive a discount at a rate of 44% off their real estate taxes.

**NOTICE OF PUBLIC  
HEARING**

The Town of Tazewell will conduct a public hearing in the Council Chambers of the Tazewell Municipal Building at 7:20 p.m. on Tuesday, October 8, 2013. The purpose of this public hearing will be to receive public input on the proposed Elderly Tax Ordinance. The proposed ordinance would allow those citizens that register and qualify based on financial income to receive a discount at a rate of 44% off their real estate taxes.

**Council Meeting Minutes  
September 10, 2013**

The Tazewell Town Council met at regular session at 7:30 p.m. in the Town Hall Council Chambers.

**Present:**

Mayor A. D. Buchanan, Jr.  
Councilmember Chris Brown  
Councilmember Glenn Catron  
Councilmember David Fox  
Councilmember Jack Murray  
Councilmember Terry Mullins

**Absent:**

Vice-Mayor Chris Blankenship

Staff present were Clerk, Linda S. Griffith; Town Attorney, Buck Brittain; Executive Assistant, Robin Brewster; Police Chief, DeWitt Cooper; Zoning Administrator, Donald Pruitt, Jr. and Fire Chief, Josh Roberts.

**CALL TO ORDER**

Mayor Buchanan called the meeting to order with a moment of silence for the 9/11 victims. Everyone stood for the pledge of allegiance and invocation by Josh Roberts.

**VETERAN'S DAY PARADE**

Edith Jackson gave a report from the Veteran Day Parade Committee stating the parade will be held on November 10, 2013 at 10:00 a.m. Mrs. Jackson stated the parade should be bigger and better this year due.

**APPROVAL OF MINUTES**

Motion was made by Councilmember Catron, seconded by Councilmember Murray to approve the minutes of August 6, 2013. On vote, Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Mullins, aye.

Motion was made by Councilmember Murray, seconded by Councilmember Fox to approve the minutes of August 13, 2013. On vote, Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Mullins, aye.

**FINANCIAL STATEMENTS**

Motion was made by Councilmember Catron, seconded by Councilmember Murray to approve the financial statements for August 2013. On vote, Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Mullins, aye.

## **PROJECT AND ACTIVITY REPORTS**

Motion was made by Councilmember Mullins, seconded by Councilmember fox to approve the project and activity reports for August 2013. On vote, Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Mullins, aye.

Mayor Buchanan thanked Tracie Lewis for putting together the employee picnic.

Councilmember Brown stated he had heard a lot of complaints of the Town Hall being closed for the employee's picnic doing working hours. Councilmember Brown stated that the employees deserved those hours and that showed appreciation to the employee.

## **FISHING AT LINCOLNSHIRE PARK**

Councilmember Fox stated the Lincolnshire Park should be open 24 hours a day for fishermen to be able to fish.

Councilmember Murray asked Councilmember Fox asked why the fishermen that were interested in fishing don't come to Council meeting.

Councilmember Brown stated he didn't have a problem with the lake being open 24 hours, but was concerned about the Town's liability.

Chief Cooper stated he was also concerned about the safety of everyone entering the park.

Councilmember Mullins agreed with Councilmember Murray about the interested fishermen to show up at the meetings.

Motion was made by Councilmember Fox, seconded by Councilmember Murray to table the matter until the next meeting. On vote, Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Mullins, aye.

## **PAVING APPROVAL**

Motion was made by Councilmember Catron, seconded by Councilmember Fox to accept the low bid from W&L Construction & Paving, Inc. in the amount of \$252,126.30 for street paving. On vote, Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Mullins, aye.

## **GARBAGE TRUCK BIDS**

Motion was made by Councilmember Fox, seconded by Councilmember Murray to accept the bid from Mid-State Equipment Co., Inc. in the amount of \$148,125 due to company being located in Virginia. On vote, Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Mullins, aye.

## **LINE OF CREDIT**

Treasurer, Linda S. Griffith asked Council to authorize her to sign documentation to obtain a line of credit in the amount of \$350,000 from First Community Bank.

Motion as made by Councilmember Brown, seconded by Councilmember Fox to authorize Treasurer, Linda S. Griffith sign documents to obtain a line of credit in the amount of \$350,000 from First Community Bank. On vote, Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Mullins, aye.

## **INTERNET ONLINE BILL PAY**

Treasurer, Linda S. Griffith advised Council that the online bill pay should be up and running by October 1, 2013 in time for tax collections.

## **TOWN STICKERS**

Accounting Clerk, LeeAnne Billings presented options to Council on the decal implementation for the "forever decal".

Councilmember Brown stated he was not in favor of a handicap tag being at no charge for a Town decal.

Motion was made by Councilmember Fox, seconded by Councilmember Murray to hold a public hearing on October 8, 2013 at 7:15 p.m. for the "forever decal". On vote, Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Mullins, aye.

## **MOUNTAIN ADVISOR DISTRIBUTION**

Councilmember Murray stated he has been fighting for five months to get Mountain Advisor to quit throwing paper all over town on sidewalks and in the ditches.

Jim Talbert with the Clinch Valley News stated he would talk to the circulating manager of the paper concerning this matter.

Chief Cooper stated he had many complaints about the papers being thrown out in the driveways.

## **ELDERLY TAX EXEMPTION**

Councilmember Murray apologized for voting no on the elderly tax exemption and at the time he didn't realize who it would affect. Councilmember Murray stated he would like to reconsider the elderly tax exemption to help the elderly widows that need this exemption.



Motion was made by Councilmember Murray, seconded by Councilmember Fox to approve the elderly tax exemption. On vote, Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Mullins, aye.

### **POLITICAL SIGNS**

Mayor Buchanan tabled the political signs issue to the Planning Commission.

### **SIDEWALKS – MAIN STREET**

Motion was made by Councilmember Mullins, seconded by Councilmember Fox for Manager Day to bid out the materials for the sidewalk in front of Tazewell County Courthouse. On vote, Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Mullins, aye.

### **APPROVAL OF CONDEMNATION – 302 PISGAH ROAD**

Zoning Administrator, Donald Pruitt came before Council requesting the condemnation of 302 Pisgah Road, which was damaged by a fire on July 4, 2012.

Motion was made by Councilmember Catron, seconded by Councilmember Fox to condemn 302 Pisgah Road. On vote, Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Mullins, aye.

### **STREET COMMITTEE RECOMMENDATION FOR UNNAMED STREET BETWEEN HANKLA AND FINVIEW STREET**

Councilmember Fox stated the Street Committee recommendation for the unnamed street between Hankla and Finview Street to be named Claude Lane.

Motion was made by Councilmember Catron, seconded by Councilmember Murray to name the street between Hankla and Finview Street Claude Lane. On vote, Councilmember Brown, aye; Councilmember Catron, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Mullins, aye.

### **STREET COMMITTEE RECOMMENDATION FOR CROSSWALK – N'TELOS FOURWAY**

Councilmember Fox stated the Street Committee recommended that a crosswalk be placed in front N'Telos at Fourway.

Council advised that this needed to be done after the paving is done.

**STREET COMMITTEE RECOMMENDATION – GUARDRAIL MAIN STREET CURVE**

Councilmember Fox stated the Street Committee recommended that a guardrail be placed at corner of Main Street and asked for a cost estimated for the guardrail.

**KIDS FISH DAY**

Mayor Buchanan advised Kids Fish Day will be October 5, 2013 at Dunford Park.

**FOOTBALL HOMECOMING PARADE**

Mayor Buchanan advised the Football Homecoming Parade will be Thursday, October 3, 2013.

**ADJOURNMENT**

Mayor Buchanan stated he would like to hold Council meeting earlier during the winter months.

With no further business to come before Council, meeting was adjourned at 8:30 p.m.

**Town of Tazewell**  
**General Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Revenues</b>					
001-010-3110 Real Estate - Current	(10,729.61)	(12,945.74)	570,000.00	(2.27)	(582,945.74)
001-010-3112 Real Estate - Delinquent	0.00	0.00	35,000.00	0.00	(35,000.00)
001-010-3115 Real Estate Penalties	0.00	0.00	14,000.00	0.00	(14,000.00)
001-010-3120 Personal Property - Current	0.00	(257.27)	75,000.00	(0.34)	(75,257.27)
001-010-3122 Personal Property - Delinquent	0.00	0.00	16,000.00	0.00	(16,000.00)
001-010-3125 Personal Property - Penalties	0.00	0.00	2,000.00	0.00	(2,000.00)
001-010-3126 Credit Company	0.00	0.00	80,000.00	0.00	(80,000.00)
001-010-3130 Public Service Utility Tax	0.00	0.00	30,000.00	0.00	(30,000.00)
001-010-3210 Bank Franchise Tax	0.00	0.00	170,000.00	0.00	(170,000.00)
001-010-3220 Building Permits	60.00	340.00	1,000.00	34.00	(660.00)
001-010-3230 Business License	1,147.72	12,559.04	0.00	0.00	12,559.04
001-010-3231 Contractor	0.00	0.00	1,533.00	0.00	(1,533.00)
001-010-3232 Retail Sales	0.00	0.00	141,120.00	0.00	(141,120.00)
001-010-3233 Financial, Real Estate & Professional	0.00	0.00	32,109.00	0.00	(32,109.00)
001-010-3234 Repairs, Personal Business Service	0.00	0.00	35,070.00	0.00	(35,070.00)
001-010-3235 Wholesale	0.00	0.00	168.00	0.00	(168.00)
001-010-3240 Franchise Fees	0.00	4,456.55	29,000.00	15.37	(24,543.45)
001-010-3250 Decal	394.00	1,616.00	28,000.00	5.77	(26,384.00)
001-010-3310 Court Fines	5,408.00	19,388.88	50,000.00	38.78	(30,611.12)
001-010-3320 Parking Fines	10.00	55.00	1,000.00	5.50	(945.00)
001-010-3420 Fire Fund	0.00	0.00	9,500.00	0.00	(9,500.00)
001-010-3430 Law Enforcement	24,757.00	24,757.00	99,029.00	25.00	(74,272.00)
001-010-3440 Litter Control Grant	2,544.00	2,544.00	2,500.00	101.76	44.00
001-010-3450 Sales Tax	21,924.22	73,350.53	260,000.00	28.21	(186,649.47)
001-010-3470 VDOT Maintenance	279,477.64	279,477.64	1,089,937.00	25.64	(810,459.36)
001-010-3510 Interest	0.00	0.00	500.00	0.00	(500.00)
001-010-3525 Personal Property Tax Relief	0.00	54,820.30	55,000.00	99.67	(179.70)
001-010-3530 Refuse Collections	32,803.00	99,258.00	385,000.00	25.78	(285,742.00)
001-010-3531 Refuse Penalties & Interest	124.61	340.04	4,000.00	8.50	(3,659.96)
001-010-3540 Miscellaneous Revenue	100.00	23,819.50	15,000.00	158.80	8,819.50
001-010-3550 Rolling Stock	0.00	6,774.38	5,500.00	123.17	1,274.38
001-010-3610 Meals Tax	46,837.85	144,685.69	530,000.00	27.30	(385,314.31)
001-010-3630 Grants Received	0.00	28,765.72	75,000.00	38.35	(46,234.28)
001-010-3640 Cigarette Tax	2,700.00	13,489.20	60,000.00	22.48	(46,510.80)
001-010-3700 Pool Admission	260.50	9,619.00	25,000.00	38.48	(15,381.00)
001-010-3702 Men's Activities	0.00	(225.00)	3,000.00	(7.50)	(3,225.00)
001-010-3703 Co-Ed Activities	(1,200.00)	(600.00)	1,500.00	(40.00)	(2,100.00)
001-010-3704 Women's Activities	0.00	0.00	5,000.00	0.00	(5,000.00)
001-010-3705 Lessons	575.00	2,150.00	0.00	0.00	2,150.00
001-010-3707 Rentals	670.00	2,845.00	10,000.00	28.45	(7,155.00)
001-010-3708 Concessions	24.90	575.90	1,500.00	38.39	(924.10)
001-010-3740 American Legion Rentals	250.00	1,825.00	5,000.00	36.50	(3,175.00)
001-010-3750 Accident Reports	14.00	63.00	1,000.00	6.30	(937.00)
001-010-3810 Donations - Administration	0.00	500.00	4,000.00	12.50	(3,500.00)
001-010-3820 Donations - Police	1,050.00	7,250.00	3,000.00	241.67	4,250.00
001-010-3830 Donations - Fire	0.00	0.00	125.00	0.00	(125.00)
001-010-3840 Donations - Recreation	9,200.00	9,200.00	1,000.00	920.00	8,200.00
001-010-3900 Rescue Squad - Third Party Billing	6,558.98	51,244.52	250,000.00	20.50	(198,755.48)
<b>Total Revenues</b>	<b>424,961.81</b>	<b>861,741.88</b>	<b>4,212,091.00</b>	<b>20.46</b>	<b>(3,350,349.12)</b>

**Town of Tazewell**  
**General Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Expenditures:</b>					
<b>Administration</b>					
001-023-4010 Salaries	9,301.14	27,955.09	119,321.00	23.43	91,365.91
001-023-4015 Overtime	9.49	81.83	2,000.00	4.09	1,918.17
001-023-4020 FICA	677.06	2,039.24	9,281.00	21.97	7,241.76
001-023-4030 Health Insurance	1,676.40	5,029.20	20,117.00	25.00	15,087.80
001-023-4040 Life Insurance	22.28	66.84	267.00	25.03	200.16
001-023-4050 Retirement	595.66	1,785.32	13,066.00	13.66	11,280.68
001-023-4051 457 B	153.66	460.98	1,798.00	25.64	1,337.02
001-023-4055 Employee Benefits	65.21	202.72	745.00	27.21	542.28
001-023-4060 Workmen's Compensation	0.00	0.00	155.00	0.00	155.00
001-023-4070 Dues - Subscriptions	0.00	2,833.90	5,000.00	56.68	2,166.10
001-023-4080 Travel & Training	95.25	1,210.32	15,000.00	8.07	13,789.68
001-023-4090 Telephone	80.58	1,410.59	19,100.00	7.39	17,689.41
001-023-4091 Cell Phone	340.74	789.69	900.00	87.74	110.31
001-023-4100 Office Supplies	1,643.29	7,393.15	30,000.00	24.64	22,606.85
001-023-4110 Postage	0.00	245.18	8,000.00	3.06	7,754.82
001-023-4120 Advertising	0.00	168.74	5,000.00	3.37	4,831.26
001-023-4130 Audit	0.00	833.33	17,000.00	4.90	16,166.67
001-023-4150 Equipment Maintenance	866.34	13,488.19	35,000.00	38.54	21,511.81
001-023-4160 Building Maintenance	13.00	1,188.40	17,000.00	6.99	15,811.60
001-023-4170 ELectricty	691.91	1,391.36	7,000.00	19.88	5,608.64
001-023-4180 Internet Fees	3,274.92	9,702.23	23,528.00	41.24	13,825.77
001-023-4181 Internet Fees - Cameras	179.80	539.40	2,766.00	19.50	2,226.60
001-023-4190 Bank Service Charges	0.00	165.57	500.00	33.11	334.43
001-023-4210 Miscellaneous Expense	5,171.07	6,556.60	23,000.00	28.51	16,443.40
001-023-4230 Equipment	0.00	0.00	10,000.00	0.00	10,000.00
001-023-4260 Fuel	0.00	141.76	2,000.00	7.09	1,858.24
<b>Total Administration</b>	<b>24,857.80</b>	<b>85,679.63</b>	<b>387,544.00</b>	<b>22.11</b>	<b>301,864.37</b>

**Town of Tazewell**  
**General Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Town Attorney</b>					
001-022-4001 Town Attorney Compensation	50.00	150.00	600.00	25.00	450.00
001-022-4030 Health Insurance	513.00	1,539.00	6,200.00	24.82	4,661.00
001-022-4140 Legal	0.00	1,125.00	15,000.00	7.50	13,875.00
<b>Total Town Attorney</b>	<b>563.00</b>	<b>2,814.00</b>	<b>21,800.00</b>	<b>12.91</b>	<b>18,986.00</b>

**Town of Tazewell**  
**General Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Town Council</b>					
001-021-4001 Council Compensation	2,300.00	6,900.00	27,600.00	25.00	20,700.00
001-021-4070 Dues - Subscriptions	0.00	0.00	750.00	0.00	750.00
001-021-4080 Council Travel & Training	0.00	1,291.90	3,000.00	43.06	1,708.10
<b>Total Town Council</b>	<b>2,300.00</b>	<b>8,191.90</b>	<b>31,350.00</b>	<b>26.13</b>	<b>23,158.10</b>

**Town of Tazewell**  
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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Treasurer</b>					
001-029-4010 Salaries	4,001.72	12,057.29	51,034.00	23.63	38,976.71
001-029-4015 Overtime	3.48	24.33	0.00	0.00	(24.33)
001-029-4020 FICA	288.17	869.54	3,904.00	22.27	3,034.46
001-029-4030 Health Insurance	790.00	2,370.00	9,480.00	25.00	7,110.00
001-029-4040 Life Insurance	10.12	30.36	122.00	24.89	91.64
001-029-4050 Retirement	256.82	768.81	5,588.00	13.76	4,819.19
001-029-4051 457 B	30.00	90.00	390.00	23.08	300.00
001-029-4055 Employee Benefits	14.17	49.60	162.00	30.62	112.40
001-029-4060 Workmen's Compensation	0.00	0.00	66.00	0.00	66.00
001-029-4070 Dues - Subscription	0.00	0.00	500.00	0.00	500.00
001-029-4080 Travel & Training	0.00	0.00	1,000.00	0.00	1,000.00
001-029-4100 Office Supplies	852.45	955.76	1,000.00	95.58	44.24
001-029-4210 Miscellaneous Expense	0.00	96.78	1,000.00	9.68	903.22
001-029-4230 Equipment	0.00	0.00	1,000.00	0.00	1,000.00
<b>Total Treasurer</b>	<b>6,246.93</b>	<b>17,312.47</b>	<b>75,246.00</b>	<b>23.01</b>	<b>57,933.53</b>

**Town of Tazewell**  
**General Fund Revenue and Expense**  
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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Bookkeeping</b>					
001-030-4010 Salaries	791.93	2,387.13	10,181.00	23.45	7,793.87
001-030-4015 Overtime	0.00	16.43	0.00	0.00	(16.43)
001-030-4020 FICA	54.78	166.44	779.00	21.37	612.56
001-030-4030 Health Insurance	303.68	911.00	3,644.00	25.00	2,733.00
001-030-4040 Life Insurance	2.70	8.11	1,115.00	0.73	1,106.89
001-030-4050 Retirement	50.50	150.73	208.00	72.47	57.27
001-030-4051 457 B	16.00	48.00	0.00	0.00	(48.00)
001-030-4060 Workmen's Compensation	0.00	0.00	13.00	0.00	13.00
001-030-4070 Dues - Subscriptions	0.00	0.00	500.00	0.00	500.00
001-030-4080 Travel & Training	0.00	0.00	1,000.00	0.00	1,000.00
001-030-4100 Office Supplies	775.98	1,629.73	500.00	325.95	(1,129.73)
001-030-4110 Postage	0.00	107.00	5,000.00	2.14	4,893.00
001-030-4210 Miscellaneous Expense	0.00	0.00	500.00	0.00	500.00
001-030-4230 Equipment	0.00	0.00	500.00	0.00	500.00
<b>Total Bookkeeping</b>	<b>1,995.57</b>	<b>5,424.57</b>	<b>23,940.00</b>	<b>22.66</b>	<b>18,515.43</b>



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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
Planning Commission					
001-031-4010 Salaries	0.00	0.00	300.00	0.00	300.00
001-031-4080 Travel & Training	0.00	0.00	3,000.00	0.00	3,000.00
001-031-4100 Supplies	12.90	12.90	1,000.00	1.29	987.10
<b>Total Planning Commission</b>	<b>12.90</b>	<b>12.90</b>	<b>4,300.00</b>	<b>0.30</b>	<b>4,287.10</b>

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Community Development</b>					
001-032-4201 Economic Develepment	4,620.95	21,875.93	45,000.00	48.61	23,124.07
001-032-4218 Economic Development	0.00	0.00	5,000.00	0.00	5,000.00
001-032-4226 YMCA Cigartte Tax	0.00	0.00	21,201.00	0.00	21,201.00
<b>Total Community Development</b>	<b>4,620.95</b>	<b>21,875.93</b>	<b>71,201.00</b>	<b>30.72</b>	<b>49,325.07</b>

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>American Legion Building</b>					
001-033-4090 Telephone	0.00	0.00	2,000.00	0.00	2,000.00
001-033-4100 Supplies	0.00	0.00	3,000.00	0.00	3,000.00
001-033-4160 Building Maintenance	14.16	30.97	2,000.00	1.55	1,969.03
001-033-4170 Electricity	0.00	0.00	4,000.00	0.00	4,000.00
001-033-4180 Internet	206.97	620.60	1,000.00	62.06	379.40
<b>Total American Legion Building</b>	<b>221.13</b>	<b>651.57</b>	<b>12,000.00</b>	<b>5.43</b>	<b>11,348.43</b>

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<b>Police Department</b>					
001-024-4010 Salaries	46,945.12	135,996.15	569,865.00	23.86	433,868.85
001-024-4011 Salaries - Part Time	0.00	0.00	5,000.00	0.00	5,000.00
001-024-4015 Overtime	1,522.79	2,870.22	30,000.00	9.57	27,129.78
001-024-4020 Fica	3,500.98	10,022.92	46,272.00	21.66	36,249.08
001-024-4030 Health Insurance	8,566.80	24,415.24	101,693.00	24.01	77,277.76
001-024-4040 Life Insurance	103.31	8,133.91	1,296.00	627.62	(6,837.91)
001-024-4050 Retirement	2,725.30	7,903.87	62,400.00	12.67	54,496.13
001-024-4051 457 B	109.86	329.58	1,428.00	23.08	1,098.42
001-024-4055 Employee Benefit	279.39	817.48	3,564.00	22.94	2,746.52
001-024-4060 Workmen's Compensation	0.00	0.00	17,438.00	0.00	17,438.00
001-024-4070 Dues - Subscriptions	0.00	195.00	1,000.00	19.50	805.00
001-024-4080 Travel & Training	350.48	4,120.64	15,000.00	27.47	10,879.36
001-024-4090 Telephone	356.54	1,293.64	5,200.00	24.88	3,906.36
001-024-4091 Cell Phone	810.23	2,047.11	9,800.00	20.89	7,752.89
001-024-4100 Office Supplies	490.07	1,748.45	15,000.00	11.66	13,251.55
001-024-4110 Postage	0.00	107.00	1,000.00	10.70	893.00
001-024-4120 Advertising	0.00	0.00	2,000.00	0.00	2,000.00
001-024-4140 Legal	0.00	1,545.00	5,000.00	30.90	3,455.00
001-024-4150 Equipment Maintenance	478.80	2,729.60	8,000.00	34.12	5,270.40
001-024-4160 Building Maintenance	0.00	2,362.90	2,500.00	94.52	137.10
001-024-4170 Electricity	403.68	872.45	8,000.00	10.91	7,127.55
001-024-4180 Internet Fees	735.89	2,378.18	10,000.00	23.78	7,621.82
001-024-4210 Miscellaneous Expense	0.00	278.45	3,000.00	9.28	2,721.55
001-024-4220 Uniforms	965.48	2,820.26	10,000.00	28.20	7,179.74
001-024-4230 Equipment	0.00	1,932.70	5,000.00	38.65	3,067.30
001-024-4240 Court Cost	0.00	500.72	5,000.00	10.01	4,499.28
001-024-4260 Fuel	0.00	4,614.60	45,000.00	10.25	40,385.40
001-024-4270 Narcotics Task Force	7,000.00	7,000.00	7,000.00	100.00	0.00
001-024-4500 Southwest Regional Jail	0.00	288.00	6,000.00	4.80	5,712.00
001-024-4600 Public Safety	4,380.86	8,054.54	15,000.00	53.70	6,945.46
<b>Total Police Department</b>	<b>79,725.58</b>	<b>235,378.61</b>	<b>1,017,456.00</b>	<b>23.13</b>	<b>782,077.39</b>

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<b>Fire Department</b>					
001-025-4000 Call Out Pay	450.00	900.00	23,400.00	3.85	22,500.00
001-025-4090 Telephone	0.00	322.41	2,000.00	16.12	1,677.59
001-025-4100 Supplies	0.00	167.25	10,000.00	1.67	9,832.75
001-025-4150 Equipment Maintenance	0.00	70.00	2,500.00	2.80	2,430.00
001-025-4160 Building Maintenance	8.57	227.82	3,000.00	7.59	2,772.18
001-025-4170 Electricity	146.89	334.33	3,700.00	9.04	3,365.67
001-025-4180 Internet	470.45	1,411.35	5,650.00	24.98	4,238.65
001-025-4210 Miscellaneous Expense	0.00	1,028.40	0.00	0.00	(1,028.40)
001-025-4230 Equipment	0.00	0.00	5,000.00	0.00	5,000.00
001-025-4260 Fuel	0.00	353.05	5,000.00	7.06	4,646.95
001-025-4280 Fire Fund Transfer	0.00	0.00	9,500.00	0.00	9,500.00
<b>Total Fire Department</b>	<b>1,075.91</b>	<b>4,814.61</b>	<b>69,750.00</b>	<b>6.90</b>	<b>64,935.39</b>

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Rescue Squad</b>					
001-028-4010 Salaries	4,113.33	15,972.42	0.00	0.00	(15,972.42)
001-028-4011 Salaries - Part-time	12,529.38	40,958.32	240,000.00	17.07	199,041.68
001-028-4015 Overtime	149.14	1,095.99	0.00	0.00	(1,095.99)
001-028-4020 FICA	1,278.90	4,402.01	18,360.00	23.98	13,957.99
001-028-4030 Health Insurance	256.40	1,705.56	0.00	0.00	(1,705.56)
001-028-4040 Life Insurance	2.33	17.28	0.00	0.00	(17.28)
001-028-4050 Retirement	60.66	425.67	0.00	0.00	(425.67)
001-028-4055 Employee Benefits	4.11	33.02	0.00	0.00	(33.02)
001-028-4060 Workmen's Compensation	0.00	0.00	7,344.00	0.00	7,344.00
001-028-4090 Telephone	210.27	421.88	2,000.00	21.09	1,578.12
001-028-4100 Supplies	1,717.93	4,926.01	20,000.00	24.63	15,073.99
001-028-4160 Building Maintenance	0.00	49.15	1,000.00	4.92	950.85
001-028-4170 Electricity	214.83	409.90	4,000.00	10.25	3,590.10
001-028-4180 Internet	50.98	146.90	540.00	27.20	393.10
001-028-4210 Miscellaneous	0.00	499.99	0.00	0.00	(499.99)
001-028-4240 Rescue Squad Third Party Expense	0.00	3,418.47	10,000.00	34.18	6,581.53
001-028-4260 Fuel	0.00	1,106.14	15,000.00	7.37	13,893.86
<b>Total Rescue Squad</b>	<b>20,588.26</b>	<b>75,588.71</b>	<b>318,244.00</b>	<b>23.75</b>	<b>242,655.29</b>

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<b>Sanitation</b>					
001-026-4010 Salaries	6,415.46	23,376.41	111,255.00	21.01	87,878.59
001-026-4015 Overtime	58.29	856.80	5,000.00	17.14	4,143.20
001-026-4020 Fica	414.33	1,611.11	8,894.00	18.11	7,282.89
001-026-4030 Health Insurance	3,734.40	11,203.20	49,738.00	22.52	38,534.80
001-026-4040 Life Insurance	28.34	85.05	421.00	20.20	335.95
001-026-4050 Retirement	463.82	1,191.98	12,182.00	9.78	10,990.02
001-026-4055 Employee Benefits	90.71	272.16	1,036.00	26.27	763.84
001-026-4060 Workmen's Compensation	0.00	0.00	6,698.00	0.00	6,698.00
001-026-4091 Cell Phone	30.27	60.54	400.00	15.14	339.46
001-026-4100 Office Supplies	0.00	2.87	0.00	0.00	(2.87)
001-026-4210 Miscellaneous Expense	227.24	452.74	1,200.00	37.73	747.26
001-026-4220 Uniforms	0.00	397.71	3,000.00	13.26	2,602.29
001-026-4260 Fuel	0.00	977.38	25,000.00	3.91	24,022.62
<b>Total Sanitation Department</b>	<b>11,462.86</b>	<b>40,487.95</b>	<b>224,824.00</b>	<b>18.01</b>	<b>184,336.05</b>

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<b>Recreation</b>					
001-027-4010 Salaries	6,996.93	27,934.57	67,485.00	41.39	39,550.43
001-027-4011 Salaries - Part Time	(1,129.88)	3,152.90	25,000.00	12.61	21,847.10
001-027-4015 Overtime	1.16	569.04	6,000.00	9.48	5,430.96
001-027-4020 Fica	428.32	2,335.54	7,534.00	31.00	5,198.46
001-027-4030 Health Insurance	820.80	2,462.40	9,850.00	25.00	7,387.60
001-027-4040 Life Insurance	13.50	(278.50)	243.00	(114.61)	521.50
001-027-4050 Retirement	251.14	753.42	7,390.00	10.20	6,636.58
001-027-4055 Employee Benefits	0.00	0.00	324.00	0.00	324.00
001-027-4060 Workmen's Compensation	0.00	0.00	1,552.00	0.00	1,552.00
001-027-4070 Dues - Subscriptions	0.00	0.00	100.00	0.00	100.00
001-027-4080 Travel & Training	0.00	0.00	1,000.00	0.00	1,000.00
001-027-4090 Telephone	114.54	349.96	1,000.00	35.00	650.04
001-027-4091 Cell Phone	80.64	161.28	1,000.00	16.13	838.72
001-027-4100 Supplies	612.36	1,619.83	8,000.00	20.25	6,380.17
001-027-4120 Advertising	0.00	0.00	300.00	0.00	300.00
001-027-4150 Equipment Maintenance	1,834.66	2,776.63	3,000.00	92.55	223.37
001-027-4160 Building Maintenance	2.99	510.68	10,000.00	5.11	9,489.32
001-027-4161 Groundskeeping	349.97	1,090.26	4,000.00	27.26	2,909.74
001-027-4170 Electricity	1,114.83	2,595.68	10,000.00	25.96	7,404.32
001-027-4180 Internet	520.91	1,562.73	5,650.00	27.66	4,087.27
001-027-4210 Miscellaneous Expense	0.00	2,224.38	1,000.00	222.44	(1,224.38)
001-027-4220 Uniforms	0.00	235.52	2,000.00	11.78	1,764.48
001-027-4230 Equipment	0.00	3,051.82	3,000.00	101.73	(51.82)
001-027-4260 Fuel	0.00	671.39	2,500.00	26.86	1,828.61
001-027-8200 Youth Activities	584.00	1,102.00	5,000.00	22.04	3,898.00
001-027-8350 Adult Activities	0.00	0.00	5,000.00	0.00	5,000.00
001-027-8400 Other Recreation	0.00	0.00	3,000.00	0.00	3,000.00
001-027-8550 Pool Operation	452.56	8,320.95	35,000.00	23.77	26,679.05
001-027-8900 Recreation Parks & Programs	0.00	0.00	3,000.00	0.00	3,000.00
<b>Total Recreation Department</b>	<b>13,049.43</b>	<b>63,202.48</b>	<b>228,928.00</b>	<b>27.61</b>	<b>165,725.52</b>



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<b>Highways and Streets</b>					
001-061-4010 Salaries	24,313.72	75,957.50	278,489.00	27.27	202,531.50
001-061-4011 Salaries - Part-Time	0.00	1,656.64	30,000.00	5.52	28,343.36
001-061-4015 Overtime	250.04	1,883.32	30,000.00	6.28	28,116.68
001-061-4020 Fica	1,771.10	5,757.53	25,894.00	22.23	20,136.47
001-061-4030 Health Insurance	4,998.56	14,995.74	55,058.00	27.24	40,062.26
001-061-4040 Life Insurance	66.15	198.45	794.00	24.99	595.55
001-061-4050 Retirement	1,405.64	4,242.59	30,495.00	13.91	26,252.41
001-061-4051 457 B	14.39	(6.81)	1,097.00	(0.62)	1,103.81
001-061-4055 Employee Benefits	56.70	170.10	1,296.00	13.13	1,125.90
001-061-4060 Workmen's Compensation	0.00	0.00	19,077.00	0.00	19,077.00
001-061-4080 Travel & Training	0.00	300.00	1,000.00	30.00	700.00
001-061-4090 Telephone	0.00	153.31	3,200.00	4.79	3,046.69
001-061-4091 Cell Phone	256.13	512.26	2,800.00	18.30	2,287.74
001-061-4100 Supplies	174.92	2,053.37	5,000.00	41.07	2,946.63
001-061-4150 Equipment Maintenance	85.60	3,514.06	8,000.00	43.93	4,485.94
001-061-4160 Building Maintenance	18,400.00	18,400.00	3,000.00	613.33	(15,400.00)
001-061-4170 Electricity	154.31	1,085.28	9,000.00	12.06	7,914.72
001-061-4180 Internet	586.12	1,170.40	3,040.00	38.50	1,869.60
001-061-4210 Miscellaneous Expense	0.00	492.35	0.00	0.00	(492.35)
001-061-4220 Uniforms	0.00	1,037.12	12,000.00	8.64	10,962.88
001-061-4230 Equipment	0.00	500.00	10,000.00	5.00	9,500.00
001-061-4260 Fuel	0.00	6,575.08	43,000.00	15.29	36,424.92
001-061-4275 Paving	0.00	0.00	235,000.00	0.00	235,000.00
001-061-4276 Signage	0.00	0.00	6,000.00	0.00	6,000.00
001-061-4371 Street Maintenance	321.98	14,443.49	50,000.00	28.89	35,556.51
001-061-4372 Snow Removal	0.00	3,949.02	30,000.00	13.16	26,050.98
001-061-4373 Bridge Maintenance	0.00	0.00	10,000.00	0.00	10,000.00
001-061-4376 Sidewalk Maintenance	0.00	0.00	5,000.00	0.00	5,000.00
001-061-4377 Street Lights	4,864.54	9,807.16	53,000.00	18.50	43,192.84
<b>Total Highways and Streets</b>	<b>57,719.90</b>	<b>168,847.96</b>	<b>961,240.00</b>	<b>17.57</b>	<b>792,392.04</b>

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<b>Vehicle and Heavy Equipment Maintenance</b>					
001-023-4250 Vehicle Maintenance	0.00	410.00	300.00	136.67	(110.00)
001-024-4250 Vehicle Maintenance	1,317.66	4,574.55	25,000.00	18.30	20,425.45
001-025-4250 Vehicle Maintenance	0.00	966.33	5,000.00	19.33	4,033.67
001-026-4250 Vehicle Maintenance	1,331.43	4,327.76	10,000.00	43.28	5,672.24
001-027-4250 Vehicle Maintenance	0.00	0.00	1,500.00	0.00	1,500.00
001-028-4250 Vehicle Maintenance	0.00	156.12	2,000.00	7.81	1,843.88
001-060-4010 Salaries	4,522.47	13,385.41	55,702.00	24.03	42,316.59
001-060-4015 Overtime	32.58	81.15	0.00	0.00	(81.15)
001-060-4020 FICA	315.72	931.93	4,261.00	21.87	3,329.07
001-060-4030 Health Insurance	1,543.06	4,021.76	18,517.00	21.72	14,495.24
001-060-4040 Life Insurance	16.19	48.60	194.00	25.05	145.40
001-060-4050 Retirement	281.69	839.53	6,099.00	13.77	5,259.47
001-060-4051 457 B	32.00	85.00	520.00	16.35	435.00
001-060-4055 Employee Benefits	22.68	90.74	259.00	35.03	168.26
001-060-4060 Workmen's Compensation	0.00	0.00	3,816.00	0.00	3,816.00
001-060-4091 Cell Phone	90.45	179.99	500.00	36.00	320.01
001-060-4100 Supplies	68.40	1,453.80	0.00	0.00	(1,453.80)
001-060-4150 Equipment Maintenance	0.00	500.00	0.00	0.00	(500.00)
001-060-4170 Electricity	0.00	0.00	7,000.00	0.00	7,000.00
001-060-4220 Uniforms	0.00	164.13	0.00	0.00	(164.13)
001-060-4250 Maintenance - Vehicle Maintenance	0.00	267.58	0.00	0.00	(267.58)
001-060-4260 Fuel	0.00	0.00	1,000.00	0.00	1,000.00
001-061-4250 Vehicle Maintenance	0.00	981.29	35,000.00	2.80	34,018.71
<b>Total Vehicle and Heavy Equipment Maintenance</b>	<b>9,574.33</b>	<b>33,465.67</b>	<b>176,668.00</b>	<b>18.94</b>	<b>143,202.33</b>

**Town of Tazewell**  
**General Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Debt Service and Capital Outlay</b>					
001-050-4100 Transfer Water Fund	0.00	0.00	200,000.00	0.00	200,000.00
001-050-4200 General Liability Insurance	0.00	0.00	32,846.00	0.00	32,846.00
001-050-4400 Police Cruisers	563.61	1,690.83	111,763.00	1.51	110,072.17
001-050-9831 Recover Fund	0.00	0.00	50,000.00	0.00	50,000.00
001-050-9833 Debt Service	5,256.24	20,929.79	63,557.00	32.93	42,627.21
001-050-9834 Debt Service - Interest	145.25	946.24	1,443.00	65.57	496.76
001-050-9835 Garbage Truck	0.00	0.00	34,000.00	0.00	34,000.00
001-050-9836 Lincolnshire Dam Issues	0.00	5,053.00	50,000.00	10.11	44,947.00
001-050-9837 RT 61	0.00	2,055.00	0.00	0.00	(2,055.00)
001-050-9900 Capital Improvement	0.00	0.00	10,000.00	0.00	10,000.00
001-050-9950 Contingency	0.00	0.00	33,991.00	0.00	33,991.00
<b>Total Debt Service and Capital Outlay</b>	<b>5,965.10</b>	<b>30,674.86</b>	<b>587,600.00</b>	<b>5.22</b>	<b>556,925.14</b>
 <b>Total Expenditures All Departments</b>	 <b>239,979.65</b>	 <b>794,423.82</b>	 <b>4,212,091.00</b>	 <b>18.86</b>	 <b>3,417,667.18</b>
 Excess Revenue Over (Under) Expenditures	 184,982.16	 67,318.06	 0.00	 0.00	 67,318.06

**Town of Tazewell**  
**Water Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Revenues</b>					
003-010-3200 PSA Debt Retirement	3,612.23	10,836.69	896,577.00	1.21	(885,740.31)
003-010-3610 Sewer Metered Sales	76,056.27	230,870.71	0.00	0.00	230,870.71
003-010-3620 Sewer User Fees	1,090.10	3,270.30	15,241.00	21.46	(11,970.70)
003-010-3640 Sewer Tap Fees	0.00	540.00	2,500.00	21.60	(1,960.00)
003-010-3660 PSA Sewer Fees Baptist Valley	2,155.92	6,968.57	20,000.00	34.84	(13,031.43)
003-010-3661 PSA Sewer Fees Adria	582.98	1,965.47	6,000.00	32.76	(4,034.53)
003-010-3670 Miscellaneous Revenue	0.00	0.00	43,347.00	0.00	(43,347.00)
003-010-3690 Sewer Disposal Fees	2,840.00	6,876.00	35,000.00	19.65	(28,124.00)
003-010-3700 Sewer Late Payment Penalty	342.64	940.66	500.00	188.13	440.66
<b>Total Revenues</b>	<b>86,680.14</b>	<b>262,268.40</b>	<b>1,019,165.00</b>	<b>25.73</b>	<b>(756,896.60)</b>

**Town of Tazewell**  
**Water Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Expenditures:</b>					
<b>Wastewater Administration</b>					
003-041-4010 Salaries	4,502.45	13,490.73	57,306.00	23.54	43,815.27
003-041-4015 Overtime	2.10	42.35	0.00	0.00	(42.35)
003-041-4020 Fica	327.54	984.11	4,384.00	22.45	3,399.89
003-041-4030 Health Insurance	892.56	2,677.64	10,711.00	25.00	8,033.36
003-041-4040 Life Insurance	8.77	26.28	105.00	25.03	78.72
003-041-4050 Retirement	288.12	863.79	6,275.00	13.77	5,411.21
003-041-4051 457 B	72.32	216.96	1,212.00	17.90	995.04
003-041-4055 Employee Benefits	28.35	85.03	324.00	26.24	238.97
003-041-4060 Workmen's Compensation	0.00	0.00	75.00	0.00	75.00
003-041-4080 Travel & Training	0.00	0.00	2,000.00	0.00	2,000.00
003-041-4090 Telephone	0.00	38.49	750.00	5.13	711.51
003-041-4091 Cell Phone	241.94	302.52	500.00	60.50	197.48
003-041-4100 Office Supplies	0.00	70.78	2,000.00	3.54	1,929.22
003-041-4110 Postage	454.48	905.46	8,000.00	11.32	7,094.54
003-041-4115 Water Works Fees	0.00	0.00	2,000.00	0.00	2,000.00
003-041-4130 Audit	0.00	833.34	3,000.00	27.78	2,166.66
003-041-4150 Equipment Maintenance	0.00	0.00	5,000.00	0.00	5,000.00
003-041-4180 Internet	342.95	1,136.05	2,521.00	45.06	1,384.95
003-041-4190 Bank Service Charges	0.00	0.00	250.00	0.00	250.00
003-041-4210 Miscellaneous Expense	0.00	0.00	250.00	0.00	250.00
003-041-4230 Equipment	0.00	0.00	500.00	0.00	500.00
<b>Total Wastewater Administration</b>	<b>7,161.58</b>	<b>21,673.53</b>	<b>107,163.00</b>	<b>20.22</b>	<b>85,489.47</b>

**Town of Tazewell**  
**Water Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Wastewater Plant</b>					
003-044-4010 Salaries	16,490.11	48,962.92	168,049.00	29.14	119,086.08
003-044-4015 Overtime	1,143.18	4,177.72	30,000.00	13.93	25,822.28
003-044-4020 FICA	1,274.99	3,843.36	15,151.00	25.37	11,307.64
003-044-4030 Health Insurance	3,796.00	11,039.20	41,366.00	26.69	30,326.80
003-044-4040 Life Insurance	33.75	101.25	405.00	25.00	303.75
003-044-4050 Retirement	830.74	2,489.60	18,401.00	13.53	15,911.40
003-044-4051 457 B	55.80	167.40	725.00	23.09	557.60
003-044-4055 Employee Benefits	56.70	170.10	972.00	17.50	801.90
003-044-4060 Workman's Compensation	0.00	0.00	4,067.00	0.00	4,067.00
003-044-4080 Travel & Training	0.00	0.00	3,000.00	0.00	3,000.00
003-044-4090 Telephone	280.98	1,159.04	3,000.00	38.63	1,840.96
003-044-4091 Cell Phone	40.32	80.64	500.00	16.13	419.36
003-044-4100 Supplies	(8.74)	1,872.40	22,000.00	8.51	20,127.60
003-044-4150 Equipment Maintenance	1,508.96	8,479.96	75,000.00	11.31	66,520.04
003-044-4160 Building Maintenance	1,078.58	2,394.22	5,000.00	47.88	2,605.78
003-044-4170 Electricity	11,541.28	35,339.63	120,000.00	29.45	84,660.37
003-044-4180 Internet	0.00	376.20	1,150.00	32.71	773.80
003-044-4210 Miscellaneous Expense	8,529.00	8,772.35	750.00	1,169.65	(8,022.35)
003-044-4220 Uniforms	0.00	624.32	4,500.00	13.87	3,875.68
003-044-4230 Equipment	0.00	0.00	5,000.00	0.00	5,000.00
003-044-4260 Fuel	0.00	553.65	2,000.00	27.68	1,446.35
003-044-4350 Chemicals	10,233.41	33,397.68	100,000.00	33.40	66,602.32
003-044-9950 Contingency	0.00	0.00	10,000.00	0.00	10,000.00
<b>Total Wastewater Plant</b>	<b>56,885.06</b>	<b>164,001.64</b>	<b>631,036.00</b>	<b>25.99</b>	<b>467,034.36</b>

**Town of Tazewell**  
**Water Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Wastewater Collections</b>					
003-045-4010 Salaries	5,142.20	15,954.99	61,558.00	25.92	45,603.01
003-045-4015 Overtime	26.70	396.33	15,000.00	2.64	14,603.67
003-045-4020 FICA	363.68	1,155.71	5,857.00	19.73	4,701.29
003-045-4030 Health Insurance	1,276.32	3,828.80	15,316.00	25.00	11,487.20
003-045-4040 Life Insurance	17.54	52.64	211.00	24.95	158.36
003-045-4050 Retirement	324.66	970.68	6,741.00	14.40	5,770.32
003-045-4051 457 B	20.80	62.40	270.00	23.11	207.60
003-045-4060 Workmen's Compensation	0.00	0.00	1,490.00	0.00	1,490.00
003-045-4080 Travel & Training	0.00	0.00	1,000.00	0.00	1,000.00
003-045-4090 Telephone	0.00	0.00	200.00	0.00	200.00
003-045-4091 Cell Phone	33.18	66.36	400.00	16.59	333.64
003-045-4100 Supplies	0.00	0.00	100.00	0.00	100.00
003-045-4150 Equipment Maintenance	942.73	942.73	1,000.00	94.27	57.27
003-045-4170 Electricity	0.00	0.00	3,000.00	0.00	3,000.00
003-045-4220 Uniforms	0.00	58.23	200.00	29.12	141.77
003-045-4260 Fuel	0.00	0.00	250.00	0.00	250.00
003-045-4370 Line Construction Maintenance	0.00	645.22	30,000.00	2.15	29,354.78
<b>Total Wastewater Collections</b>	<b>8,147.81</b>	<b>24,134.09</b>	<b>142,593.00</b>	<b>16.93</b>	<b>118,458.91</b>

**Town of Tazewell**  
**Water Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Vehicle and Heavy Equipment Maintenance</b>					
003-044-4250 Wastewater Plant Maintenance	171.50	433.38	2,000.00	21.67	1,566.62
003-060-4010 Salaries	565.32	1,673.17	6,963.00	24.03	5,289.83
003-060-4015 Overtime	4.06	10.13	0.00	0.00	(10.13)
003-060-4020 FICA	39.48	116.54	533.00	21.86	416.46
003-060-4030 Health Insurance	192.87	502.78	2,315.00	21.72	1,812.22
003-060-4040 Life Insurance	2.01	6.04	24.00	25.17	17.96
003-060-4050 Retirement	35.20	104.93	762.00	13.77	657.07
003-060-4051 457 B	3.99	12.50	65.00	19.23	52.50
003-060-4055 Employee Benefits	2.84	11.34	32.00	35.44	20.66
003-060-4060 Workmen's Compensation	0.00	0.00	477.00	0.00	477.00
003-060-4210 Miscellaneous Expense	0.00	0.00	2,000.00	0.00	2,000.00
<b>Total Heavy Equipment Maintenance</b>	<b>1,017.27</b>	<b>2,870.81</b>	<b>15,171.00</b>	<b>18.92</b>	<b>12,300.19</b>



**Town of Tazewell**  
**Water Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Miscellaneous</b>					
003-050-4200 General Liability Insurance	0.00	0.00	15,000.00	0.00	15,000.00
003-050-5001 Reserves	0.00	0.00	88,000.00	0.00	88,000.00
003-050-5020 Construction Contingency	7,495.50	9,715.50	20,202.00	48.09	10,486.50
<b>Total Miscellaneous</b>	<b>7,495.50</b>	<b>9,715.50</b>	<b>123,202.00</b>	<b>7.89</b>	<b>113,486.50</b>
 <b>Total Expenditures All Departments</b>	 <b>80,707.22</b>	 <b>222,395.57</b>	 <b>1,019,165.00</b>	 <b>21.82</b>	 <b>796,769.43</b>
 Excess Revenue Over (Under) Expenditures	 5,972.92	 39,872.83	 0.00	 0.00	 39,872.83

**Town of Tazewell**  
**Water Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Revenues</b>					
002-010-3510 Interest	0.00	2.40	0.00	0.00	2.40
002-010-3610 Water Meter Sales	81,336.16	246,103.36	713,033.00	34.52	(466,929.64)
002-010-3612 Town Revenue - PSA Meters	0.00	0.00	213,000.00	0.00	(213,000.00)
002-010-3613 Transfer From General Fund	0.00	0.00	200,000.00	0.00	(200,000.00)
002-010-3620 Sewer User Fees	0.00	(37.52)	0.00	0.00	(37.52)
002-010-3630 Water Tap Fees	0.00	1,080.00	2,500.00	43.20	(1,420.00)
002-010-3650 Service Charges	300.00	940.00	2,500.00	37.60	(1,560.00)
002-010-3670 Miscellaneous Revenues	20.00	86.93	500.00	17.39	(413.07)
002-010-3700 Penalty Meter Sales	304.37	798.08	32,645.00	2.44	(31,846.92)
<b>Total Revenues</b>	<b>81,960.53</b>	<b>248,973.25</b>	<b>1,164,178.00</b>	<b>21.39</b>	<b>(915,204.75)</b>

**Town of Tazewell**  
**Water Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Expenditures:</b>					
<b>Water Administration</b>					
002-041-4010 Salaries	4,502.46	13,490.78	57,307.00	23.54	43,816.22
002-041-4015 Overtime	2.09	42.35	0.00	0.00	(42.35)
002-041-4020 Fica	327.52	984.07	4,384.00	22.45	3,399.93
002-041-4030 Health Insurance	892.56	2,677.76	10,711.00	25.00	8,033.24
002-041-4040 Life Insurance	8.79	26.36	105.00	25.10	78.64
002-041-4050 Retirement	288.08	863.74	6,275.00	13.76	5,411.26
002-041-4051 457 B	72.32	216.96	1,212.00	17.90	995.04
002-041-4055 Employee Benefits	28.36	85.07	324.00	26.26	238.93
002-041-4060 Workmen's Compensation	0.00	0.00	75.00	0.00	75.00
002-041-4080 Travel & Training	0.00	135.00	4,000.00	3.38	3,865.00
002-041-4090 Telephone	0.00	191.50	750.00	25.53	558.50
002-041-4091 Cell Phone	230.64	280.03	500.00	56.01	219.97
002-041-4100 Office Supplies	0.00	167.99	2,500.00	6.72	2,332.01
002-041-4110 Postage	454.48	1,012.46	8,000.00	12.66	6,987.54
002-041-4115 Water Works Fees	0.00	5,758.40	2,000.00	287.92	(3,758.40)
002-041-4130 Audit	0.00	833.33	0.00	0.00	(833.33)
002-041-4150 Equipment Maintenance	422.34	1,283.48	3,000.00	42.78	1,716.52
002-041-4180 Internet	342.95	1,136.04	2,521.00	45.06	1,384.96
002-041-4190 Bank Service Charges	0.00	14.00	250.00	5.60	236.00
002-041-4210 Miscellaneous Expense	0.00	0.00	1,000.00	0.00	1,000.00
002-041-4230 Equipment	0.00	0.00	1,000.00	0.00	1,000.00
<b>Total Water Administration</b>	<b>7,572.59</b>	<b>29,199.32</b>	<b>105,914.00</b>	<b>27.57</b>	<b>76,714.68</b>

**Town of Tazewell**  
**Water Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Water Purchase</b>					
002-042-4400 Water Purchase Expense	0.00	53,155.34	620,000.00	8.57	566,844.66
002-042-4402 PSA True-Up	0.00	0.00	60,000.00	0.00	60,000.00
<b>Total Water Purchase</b>	<b>0.00</b>	<b>53,155.34</b>	<b>680,000.00</b>	<b>7.82</b>	<b>626,844.66</b>

**Town of Tazewell**  
**Water Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Water Distribution</b>					
002-043-4010 Salaries	7,669.31	23,657.12	96,372.00	24.55	72,714.88
002-043-4015 Overtime	65.45	561.66	10,000.00	5.62	9,438.34
002-043-4020 Fica	555.75	1,744.82	8,137.00	21.44	6,392.18
002-043-4030 Health Insurance	1,563.52	4,690.66	27,873.00	16.83	23,182.34
002-043-4040 Life Insurance	24.31	72.91	292.00	24.97	219.09
002-043-4050 Retirement	477.58	1,428.68	10,553.00	13.54	9,124.32
002-043-4051 457 B	50.81	152.41	660.00	23.09	507.59
002-043-4055 Employee Benefits	56.70	170.10	648.00	26.25	477.90
002-043-4060 Workmen's Compensation	0.00	0.00	2,332.00	0.00	2,332.00
002-043-4080 Travel & Training	0.00	0.00	2,000.00	0.00	2,000.00
002-043-4090 Telephone	0.00	103.16	500.00	20.63	396.84
002-043-4091 Cell Phone	132.88	265.08	900.00	29.45	634.92
002-043-4100 Supplies	1,411.00	5,485.03	22,000.00	24.93	16,514.97
002-043-4150 Equipment Maintenance	14.07	1,170.95	4,000.00	29.27	2,829.05
002-043-4170 Electricity	2,987.91	5,954.99	56,000.00	10.63	50,045.01
002-043-4210 Miscellaneous Expense	0.00	76.55	1,000.00	7.66	923.45
002-043-4220 Uniforms	0.00	647.31	3,000.00	21.58	2,352.69
002-043-4260 Fuel	0.00	360.58	16,000.00	2.25	15,639.42
002-043-4370 Line Const.-Maint.	0.00	0.00	5,000.00	0.00	5,000.00
002-043-4390 Tank Maintenance	0.00	0.00	1,000.00	0.00	1,000.00
<b>Total Water Distribution</b>	<b>15,009.29</b>	<b>46,542.01</b>	<b>268,267.00</b>	<b>17.35</b>	<b>221,724.99</b>

**Town of Tazewell**  
**Water Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Vehicle and Heavy Equipment Maintenance</b>					
002-043-4250 Vehicle Maintenance	0.00	838.75	2,000.00	41.94	1,161.25
002-060-4010 Salaries	565.29	1,673.18	6,963.00	24.03	5,289.82
002-060-4015 Overtime	4.09	10.15	2,000.00	0.51	1,989.85
002-060-4020 FICA	39.44	116.45	686.00	16.98	569.55
002-060-4030 Health Insurance	192.87	502.66	2,315.00	21.71	1,812.34
002-060-4040 Life Insurance	2.05	6.11	24.00	25.46	17.89
002-060-4050 Retirement	35.21	104.93	762.00	13.77	657.07
002-060-4051 457 B	4.01	12.50	65.00	19.23	52.50
002-060-4055 Employee Benefits	2.83	11.32	32.00	35.38	20.68
002-060-4060 Workmen's Compensation	0.00	0.00	477.00	0.00	477.00
002-060-4091 Cell Phone	11.30	22.49	500.00	4.50	477.51
002-060-4100 Office Supplies	0.00	10.57	1,000.00	1.06	989.43
<b>Total Heavy Equipment Maintenance</b>	<b>857.09</b>	<b>3,309.11</b>	<b>16,824.00</b>	<b>19.67</b>	<b>13,514.89</b>

**Town of Tazewell**  
**Water Fund Revenue and Expense**  
**September 30, 2013**

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	Current Month Actual	Current Year Actual	Annual Budget	Percent of Budget	Budget Balance
<b>Miscellaneous</b>					
002-050-4200 General Liability Ins.	0.00	0.00	5,000.00	0.00	5,000.00
002-050-4552 Rural Development Loan	6,894.00	20,682.00	82,728.00	25.00	62,046.00
002-050-5000 Construction & Related	0.00	0.00	5,445.00	0.00	5,445.00
<b>Total Miscellaneous</b>	<b>6,894.00</b>	<b>20,682.00</b>	<b>93,173.00</b>	<b>22.20</b>	<b>72,491.00</b>
 <b>Total Expenditures All Departments</b>	 <b>30,332.97</b>	 <b>152,887.78</b>	 <b>1,164,178.00</b>	 <b>13.13</b>	 <b>1,011,290.22</b>
 Excess Revenue Over (Under) Expenditures	 51,627.56	 96,085.47	 0.00	 0.00	 96,085.47

*Town Of Tazewell*  
*Project & Activity Sheets*



*September*  
*2013*





# **Toy & Food Drive**

**For the months of  
October & November  
the Town of Tazewell will**



**be accepting can/boxed food items and toy donations. We will donate the food items to A Child Shall Lead Them Food Pantry and donate the toys to a local program that distributes toys to children at Christmas. Please bring donations to the Town Hall, for more info call 988-2501.**

**We encourage everyone to donate!!!**

# Public Works

- *Cut brush, mowed, sprayed or weedeated on: Ben Bolt Ave., Bulldog Lane, Dial Rock Road, Dogwood Road, Fairground Road, Fincastle Tpk., Highland Ave., Market Street, Pisgah Road, Richardson Drive, Riverside Drive, Surface Drive, Tazewell Ave., Vinton Street*
- *In addition to the above streets also mowed the Mini Park on Main Street, Dunford Park, the park on Tazewell Avenue and around the water tanks.*
- *Worked on the drain box on East Riverside Drive.*



- *Cleaned out and worked on several ditches and drains: Coral Drive, West Main Street, Riverside Drive, and Texas Street.*
- *Cut out ditch line on West Pine Street.*
- *Put in drain pipe on West Pine Street.*
- *Put in new fire hydrant on West Main Street.*
- *Worked at the Little League field.*
- *Put asphalt down in several areas: Dogwood Road, Outre Street, Riverside Drive, Shannon Street, West Fincastle Tpk,*
- *Cleaned out and worked on the rain garden behind the court house.*
- *Worked on the water line on Maplewood Drive.*
- *Cleaned gravel off the road on Henry, Joshua and Winsor Streets.*
- *Filled up sand bags for Kids Fish Day.*
- *Fixed water leaks, sewer and drainage problems around town.*
- *Worked on reading meters for the month and also worked on the cut off list. Turned the water off when the list was given to the workers and turned the water back on as the customer paid.*
- *Emptied dumpsters behind the office over the weekends.*

# Waste Plant

## TWPCF Status

### *Distribution:*

*Preparing for 4<sup>th</sup> quarter THM/HAA testing.*

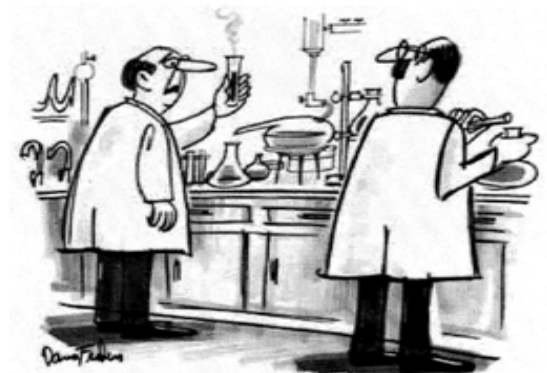
*Finished September's bact's on the distribution system.*

### *Collection:*

- 1. Submitted DMR for August 2013*
- 2. Quarterly bio-solid analysis results have been received.*
- 3. Annual Toxicity testing results have been posted*
- 4. The following slide gates have failed and need repaired*
  - 1. Slide gate @ #2 digester*
  - 2. Slide gate @ pump station influent*
  - 3. Slide gate in wet well*

*\*\*to implement repairs on these slide gates a crane, and large volume pump will have to be leased or have a contractor to remove and replace!*
- 5. Raw Sewage Pump P-20 is still being repaired; approximately 12 weeks will be needed for repairs to be completed. Cost app. \$25,000 (New pump replacement app. \$70,000)*

*\*\*The wastewater facility has received a "Notice of Violation" due to exceeding the nh<sub>3</sub> limits for August 2013.*



*"What's the opposite of 'Eureka!'?"*



# Town of Tazewell

## Monthly Labor Rate Comparison

<i>Police Department</i>						
			<i>Labor Hours</i>	<i>\$45 per hour</i>	<i>\$60 per hour</i>	<i>\$80 per hour</i>
9/9/2013	50	Replaced front clip from 51 to 50				
<i>Job Total</i>			1	\$45.00	\$60.00	\$80.00
9/9/2013	51	Removed front clip				
<i>Job Total</i>			1	\$45.00	\$60.00	\$80.00
9/10/2013	46	Replaced front & rear bearing				
		Replaced brake drum				
		Replaced brake pads				
		Alignment				
<i>Job Total</i>			8	\$360.00	\$480.00	\$640.00
9/10/2013	41	Checked front end				
		Fixed radiator				
		Fixed seat				
		Front end alignment				
<i>Job Total</i>			4	\$180.00	\$240.00	\$320.00
9/18/2013	54	Replaced rear hatch				
<i>Job Total</i>			3	\$135.00	\$180.00	\$240.00
9/18/2013	41	Replaced plug				
<i>Job Total</i>			1	\$45.00	\$60.00	\$80.00
9/24/2013	52	Pulled and fixed header panel				
<i>Job Total</i>			7	\$315.00	\$420.00	\$560.00
9/24/2013	52	Painted, washed & waxed				
		under vehicle				
<i>Job Total</i>			2	\$90.00	\$120.00	\$160.00
9/25/2013	43	Pulled and replaced gas tank				
<i>Job Total</i>			3	\$135.00	\$180.00	\$240.00
9/26/2013	55	Changed oil checked fluids				
<i>Job Total</i>			1	\$45.00	\$60.00	\$80.00





# Town of Tazewell

## Monthly Labor Rate Comparison

### Street Department

Date	Unit	Job Description	Labor Hours	\$45 per hour	\$60 per hour	\$80 per hour
9/11/2013	Boom Truck	Replace battery				
Job Total			1	\$45.00	\$60.00	\$80.00
9/16/2013	28	Replaced brake				
Job Total			2	\$90.00	\$120.00	\$160.00
9/16/2013	28	Master cylinder				
Job Total			2	\$90.00	\$120.00	\$160.00
9/17/2013	Roller	Adjusted lever on trans.				
		Adjusted brakes				
Job Total			2	\$90.00	\$120.00	\$160.00
9/17/2013	8	Oil change and fluid check				
Job Total			1	\$45.00	\$60.00	\$80.00
9/26/2013	28	Replaced axle				
Job Total			8	\$360.00	\$480.00	\$640.00
9/30/2013	Back Hoe	Replaced two tires				
Job Total			2	\$90.00	\$120.00	\$160.00

### Water Department

Date	Unit	Job Description	Labor Hours	\$45 per hour	\$60 per hour	\$80 per hour
9/30/2013	4	Welded sheet metal on the truck bed				
Job Total			3	\$135.00	\$180.00	\$240.00
Total Monthly Savings			52	\$2,340.00	\$3,120.00	\$4,160.00

# Town of Tazewell Year to Date Labor Rate Comparison

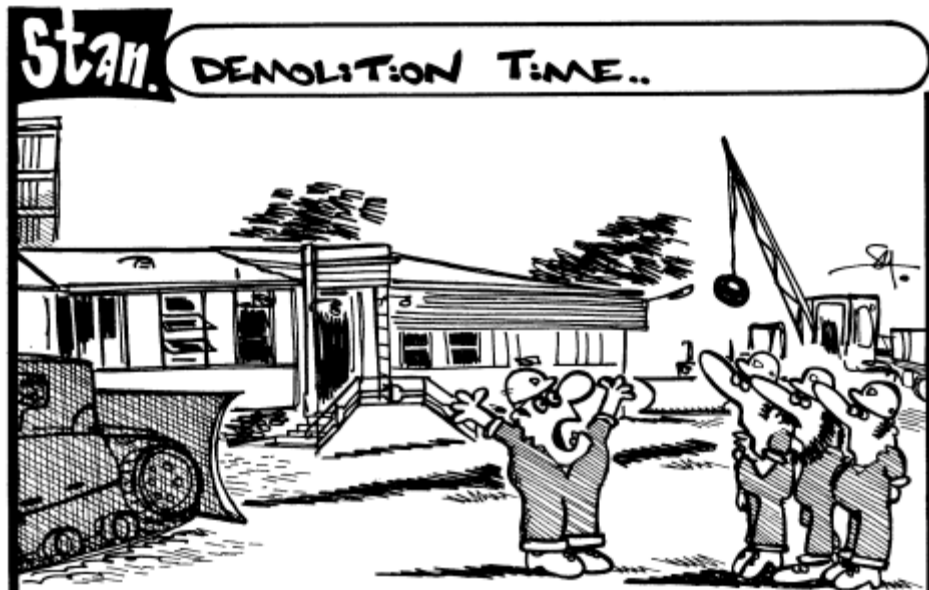
	<i>Labor Hours</i>	<i>\$45 per hour</i>	<i>\$60 per hour</i>	<i>\$80 per hour</i>
<i>Total November Savings</i>	36	\$1,620.00	\$2,160.00	\$2,880.00
<i>Total December Savings (Prices include tow bill)</i>	69	\$3,205.00	\$4,240.00	\$5,620.00
<i>Total January Savings (Prices include tow bill)</i>	95	\$4,375.00	\$5,800.00	\$7,700.00
<i>Total February Savings</i>	90	\$4,050.00	\$5,400.00	\$7,200.00
<i>Total March Savings</i>	91	\$4,095.00	\$5,460.00	\$7,280.00
<i>Total April Savings</i>	78	\$3,510.00	\$4,680.00	\$6,240.00
<i>Total May Savings</i>	72	\$3,240.00	\$4,320.00	\$5,760.00
<i>Total June Savings</i>	36	\$1,620.00	\$2,160.00	\$2,880.00
<i>Total July Savings</i>	23	\$720.00	\$960.00	\$1,280.00
<i>Total August Savings</i>	?	?	?	?
<i>Total September Savings</i>	52	\$2,340.00	\$3,120.00	\$4,160.00
<i>Total October Savings</i>				
<i>Total November Savings</i>				
<i>Total December Savings</i>				
<i>Total Year To Date Savings:</i>	642	\$28,775.00	\$38,300.00	\$51,000.00



# *Zoning Permits Issued*

*Zoning issues:*

- *114 Ben Bolt Ave. – Enclosed Carport*
- *141 Ben Bolt Ave. – Remodel (install interior wall)*
- *215 S. Central Ave. – Structure Addition*
- *209/213 W Riverside Drive – Demolition of Building*



# *Police Department*

## *Code Enforcements*

<i>Code Enforcement</i>	
<i>Parking Violation</i>	<i>2</i>
<i>Animal Complaint</i>	<i>11</i>
<i>Business Checks</i>	<i>549</i>
<i>Inmate Hours</i>	<i>N/A</i>
<i>Residence Lot Violations</i>	
<i>Suspicious Vehicle/Person</i>	<i>27</i>

- *Letters were sent out for violations*
- *Visited several code violation locations on: Highland Ave., Hotel Ave., Pine Street, Riverside Drive, and Riverview Street.*
- *Attended two weeks of training in Richmond for property maintenance certification.*
- *Finalized contract for demolition of the Quality Cleaners Building.*
- *In the progress of locating owner of 302 Pisgah Road in reference to demolition.*
- *Working with owner of 135 A Harman Street to resolve situation.*





# *Police Department*

- *Had 909 total dispatched PD and 911 calls, 47 total incidents, 17 total misdemeanor arrests, 45 total citations issued and 7 felony arrests.*
- *Investigator Conklin was away for Blood Splatter Strain training.*
- *Chief Cooper and Officer McGuire went to Distracted Training*
- *Officer Nash received the MADD Award, Lt. White, Sgt. Barrett, and Sgt. Stiltner attended the ceremony.*
- *Lt. White and Sgt. Barrett attended a seminar at SVCC about The Legal Aspects of Mental Health.*
- *Chief Cooper, Cecil Johnson, Kim Santolla, Carolyn Kegley, Mattie Wimmer, Billy Gallagher, Lawrence Sheppard and Flora Sinkford decorated main Street for Fall.*



# Police Department

<i>Criminal</i>	<i>Total Reports Taken</i>
<i>Domestic</i>	<i>1</i>
<i>Weapons Violations</i>	<i>1</i>
<i>Burglary B&amp;E</i>	<i>1</i>
<i>Grand Larceny</i>	<i>5</i>
<i>Petit Larceny</i>	<i>5</i>
<i>Shoplifting</i>	<i>3</i>
<i>Forgery</i>	<i>7</i>
<i>Drunk Driving/Drugs-Alcohol</i>	<i>3</i>
<i>Refuse B/B Test</i>	<i>1</i>
<i>Drunk in Public</i>	<i>8</i>
<i>Narcotic Violation</i>	<i>6</i>
<i>Vandalism</i>	<i>2</i>
<i>Other</i>	<i>7</i>

<i>Grand Jury Indictments</i>	
<i>January 2013</i>	<i>11 Individuals-296 Counts</i>
<i>March 2013</i>	<i>10 Individuals-23 Counts</i>
<i>May 2013</i>	<i>12 Individuals-65 Counts</i>
<i>July 2013</i>	<i>3 Individuals-7 Counts</i>
<i>September 2013</i>	<i>2 Individuals – 7 Counts</i>

<i>Criminal</i>	<i>Total Arrests</i>
<i>Weapons Violations</i>	<i>1</i>
<i>Shoplifting</i>	<i>3</i>
<i>Drunk Driving/Drugs-Alcohol</i>	<i>3</i>
<i>Refuse B/B Test</i>	<i>1</i>
<i>Drunk In Public</i>	<i>8</i>
<i>Narcotic Violation</i>	<i>6</i>

<i>Calls For Service</i>	
<i>Alarms</i>	<i>24</i>
<i>Escorts</i>	<i>11</i>
<i>Protective Order/ECO</i>	<i>1</i>
<i>Criminal Papers/Civil</i>	<i>53</i>
<i>Security Checks</i>	<i>159</i>
<i>Assist Other Agency</i>	<i>52</i>
<i>Felony Warrants</i>	<i>5</i>
<i>Misdemeanors</i>	<i>17</i>
<i>Other</i>	<i>639</i>

# Police Department

<i>Traffic Activity</i>	<i>Total Reports Taken/Tickets Issued</i>
<i>Accidents</i>	<i>7</i>
<i>Reckless Driving</i>	<i>5 Ticket</i>
<i>Speeding</i>	<i>8 Tickets</i>
<i>Suspended/Revoked</i>	<i>1 Ticket/1 Arrest</i>
<i>Registration Violation</i>	<i>5 Tickets</i>
<i>Defective Equipment</i>	<i>6 Ticket</i>
<i>Improper Equipment</i>	<i>5 Tickets</i>
<i>Traffic Signal/Sign</i>	<i>3 Tickets</i>
<i>State Inspection</i>	<i>6 Ticket</i>
<i>Town Decal</i>	<i>1 Ticket</i>
<i>Other</i>	<i>9 Ticket</i>

Back to school refresher course ... for drivers ...



<i>Date</i>	<i>Location</i>	<i>Number of Vehicles &amp; Injuries</i>	<i>Summons/Damage</i>
9-13-13	Finview St./E Fincastle	2 Vehicles/No Injuries	Property Damage
9-15-13	460 E. Bound	1 Vehicle/No Injuries	Property Damage
9-15-13	19-460/Exit 2	1 Vehicle/No Injuries	Property Damage
9-19-13	Ben Bolt Ave/Walnut St.	2 Vehicles/No Injuries	Property Damage
9-19-13	E Fincastle/Steeles Lane	2 Vehicles/No Injuries	Property Damage
9-23-13	Marion Ave.	1 Vehicle/No Injuries	Property Damage
9-23-13	Rt #61	1 Vehicle/No Injuries	Property Damage

# *Police Department*

## *Beautification Awards for the Month of August 2013*

*Residents:*

*Mr. & Mrs. Stephen Arey*

*Dr. & Mrs. Bill Larsen*

*Letitia Duvall Smith*

*Business:*

*Main St. Methodist Church*

*Mrs. Sinkford submitted a grant to the Land Protection & Revitalization (Recycling and Litter Programs) and was awarded a grant in the amount of \$2,544.00.*



# Police Department



<i>Patrol Vehicle</i>	<i>Officer</i>	<i>Year</i>	<i>Ending Mileage</i>	<i>Miles Driven</i>
#40	McGuire	2001	113483	167
#41	Leighton	2007	95357	509
#42	M. Nash	2007	128301	1888
#43	J. Casey	2001	173397	882
#44	Chief Cooper	2001	171914	458
#45	D. Pruitt	2005	150020	593
#46	Summer Hess	2004	132527	1031
#47	Reginald Walton	2008	65490	550
#48	C. Dickenson	2008	73713	1310
#49	Jeff White	2012	17877	640
#50	Steven Davis		212384	2024
#51	N/A			
#52	D. Jessee	2005	87509	1894
#53	Inv. M. Conklin	2001	96614	1055
#54	W. Barrett	2007	59015	904
#55	Justin Stiltner	2013	14382	1319
#56	ERT Vehicle	1996		

## Monthly Report for Chief Dewitt Cooper

- September 5, 2013 – Employee Cookout
- September 18 – 20, 2013 – Distracted Driving Training

# Police Department

School Resource Officer Reginald Walton



<i>Tazewell High School</i>	
<i>Students talked to:</i>	345
<i>Students referred to Principal:</i>	45
<i>Students referred to Nurse</i>	N/A
<i>Referral outside Agency</i>	1

<i>Tazewell Elementary School</i>	
<i>Students talked to:</i>	123
<i>Students referred to Principal:</i>	12
<i>Students referred to Nurse</i>	5
<i>Referral outside Agency</i>	N/A

School Resource Officer Summer Hess

<i>Tazewell High School</i>	
<i>Students talked to:</i>	200+
<i>Students referred to Principal:</i>	7
<i>Students referred to Nurse</i>	N/A
<i>Presentation Presented</i>	20+
<i>Junior Police Explorer Meeting</i>	2

<i>North Tazewell Elementary School</i>	
<i>Students talked to:</i>	200
<i>Students referred to Principal:</i>	3
<i>Students referred to Nurse</i>	N/A
<i>Presentation Presented</i>	3
<i>Junior Police Explorer Meeting</i>	N/A

<i>Tazewell Middle School</i>	
<i>Students talked to:</i>	467
<i>Students referred to Principal:</i>	61
<i>Students referred to Nurse</i>	70+
<i>Presentation Presented</i>	20+
<i>Junior Police Explorer Meeting</i>	2



The Town of Tazewell Police Department recently participated in the 4th annual Police Car show in Bedford Virginia. The event was sponsored to raise money for Special Olympics. Through the generosity of The Tazewell citizens and business communities we raised \$1234.32. The Police Department sent Sgt. J. Stiltner and his Explorer and came away with 1<sup>st</sup> place out of 33 other vehicles

THANK YOU for your support.



Case Number	Offense Type	Report Date	Clearance Date	Active	Closed Arrest	Inactive WOF	Closed Exception	Closed Service	Unfounded	Inactive
1305001	Sexual Battery	2/13/2013	3/28/2013		X					
1305002	Sexual Abuse	2/19/2013	2/27/2013						X	
1305003	Fraud	2/19/2013	5/10/2013						X	
1305004	Contributing/Child Neglect	2/19/2013	2/22/2013					X		
1307005	Assault and Battery	1/13/2013	4/16/2013		X					
1305005	Forgery & Uttering	10/1/2012	5/14/2013		X					
1305006	Forgery & Uttering	10/2/2012	5/14/2013		X					
1305007	Forgery & Uttering	10/1/2012	5/14/2013		X					
1305008	Forgery & Uttering	10/13/2012	3/7/2013					X		
1305009	Identity Theft/Info	3/13/2013	3/13/2013					X		
1305010	Domestic Assault	3/21/2013	3/27/2013		X					
	Eluding	3/21/2013	3/27/2013		X					
	Obstruction of Justice	3/21/2013	3/27/2013		X					
1305011	Credit Card Fraud	3/27/2013	4/18/2013				X			
1305012	Identity Theft/Info	4/10/2013	4/10/2013				X			
1305013	Distribution/Possession	4/11/2013		X						
1305014	Information	4/16/2013	4/16/2013					X		
1305015	Fraud	4/17/2013								X
1305016	Perjury	4/8/2013	6/21/2013				X			
1305017	Sexual Assault	4/23/2013	7/25/2013		X					
1305018	Fraud	5/3/2013								X
1305019	Fraud	5/6/2013	5/6/2013					X		
1305020	Forgery & Uttering	5/6/2013		X						
1305021	Forgery & Uttering	5/6/2013		X						
1305022	Forgery & Uttering	5/6/2013		X						
1305023	Forgery & Uttering	5/6/2013		X						
1305024	Forgery & Uttering	5/6/2013		X						



Case Number	Offense Type	Report Date	Clearance Date	Active	Closed Arrest	Inactive WOF	Closed Exception	Closed Service	Unfounded	Inactive
1305025	Information	5/8/2013	5/8/2013					X		
1305026	Harassing Communication	5/10/2013	6/4/2013					X		
1305027	Perjury	6/4/2013	7/15/2013		X					
1305028	Information	5/20/2013	6/4/2013						X	
1305029	Child Abuse/Neglect	5/21/2013	6/4/2013						X	
1305030	Fraud	5/31/2013	6/4/2013					X		
1305031	Information	6/7/2013	6/7/2013					X		
1305032	Information	6/17/2013	6/17/2013					X		
1305033	Assault	6/20/2013	*DI	X						
1314010	Grand Larceny	6/11/2013	7/22/2013					X		
1305034	Grand Larceny	6/28/2013		X						
1305035	Harassment/Stalking	7/9/2013	7/26/2013				X			
1305036	Credit Card Fraud	7/11/2013	*DI	X						
1305037	Credit Card Fraud	7/11/2013	*DI	X						
1305038	Gas Theft	8/2/2013	8/2/2013				X			
1305039	Information	8/22/2013	8/30/2013					X		
1308010	Breaking & Entering	8/5/2013		X						
1315020	Grand Larceny	8/9/2013		X						
1305040	Sell of Stolen Property	8/30/2013		X						
1305041	Elderly Abuse/Neglect	9/20/2013		X						
1305042	Information	9/25/2013	9/25/2013					X		
1305043	Child Abuse/Neglect	9/26/2013	9/26/2013					X		
1305044	Vandalism	9/30/2013								X
1305045	Forgery & Uttering	9/30/2013		X						
1305046	Forgery & Uttering	9/30/2013		X						
1305047	Forgery & Uttering	9/30/2013		X						
1305048	Forgery & Uttering	9/30/2013		X						

\* DI = Moving for Direct Indictment

\* WOF = Warrant on File

Case Number	Offense Type	Report Date	Clearance Date	Active	Closed Arrest	Inactive WOF	Closed Exception	Closed Service	Unfounded	Inactive
1305049	Forgery & Uttering	9/30/2013		X						
1305050	Forgery & Uttering	9/30/2013		X						
1305051	Forgery & Uttering	9/30/2013		X						
1305052	Forgery & Uttering	9/30/2013		X						
1305053	Forgery & Uttering	9/30/2013		X						
1305054	Forgery & Uttering	9/30/2013		X						
1305055	Forgery & Uttering	9/30/2013		X						
1305056	Forgery & Uttering	9/30/2013		X						
1305057	Forgery & Uttering	9/30/2013		X						
1305058	Forgery & Uttering	9/30/2013		X						
1305059	Forgery & Uttering	9/30/2013		X						
1305060	Forgery & Uttering	9/30/2013		X						
1305061	Forgery & Uttering	9/30/2013		X						
1305062	Forgery & Uttering	9/30/2013		X						
1305063	Forgery & Uttering	9/30/2013		X						
1305064	Forgery & Uttering	9/30/2013		X						
1305065	Forgery & Uttering	9/30/2013		X						
1305066	Forgery & Uttering	9/30/2013		X						
1305067	Forgery & Uttering	9/30/2013		X						
1305068	Forgery & Uttering	9/30/2013						X		
1305069	Forgery & Uttering	9/30/2013						X		
1305070	Forgery & Uttering	9/30/2013						X		
1305071	Forgery & Uttering	9/30/2013						X		
1305072	Forgery & Uttering	9/30/2013						X		
1305073	Forgery & Uttering	9/30/2013						X		
1304057	Child Abuse/Neglect	9/20/2013		X						

# Fire Department

Total number of Calls: 9

## Fires/Smoke:

		Personnel	Cost
2-Sep	Smoke - Tazewell County Career & Tech Center	11	\$93.50
20-Sep	329 Bland St. Dryer Fire	6	\$51.00

## Motor Vehicle Crash:

15-Sep	Single Vehicle - 1/2 mi east of Exit 2- 19-460	11	\$93.50
19-Sep	Two Vehicle @ Intersection of Fincastle and Steeles Ln	8	\$68.00
19-Sep	Car vs. Motorcycle - Adria Road	10	\$85.00
19-Sep	2 Vehicle - Intersection Ben Bolt & Fincastle at 4way	4	\$34.00
23-Sep	Vehicle struck building - 108 Marion Ave	11	\$93.50

## LZ-Aeromedical transport:

22-Sep	LZ @ Fairgrounds	11	\$93.50
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## Other:

6-Sep	Automatic Alarm Activation - Payday USA	11	\$93.50
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## Monthly Training:

5-Sep	Business	14	\$84.00
12-Sep	Mock Disaster - Heritage Hall Health Care	14	\$119.00
19-Sep	Radio Testing	15	\$127.50
	Structure Fire		
26-Sep	Drills	14	\$119.00

## Water Usage:

Total Amount of Water (Hydrant) used:

Training:	<span style="border: 1px solid black; padding: 2px 10px;">3500</span>	Gal
Emergency:	<span style="border: 1px solid black; padding: 2px 10px;"></span>	Gal





# Jeffersonville Rescue Squad

- The enclosed Statistics Report details information regarding squad EMS calls. Please contact me if you have any questions.

## List of Calls

Total	101
Advanced Life Support	51
Basic Life Support	40
Town Calls	62
County Calls	39
Refusals	5
Stand – By	3
Canceled	2

## Expenses

Supplies Bought:	Total
Oxygen	\$108.00
EMS Supplies (we used approximately \$416.00)	\$1,492.40
Miscellaneous	\$0
<b>Total</b>	<b>\$1,600.00</b>

## Vehicle Report

<u>Unit</u>	<u>Beg. Mile</u>	<u>End Mile</u>	<u>Total Mile</u>	<u>Fuel</u>
900	110002	110064	62	0 gal.
904	17983	17983	0	0 gal
905	57770	59048	1278	154.02 gal
906	22870	223097	227	18.2 gal
Total:				172.22 gal.

## Billing

ALS Load Fees	\$33,915.00
BLS Load Fees	\$10,000.00
Loaded Mileage Fees	\$ 370.10
Total Billed	\$44,285.10
Anticipated Collection	\$17,714.04

#### Runs by City

City	# of Runs	% of Runs
Bandy	2	1.98%
Bishop	5	4.95%
North Tazewell	30	29.70%
Tazewell	62	61.39%
Unknown	2	1.98%
<b>Total</b>	<b>101</b>	<b>100%</b>

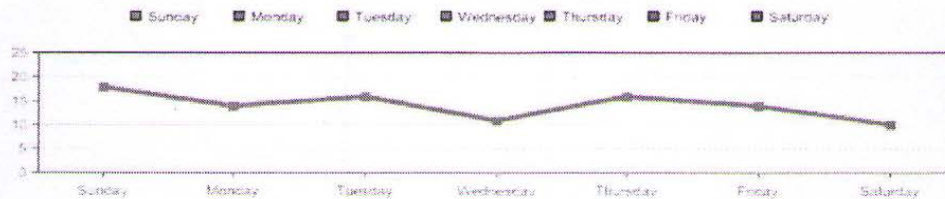
#### Runs by County

County	# of Runs	% of Runs
Tazewell	99	98.02%
Unknown	2	1.98%
<b>Total</b>	<b>101</b>	<b>100%</b>

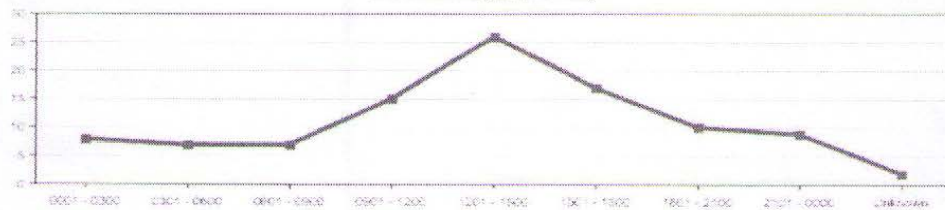
#### Times of Call

Time Period	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total	Percentage
0001 - 0300	2	1	1	2	1	1	0	8	7.92%
0301 - 0600	0	2	0	0	2	2	1	7	6.93%
0601 - 0900	2	1	2	1	1	0	0	7	6.93%
0901 - 1200	2	4	2	2	0	3	2	15	14.85%
1201 - 1500	2	2	4	3	8	2	5	26	25.74%
1501 - 1800	3	3	4	0	2	4	1	17	16.83%
1801 - 2100	4	1	1	2	2	0	0	10	9.90%
2101 - 0000	3	0	2	1	0	2	1	9	8.91%
Unknown	0	0	0	0	0	0	0	2	1.98%
<b>Total</b>	<b>18</b>	<b>14</b>	<b>16</b>	<b>11</b>	<b>16</b>	<b>14</b>	<b>10</b>	<b>101</b>	<b>100%</b>

#### Call Volume by Day of Week



#### Call Volume by Hour of Day



#### Runs by Response Disposition

Response Disposition	# of Times	% of Times
Cancelled	2	1.98%
Dead at Scene	1	0.99%
No Patient Found	2	1.98%
No Treatment Required	5	4.95%
Patient Refused Care	5	4.95%
Standby Only - No Patient Contacts	4	3.96%
Treated and Released	1	0.99%
Treated, Transferred Care	1	0.99%
Treated, Transported by EMS	78	77.23%
Unknown	2	1.98%
<b>Total</b>	<b>101</b>	<b>100%</b>



Response Request	# of Times	% of Times
911 Response (Scene)	97	96.04%
Flagdown/Walk-in Emergent	2	1.98%
Unknown	2	1.98%
<b>Total</b>	<b>101</b>	<b>100%</b>

#### Average Run Mileage

To Scene	Miles	# of Runs	% of Runs
0 - 5		63	62.38%
6 - 10		15	14.85%
11 - 15		6	5.94%
16 - 20		0	0.00%
> 20		0	0.00%
Unknown		17	16.83%
<b>Total</b>		<b>101</b>	<b>100%</b>

To Destination	Miles	# of Runs	% of Runs
0 - 5		56	55.45%
6 - 10		17	16.83%
11 - 15		7	6.93%
16 - 20		0	0.00%
> 20		3	2.97%
Unknown		18	17.82%
<b>Total</b>		<b>101</b>	<b>100%</b>

Average Run Mileage	To Scene	3
	To Destination	5
	<b>Total</b>	<b>8</b>

Range of Mileage: Lowest = 0 and Highest = 27.4

#### Average Run Times

Enroute (Responding - Unit Notified Dispatched)	Minutes	# of Runs	% of Runs	Response Time (Arrive Scene - Enroute)	Minutes	# of Runs	% of Runs
0 - 1		74	73.27%	0 - 5		51	50.50%
2 - 3		21	20.79%	6 - 10		18	17.82%
4 - 5		2	1.98%	11 - 15		15	14.85%
> 5		1	0.99%	> 15		12	11.88%
Unknown		3	2.97%	Unknown		5	4.95%
<b>Total</b>		<b>101</b>	<b>100%</b>	<b>Total</b>		<b>101</b>	<b>100%</b>

Scene Time (Depart Scene - Arrive Scene)	Minutes	# of Runs	% of Runs	Transport Time (Arrive Hospital - Depart Scene)	Minutes	# of Runs	% of Runs
0 - 10		46	45.54%	0 - 5		33	32.67%
11 - 20		31	30.69%	6 - 10		16	15.84%
21 - 30		13	12.87%	11 - 15		12	11.88%
> 30		6	5.94%	> 15		15	14.85%
Unknown		5	4.95%	Unknown		25	24.75%
<b>Total</b>		<b>101</b>	<b>100%</b>	<b>Total</b>		<b>101</b>	<b>100%</b>

Hospital Time (Depart Hospital - Arrive Hospital)	Minutes	# of Runs	% of Runs	Average Run Times		
0 - 5		7	6.93%	Enroute		00:00:46
6 - 10		23	22.77%	To Scene		00:07:18
11 - 15		17	16.83%	At Scene		00:13:11
> 15		29	28.71%	To Destination		00:09:29
Unknown		25	24.75%	Back in Service		00:15:25
<b>Total</b>		<b>101</b>	<b>100%</b>	<b>Total</b>		<b>00:46:09</b>

Range of Times: Lowest = 0 and Highest = 65

#### Runs by Response Urgency

Response Urgency	# of Runs	% of Runs
Immediate	91	90.10%
Non-Immediate	1	0.99%
Unknown	9	8.91%
<b>Total</b>	<b>101</b>	<b>100%</b>

#### Runs by Primary Role of Unit

Primary Role of Unit	# of Times	% of Times
ALS Ground Transport	66	65.35%
BLS Ground Transport	33	32.67%
Unknown	2	1.98%
<b>Total</b>	<b>101</b>	<b>100%</b>

#### Runs by Location Type

Location Type	# of Runs	% of Runs
Home/Residence	54	53.47%
Public Building (schools, gov, offices)	7	6.93%
Residential Institution (nursing home, jail/prison)	21	20.79%
Street or Highway	16	15.84%
Trade or Service (Business, bars, restaurants, etc.)	1	0.99%
Unknown	2	1.98%
<b>Total</b>	<b>101</b>	<b>100%</b>

#### Response Mode to Scene

Response Mode to Scene	# of Times	% of Times
Lights and Sirens	96	95.05%
No Lights and Sirens	3	2.97%
Unknown	2	1.98%
<b>Total</b>	<b>101</b>	<b>100%</b>

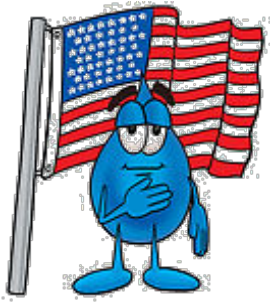
#### Transport Mode from Scene

Transport Mode from Scene	# of Times	% of Times
Lights and Sirens	4	3.96%
No Lights or Sirens	69	68.32%
Unknown	28	27.72%
<b>Total</b>	<b>101</b>	<b>100%</b>

#### Transport Hospital

Destination	# of Runs	% of Runs
Bluefield Regional Medical Center	2	1.98%
Carilion Tazewell Community Hospital	75	74.26%
Lifepoint Clinch Valley Medical Center	1	0.99%
No Destination	23	22.77%
<b>Total</b>	<b>101</b>	<b>100%</b>

Search Criteria	
Dates	From 09/01/2013 To 09/30/2013 (mm/dd/yyyy)
Service	JEFFERSONVILLE VOLUNTEER RESCUE SQUAD
EMS Shift	All
Staff	All Active
Unit	All
Call Sign	All
Zone/District	All
Type of Service Requested	All
Patient Disposition	All
Provider Impression	All



# Water Department Report:

	July	August	September
<i>Accountability for the month</i>	64.16%	63.23%	67.24%
<i>Adjustments made to accounts</i>	\$1,606.37	\$4,040.92	\$5,300.83
<i>Billed PSA for Baptist Valley Phase I Sewer Project</i>	\$6,812.17	\$6,351.13	\$5,716.62
<i>Cut off list started with and ended with for the month</i>	94-3	58-7	74-12
<i>Money collected from old accounts</i>	\$931.07	\$259.24	\$1,160.90
<i>Number of customers' accounts marked inactive</i>	35	26	49
<i>Number of customers using debit/credit cards</i>	41	65	35
<i>Number of new customers that signed up for services</i>	31	18	38
<i>Number of water bills printed on the first of the month</i>	2829	2,829	2,487
<i>Number of water bills pulled and not mailed</i>	378	378	364
<i>Number of water bills reprinted/cost for postage &amp; bills</i>	N/A	N/A	N/A
<i>Penalties for garbage</i>	\$116.59	\$101.63	\$125.59
<i>Penalties for sewer</i>	\$303.44	\$299.96	\$343.36
<i>Penalties for water</i>	\$661.67	\$256.72	\$304.99
<i>Postage required to mail water bills at first of month</i>	\$1,127.46	\$1,136.20	\$1,144.02 ★
<i>Receipts for month</i>	\$136,509.16	\$153,976.63	\$103,328.15
<i>Water deposit fees collected for month</i>	\$1,030.50	\$1,085.02	\$1,267.76
<i>Work orders done for month</i>	162	249	184



# *Water Department Report:*

*SEPTEMBER, 2013*

*Lead & Copper Sampling program complete*

*Issued deposit refund checks*

*Billed various companies for water withdrawals*

*Billed/Receipted for Water Pollution Control Facility*

*\* Attended Conference sponsored by Va Tech and Virginia Department of Health, Richmond VA*

*Did test payments for Paymentus*

*Had customers with several major leaks (adjustment amount higher than normal due to these)*



# *Tax Department Report*

## *Hunting Permits*

*Prepared hunting permits for the Town of Tazewell.*

## *Real Estate Taxes*

*Worked on real estate taxes where the owners have switched hands for the collection agency. This needed to be corrected so that the firm knows the current owner of the property so that they may pursue the correct customer.*

*Received tax disk from the Tazewell County Treasurer's office for 2013.*

## *Business License*

*The Town has been working with attorney Steve Arey to pursue collection of the past due business license for 2013. On October 7<sup>th</sup> at 1:00 pm any business that has not secured a license is set to appear in court and will be charged.*

## *Newsletter*

*The Town of Tazewell will now be sending out a quarterly newsletter to the customers in the Town of Tazewell. Prepared quarterly newsletter for October, November and December.*



## *Pumpkin Carving Contest*

*Prepared donation letters to various business owners in the Town of Tazewell. The pumpkin carving contest will be held on Saturday, October 26, 2013 at the American Legion Building.*

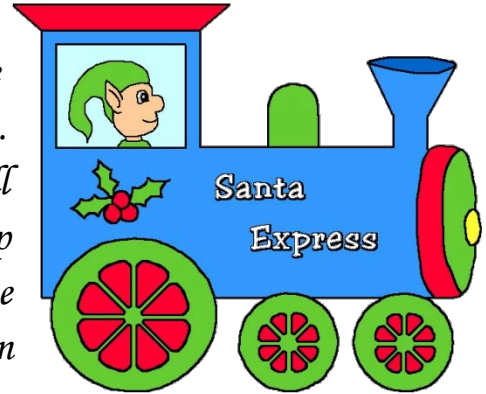
## *Christmas Tree Lighting*

*The annual Christmas tree lighting will be held on Tuesday, November 26<sup>th</sup> at 6:30pm. We have*

# *Tax Department Report*

## *Christmas Parade*

*Held a Christmas Parade meeting September 17<sup>th</sup>. The Fincastle Garden Club chose the theme for the parade. It will be "A Small Town Christmas." The parade will be held Saturday, November 30<sup>th</sup> with lineup beginning at 4:00pm and starting at 5:00pm. The parade will travel from Tazewell High School to Main Street.*



# *Town Manager/Executive Assistant*

- *Continuing to review all services and policies.*
- *Continued effort working on Route 61.*
- *Continued effort working on Dry Town Sewer Project.*
- *Working on the Lincolnshire Dam situation.*
- *Working through daily operational issues.*
- *Working on issues with the zoning map.*
- *Working with VDOT on the North Tazewell bridge over the Clinch.*
- *Making every effort to collect delinquent taxes.*
- *Striving to resolve water meter problems.*
- *In the process of resolving multiple utility issues.*
- *Working on condemnation of buildings.*
- *Working with the Planning Commission to update policies.*
- *Working on upcoming street paving.*
- *Reviewing VRS Hybrid Retirement Plan.*
- *Continuing to contact clubs on donations for the kitchen at the American Legion Building.*

*Coming Soon!!  
The October  
Report!!!*



# UNFINISHED BUSINESS

[D.]

## Robin Brewster

---

**From:** Tazewell Town Manager <tazmanager@taztown.org>  
**Sent:** Monday, October 07, 2013 11:19 AM  
**To:** Robin Brewster  
**Subject:** FW: Lincolnshire Park Hours

**From:** Kay [<mailto:bkallison1@verizon.net>]  
**Sent:** Wednesday, October 02, 2013 5:45 PM  
**To:** [tazmanager@taztown.org](mailto:tazmanager@taztown.org)  
**Subject:** Lincolnshire Park Hours

Mr. Day:

As I understand, there will be some action concerning the hours of operation at Lincolnshire Park at the next Council meeting I will not be able to attend due to another meeting I must attend, so would you please forward this email to the Mayor and Council prior to the meeting and read it at the Council meeting, I do not have their email addresses.

\*\* Currently there is a policy to lock the main gate at 11:30 pm. As a retired first responder, I find this as a "chance" the Town is taking when someone might be injured or unable to walk. If the police department is tied up with another call and the gate is locked and there is an emergency call at the Park, who would unlock the gate. The "Golden Hour" for medical treatment might turn into the "Golden 30 or 45 minutes". The two Doctors on Council can verify the importance in immediate medical attention.

\*\* During my many years of fishing at Lincolnshire, I have seen entry to the Park at seven different locations:

- 1- The main gate
- 2- The Basketball Court
- 3- The walk bridge (near the Theater)
- 4- The East property boundary
- 5- The old tram road on the upper East side of the lake
- 6- Route 19-460
- 7- The West property boundary

Number 5 is very accessible by 4-wheeler

If the gate is locked and if an individual would enter the Park from one of these locations, no one would know unless they were visible from Route 19-460.

\*\* I have heard (by rumor) that there is concern that the young people would tear up the property, use alcohol and drugs if the Park is left open at night. I have seen drugs and alcohol and property damage by adults users of the Park during the day light hours. (Please visit the Park during a soccer game and see who is parking on the grass).

\*\* I have also seen weapons being used by adults on the Park property during the day light hours.

\*\* Night fishing is apparently a concern. This type of fishing is not a 365 days a year activity. Usual most fishermen who fish at night are fishing for catfish in the warmer months or by bass fishermen who usual stop fishing around 12:00 to 1:00 am. and then they leave the Park.

\*\* Fishermen are not the only users of the lake area. I would not like to see the Park become less accessible for the walker/runners, the bird watchers, tennis courts, and basketball courts.

I have spoken to both Councilman Blankenship and Councilman Fox on different occasions and we have exchanged some ideas that would help with some of the concerns that the Council has. Please ask them about these ideas.

I hope the Council takes into consideration all the users of the Park. These people care about the Park and try to treat it with respect. You will always have those, young and older, who will break the rules. Take a day and choose any shelter and watch. You may be surprised at the "wildlife" you will see!

William C. (Bill) Allison  
317 East Pine Street  
Tazewell, VA 24651

## Robin Brewster

---

**From:** Tazewell Town Manager <tazmanager@taztown.org>  
**Sent:** Monday, October 07, 2013 11:20 AM  
**To:** Robin Brewster  
**Subject:** FW: Lincolnshire Lake  
**Attachments:** image001.jpg

-----Original Message-----

**From:** Matt Reid [<mailto:MReid@vmlins.org>]  
**Sent:** Friday, September 27, 2013 11:38 AM  
**To:** Lisa Schenk; Day, Todd  
**Cc:** Ann Chandler; Cathie Moreland-Hasty  
**Subject:** RE: Lincolnshire Lake

Todd,

Thanks for taking my call today. I appreciate the additional details you provided and I like the idea of limiting access to the park to a couple of nights a week so as to not overload your police department and to minimize any additional liability exposures this change may create.

As a result of this change, the Town may find that the park may need additional signage, lighting or other measures to minimize liabilities and ensure visitor safety. Soliciting feedback from those who are using the park at night and monitoring park activity on the nights the park is open would help in determining if any additional measures are needed.

I look forward to visiting the park the next time I visit the Town. In the meantime, do not hesitate to contact me if I can be of further assistance.

Respectfully,

Matt Reid  
Sr. Safety Consultant  
Toll Free: 800-963-6800  
Cell: 804-387-3078  
[www.vmlins.org](http://www.vmlins.org)

[2010EmailSig]

**From:** Lisa Schenk  
**Sent:** Thursday, September 26, 2013 9:31 AM  
**To:** Day, Todd  
**Cc:** Matt Reid; Ann Chandler; Cathie Moreland-Hasty

Subject: Re: Lincolnshire Lake

Good Morning Todd

In response to your email, there is no exclusion in the policy regarding the lake being open for night fishing.

I have copied Matt Reid, our safety consultant so he can contact you to discuss safety measures.

Let me know if I can do anything else for you.

Have a great day!

Lisa

Lisa W. Schenk, CIC, CPIW, ACSR, AINS

Account Executive

804-387-0801

[lschenk@vmlins.org](mailto:lschenk@vmlins.org)<<mailto:lschenk@vmlins.org>>

Sent from my iPhone

On Sep 25, 2013, at 7:18 AM, "Tazewell Town Manager"

<[tazmanager@taztown.org](mailto:tazmanager@taztown.org)<<mailto:tazmanager@taztown.org>>> wrote:

Mrs. Schenk

I hope this email finds you doing well. A concern has been brought up at the last few Council Meeting with respect to how the Town's insurance company (VML) would feel if the Town of Tazewell were to allow the gates to Lincolnshire Park to remain open twenty-four (24) hours a day. This would allow access to the 15 acre lake which is also within the Park boundaries, to be used by fishermen and women who are showing an interest in wanting to night fish on the lake which is presently is not allowed. At this time the gates are locked at night which does not allow access to not only the lake but the use of any portion of the park for that matter.

The lake has no life guard and is not used for recreational swimming. The lake is clearly posted not to be used for swimming. The lake is recognized by the Virginia Department of Game and Inland Fisheries as a registered Trout stocking Lake. The lake also holds a number of other Game fish such as Largemouth Bass, Brim and some of the largest carp I have ever see along with a number of other type game fish. The carp are there for a control purposes and cannot be removed from the lake for various reasons. All fishermen and women are required to practice a catch and release with respect to the carp. There is a Boat Ramp which allows anglers to launch boats during the daylight hours if they so choose however only electric motors can be used on the lake. All safety regulation implemented by The Virginia Department of Game and Inland Fisheries are also recognized on Lincolnshire lake.

Other amenities which are located behind the gate is a respectfully sized swimming pool which is a depth of twelve feet (12') in the deep end. The pool is located behind a separate locked chain link fence which also includes a bathhouse and concession stand. Lincolnshire Park also has a number of shelters which are rented nearly every day for reunions, birthday party's etc. We also have a number of ball fields, tennis courts, basketball courts, and a type of Jungle Gym play areas that allows kids to explore a wide variety of there athletic skills.

I have tried to give you an idea of the type facility which is all located behind the gates. None of these that I mentioned above will be used all night besides the lake for fishing if indeed the Council decides to allow night fishing. Councils decision to leave the gates open at night will HEAVELY depend on the input from you (VML) as to how the Town will be insured etc. I look forward to hearing back from you.



PS. The Council is wanting something in writing from VML if at all possible

Todd Day, MBA, ICMA-CM  
Town Manager/Engineer  
Town of Tazewell  
Phone: (276) 988-2501  
Fax: (276) 988-2505

# NEW BUSINESS

[A.]



Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TAZEWell**

P.O. Box 608 – 201 Central Avenue  
Tazewell, Virginia 24651-0608  
(276) 988-2501  
[www.townoftazewell.org](http://www.townoftazewell.org)

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

Chris R. Brown  
David H. Fox  
Glenn L. Catron

**M E M O R A N D U M**

TO: Todd Day  
Town Manager

FROM: Robin Brewster  
Executive Assistant

DATE: October 7, 2013

RE: Hybrid Retirement Plan

Over the past year the issue of retirement has become the topic of discussion of localities across the Commonwealth. The Virginia Retirement System has been sending information regarding the new Hybrid Retirement Plan that will be in effect for all employees hired after January 1, 2014. Employers can choose to opt out of the Hybrid Retirement Plan, but must have a comparable plan in place. Recent legislation created the Virginia Local Disability Program (VLDP), a disability benefit for employees who will be covered under the VRS Hybrid Retirement Plan. Employees hired before January 1, 2014 who is currently on Plan 1 or Plan 2 can opt to switch to the Hybrid Retirement Plan during a special election window held January 1, 2014 through April 30, 2014. Whether they decide to opt to switch or not will be irrevocable.

After much review of the information that has been sent to me and checking with other localities I feel it is in the Town of Tazewell's best interest to remain with the Virginia Retirement System and the new Hybrid Retirement Plan for upcoming new employees. If the Town chooses to opt out of the Hybrid Retirement Plan and choose a comparable plan they will be required to provide short term and long term disability. The Hybrid Retirement Plan already has this included in their plan.



# NEW BUSINESS

[B.]



# COMMONWEALTH of VIRGINIA

Office of the Attorney General

Kenneth T. Cuccinelli, II  
Attorney General

June 1, 2012

900 East Main Street  
Richmond, Virginia 23219  
804-786-2071  
FAX 804-786-1991  
Virginia Relay Services  
800-828-1120  
7-1-1

The Honorable David Ramadan  
Member, House of Delegates  
23456 Rock Haven Way, #105A  
Dulles, Virginia 20116

Dear Delegate Ramadan:

I am responding to your request for an official advisory opinion in accordance with § 2.2-505 of the *Code of Virginia*.

## Issue Presented

You inquire regarding the validity of ordinances governing the posting of campaign signs on private property. Specifically, you ask whether ordinances imposing stricter size limitations on political signs than on other temporary signs are permissible in light of § 15.2-109 of the *Code of Virginia*.<sup>1</sup>

## Response

It is my opinion that any zoning ordinance that places heavier burdens or greater restrictions on temporary political signs than are placed on any other classification of temporary sign is pre-empted by state law, thereby rendering any such ordinance invalid.

## Background

You state that political campaigns routinely use 4 x 8, 4 x 4, and 2 x 2 foot signs during campaigns. You also state that various localities seek to limit political signs to 2 x 2 feet while permitting larger signs for other categories of temporary signs. According to your description, the zoning regulations implicated in your question require the permitting of political signs along with other temporary signs.

## Applicable Law and Discussion

The power of a local governing body, unlike that of the General Assembly, "must be exercised pursuant to an express grant"<sup>2</sup> because "the powers of boards of supervisors are fixed by statute and are

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<sup>1</sup> Because it is not within the scope of your request, I express no opinion on the constitutionality of a permit requirement for placing political signs on private property absent some compelling government interest.

<sup>2</sup> Nat'l Realty Corp. v. Va. Beach, 209 Va. 172, 175, 163 S.E.2d 154, 156 (1968).

limited to those conferred expressly or by necessary implication.”<sup>3</sup> Conversely, “[a]n ordinance in conflict with a state law of general character and state-wide application is universally held to be invalid.”<sup>4</sup>

Generally, pursuant to its zoning powers, “[a]ny locality may, by ordinance, . . . regulate, restrict, permit, prohibit, and determine . . . [t]he size, height, area, bulk, location, erection, construction, reconstruction, alteration, repair, maintenance, razing, or removal of structures . . . ,”<sup>5</sup> including signs. Nonetheless, irrespective of this broad authority, the General Assembly specifically has provided in § 15.2-109 that

No locality shall have the authority to prohibit the display of political campaign signs on private property if the signs are in compliance with zoning and right-of-way restrictions applicable to temporary nonpolitical signs, if the signs have been posted with the permission of the owner. The provisions of this section shall supersede the provisions of any local ordinance or regulation in conflict with this section.

“When a statute is clear and unambiguous, the rules of statutory construction dictate that the statute is interpreted according to its plain language;”<sup>6</sup> and “[t]he manifest intention of the legislature, clearly disclosed by its language, must be applied.”<sup>7</sup> I therefore conclude that localities may regulate temporary political signs under zoning ordinances only in the same manner as other temporary signs. Any ordinance that places heavier burdens or greater restrictions on temporary political signs than are placed on any other temporary signs is invalid.

#### Conclusion

Accordingly, it is my opinion that any zoning ordinance that places heavier burdens or greater restrictions on temporary political signs than are placed on any other classification of temporary sign is pre-empted by state law, thereby rendering any such ordinance invalid.

With kindest regards, I am

Very truly yours,



Kenneth T. Cuccinelli, II  
Attorney General of Virginia

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<sup>3</sup> Bd. of Supvrs. v. Horne, 216 Va. 113, 117, 215 S.E.2d 453, 455 (1975).

<sup>4</sup> Hanbury v. Commonwealth, 203 Va. 182, 185-86, 122 S.E.2d 911, 913-14 (1961) (internal quotation marks and citations omitted).

<sup>5</sup> VA. CODE ANN. § 15.2-2280 (2008).

<sup>6</sup> Va. Polytechnic Inst. & State Univ. v. Interactive Return Serv., Inc., 271 Va. 304, 309, 626 S.E.2d 436, 438 (2006).

<sup>7</sup> Barr v. Town & Country Props., Inc., 240 Va. 292, 295, 396 S.E.2d 672, 674 (1990) (quoting Anderson v. Commonwealth, 182 Va. 560, 566, 29 S.E.2d 838, 841 (1944)).

# NEW BUSINESS

[C.]

## **HOLIDAYS**

- It is the policy of the Town to designate and observe certain days each year as holidays. Eligible employees will be given a day off with pay for each holiday observed.

The schedule of holidays the Town will observe during each year will be published by the Town Manager before the beginning of the year.

Normal Holidays will be as follows:

New Year's Day  
Good Friday  
Memorial Day  
Independence Day  
Labor Day  
Veteran's Day  
½ day before Thanksgiving  
Thanksgiving (2 days)  
½ day Christmas Eve  
Christmas Day

To receive holiday pay, an eligible employee must be at work or taking an approved absence on the work days immediately preceding and following the day on which the holiday is observed.

A holiday that occurs on Saturday or Sunday will be observed by the Town on either the preceding Friday or following Monday.

The Town may schedule work on an observed holiday if necessary.



# NEW BUSINESS

[E.]



Town of Tazewell  
P.O. Box 608  
Tazewell, Virginia 24651  
Telephone: (276) 988-2501  
Fax: (276) 988-2505  
Website: [www.townoftazewell.org](http://www.townoftazewell.org)

## REZONING APPLICATION

I, EC ASSOCIATES LLC ED REYNOLDS (MANAGER) do hereby request to have my property located at  
(Print Full Name)

TAZEVELL IND. PARK & FARM rezoned from a  
(Street Address, City, State, Zip)

present (please circle one) A-1, R-1, R-2, R-3, R-4, B-1, B-2, M-1 zoning classification to a  
requested (please circle one) A-1, R-1, R-2, R-3, B-1, B-2, M-1 zoning classification. The property tax  
number of the property associated with my request to rezone is 94A7-0A-09.  
(Tax ID Number)

I also understand the TOTAL cost to the Town of Tazewell associated to have such property rezoned will  
be paid by the land owner requesting the rezoning regardless if rezoning is approved or not. I have read  
and fully understand the above.

EC ASSOCIATES LLC [Signature]  
Land Owner Signature MANAGER

### PURPOSE OF REZONING

Why is the property being requested to be rezoned and what is going to be built on it?

THIS IS A PROPERTY LINE ADJUSTMENT, NO STRUCTURES  
WILL BE BUILT ON THE 0.03 AC. PARCEL BEING REZONED

Type of Structure: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial

Dimensions of Lot \_\_\_\_\_ Size of Structure \_\_\_\_\_

Minimum Front Yard Depth \_\_\_\_\_ Minimum Rear Yard Depth \_\_\_\_\_

### CERTIFICATION

State of Virginia County of Tazewell on 8 27 2013  
Month Day Year

This individual who name is signed to the foregoing instrument appeared before me, acknowledged the  
foregoing signature to be his/her and having been duly sworn by me, made an oath that the statements in  
the said instrument are true.

(NOTARY SEAL)

My commission expires 10-31-2014

[Signature]  
Notary Signature





**Town of Tazewell**  
**P.O. Box 608**  
**Tazewell, Virginia 24651**  
**Telephone: (276) 988-2501**  
**Fax: (276) 988-2505**  
**Website: www.townoftazewell.org**

## REZONING APPLICATION

I, EC ASSOCIATES LLC ED REYNOLDS (MANAGER) do hereby request to have my property located at  
 (Print Full Name)

TAZEWELL IND. PARK & FARM rezoned from a  
 (Street Address, City, State, Zip)

present (please circle one) A-1, R-1, R-2, R-3, R-4, B-1, B-2, M-1 zoning classification to a

requested (please circle one) A-1, R-1, R-2, R-3, B-1, B-2, M-1 zoning classification. The property tax

number of the property associated with my request to rezone is 94A4-01-02,05.  
 (Tax ID Number)

I also understand the TOTAL cost to the Town of Tazewell associated to have such property rezoned will be paid by the land owner requesting the rezoning regardless if rezoning is approved or not. I have read and fully understand the above.

EC ASSOCIATES LLC  
 Land Owner Signature MANAGER

### PURPOSE OF REZONING

Why is the property being requested to be rezoned and what is going to be built on it?

PROPERTY LINE ADJUSTMENT, ADDING 0.13 AC TO  
FARM

Type of Structure: ☒ Residential ☐ Commercial STORAGE BUILDING

Dimensions of Lot \_\_\_\_\_ Size of Structure \_\_\_\_\_

Minimum Front Yard Depth \_\_\_\_\_ Minimum Rear Yard Depth \_\_\_\_\_

### CERTIFICATION

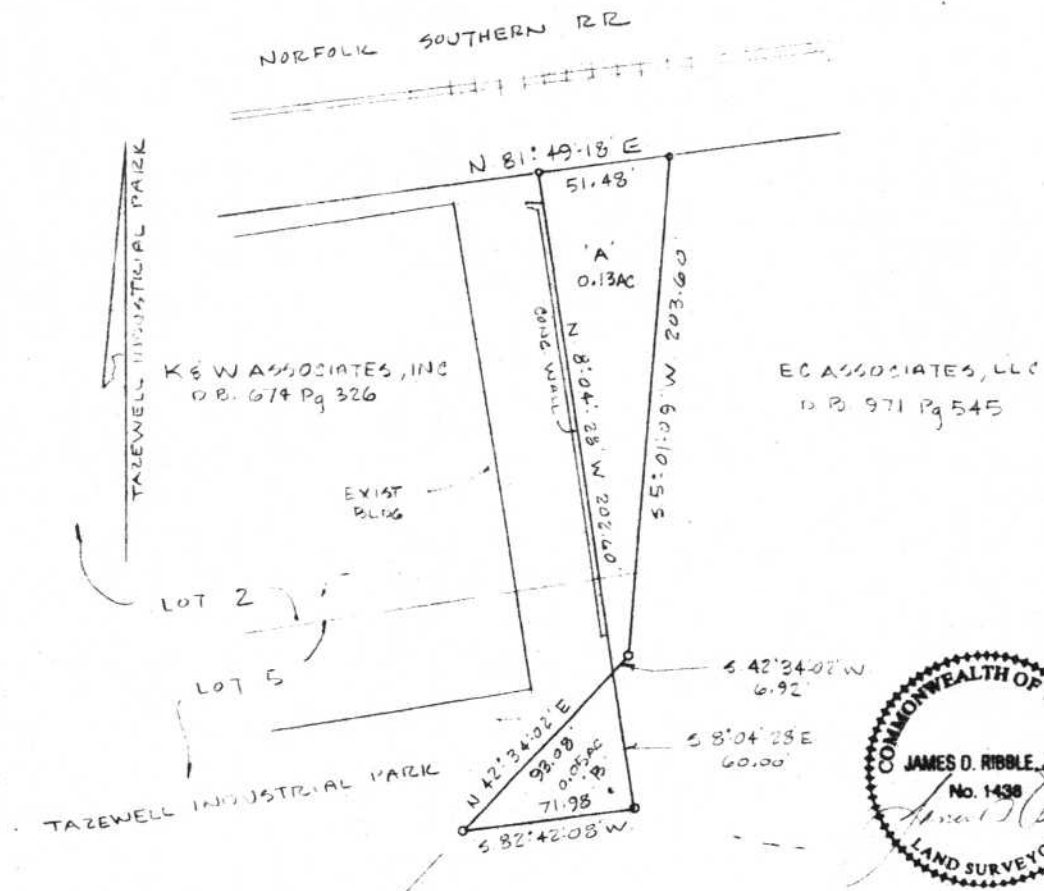
State of Virginia City/County Tazewell on Aug 27 2013  
 Month Day Year

This individual who name is signed to the foregoing instrument appeared before me, acknowledged the foregoing signature to be his/hers and having been duly sworn by me, made an oath that the statements in the said instrument are true.

(NOTARY SEAL)

My commission expires 10-31-2014

Linda H. Gillespie  
 Notary Signature



NOTES:

1. NO TITLE REPORT FURNISHED
2. INFORMATION SHOWN HEREON IS BASED ON A CURRENT FIELD SURVEY.
3. PARCEL "A", PROPERTY OF K&W ASSOCIATES, INC., TO BE CONVEYED TO EC ASSOCIATES, LLC
4. PARCEL "B", PROPERTY OF EC ASSOCIATES, LLC, TO BE CONVEYED TO K&W ASSOCIATES, INC.

APPROVED:

AGENT:

TAZEWELL PLANNING COMM. DATE

PLAT  
SHOWING SURVEY FOR  
K&W ASSOCIATES, INC. &  
EC ASSOCIATES, LLC  
PROPERTY IN AND ADJACENT TO  
TAZEWELL INDUSTRIAL PARK  
TAZEWELL VIRGINIA  
DATE: 8-15-13 SCALE: 1"=50'

Tazewell GIS Mapping Website

Search Roads Search Address Search Owner Search Parcel ID Search Map Number Search Account No 12,016

Go



**Tazewell GIS Mapping Website**



# MISCELLANEOUS





# **LINCOLNSHIRE PARK**

- NO TRESPASSING AFTER POSTED OPERATING HOURS.
- NO ALCOHOLIC BEVERAGES ALLOWED ON PREMISES.
  - NO SKATEBOARDS OR ROLLER BLADES.
- PETS MUST BE ON LEASH AND CONTROLLED BY OWNER.
  - NO PROFANITY OR ABUSIVE LANGUAGE.
- KEEP THE PARK CLEAN, USE TRASH RECEPTACLES.
  - THIS IS A TOBACCO FREE PARK.

August 27, 2013

Tazewell Town Council

Tazewell, VA 24651

Dear Council Members,

We would like to thank you for the financial support you gave to the Tazewell Torpedo Swim Team this year. With your help over seventy children were able to participate on this year's team. They had a very successful season, being undefeated in the regular meets and winning the Association meet.

The swim team gives the youth on Tazewell the opportunity to engage in a program that provides them good exercise and the chance to learn a skill that they can enjoy for many years.

Thank you again for your willingness to donate to the Torpedoes.

Sincerely,

A handwritten signature in cursive script that reads "Jim Thomas".

Jim Thomas



**Town of Tazewell Fire Department**

P.O. Box 608  
Tazewell, VA 24651  
(276)988-5888

September 11, 2013

Mr. Day,

I would like to formally request a permit for the Annual Fire Prevention Parade. This parade will be on October 12, 2013. The Parade will begin at the High School at 3:30pm and End at the Fairgrounds. The parade will leave the High School, head west on Fincastle, continue on Main, and turn on to Fairgrounds Rd to its destination. This parade is in conjunction with Fire Prevention Week and with the Fire/EMS Appreciation Dinner held at the Fairgrounds at 4pm.

If you have any questions, feel free to contact me.

Thank you,

Josh Roberts

Fire Chief



Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TAZEWELL**  
P.O. Box 608 – 201 Central Avenue  
Tazewell, Virginia 24651-0608  
(276) 988-2501  
[www.townoftazewell.org](http://www.townoftazewell.org)

Chris R. Brown  
David H. Fox  
Glenn L. Catron

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

September 19, 2013

Mr. Josh Roberts  
Town of Tazewell Fire Department  
P.O. Box 608  
Tazewell, Virginia 24651

Dear Mr. Roberts:

I have reviewed your request to hold an Annual Fire Prevention Parade on Saturday, October 12, 2013 beginning at 3:30 p.m. I understand the route will begin at Tazewell High School on East Fincastle Turnpike and proceed through the Town, continue on Main Street, and turn on to Fairgrounds Road to the Tazewell County Fairgrounds.

On behalf of the Town of Tazewell, I approve this request. The Police Department and Department of Public Works will provide all traffic barriers and manage traffic control beginning at 2:30 p.m.

Should you have any questions of me in this regard or if I may be of additional assistance, please do not hesitate to contact me.

Sincerely,

  
Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
DeWitt Cooper, Chief of Police  
Lawrence Sheppard, Public Works Director



**Robin Brewster**

---

**From:** Heather Larimer <hlarimer@tazewell.k12.va.us>  
**Sent:** Monday, September 23, 2013 1:44 PM  
**To:** tazexeasst@taztown.org; tazmgr@taztown.org  
**Cc:** Rodney Reid  
**Subject:** Homecoming

Dear Mr. Day,

This year Tazewell High School will celebrate Homecoming on Friday, October 4, 2013. In conjunction with the football game and festivities that surround, we will celebrate the Homecoming parade, October 3rd starting at 6:00.

With your assistance, we would like to begin the parade at Tazewell Little League field and end at Tazewell High School. We will utilize West Fincastle and will connect with Main Street at the intersection at The Commonwealth Attorney's office. Could you in conjunction with the Town Police assist us in achieving this goal? Would you please block the town from the Little League field to THS from 5:00 to the commencement of the parade as well as provide us with a police escort to begin and end the parade?

We would appreciate your assistance in making this a memorable Homecoming for our students. If you have any questions, please contact me at THS (276)988-6503, cell (276)245-6056 or email [hlarimer@tazewell.k12.va.us](mailto:hlarimer@tazewell.k12.va.us).

Sincerely,  
Heather Larimer, SCA Sponsor



Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TAZEWELL**

P.O. Box 608 – 201 Central Avenue  
Tazewell, Virginia 24651-0608  
(276) 988-2501  
[www.townoftazewell.org](http://www.townoftazewell.org)

Chris R. Brown  
David H. Fox  
Glenn L. Catron

September 23, 2013

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

Mrs. Heather Larimer  
SCA Sponsor  
Tazewell High School  
167 Cosby Blvd.  
Tazewell, Virginia 24651

Dear Mrs. Larimer:

I have reviewed your request to hold an annual Homecoming Parade for Tazewell High School on Thursday, October 3, 2013 beginning at 6:00 p.m. I understand the route will begin near the west end Recreation Park (Tazewell Little League Field) on West Main Street and proceed through the Town to Tazewell High School on East Fincastle Turnpike.

On behalf of the Town of Tazewell, I approve this request. The Police Department and Department of Public Works will provide all traffic barriers and manage traffic control beginning at 5:00 p.m.

Should you have any questions of me in this regard or if I may be of additional assistance, please do not hesitate to contact me. Best wishes for a wonderful Homecoming.

Sincerely,

  
Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
DeWitt Cooper, Chief of Police  
Lawrence Sheppard, Public Works Director





Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TAZEWELL**  
P.O. Box 608 – 201 Central Avenue  
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Chris R. Brown  
David H. Fox  
Glenn L. Catron

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

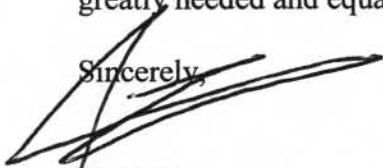
September 25, 2013

Mr. Fred Harman  
Notifying Agent  
Ratcliffe Foundation  
P.O. Box 523  
Tazewell, Virginia 24651

Dear Mr. Harman:

I am writing to thank you for your recent contribution of \$25,000 to the Town of Tazewell for the Lincolnshire Dam. Your contribution to the Town of Tazewell does not go unnoticed and is greatly needed and equally appreciated.

Sincerely,

  
Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
Brad Pyott, Town Attorney  
Linda Griffith, Clerk-Treasurer





Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TASEWELL**  
P.O. Box 608 – 201 Central Avenue  
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[www.townoftazewell.org](http://www.townoftazewell.org)

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

Chris R. Brown  
David H. Fox  
Glenn L. Catron

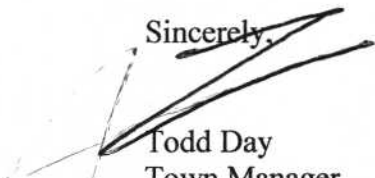
September 25, 2013

Ms. Brenda Childress  
President  
North Tazewell Lions Club  
P.O. Box 1225  
North Tazewell, Virginia 24630

Dear Ms. Childress:

I am writing to thank you for your recent contribution of \$6,000 to the Town of Tazewell for the American Legion Building kitchen. Your contribution to the Town of Tazewell does not go unnoticed and is greatly needed and equally appreciated.

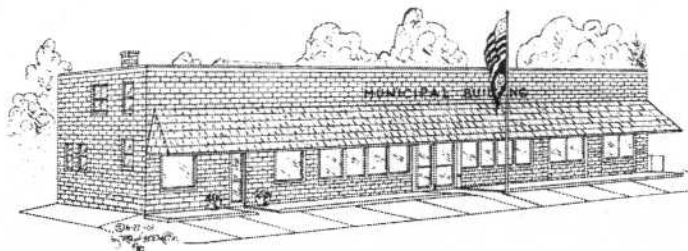
Sincerely,



Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
Brad Pyott, Town Attorney  
Linda Griffith, Clerk-Treasurer







Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TAZEWELL**  
P.O. Box 608 – 201 Central Avenue  
Tazewell, Virginia 24651-0608  
(276) 988-2501  
[www.townoftazewell.org](http://www.townoftazewell.org)

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

Chris R. Brown  
David H. Fox  
Glenn L. Catron

September 25, 2013

Mrs. Flora Sinkford  
Beautification Committee  
P.O. Box 325  
North Tazewell, Virginia 24630

Dear Mrs. Sinkford:

I am writing to thank you for your hard work and dedication to improving the overall appearance of the Town of Tazewell. Your contribution to the Town of Tazewell does not go unnoticed and is greatly needed and equally appreciated.

Sincerely,

Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
Brad Pyott, Town Attorney





Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TASEWELL**  
P.O. Box 608 – 201 Central Avenue  
Tazewell, Virginia 24651-0608  
(276) 988-2501  
[www.townoftazewell.org](http://www.townoftazewell.org)

Chris R. Brown  
David H. Fox  
Glenn L. Catron

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

September 25, 2013

Ms. Catherine Wilson  
Beautification Committee  
P.O. Box 484  
Tazewell, Virginia 24651

Dear Ms. Wilson:

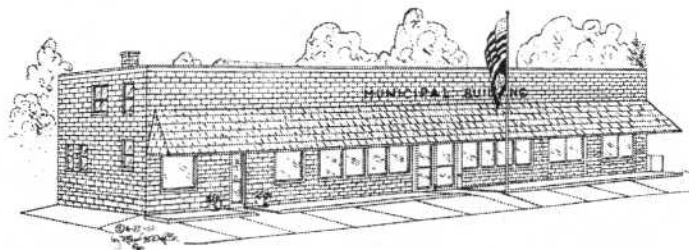
I am writing to thank you for your hard work and dedication to improving the overall appearance of the Town of Tazewell. Your contribution to the Town of Tazewell does not go unnoticed and is greatly needed and equally appreciated.

Sincerely,

Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
Brad Pyott, Town Attorney





Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TAEWELL**  
P.O. Box 608 – 201 Central Avenue  
Tazewell, Virginia 24651-0608  
(276) 988-2501  
[www.townoftazewell.org](http://www.townoftazewell.org)

Chris R. Brown  
David H. Fox  
Glenn L. Catron

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

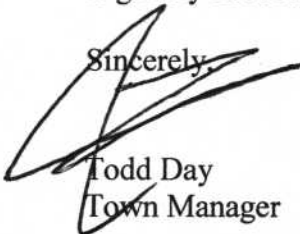
September 25, 2013

Ms. Bonnie White  
Beautification Committee  
P.O. Box 838  
Tazewell, Virginia 24651

Dear Ms. White:

I am writing to thank you for your hard work and dedication to improving the overall appearance of the Town of Tazewell. Your contribution to the Town of Tazewell does not go unnoticed and is greatly needed and equally appreciated.

Sincerely,



Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
Brad Pyott, Town Attorney





Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TAZEWELL**  
P.O. Box 608 – 201 Central Avenue  
Tazewell, Virginia 24651-0608  
(276) 988-2501  
[www.townoftazewell.org](http://www.townoftazewell.org)

Chris R. Brown  
David H. Fox  
Glenn L. Catron

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

September 25, 2013

Mrs. Vivian Herald  
Beautification Committee  
102 English Street  
Tazewell, Virginia 24651

Dear Mrs. Herald:

I am writing to thank you for your hard work and dedication to improving the overall appearance of the Town of Tazewell. Your contribution to the Town of Tazewell does not go unnoticed and is greatly needed and equally appreciated.

Sincerely,



Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
Brad Pyott, Town Attorney





Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TAZEWELL**  
P.O. Box 608 – 201 Central Avenue  
Tazewell, Virginia 24651-0608  
(276) 988-2501  
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Chris R. Brown  
David H. Fox  
Glenn L. Catron

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

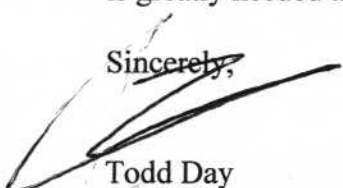
September 25, 2013

Mrs. June Repass  
Beautification Committee  
P.O. Box 173  
North Tazewell, Virginia 24630

Dear Mrs. Repass:

I am writing to thank you for your hard work and dedication to improving the overall appearance of the Town of Tazewell. Your contribution to the Town of Tazewell does not go unnoticed and is greatly needed and equally appreciated.

Sincerely,



Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
Brad Pyott, Town Attorney





Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TAEZEVELL**  
P.O. Box 608 – 201 Central Avenue  
Tazewell, Virginia 24651-0608  
(276) 988-2501  
[www.townoftazewell.org](http://www.townoftazewell.org)

Chris R. Brown  
David H. Fox  
Glenn L. Catron

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

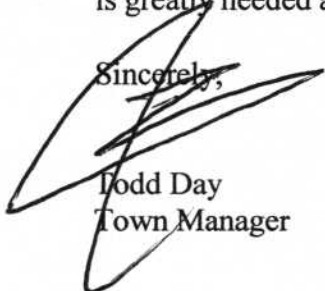
September 25, 2013

Mrs. Kim Santolla  
Beautification Committee  
P.O. Box 651  
Tazewell, Virginia 24651

Dear Mrs. Santolla:

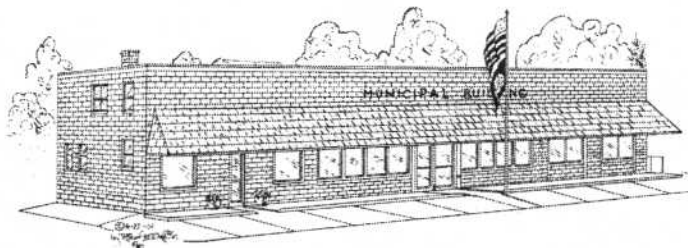
I am writing to thank you for your hard work and dedication to improving the overall appearance of the Town of Tazewell. Your contribution to the Town of Tazewell does not go unnoticed and is greatly needed and equally appreciated.

Sincerely,

  
Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
Brad Pyott, Town Attorney





Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TAEZEWELL**  
P.O. Box 608 – 201 Central Avenue  
Tazewell, Virginia 24651-0608  
(276) 988-2501  
[www.townoftazewell.org](http://www.townoftazewell.org)

Chris R. Brown  
David H. Fox  
Glenn L. Catron

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

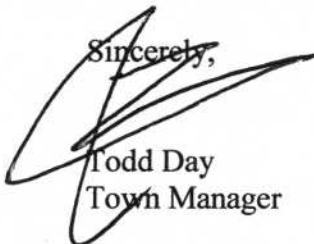
September 25, 2013

Mr. Lawrence Sheppard  
P.O. Box 1123  
North Tazewell, Virginia 24651

Dear Mr. Sheppard:

I am writing to thank you for your hard work and dedication to improving the overall appearance of the Town of Tazewell. Your contribution to the Town of Tazewell does not go unnoticed and is greatly needed and equally appreciated.

Sincerely,



Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
Brad Pyott, Town Attorney





Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TAEZEWELL**  
P.O. Box 608 – 201 Central Avenue  
Tazewell, Virginia 24651-0608  
(276) 988-2501  
[www.townoftazewell.org](http://www.townoftazewell.org)

Chris R. Brown  
David H. Fox  
Glenn L. Catron

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

September 25, 2013

Mr. Cecil Johnson  
P.O. Box 168  
Tazewell, Virginia 24651

Dear Mr. Johnson:

I am writing to thank you for your hard work and dedication to improving the overall appearance of the Town of Tazewell. Your contribution to the Town of Tazewell does not go unnoticed and is greatly needed and equally appreciated.

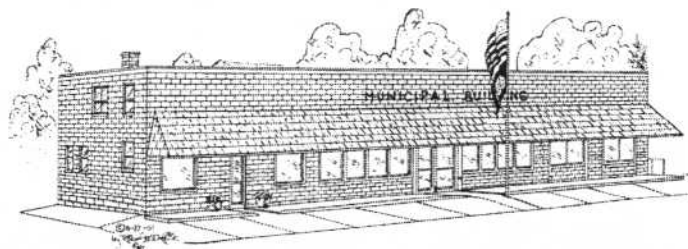
Sincerely,



Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
Brad Pyott, Town Attorney







Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TASEWELL**  
P.O. Box 608 – 201 Central Avenue  
Tazewell, Virginia 24651-0608  
(276) 988-2501  
[www.townoftazewell.org](http://www.townoftazewell.org)

Chris R. Brown  
David H. Fox  
Glenn L. Catron

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

September 25, 2013

Mr. Billy Gallagher  
401 B Tazewell Avenue  
Tazewell, Virginia 24651

Dear Mr. Gallagher:

I am writing to thank you for your hard work and dedication to improving the overall appearance of the Town of Tazewell. Your contribution to the Town of Tazewell does not go unnoticed and is greatly needed and equally appreciated.

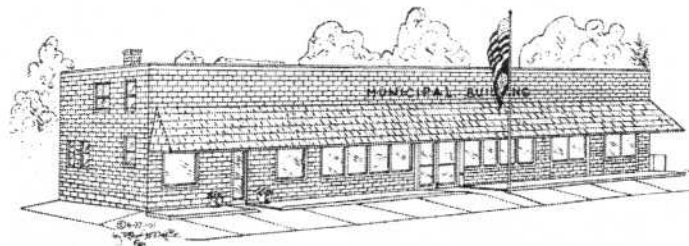
Sincerely,



Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
Brad Pyott, Town Attorney





Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TAEZEWELL**  
P.O. Box 608 – 201 Central Avenue  
Tazewell, Virginia 24651-0608  
(276) 988-2501  
[www.townoftazewell.org](http://www.townoftazewell.org)

Chris R. Brown  
David H. Fox  
Glenn L. Catron

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

September 25, 2013

Chief DeWitt Cooper  
300 Steeles Lane, Apt. 6  
Tazewell, Virginia 24651

Dear Chief Cooper:

I am writing to thank you for your hard work and dedication to improving the overall appearance of the Town of Tazewell. Your contribution to the Town of Tazewell does not go unnoticed and is greatly needed and equally appreciated.

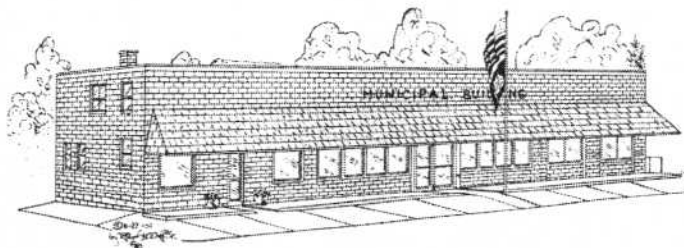
Sincerely,



Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
Brad Pyott, Town Attorney





Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TAZEWELL**  
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Chris R. Brown  
David H. Fox  
Glenn L. Catron

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

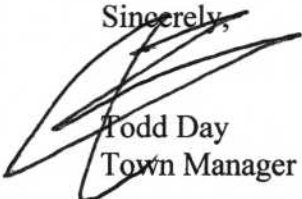
September 25, 2013

Mrs. Carolyn Kegley  
102 Payne Street  
Tazewell, Virginia 24651

Dear Mrs. Kegley:

I am writing to thank you for your hard work and dedication to improving the overall appearance of the Town of Tazewell. Your contribution to the Town of Tazewell does not go unnoticed and is greatly needed and equally appreciated.

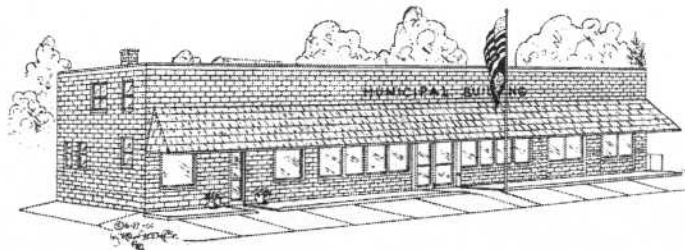
Sincerely,



Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
Brad Pyott, Town Attorney





Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

**TOWN OF TAEZEWELL**  
P.O. Box 608 – 201 Central Avenue  
Tazewell, Virginia 24651-0608  
(276) 988-2501  
[www.townoftazewell.org](http://www.townoftazewell.org)

Chris R. Brown  
David H. Fox  
Glenn L. Catron

A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

September 25, 2013

Ms. Mattie Wimmer  
107 West Fincastle  
Tazewell, Virginia 24651

Dear Ms. Wimmer:

I am writing to thank you for your hard work and dedication to improving the overall appearance of the Town of Tazewell. Your contribution to the Town of Tazewell does not go unnoticed and is greatly needed and equally appreciated.

Sincerely,



Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council  
Brad Pyott, Town Attorney





Town Council

Chris A. Blankenship, Vice Mayor  
Terry W. Mullins  
Jack T. Murray, Sr.

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A.D. Buchanan, Jr., Mayor  
Todd Day, Town Manager

Chris R. Brown  
David H. Fox  
Glenn L. Catron

October 3, 2013

Mr. Dean Kennedy  
P.O. Box 99  
Bishop, Virginia 24604

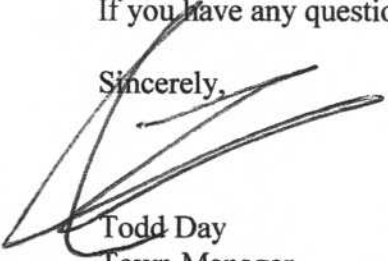
RE: Sewer Taps

Dear Mr. Kennedy:

It is the Town of Tazewell's understanding that you, Mr. Dean Kennedy, Fincastle Turnpike, Virginia, have requested additional sewer taps in return for the legal easements which has been presented to you in order to install a sewer main across said property as presented on the deed and plat. Your request for the total of two (2) sewer taps has been granted and will be installed during the main line installation.

If you have any questions, please feel free to contact me at 988-2501.

Sincerely,



Todd Day  
Town Manager

TD/rb

cc: Mayor & Town Council



# OCTOBER 2013

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

## SEPTEMBER 2013

1<sup>S</sup> 2<sup>M</sup> 3<sup>T</sup> 4<sup>W</sup> 5<sup>T</sup> 6<sup>F</sup> 7<sup>S</sup>  
 8 9 10 11 12 13 14  
 15 16 17 18 19 20 21  
 22 23 24 25 26 27 28  
 29 30

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**ANNUAL  
HOMECOMING  
PARADE  
6:00 P.M.**

5

**KID'S FISHING DAY  
9 A.M. - 2 P.M.  
DUNFORD PARK**

6

7

8

**EMS COMMITTEE  
MEETING  
6:30 P.M.  
PUBLIC HEARING  
7:15 P.M. & 7:20 P.M.  
COUNCIL MEETING  
7:30 P.M.**

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12

**VIRGINIA MAYORS  
INSTITUTE  
  
ANNUAL FIRE  
PREVENTION PARADE  
3:30 P.M.**

13

**ANNUAL  
VML  
CONFERENCE**

14

**ANNUAL  
VML  
CONFERENCE**

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**ANNUAL  
VML  
CONFERENCE**

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**PUMPKIN CARVING  
CONTEST  
1:00 P.M.  
AMERICAN LEGION  
BUILDING**

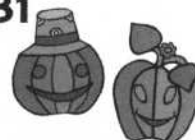
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## NOVEMBER 2013

S M T W T F S  
 3 4 5 6 7 8 9  
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 17 18 19 20 21 22 23  
 24 25 26 27 28 29 30

# NOVEMBER 2013

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

## OCTOBER 2013

S	M	1 <sup>T</sup>	2 <sup>W</sup>	3 <sup>T</sup>	4 <sup>F</sup>	5 <sup>S</sup>
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## DECEMBER 2013

1 <sup>S</sup>	2 <sup>M</sup>	3 <sup>T</sup>	4 <sup>W</sup>	5 <sup>T</sup>	6 <sup>F</sup>	7 <sup>S</sup>
8	9	10	11	12	13	14
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**TOWN HALL  
CLOSED IN  
OBSERVANCE  
OF VETERANS  
DAY**

12

**COUNCIL  
MEETING  
7:30 P.M.**

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**TOWN HALL  
CLOSED IN  
OBSERVANCE OF  
THANKSGIVING**

28

**TOWN HALL  
CLOSED IN  
OBSERVANCE OF  
THANKSGIVING**

29

**TOWN HALL  
CLOSED IN  
OBSERVANCE OF  
THANKSGIVING**

30