

LETTER OF TRANSMITTAL

It is with great sadness that I present my sixteenth and final budget. As the years go by, it seems the budgeting process becomes increasingly difficult. However, we must face the challenge of dealing with constant change. As public servants we are charged with the obligation of providing excellent services on a limited revenue source. A balance of revenues and expenditures has always been obtained and essential services necessary for the Town have been implemented. In preparing the 2013 budget, careful consideration was given not only to these essential services, but to services dealing with improving the quality of life in Tazewell.

Much of the revenue we receive is controlled by the Commonwealth of Virginia. Highway maintenance, law enforcement, sales taxes, and other State revenue enhance the services provided by our tax dollars. As usual, delays from the State, along with completion of their budget, made this year extremely difficult. State formulas used in allocating this funding are constantly changing creating more confusion in the overall process.

All local taxes and fees, based on historic data and collection rates, are only an estimate. Figures provided by The Commissioner of the Revenue and Department of Motor Vehicles enable us to predict several sources of local revenue. Other revenues are determined by carefully examining historic data and predicting growth or loss of such revenue.

With the exception of Sanitation, there were no increases in this year's budget, reflecting in a much tighter year ahead. Expenditures are based on requests submitted by each department head and have been carefully studied as this budget was prepared. Costs such as electricity and fuel are much more difficult to predict and control.

As always, it is my goal to keep expenditures at a minimum while providing the essential services required for the operation of the Town. As each year passes, we are not only able provide the essential services, we are able to provide enhancements that sustain our competitive edge in the area. I hope you will use this budget as a guideline for the implementation and beginning of exciting changes in the Town of Tazewell.

Jerry G. Wood, Town Manager

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**FY 13 Annual Budget
GENERAL FUND**

Recap of Revenues

Taxes, Permits, Penalties	\$1,885,793
State Revenue	\$1,320,337
Recreation	\$ 41,000
Fines	\$ 41,000
Refuse Collection	\$ 388,000
Miscellaneous & Transfers	<u>\$ 383,500</u>
	<u>\$4,059,630</u>

Recap of Expenses

Town Council	\$ 102,500
Town Attorney	\$ 13,600
Administration	\$ 555,351
Police Department	\$1,023,339
Fire & Rescue	\$ 414,000
Sanitation	\$ 221,468
Recreation	\$ 257,895
Miscellaneous & Debt. Service	\$ 205,572
Public Works	<u>\$1,265,905</u>
	<u>\$4,059,630</u>

**TOWN OF TAZEWELL
FY 13 ANNUAL BUDGET - REVENUES
GENERAL FUND**

ACCOUNT		2011 BUDGET	2011 ACTUAL REVENUE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
<i>TAXES (001-000)</i>						
3110	Real Estate - Current	619,566.00	596,574.00	623,507.00	689,593.00	
3112	Real Estate - Delinquent	0.00	0.00	0.00	0.00	
3120	Pers. Property - Current	99,000.00	100,814.00	96,678.00	102,200.00	
3122	Pers. Property - Delinq.	0.00	0.00	0.00	0.00	
3130	Public Service Util. Tax	24,000.00	29,976.00	24,000.00	30,000.00	
3210	Bank Franchise Tax	142,000.00	171,228.00	156,500.00	170,000.00	
3230	Business License	200,000.00	205,572.00	215,000.00	210,000.00	
3240	Franchise Tax	32,000.00	29,194.00	30,000.00	29,000.00	
3250	Decal	35,000.00	27,770.00	29,000.00	28,000.00	
3610	Meals Tax	472,000.00	515,228.00	480,000.00	540,000.00	
3640	Cigarette Tax	32,000.00	33,100.00	32,000.00	30,000.00	
TOTAL		1,655,566.00	1,709,456.00	1,686,685.00	1,828,793.00	0.00
<i>LICENSES & PERMITS (001-000)</i>						
3220	Building Permits	1,000.00	980.00	1,000.00	1,000.00	
TOTAL		1,000.00	980.00	1,000.00	1,000.00	0.00

ACCOUNT		2011 BUDGET	2011 ACTUAL REVENUE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
<i>FINES & FORFEITURES (001-000)</i>						
3310	Court Fines	70,000.00	38,593.00	45,000.00	40,000.00	
3320	Parking Fines	500.00	1,200.00	534.00	1,000.00	
TOTAL		70,500.00	39,793.00	45,534.00	41,000.00	0.00
<i>PENALTIES & INTEREST (001-000)</i>						
3115	Real Estate Penalties	15,955.00	38,025.00	15,000.00	39,000.00	
3125	Pers. Prop. Penalties	5,000.00	12,034.00	5,000.00	12,000.00	
3531	Refuse Pen. & Interest	3,000.00	4,448.00	3,000.00	5,000.00	
TOTAL		23,955.00	54,507.00	23,000.00	56,000.00	0.00
<i>STATE REVENUE (001-000)</i>						
3420	Fire Fund	9,500.00	0.00	9,500.00	9,500.00	
3430	Law Enforcement	107,350.00	102,632.00	99,029.00	99,028.00	
3450	Sales Tax	300,000.00	262,142.00	250,000.00	252,000.00	
3470	VDOT Maintenance	856,000.00	898,809.00	856,000.00	898,809.00	
3525	Pers. Prop. Tax Relief	60,000.00	54,820.00	56,000.00	55,000.00	
3550	Rolling Stock	5,000.00	5,748.00	5,500.00	6,000.00	
TOTAL		1,337,850.00	1,324,151.00	1,276,029.00	1,320,337.00	0.00

ACCOUNT		2011 BUDGET	2011 ACTUAL REVENUE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
<i>RECREATION (001-000)</i>						
3700	Pool Admissions	0.00	25,765.00	18,000.00	20,000.00	
3701	Youth Activities	0.00	7,306.00	0.00	0.00	
3702	Men s Activities	3,000.00	3,230.00	1,500.00	3,000.00	
3703	Co-Ed Activities	0.00	3,405.00	1,500.00	1,500.00	
3704	Women s Activities	0.00	622.00	0.00	0.00	
3705	Lessons	0.00	4,925.00	2,000.00	5,000.00	
3706	Tournaments	500.00	0.00	500.00	0.00	
3707	Rentals	10,000.00	10,168.00	10,000.00	10,000.00	
3708	Concessions	1,500.00	1,167.00	1,500.00	1,500.00	
3709	Miscellaneous	0.00	0.00	0.00	0.00	
TOTAL		15,000.00	56,588.00	35,000.00	41,000.00	0.00
<i>REFUSE COLLECTION (001-000)</i>						
3530	Refuse Collections	370,000.00	362,014.00	370,000.00	388,000.00	
TOTAL		370,000.00	362,014.00	370,000.00	388,000.00	0.00
<i>INTEREST (001-000)</i>						
3510	Interest	5,000.00	1,060.00	4,000.00	1,000.00	
TOTAL		5,000.00	1,060.00	4,000.00	1,000.00	0.00
<i>GRANTS & OTHER SOURCES (001-000)</i>						
3440	Litter Control Grant	2,500.00	2,353.00	2,500.00	2,500.00	
3580	Arts Grant	0.00	0.00	0.00	0.00	

ACCOUNT		2011 BUDGET	2011 ACTUAL REVENUE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
3630	Grants Received	40,000.00	73,579.00	75,000.00	75,000.00	
TOTAL		42,500.00	75,932.00	77,500.00	77,500.00	0.00
<i>MISCELLANEOUS REVENUE (001-000)</i>						
3540	Miscellaneous Revenue	35,000.00	14,696.00	20,000.00	15,000.00	
3550	Loan Payment W/S Fund	0.00	0.00	20,000.00	20,000.00	
3800	Fire Dept. 3 rd Party Billing	20,000.00	13,819.00	50,000.00	20,000.00	
3801	Rescue Squad	0.00	268,093.00	172,000.00	250,000.00	
TOTAL		55,000.00	296,608.00	262,000.00	305,000.00	0.00
GRAND TOTAL		3,576,371.00	3,921,089.00	3,780,748.00	4,059,630.00	0.00

**TOWN OF TAZEWELL
FY 13 ANNUAL BUDGET - EXPENDITURES
GENERAL FUND**

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
<i>COUNCIL</i>						
<i>PERSONNEL COSTS (001-021)</i>						
4001	Mayor Compensation	6,000.00	5,000.00	6,000.00	6,000.00	
4080	Counc.Trav. & Training	1,000.00	0.00	1,000.00	1,000.00	
4081	Council Support	30,000.00	26,882.00	25,000.00	25,000.00	
SUB-TOTAL		37,000.00	31,882.00	32,000.00	32,000.00	0.00
<i>SUPPLIES & MATERIALS COSTS (001-021)</i>						
4070	Dues - Subscriptions	4,000.00	2,180.00	2,500.00	2,500.00	
4120	Advertising	0.00	0.00	0.00	0.00	
6000	Council Comm. Support	50,000.00	45,033.00	50,000.00	50,000.00	
SUB-TOTAL		54,000.00	47,213.00	52,500.00	52,500.00	0.00
<i>LIABILITY INSURANCE (001-021)</i>						
4035	Public Officials Ins.	18,000.00	5,522.00	18,000.00	18,000.00	
SUB-TOTAL		18,000.00	5,522.00	18,000.00	18,000.00	0.00
<i>TOTAL COUNCIL</i>		<i>109,000.00</i>	<i>84,617.00</i>	<i>102,500.00</i>	<i>102,500.00</i>	<i>0.00</i>

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
ATTORNEY						
<i>PERSONNEL COSTS (001-022)</i>						
4001	Town Attorney Comp.	600.00	600.00	600.00	600.00	
4030	Health Insurance	6,650.00	7,008.00	7,000.00	7,000.00	
SUB-TOTAL		7,250.00	7,608.00	7,600.00	7,600.00	0.00
<i>LEGAL & AUDIT SERVICES (001-022)</i>						
4140	Legal	5,000.00	6,400.00	6,000.00	6,000.00	
SUB-TOTAL		5,000.00	6,400.00	6,000.00	6,000.00	0.00
TOTAL ATTORNEY		12,250.00	14,008.00	13,600.00	13,600.00	0.00
ADMINISTRATION						
<i>MAINTENANCE VEHICLE EQUIP. (001-023)</i>						
4150	Equipment Maintenance	12,000.00	43,198.00	15,000.00	35,000.00	
4250	Vehicle Maintenance	500.00	107.00	100.00	100.00	
SUB-TOTAL		12,500.00	43,305.00	15,100.00	35,100.00	0.00
<i>PERSONNEL COSTS (001-023)</i>						
4010	Salaries	182,964.00	211,238.00	188,493.00	225,000.00	
4011	Salaries - Part-Time	2,500.00	1,440.00	2,500.00	1,000.00	
4020	FICA	14,060.00	15,040.00	11,656.00	16,125.00	

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
4030	Health Insurance	44,000.00	36,814.00	48,500.00	40,495.00	
4040	Life Insurance	200.00	344.00	283.00	344.00	
4050	Retirement	10,175.00	20,664.00	14,306.00	24,637.00	
4055	Employee Benefits	648.00	724.00	650.00	750.00	
4060	Workmens Comp.	750.00	851.00	900.00	900.00	
4080	Travel & Training	17,000.00	12,288.00	15,000.00	14,000.00	
SUB-TOTAL		272,297.00	299,403.00	282,288.00	323,251.00	0.00
<i>LEGAL & AUDIT SERVICES (001-023)</i>						
4130	Audit	12,000.00	16,644.00	14,000.00	16,000.00	
4140	Legal	0.00	372.00	0.00	0.00	
4360	Engineering	10,000.00	687.00	0.00	0.00	
SUB-TOTAL		22,000.00	17,703.00	14,000.00	16,000.00	0.00
<i>SUPPLIES & MATERIAL COSTS (001-023)</i>						
4070	Dues - Subscriptions	6,000.00	4,221.00	6,000.00	5,000.00	
4100	Office Supplies	30,000.00	49,030.00	34,000.00	46,000.00	
4110	Postage	9,000.00	6,863.00	6,000.00	8,000.00	
4120	Advertising	3,000.00	9,170.00	3,000.00	5,000.00	
4190	Bank Service Charge	500.00	665.00	500.00	500.00	
4210	Miscellaneous Expense	2,500.00	15,678.00	5,000.00	5,000.00	
4260	Fuel	1,500.00	1,149.00	1,500.00	1,500.00	
SUB-TOTAL		52,500.00	86,776.00	56,000.00	71,000.00	0.00

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
<i>CAPITAL OUTLAYS (001-023)</i>						
4160	Building Maintenance	10,000.00	18,436.00	10,000.00	15,000.00	
4230	Equipment	10,000.00	24,688.00	10,000.00	15,000.00	
4450	Administrative Reserve	65,000.00	14,189.00	20,000.00	15,000.00	
SUB-TOTAL		85,000.00	57,313.00	40,000.00	45,000.00	0.00
<i>UTILITIES (001-023)</i>						
4090	Telephone	14,000.00	20,484.00	18,000.00	20,000.00	
4170	Electricity	6,500.00	9,172.00	6,000.00	10,000.00	
4180	Internet	12,000.00	20,939.00	15,000.00	20,000.00	
SUB-TOTAL		32,500.00	50,595.00	39,000.00	50,000.00	0.00
<i>LIABILITY INSURANCE (001-023)</i>						
4200	General Liability Ins.	16,000.00	10,787.00	14,000.00	15,000.00	
SUB-TOTAL		16,000.00	10,787.00	14,000.00	15,000.00	0.00
TOTAL ADMINISTRATION		492,797.00	565,882.00	460,388.00	555,351.00	0.00
POLICE						
<i>MAINTENANCE VEHICLE EQUIP. (001-024)</i>						
4150	Equipment Maintenance	10,000.00	9,679.00	10,000.00	8,000.00	
4250	Vehicle Maintenance	20,000.00	22,397.00	25,000.00	25,000.00	
SUB-TOTAL		30,000.00	32,076.00	35,000.00	33,000.00	0.00

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
<i>PERSONNEL COSTS (001-024)</i>						
4010	Salaries	460,000.00	520,732.00	485,060.00	500,000.00	
4011	Salaries - Part-Time	10,000.00	7,158.00	5,000.00	5,000.00	
4015	Overtime	35,000.00	47,353.00	35,000.00	40,000.00	
4020	FICA	35,650.00	42,797.00	33,600.00	39,512.00	
4030	Health Insurance	105,000.00	86,631.00	108,000.00	90,250.00	
4040	Life Insurance	1,200.00	1,222.00	1,200.00	1,200.00	
4050	Retirement	26,950.00	37,856.00	36,375.00	59,677.00	
4055	Employee Benefits	2,916.00	3,112.00	2,700.00	3,200.00	
4060	Workmens Comp.	10,000.00	10,528.00	15,896.00	11,000.00	
4080	Travel & Training	15,000.00	21,815.00	15,000.00	22,000.00	
4220	Uniforms	15,000.00	13,948.00	15,000.00	15,000.00	
SUB-TOTAL		716,716.00	793,152.00	752,831.00	786,839.00	0.00
<i>LEGAL & AUDIT SERVICES (001-024)</i>						
4140	Legal	10,000.00	12,437.00	10,000.00	10,000.00	
4240	Court Cost	15,000.00	3,421.00	10,000.00	10,000.00	
SUB-TOTAL		25,000.00	15,858.00	20,000.00	20,000.00	0.00
<i>SUPPLIES & MATERIAL COSTS (001-024)</i>						
4070	Dues - Subscriptions	1,000.00	707.00	1,000.00	1,000.00	

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
4100	Office Supplies	15,000.00	14,140.00	15,000.00	15,000.00	
4110	Postage	1,000.00	942.00	1,200.00	1,000.00	
4120	Advertising	1,000.00	2,165.00	500.00	2,000.00	
4210	Miscellaneous Expense	2,000.00	3,346.00	2,000.00	3,000.00	
4260	Fuel	35,000.00	44,525.00	35,000.00	45,000.00	
SUB-TOTAL		55,000.00	65,825.00	54,700.00	67,000.00	0.00
<i>CAPITAL OUTLAYS (001-024)</i>						
4160	Building Maintenance	5,000.00	2,410.00	5,000.00	2,500.00	
4230	Equipment	15,000.00	3,869.00	15,000.00	5,000.00	
4270	Narcotics Task Force	7,000.00	7,000.00	7,000.00	7,000.00	
4400	Capital Outlays	25,000.00	24,196.00	25,000.00	25,000.00	
SUB-TOTAL		52,000.00	37,475.00	52,000.00	39,500.00	0.00
<i>UTILITIES (001-024)</i>						
4090	Telephone	15,000.00	14,615.00	15,000.00	15,000.00	
4170	Electricity	3,000.00	3,906.00	4,000.00	4,000.00	
4180	Internet	12,000.00	15,302.00	14,000.00	15,000.00	
SUB-TOTAL		30,000.00	33,823.00	33,000.00	34,000.00	0.00
<i>LIABILITY INSURANCE (001-024)</i>						
4200	General Liability Ins.	16,000.00	10,413.00	12,000.00	12,000.00	
SUB-TOTAL		16,000.00	10,413.00	12,000.00	12,000.00	0.00

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
<i>MISCELLANEOUS (001-024)</i>						
4500	Southwest Regional Jail	6,000.00	7,680.00	6,000.00	6,000.00	
4600	Public Safety	14,000.00	17,164.00	16,000.00	25,000.00	
SUB-TOTAL		20,000.00	24,844.00	22,000.00	31,000.00	0.00
TOTAL POLICE		944,716.00	1,013,466.00	981,531.00	1,023,339.00	0.00
<i>FIRE & RESCUE</i>						
<i>MAINTENANCE VEHICLE EQUIP. (001-025)</i>						
4150	Equipment Maintenance	2,000.00	2,651.00	3,000.00	2,500.00	
4160	Building Maintenance	2,000.00	2,591.00	3,000.00	3,000.00	
4250	Vehicle Maintenance	4,000.00	10,187.00	5,000.00	5,000.00	
SUB-TOTAL		8,000.00	15,429.00	11,000.00	10,500.00	0.00
<i>PERSONNEL COSTS (001-025)</i>						
4000	Call Out Pay	16,000.00	18,335.00	18,000.00	18,000.00	
4240	3 rd Party Billing	20,000.00	590.00	50,000.00	3,000.00	
SUB-TOTAL		36,000.00	18,925.00	68,000.00	21,000.00	0.00
<i>SUPPLIES & MATERIAL COSTS (001-025)</i>						
4085	Fireworks Expense	0.00	0.00	0.00	0.00	
4100	Supplies	20,000.00	10,740.00	25,000.00	20,000.00	
4210	Miscellaneous Expense	0.00	2,873.00	0.00	0.00	
4260	Fuel	4,000.00	3,577.00	4,000.00	5,000.00	
SUB-TOTAL		24,000.00	17,190.00	29,000.00	25,000.00	0.00

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
<i>CAPITAL OUTLAYS (001-025)</i>						
4230	Equipment	0.00	9,047.00	0.00	10,000.00	
4280	Fire Fund Transfer	10,500.00	11,993.00	10,500.00	9,500.00	
4400	Capital Outlays	0.00	0.00	0.00	0.00	
SUB-TOTAL		10,500.00	21,040.00	10,500.00	19,500.00	0.00
<i>UTILITIES (001-025)</i>						
4090	Telephone	2,000.00	1,880.00	2,000.00	2,000.00	
4170	Electricity	5,000.00	4,880.00	5,000.00	7,000.00	
4180	Internet	10,000.00	9,385.00	12,000.00	12,000.00	
SUB-TOTAL		17,000.00	16,145.00	19,000.00	21,000.00	0.00
<i>LIABILITY INSURANCE (001-025)</i>						
4200	General Liability Ins.	9,000.00	11,146.00	9,000.00	12,000.00	
SUB-TOTAL		9,000.00	11,146.00	9,000.00	12,000.00	0.00
<i>(RS) MAINTENANCE VEHICLE EQUIP. (001-025)</i>						
5160	Building Maintenance	0.00	0.00	5,000.00	5,000.00	
5250	Vehicle Maintenance	0.00	0.00	1,000.00	2,000.00	
SUB-TOTAL		0.00	0.00	6,000.00	7,000.00	0.00

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
<i>(RS) PERSONNEL COSTS (001-025)</i>						
5000	Call Out Pay	0.00	259,471.00	120,000.00	249,000.00	
SUB-TOTAL		0.00	259,471.00	120,000.00	249,000.00	0.00
<i>(RS) SUPPLIES & MATERIAL COSTS (001-025)</i>						
5100	Supplies	0.00	0.00	12,000.00	15,000.00	
5260	Fuel	0.00	0.00	20,000.00	20,000.00	
SUB-TOTAL		0.00	0.00	32,000.00	35,000.00	0.00
<i>(RS) UTILITIES (001-025)</i>						
5090	Telephone	0.00	0.00	2,000.00	2,000.00	
5170	Electricity	0.00	0.00	4,000.00	4,000.00	
5180	Internet	0.00	0.00	2,000.00	2,000.00	
SUB-TOTAL		0.00	0.00	8,000.00	8,000.00	0.00
<i>(RS) LIABILITY INSURANCE (001-025)</i>						
5200	General Liability Ins.	0.00	0.00	6,000.00	6,000.00	
SUB-TOTAL		0.00	0.00	6,000.00	6,000.00	0.00
TOTAL FIRE & RESCUE		104,500.00	359,346.00	318,500.00	414,000.00	0.00

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
SANITATION						
<i>MAINTENANCE VEHICLE EQUIP. (001-026)</i>						
4150	Equipment Maintenance	500.00	0.00	500.00	500.00	
4250	Vehicle Maintenance	18,000.00	23,360.00	18,000.00	20,000.00	
SUB-TOTAL		18,500.00	23,360.00	18,500.00	20,500.00	0.00
<i>PERSONNEL COSTS (001-026)</i>						
4010	Salaries	96,000.00	75,582.00	110,014.00	79,000.00	
4011	Salaries - Part-Time	12,000.00	8,874.00	12,000.00	15,000.00	
4015	Overtime	10,000.00	6,291.00	10,000.00	7,500.00	
4020	FICA	8,664.00	5,778.00	8,184.00	7,358.00	
4030	Health Insurance	34,000.00	35,511.00	41,580.00	39,400.00	
4040	Life Insurance	300.00	250.00	250.00	260.00	
4050	Retirement	5,830.00	5,009.00	8,350.00	8,650.00	
4055	Employee Benefits	972.00	1,158.00	1,000.00	1,200.00	
4060	Workmen s Comp.	10,000.00	8,593.00	12,000.00	9,000.00	
4220	Uniforms	3,000.00	2,661.00	3,500.00	3,000.00	
SUB-TOTAL		180,766.00	149,707.00	206,878.00	170,368.00	0.00
<i>SUPPLIES & MATERIAL COSTS (001-026)</i>						
4100	Supplies	500.00	99.00	500.00	100.00	
4210	Miscellaneous Expense	200.00	872.00	500.00	500.00	

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
4260	Fuel	25,000.00	25,083.00	25,000.00	30,000.00	
SUB-TOTAL		25,700.00	26,054.00	26,000.00	30,600.00	0.00
TOTAL SANITATION		224,966.00	199,121.00	251,378.00	221,468.00	0.00
RECREATION						
<i>MAINTENANCE VEHICLE EQUIP. (001-027)</i>						
4150	Equipment Maintenance	6,000.00	3,124.00	6,000.00	3,000.00	
4250	Vehicle Maintenance	0.00	1,737.00	1,500.00	1,500.00	
SUB-TOTAL		6,000.00	4,861.00	7,500.00	4,500.00	0.00
<i>PERSONNEL COSTS (001-027)</i>						
4010	Salaries	88,170.00	77,131.00	52,033.00	69,700.00	
4011	Salaries - Part-Time	10,000.00	24,185.00	25,000.00	25,000.00	
4015	Overtime	5,000.00	5,420.00	10,000.00	6,000.00	
4020	FICA	7,828.00	9,094.00	5,570.00	7,300.00	
4030	Health Insurance	26,000.00	23,963.00	24,000.00	26,359.00	
4040	Life Insurance	439.00	304.00	294.00	304.00	
4050	Retirement	4,840.00	6,696.00	3,949.00	7,632.00	
4055	Employee Benefits	324.00	126.00	436.00	200.00	
4060	Workmens Comp.	3,000.00	2,787.00	3,500.00	3,000.00	
4080	Travel & Training	3,000.00	1,073.00	1,800.00	1,000.00	

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
4220	Uniforms	2,000.00	1,973.00	2,000.00	2,000.00	
8200	Youth Activities	0.00	11,047.00	0.00	0.00	
SUB-TOTAL		150,601.00	163,799.00	128,582.00	148,495.00	0.00
<i>SUPPLIES & MATERIAL COSTS (001-027)</i>						
4070	Dues - Subscriptions	200.00	0.00	100.00	100.00	
4100	Supplies	12,000.00	10,478.00	8,000.00	10,000.00	
4110	Postage	0.00	0.00	0.00	0.00	
4120	Advertising	500.00	300.00	300.00	300.00	
4210	Miscellaneous Expense	1,000.00	18,120.00	1,000.00	1,000.00	
4260	Fuel	2,500.00	1,479.00	2,500.00	2,500.00	
8800	Concession	0.00	0.00	0.00	0.00	
SUB-TOTAL		16,200.00	30,377.00	11,900.00	13,900.00	0.00
<i>CAPITAL OUTLAYS (001-027)</i>						
4160	Building Maintenance	15,000.00	14,802.00	60,000.00	20,000.00	
4161	Groundskeeping	10,000.00	5,357.00	5,000.00	6,000.00	
4230	Equipment	3,000.00	1,650.00	3,000.00	3,000.00	
8350	Adult Activities	0.00	2,409.00	4,000.00	2,500.00	
8400	Other Recreation	3,000.00	4,394.00	3,000.00	3,000.00	
8550	Pool Operation	0.00	34,425.00	26,000.00	25,000.00	

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
8900	Rec.Parks& Playground	3,000.00	0.00	3,000.00	3,000.00	
SUB-TOTAL		34,000.00	63,037.00	104,000.00	62,500.00	0.00
<i>UTILITIES (001-027)</i>						
4090	Telephone	3,000.00	2,053.00	3,200.00	2,000.00	
4170	Electricity	12,000.00	7,368.00	10,000.00	7,500.00	
4180	Internet	10,000.00	12,081.00	12,000.00	9,000.00	
SUB-TOTAL		25,000.00	21,502.00	25,200.00	18,500.00	0.00
<i>LIABILITY INSURANCE (001-027)</i>						
4200	General Liability Ins.	10,000.00	10,362.00	10,000.00	10,000.00	
SUB-TOTAL		10,000.00	10,362.00	10,000.00	10,000.00	0.00
TOTAL RECREATION		241,801.00	293,938.00	287,182.00	257,895.00	0.00
MISCELLANEOUS						
<i>CAPITAL OUTLAYS (001-050)</i>						
2832	Cap. Equip. Res. Fund	50,000.00	0.00	25,000.00	0.00	
5000	Construction & Related	50,000.00	0.00	25,000.00	0.00	
9900	Capital Improvement	320,000.00	112,164.00	75,000.00	40,000.00	
SUB-TOTAL		420,000.00	112,164.00	125,000.00	40,000.00	0.00
<i>DEBT SERVICE (001-050)</i>						
2833	Debt Service	56,922.00	68,627.00	59,101.00	61,289.00	
2834	Debt Service - Interest	7,825.00	18,703.00	5,716.00	3,529.00	

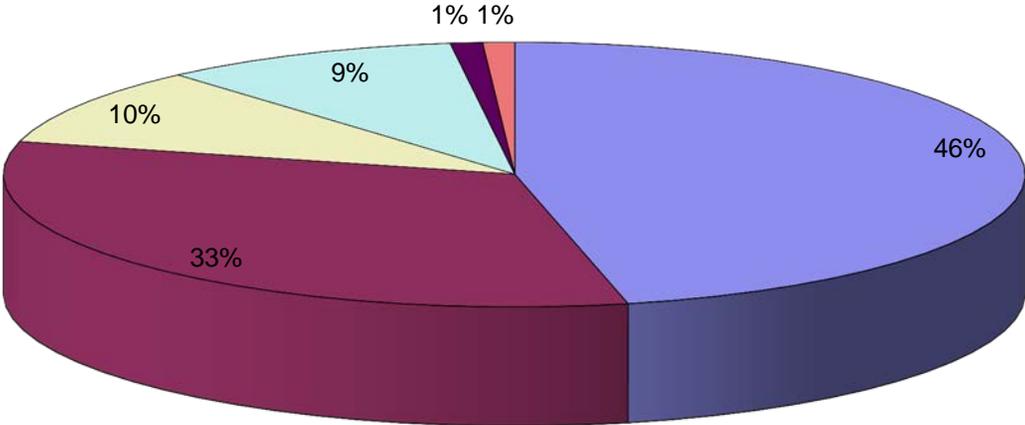
ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
2835	Sanitation Fund	20,000.00	0.00	0.00	0.00	
SUB-TOTAL		84,747.00	87,330.00	64,817.00	64,818.00	0.00
<i>CONTINGENCY (001-050)</i>						
2950	Contingency	23,463.00	0.00	36,832.00	100,754.00	
SUB-TOTAL		23,463.00	0.00	36,832.00	100,754.00	0.00
TOTAL MISCELLANEOUS		528,210.00	199,494.00	226,649.00	205,572.00	0.00
PUBLIC WORKS ADMINISTRATION						
<i>MAINTENANCE VEHICLE EQUIP. (001-061)</i>						
4150	Equipment Maintenance	20,000.00	8,680.00	15,000.00	10,000.00	
4250	Vehicle Maintenance	25,000.00	32,154.00	30,000.00	35,000.00	
SUB-TOTAL		45,000.00	40,834.00	45,000.00	45,000.00	0.00
<i>PERSONNEL COSTS (001-061)</i>						
4010	Salaries	299,000.00	379,355.00	340,000.00	389,750.00	
4011	Salaries - Part-Time	10,000.00	26,040.00	20,000.00	30,000.00	
4015	Overtime	25,000.00	28,078.00	30,000.00	30,000.00	
4020	FICA	25,384.00	30,161.00	26,910.00	32,606.00	
4030	Health Insurance	104,000.00	86,114.00	110,400.00	94,725.00	
4040	Life Insurance	1,210.00	1,147.00	1,210.00	1,147.00	
4050	Retirement	16,445.00	31,114.00	25,500.00	42,677.00	

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
4055	Employee Benefits	2,592.00	1,929.00	3,000.00	3,000.00	
4060	Workmens Comp.	35,000.00	29,882.00	40,000.00	30,000.00	
4080	Travel & Training	7,500.00	3,995.00	5,000.00	5,000.00	
4220	Uniforms	12,000.00	14,435.00	14,000.00	15,000.00	
SUB-TOTAL		538,131.00	632,250.00	616,020.00	673,905.00	0.00
<i>SUPPLIES & MATERIAL COSTS (001-061)</i>						
4100	Supplies	15,000.00	18,146.00	15,000.00	15,000.00	
4210	Miscellaneous Expense	1,000.00	5,459.00	0.00	0.00	
4260	Fuel	32,000.00	43,538.00	40,000.00	46,000.00	
4276	Signage	4,000.00	3,433.00	4,000.00	5,000.00	
4372	Snow Removal	32,000.00	45,999.00	40,000.00	30,000.00	
SUB-TOTAL		84,000.00	116,575.00	99,000.00	96,000.00	0.00
<i>CAPITAL OUTLAYS (001-061)</i>						
4160	Building Maintenance	2,000.00	7,836.00	4,000.00	5,000.00	
4230	Equipment	15,000.00	7,871.00	65,000.00	20,000.00	
4275	Paving	100,000.00	0.00	150,000.00	250,000.00	
4371	Street Maintenance	25,000.00	63,271.00	40,000.00	60,000.00	
4373	Bridge Maintenance	10,000.00	3,692.00	7,500.00	5,000.00	
4376	Sidewalk Maintenance	5,000.00	0.00	5,000.00	5,000.00	
SUB-TOTAL		157,000.00	82,670.00	271,500.00	345,000.00	0.00

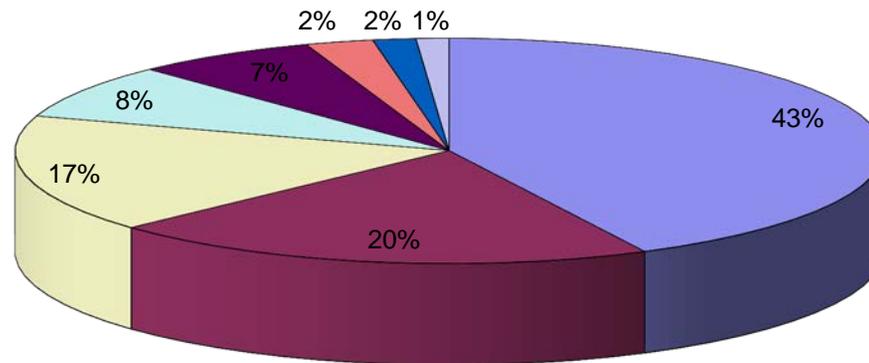
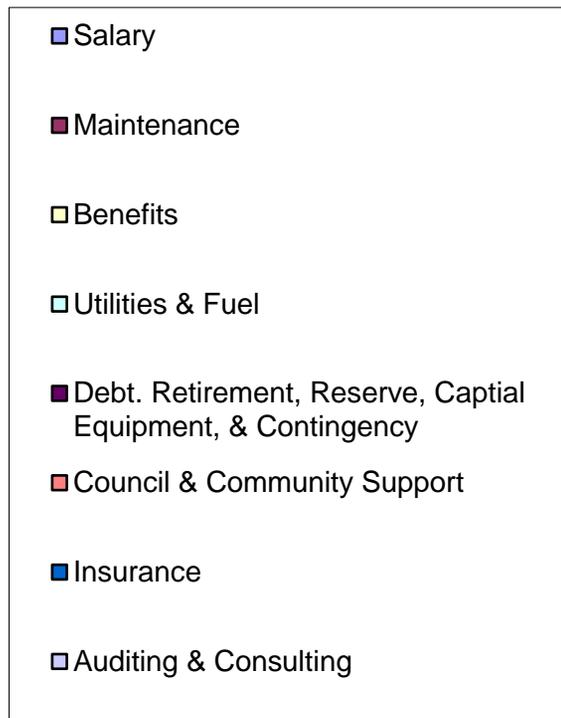
ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
<i>UTILITIES (001-061)</i>						
4090	Telephone	4,000.00	6,391.00	6,000.00	6,000.00	
4170	Electricity	15,000.00	25,714.00	22,000.00	20,000.00	
4180	Internet	10,000.00	12,926.00	12,000.00	12,000.00	
4377	Street Lights	56,000.00	56,143.00	58,000.00	58,000.00	
SUB-TOTAL		85,000.00	101,174.00	98,000.00	96,000.00	0.00
<i>LIABILITY INSURANCE (001-061)</i>						
4200	General Liability Ins.	9,000.00	10,495.00	9,500.00	10,000.00	
SUB-TOTAL		9,000.00	10,495.00	9,500.00	10,000.00	0.00
TOTAL PUBLIC WORKS ADM.		918,131.00	983,998.00	1,139,020.00	1,265,905.00	0.00
GRAND TOTAL		3,576,371.00	3,713,870.00	3,780,748.00	4,059,630.00	0.00

FY 13 GENERAL FUND REVENUE CHART

- Taxes, Permits, Penalties
- State Revenue
- Refuse Collection
- Miscellaneous & Transfers
- Fines
- Recreation



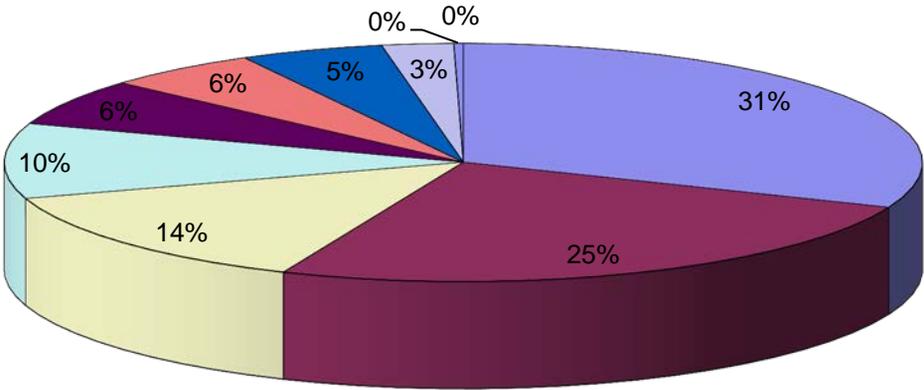
FY 13 GENERAL FUND EXPENSE CHART



FY 13 GENERAL FUND

DEPARTMENT EXPENSE CHART

- Public Works
- Police Department
- Administration
- Fire & Rescue
- Recreation
- Sanitation
- Miscellaneous & Debt. Service
- Town Council
- Town Attorney



FY 13 Annual Budget GENERAL FUND NARRATIVE

The General Fund covers all areas of funding for the Town with the exception of the Water and Sewer Fund or Enterprise Fund. All taxes, fees, fines, and intergovernmental transfers are included in the General Fund. The General Fund is responsible for all areas of the Town not covered by the Enterprise Fund.

The budget figures in the General Fund are estimated several ways. Assessed values of Real Estate and Personal Property are provided by the Commissioner of Revenue. Using the latest data available, the projected figures of \$689,593 in Real Estate and \$102,200 in Personal Property have been generated taking into account the recent boundary adjustment. The line item Personal Property Relief reflects the amount we are expected to receive from the State as a reimbursement for personal property taxes. This amount is entirely dependant on State disbursements, as are all other state revenues. All state funds are calculated using figures obtained from various State agencies and are often controlled by acts of the General Assembly or other governmental agencies. These figures often times change during the year according to revenues the State actually receives. Much consideration has gone into this procedure and hopefully we will not have to make any mid-year adjustments, however, once again we are dependent on the State for much of our budget.

Other fees and taxes collected such as Business Licenses, Building Permits, Recreation Revenue, Court Fines, Franchise Fees, Meals Tax, etc. are based on specific goods or activities. These have been generated using historical data and taking a conservative approach so as to avoid possible shortfalls in collections. The only increase in this year's budget is in the Sanitation Department. Historically, these revenues are very accurate.

Raises for Town employees were calculated at approximately 2.5%. All raises are calculated on a merit scale. The employees performance evaluation, along with days missed from work are used to determine the actual amount of each raise.

**TOWN OF TAZEWELL
FY 13 ANNUAL BUDGET
GENERAL FUND EXPENSE SUMMARY**

ACCOUNT		SUMMARY
<i>TOWN COUNCIL (001-021)</i>		
4001	Council Compensation	Mayor's Salary
4035	Public Officials Ins.	\$3,000,000 Liability Insurance for Mayor and Town Council
4070	Dues - Subscriptions	Dues to Tazewell Chamber of Commerce, VML, VA Review, Clerks Association
4080	Counc.Trav. & Training	VML Meeting, Legislative Meeting, Miscellaneous Trips to Richmond, etc.
4081	Council Support	Council Compensation, Meals for Meetings, Works Sessions, Miscellaneous for Mayor & Town Council
6000	Council Com. Support	Contributions for Museum, THS Project Graduation, Band Festival, Main Street Heritage Festival, Parades, Chamber Functions, Fair Entertainment and other Community Functions as directed by Council, Entertainment, Music In The Park, 4 th July Fireworks, Tazewell County Historical Society, Heartwood, Brain Injury Services
<i>TOWN ATTORNEY (001-022)</i>		
4001	Town Attorney Comp.	Brad Pyott's Retainer
4030	Health Insurance	Brad Pyott's Hospitalization
4140	Legal	Expense for Legal Work
<i>ADMINISTRATION (001-023)</i>		
4070	Dues - Subscriptions	VLGMA, VA Government Finance Association, Newspapers, Professional Publications
4080	Travel & Training	VML Meeting, VLGMA Conference, Legislative Day, Trips to Richmond, Various Meetings & Classes for Administrative Staff
4120	Advertising	Position Vacancies, Legal Notices, Bids, etc.
4150	Equipment Maintenance	Service Agreements for Copiers, Computers, Software Upgrades, etc.

ACCOUNT		SUMMARY
4160	Building Maintenance	Cleaning Supplies, Lighting, Paint, Minor Repairs
4210	Miscellaneous Expense	Christmas Dinner, Summer Picnic, Beautification & Other Awards
4230	Equipment	Miscellaneous Office Equipment
<i>POLICE DEPT. (001-024)</i>		
4015	Overtime	Drug Task Force, Breathalyser Tests, Court Dates, Special Functions
4070	Dues - Subscriptions	VA Association of Police Chiefs, National Association, VA Crime Association, Bulletins
4080	Travel & Training	S.W. Law Academy, Chiefs Conference, VACP, Inservice, Recertification
4100	Office Supplies	Film, Ammunition, Batteries, Tickets, Diskettes, Forms
4150	Equipment Maintenance	Repairs and Service Contracts on Radios, Radar Units, Office Equipment
4210	Miscellaneous Expense	Unexpected Costs
4270	Narcotics Task Force	Local Share
4400	Capital Outlays	Police Car
<i>FIRE & RESCUE (001-025)</i>		
4160	Building Maintenance	Paint, Cleaning Supplies to Maintain New Fire Station

ACCOUNT		SUMMARY
<i>RECREATION (001-027)</i>		
4070	Dues - Subscriptions	Club Membership, VA Recreation and Parks Society
4080	Travel & Training	VRPS Conference, USSSA Clinic, Various Meetings
4100	Supplies	Port-A-Johns, Office Supplies, Recreation Supplies
4161	Groundskeeping	Fertilizer, Grass, Field Marking
4230	Equipment	Picnic Tables, Trash Cans
8200	Youth Activities	Pee Wee Basketball, Soccer, Boy's & Girl's Basketball, Other Youth Activities
8350	Adult Recreation	Softball, Basketball, Volleyball
8400	Other Recreation	Co-Ed Activities, Other Recreation Department Activities as needed
<i>MISC. GEN. FUND (001-050)</i>		
2832	Capital Equip. Res.Fund	Major Equipment and Vehicle Fund
2950	Contingency	For use by Town Council as directed, Employee Christmas Bonus
9900	Capital Improvement	For use by Town Council as directed

**FY 13 Annual Budget
WATER FUND**

Recap of Revenues

Water User Fees	\$ 999,000
Sewer User Fees	\$ 910,000
Access Fees	\$ 5,000
Sewage Disposal Fees	\$ 35,000
Miscellaneous	\$ 28,000
Rural Development Revenues	\$ 0
PSA Repayment	\$ 42,000
	<u>\$2,019,000</u>

Recap of Expenses

Administration	\$ 132,548
Water Purchase	\$ 540,617
Sewer Plant	\$ 679,644
Water Distribution	\$ 327,453
Sewer Collection	\$ 14,600
Debt Service	\$ 273,924
Contingency	\$ 50,214
Miscellaneous	\$ 0
Rural Development Expenditures	\$ 0
	<u>\$2,019,000</u>

**TOWN OF TAZEWELL
FY 13 ANNUAL BUDGET - REVENUES
WATER FUND**

ACCOUNT		2011 BUDGET	2011 ACTUAL REVENUE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
<i>INTEREST (002-000)</i>						
3660	Interest	1,000.00	20.00	500.00	500.00	
TOTAL		1,000.00	20.00	500.00	500.00	0.00
<i>GRANTS & OTHER SOURCES (002-000)</i>						
3000	Rural Develop. Loan	0.00	0.00	0.00	0.00	
3010	Rural Develop. Grant	0.00	0.00	0.00	0.00	
3200	PSA Repayment	0.00	0.00	0.00	42,000.00	
3500	Transfer from Prev. Res.	0.00	0.00	0.00	0.00	
TOTAL		0.00	0.00	0.00	42,000.00	0.00
<i>UTILITY REVENUES (002-000)</i>						
3610	Water User Fees	1,092,500.00	991,767.00	978,000.00	999,000.00	
3620	Sewer User Fees	918,000.00	832,786.00	955,000.00	850,000.00	
3630	PSA Sewer Fees	0.00	0.00	0.00	60,000.00	
3700	Water Penalty	9,000.00	12,056.00	11,000.00	12,000.00	
3701	Sewer Penalty	8,000.00	11,526.00	11,000.00	12,000.00	
TOTAL		2,027,500.00	1,848,135.00	1,955,000.00	1,933,000.00	0.00

ACCOUNT		2011 BUDGET	2011 ACTUAL REVENUE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
<i>MISCELLANEOUS REVENUE (002-000)</i>						
3650	Service Charges	2,500.00	2,640.00	2,000.00	2,500.00	
3670	Miscellaneous Revenues	1,000.00	650.00	1,000.00	1,000.00	
3690	Sewage Disposal Fees	25,000.00	33,578.00	35,000.00	35,000.00	
TOTAL		28,500.00	36,868.00	38,000.00	38,500.00	0.00
<i>TAP FEES (002-000)</i>						
3630	Water Tap Fees	3,000.00	2,430.00	3,000.00	2,500.00	
3640	Sewer Tap Fees	3,000.00	2,430.00	3,000.00	2,500.00	
TOTAL		6,000.00	4,860.00	6,000.00	5,000.00	0.00
GRAND TOTAL		2,063,000.00	1,889,883.00	1,999,500.00	2,019,000.00	0.00

**TOWN OF TAZEWELL
FY 13 ANNUAL BUDGET - EXPENDITURES
WATER FUND**

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
ADMINISTRATION						
<i>MAINTENANCE VEHICL. & EQUIP. (002-041)</i>						
4150	Equipment Maintenance	10,000.00	14,812.00	10,000.00	10,000.00	
SUB-TOTAL		10,000.00	14,812.00	10,000.00	10,000.00	0.00
<i>PERSONNEL COSTS (002-041)</i>						
4010	Salaries	36,500.00	37,014.00	37,412.00	38,000.00	
4020	FICA	2,775.00	2,779.00	2,431.00	2,800.00	
4030	Health Insurance	15,000.00	7,800.00	6,531.00	8,500.00	
4040	Life Insurance	131.00	117.00	102.00	117.00	
4050	Retirement	2,005.00	1,137.00	2,105.00	3,781.00	
4055	Employee Benefits	324.00	366.00	350.00	350.00	
4060	Workmen s Comp.	0.00	0.00	0.00	0.00	
SUB-TOTAL		56,735.00	49,213.00	48,931.00	53,548.00	0.00
<i>LEGAL & AUDIT SERVICES (002-041)</i>						
4130	Audit	12,000.00	16,644.00	14,000.00	17,000.00	
SUB-TOTAL		12,000.00	16,644.00	14,000.00	17,000.00	0.00
<i>SUPPLIES & MATERIAL COSTS (002-041)</i>						
4100	Office Supplies	4,000.00	8,447.00	5,000.00	5,000.00	
4110	Postage	16,000.00	15,488.00	16,000.00	16,000.00	

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
4115	Water Works Fees	4,000.00	3,936.00	4,000.00	4,000.00	
4190	Bank Service Charges	500.00	730.00	500.00	500.00	
4210	Miscellaneous Expense	500.00	1,770.00	1,000.00	500.00	
SUB-TOTAL		25,000.00	30,371.00	26,500.00	26,000.00	0.00
<i>CAPITAL OUTLAYS (002-041)</i>						
4230	Equipment	2,000.00	2,889.00	1,000.00	1,000.00	
SUB-TOTAL		2,000.00	2,889.00	1,000.00	1,000.00	0.00
<i>UTILITIES (002-041)</i>						
4090	Telephone	2,500.00	3,161.00	2,500.00	2,500.00	
4180	Internet	12,000.00	12,834.00	9,000.00	12,000.00	
SUB-TOTAL		14,500.00	15,995.00	11,500.00	14,500.00	0.00
<i>LIABILITY INSURANCE (002-041)</i>						
4200	General Liability Ins.	11,000.00	10,413.00	11,500.00	10,500.00	
SUB-TOTAL		11,000.00	10,413.00	11,500.00	10,500.00	0.00
TOTAL ADMINISTRATION		131,235.00	140,337.00	123,431.00	132,548.00	0.00
WATER PLANT						
<i>CAPITAL OUTLAYS (002-042)</i>						
4400	Water Purchase Exp.	480,000.00	514,874.00	440,000.00	540,617.00	
4401	Loan (Repayment)	0.00	0.00	20,000.00	0.00	
SUB-TOTAL		480,000.00	514,874.00	460,000.00	540,617.00	0.00
TOTAL WATER PLANT		480,000.00	514,874.00	460,000.00	540,617.00	0.00

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
<i>DISTRIBUTION</i>						
<i>MAINTENANCE VEHICL. & EQUIP. (002-043)</i>						
4150	Equipment Maintenance	19,960.00	9,716.00	16,000.00	10,000.00	
4250	Vehicle Maintenance	8,000.00	4,100.00	7,000.00	5,000.00	
SUB-TOTAL		27,960.00	13,816.00	23,000.00	15,000.00	0.00
<i>PERSONNEL COSTS (002-043)</i>						
4010	Salaries	102,000.00	107,908.00	104,550.00	110,605.00	
4011	Salaries (Part-Time)	0.00	111.00	0.00	0.00	
4015	Overtime	26,000.00	13,790.00	20,000.00	15,000.00	
4020	FICA	9,728.00	8,498.00	8,095.00	8,750.00	
4030	Health Insurance	28,000.00	20,189.00	25,307.00	22,207.00	
4040	Life Insurance	409.00	316.00	409.00	316.00	
4050	Retirement	7,040.00	7,423.00	9,300.00	11,875.00	
4055	Employee Benefits	1,296.00	1,131.00	1,500.00	1,200.00	
4060	Workmen s Comp.	9,000.00	7,003.00	7,000.00	7,000.00	
4080	Travel & Training	6,000.00	1,910.00	5,000.00	2,000.00	
4220	Uniforms	3,500.00	2,590.00	3,500.00	3,000.00	
SUB-TOTAL		192,973.00	170,869.00	184,661.00	181,953.00	0.00
<i>SUPPLIES & MATERIAL COSTS (002-043)</i>						
4100	Supplies	20,000.00	20,783.00	24,000.00	22,000.00	

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
4210	Miscellaneous Expense	500.00	271.00	500.00	500.00	
4260	Fuel	15,000.00	12,049.00	16,000.00	16,000.00	
4370	Line Const.- Maint.	0.00	0.00	0.00	0.00	
SUB-TOTAL		35,500.00	33,103.00	40,500.00	38,500.00	0.00
<i>CAPITAL OUTLAYS (002-043)</i>						
4160	Building Maintenance	500.00	0.00	500.00	500.00	
4230	Equipment	0.00	0.00	0.00	0.00	
4380	Meters/Housing	0.00	0.00	2,000.00	1,000.00	
4390	Tank Maintenance	50,000.00	0.00	30,000.00	30,000.00	
SUB-TOTAL		50,500.00	0.00	32,500.00	31,500.00	0.00
<i>UTILITIES (002-043)</i>						
4090	Telephone	3,000.00	2,311.00	4,000.00	2,500.00	
4170	Electricity	53,000.00	56,189.00	60,000.00	58,000.00	
SUB-TOTAL		56,000.00	58,500.00	64,000.00	60,500.00	0.00
TOTAL DISTRIBUTION		362,933.00	276,288.00	344,661.00	327,453.00	0.00
WASTEWATER PLANT						
<i>MAINTENANCE VEHICL. & EQUIP. (002-044)</i>						
4150	Equipment Maintenance	88,000.00	47,198.00	90,000.00	50,000.00	
4250	Vehicle Maintenance	1,000.00	1,884.00	2,000.00	2,000.00	
SUB-TOTAL		89,000.00	49,082.00	92,000.00	52,000.00	0.00

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
<i>PERSONNEL COSTS (002-044)</i>						
4010	Salaries	192,000.00	182,174.00	175,000.00	186,728.00	
4015	Overtime	45,000.00	47,506.00	45,000.00	45,000.00	
4020	FICA	18,012.00	16,068.00	14,300.00	17,325.00	
4030	Health Insurance	60,000.00	41,093.00	51,520.00	45,202.00	
4040	Life Insurance	490.00	390.00	400.00	400.00	
4050	Retirement	12,760.00	12,438.00	13,125.00	17,739.00	
4055	Employee Benefits	972.00	1,088.00	1,000.00	1,000.00	
4060	Workmen s Comp.	7,500.00	6,012.00	9,000.00	6,000.00	
4080	Travel & Training	3,500.00	2,387.00	3,000.00	3,000.00	
4220	Uniforms	4,000.00	3,782.00	5,000.00	4,500.00	
SUB-TOTAL		344,234.00	312,938.00	317,345.00	326,894.00	0.00
<i>LEGAL & AUDIT SERVICES (002-044)</i>						
4360	Engineering	7,000.00	7,000.00	10,000.00	10,000.00	
SUB-TOTAL		7,000.00	7,000.00	10,000.00	10,000.00	0.00
<i>SUPPLIES & MATERIAL COSTS (002-044)</i>						
4100	Supplies	35,000.00	21,150.00	20,000.00	22,000.00	
4210	Miscellaneous Expense	0.00	0.00	750.00	750.00	
4350	Chemicals	75,000.00	107,819.00	60,000.00	100,000.00	
SUB-TOTAL		110,000.00	128,969.00	80,750.00	122,750.00	0.00
<i>CAPITAL OUTLAYS (002-044)</i>						
4160	Building Maintenance	7,500.00	16,049.00	5,000.00	5,000.00	

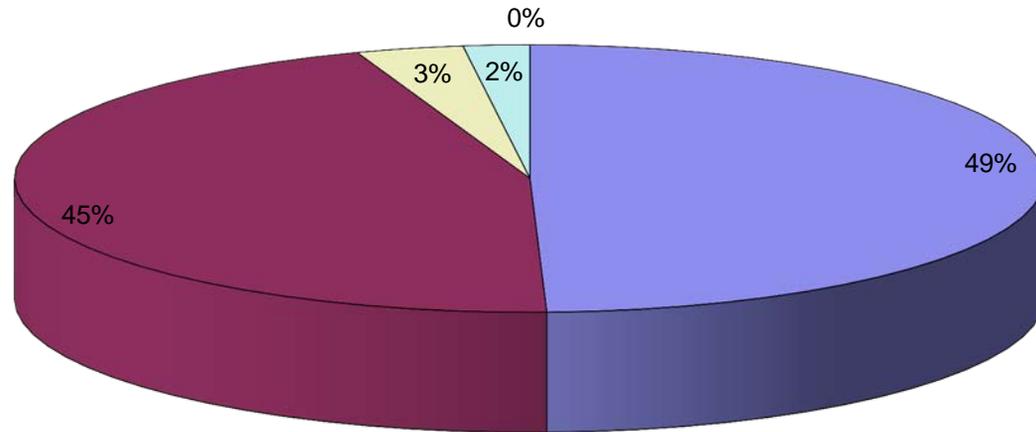
ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
4230	Equipment	10,000.00	15,150.00	25,000.00	20,000.00	
SUB-TOTAL		17,500.00	31,199.00	30,000.00	25,000.00	0.00
<i>UTILITIES (002-044)</i>						
4090	Telephone	3,000.00	3,086.00	4,000.00	3,500.00	
4170	Electricity	95,000.00	113,605.00	125,000.00	120,000.00	
4180	Internet	12,000.00	9,185.00	9,000.00	9,000.00	
SUB-TOTAL		110,000.00	125,876.00	138,000.00	132,500.00	0.00
<i>LIABILITY INSURANCE (002-044)</i>						
4200	General Liability Ins.	9,000.00	10,413.00	11,500.00	10,500.00	
SUB-TOTAL		9,000.00	10,413.00	11,500.00	10,500.00	0.00
<i>CONTINGENCY (002-044)</i>						
5020	Contingency & Reserve	0.00	0.00	0.00	0.00	
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00
TOTAL WASTEWATER PLANT		686,734.00	665,477.00	679,595.00	679,644.00	0.00
SEWER COLLECTION						
<i>MAINTENANCE VEHICL. & EQUIP. (002-045)</i>						
4150	Equipment Maintenance	1,060.00	1,060.00	2,000.00	1,000.00	
4250	Vehicle Maintenance	0.00	0.00	0.00	0.00	
SUB-TOTAL		1,060.00	1,060.00	2,000.00	1,000.00	0.00
<i>PERSONNEL COSTS (002-045)</i>						
4010	Salaries	6,500.00	6,500.00	6,000.00	6,500.00	
4015	Overtime	500.00	500.00	1,000.00	500.00	

ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
4020	FICA	480.00	480.00	455.00	450.00	
4030	Health Insurance	750.00	750.00	750.00	700.00	
4040	Life Insurance	30.00	30.00	30.00	0.00	
4050	Retirement	200.00	200.00	200.00	400.00	
4060	Workmen s Comp.	300.00	300.00	300.00	300.00	
4220	Uniforms	200.00	200.00	200.00	200.00	
SUB-TOTAL		8,960.00	8,960.00	8,935.00	9,050.00	0.00
<i>SUPPLIES & MATERIAL COSTS (002-045)</i>						
4100	Supplies	100.00	723.00	100.00	100.00	
4260	Fuel	250.00	250.00	250.00	250.00	
4370	Line Construction	4,000.00	4,000.00	4,000.00	1,000.00	
SUB-TOTAL		4,350.00	4,973.00	4,350.00	1,350.00	0.00
<i>CAPITAL OUTLAYS (002-045)</i>						
4230	Equipment	0.00	0.00	0.00	0.00	
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00
<i>UTILITIES (002-045)</i>						
4090	Telephone	200.00	200.00	200.00	200.00	
4170	Electricity	3,000.00	3,000.00	3,000.00	3,000.00	
SUB-TOTAL		3,200.00	3,200.00	3,200.00	3,200.00	0.00
TOTAL SEWER COLLECTION		17,570.00	18,193.00	18,485.00	14,600.00	0.00

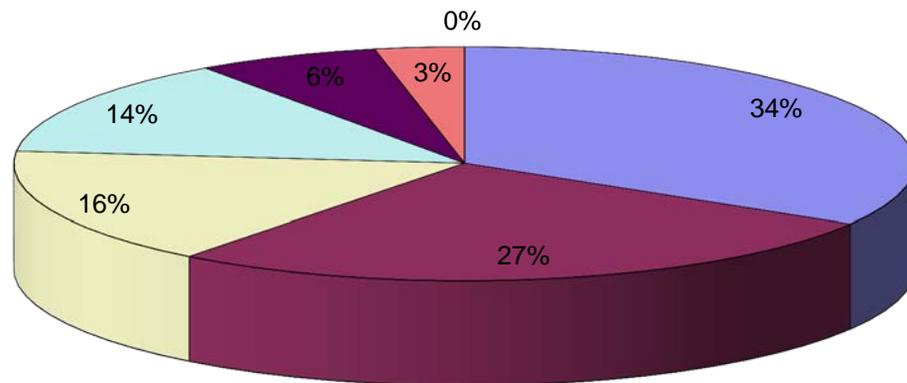
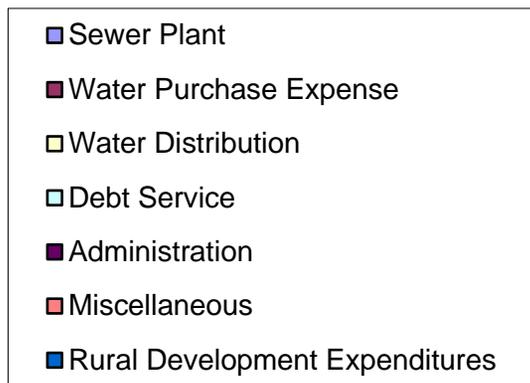
ACCOUNT		2011 BUDGET	2011 ACTUAL EXPENSE	2012 BUDGET	FY 13 REQUESTED	FY 13 APPROVED
MISCELLANEOUS WATER FUND						
<i>LEGAL & AUDIT SERVICES (002-050)</i>						
5010	Engineering & Legal Fees	0.00	0.00	0.00	0.00	
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00
<i>CAPITAL OUTLAYS (002-050)</i>						
4950	Contingency	0.00	0.00	0.00	0.00	
5000	Construction & Related	0.00	0.00	0.00	0.00	
SUB-TOTAL		0.00	0.00	0.00	0.00	0.00
<i>DEBT SERVICE (002-050)</i>						
4540	Debt Serv. Princ. Bonds	258,328.00	258,328.00	266,102.00	138,427.00	
4541	Debt Serv. Interest Bonds	24,063.00	19,166.00	13,626.00	2,769.00	
4552	Rural Development	82,728.00	56,668.00	82,728.00	82,728.00	
4553	Loan Repayment	0.00	0.00	0.00	50,000.00	
SUB-TOTAL		365,119.00	334,162.00	362,456.00	273,924.00	0.00
<i>CONTINGENCY (002-050)</i>						
5020	Contingency	19,409.00	0.00	10,872.00	50,214.00	
SUB-TOTAL		19,409.00	0.00	10,872.00	50,214.00	0.00
TOTAL MISC. WATER FUND		384,528.00	334,162.00	373,328.00	324,138.00	0.00
GRAND TOTAL		2,063,000.00	1,949,331.00	1,999,500.00	2,019,000.00	0.00

FY 13 WATER FUND REVENUE CHART

- Water User Fees
- Sewer User Fees
- Miscellaneous
- PSA Repayment
- Rural Development Revenues



FY 13 WATER FUND EXPENSE CHART



FY 13 Annual Budget WATER FUND NARRATIVE

The Water Fund Fees are User Fees charged by the Town for water and sewer services to customers. This fund is an Enterprise Fund and should not be subsidized by any General Fund dollars. There are no increases in this year's water and sewer fees.

All fees are calculated based on historic annual growth in the Town of Tazewell. A careful assessment is being conducted to monitor these revenues. Many times we can hope for certain windfall increases in this fund that are not budgeted. Careful consideration was taken when calculating these funds, taking into consideration the large Bonded Debt Service, Interest on the Bonds, High Maintenance Costs, and operation expenses. The Sewage Treatment Plant is a very expensive operation, making it extremely difficult to predict the costs that may occur at this facility. I have reported numerous times that due to unknown expenses and unknown regulations this Waste Treatment Plant could be a tremendous problem and expense for the Town in the future. However, on a positive note, the bonds for the sewer plant will be paid off in this year's budget, thereby creating a more positive cash flow situation.

In this enterprise fund, my goal is to provide the best possible service at the lowest possible cost to our customers. Extreme care will be taken to control expenses in attempting to achieve this goal. We will continue to find and repair leaks, install new water lines. Our goal of 70% accountability has continued. We will continue to improve accountability.

**TOWN OF TAZEWELL
FY 13 ANNUAL BUDGET
WATER FUND EXPENSE SUMMARY**

ACCOUNT		SUMMARY
<i>WATER DISTRIBUTION (002-043)</i>		
4100	Supplies	Shovels, Bars, Rakes, Gloves, Gravel, Asphalt Replacement, etc.
4150	Equipment Maintenance	Repairs of Vehicles and Equipment
<i>WASTEWATER PLANT (002-044)</i>		
4080	Travel & Training	Short Waste Water Classes, Technical Manuals, Deliveries to Tri-State Lab
4100	Supplies	Cleaning Supplies, Gloves, Office Supplies
4150	Equipment Maintenance	Filters, Belts, Maintenance Contracts, Ultra-Violet Bulbs, Lubricants, Motors, etc.
4160	Building Maintenance	Cleaners, Sand and Gravel for Beds, Sprays, etc.
4360	Engineering	Quarterly Chemical Analysis, Annual Organic Testing, Soil Tests, etc.

**TOWN OF TAZEWELL
FY 13 FEE SCHEDULE**

Real Estate Tax	\$0.25 per \$100 of assessed value
Personal Property Tax	\$0.50 per \$100 of assessed value
Utility License Tax	½ of 1% gross receipts
Bank Franchise Tax	\$0.80 on each \$100 of taxable value of shares of stock
T. V. Cable Franchise	3% of all gross receipts
Contractor's License	\$20 minimum \$0.15/\$100 of all gross receipts
Repair, Personal & Business Service	\$20 minimum \$0.15/\$100 of all gross receipts
Financial, Real Estate & Professional Service	\$20 minimum \$0.15/\$100 of all gross receipts
Meals Tax	\$0.06 per \$1.00 of gross sales
Retail Merchants	\$20 minimum \$0.15/\$100 of all gross receipts
Wholesale Merchant	\$20 minimum \$0.05/\$100 of all gross receipts
Peddler's License	\$100 per 24-hour period
Building (Zoning) Permits	\$20.00
Mobile Home Fee	\$2 per rental space
Automobile License Fee	\$10.00
Cigarette Tax	\$.03 per pack
Return Check Fee	\$20.00
Residential Refuse Pick-Up Rates	
<i>In Town - 1 Pick-Up per Week</i>	\$13.00
<i>In Town - Extra Pick-Up</i>	\$34.00
<i>Out of Town – 1 Pick-Up per Week</i>	\$20.00
<i>Out of Town – Extra Pick-Up</i>	\$52.00
Commercial Refuse Pick-Up Rates (Dumpster Rates)	
<i>2 Cubic Yard Dumpster</i>	\$ 8.00 per pick-up
<i>4 Cubic Yard Dumpster</i>	\$11.50 per pick-up
<i>6 Cubic Yard Dumpster</i>	\$14.50 per pick-up
<i>8 Cubic Yard Dumpster</i>	\$17.50 per pick-up

(Non-Dumpster Rates)

5 pick-ups per week	\$45.00 per month (12 cubic feet per pick-up)
4 pick-ups per week	\$42.00 per month (12 cubic feet per pick-up)
3 pick-ups per week	\$33.00 per month (12 cubic feet per pick-up)
2 pick-ups per week	\$26.00 per month (12 cubic feet per pick-up)
1 pick-ups per week	\$18.00 per month (12 cubic feet per pick-up)

* Non-Dumpster rates are subject to an additional \$1.25 per month for each additional 4 cubic feet (approximately 1-30 gallon can) refuse collected per pick-up.

Water Rates

0-2,000 gallons	\$21.50 minimum
over 2,000 gallons	\$ 3.75 per each 1,000 additional gallons

Sewer Rates

0-2,000 gallons	\$24.75 minimum
over 2,000 gallons	\$ 4.30 per each 1,000 additional gallons

Out of Town Water Rates

0-2,000 gallons	\$32.15 minimum
over 2,000 gallons	\$ 5.60 per each 1,000 additional gallons

Out of Town Sewer Rates

0-2,000 gallons	\$37.15 minimum
over 2,000 gallons	\$ 6.45 per each 1,000 additional gallons

Access Fees [As indicated or cost plus 10%, whichever is greater; multi-family rates based on Equivalent Dwelling Units (EDUs) - includes an access fee, meter and lateral fee.]

Inside Town:

	<i>WATER</i>	<i>SEWER</i>
3/4"	- \$ 540	4" - \$540
1"	- \$ 700	6" - \$700
1-1/2"	- \$ 920	
2"	- \$1,140	

Outside Town:

150% of Town rates or cost plus 10%
(whichever is greater)

	<i>WATER</i>	<i>SEWER</i>
3/4"	- \$ 810	4" - \$ 810
1"	- \$1,050	6" - \$1,050
1-1/2"	- \$1,375	
2"	- \$1,700	

In Town Water Deposits:

2 months minimum

Out of Town Water Deposits:

2 months minimum - Required of all residential renters and collected prior to service being connected. Refundable, without interest, at the termination of service or when no longer renting.

Reconnect Fee:

\$30.00



TOWN OF TAZEWELL
APPROPRIATION ORDINANCE
 July 1, 2012 - June 30, 2013

BE IT ENACTED BY THE TOWN OF TAZEWELL, VIRGINIA, that the following sums of money are hereby appropriated for the necessary functions of the Municipal Government of the Town of Tazewell for the fiscal year beginning July 1, 2012 and ending June 30, 2013.

GENERAL FUND

Estimated Revenues:	FY 13
Taxes, Permits, Penalties	\$1,885,793
State Revenue.....	\$1,320,337
Recreation	\$ 41,000
Fines	\$ 41,000
Refuse Collection.....	\$ 388,000
Miscellaneous & Transfers	\$ 383,500
TOTAL PROPOSED GENERAL FUND REVENUES	\$4,059,630

Proposed Expenditures:	
Town Council.....	\$ 102,500
Town Attorney	\$ 13,600
Administration	\$ 555,351
Police Department.....	\$1,023,339
Fire & Rescue.....	\$ 414,000
Sanitation	\$ 221,468
Recreation	\$ 257,895
Miscellaneous & Debt. Service.....	\$ 205,572
Public Works.....	\$1,265,905
TOTAL PROPOSED GENERAL FUND EXPENDITURES	\$4,059,630

WATER FUND

Estimated Revenues:

Water User Fees	\$ 999,000
Sewer User Fees	\$ 910,000
Access Fees	\$ 5,000
Sewage Disposal Fees	\$ 35,000
Miscellaneous	\$ 28,000
Rural Development Revenues.....	\$ 0
PSA Repayment	\$ 42,000

TOTAL PROPOSED WATER FUND REVENUES **\$2,019,000**

Proposed Expenditures:

Administration	\$ 132,548
Water Purchase	\$ 540,617
Sewer Plant	\$ 679,644
Water Distribution	\$ 327,453
Sewer Collection.....	\$ 14,600
Debt Service.....	\$ 273,924
Contingency	\$ 50,214
Miscellaneous	\$ 0
Rural Development Expenditures	\$ 0

TOTAL PROPOSED WATER FUND EXPENDITURES **\$2,019,000**

BE IT FURTHER ORDAINED that the following taxes be levied, and the following charges and fees are hereby established, for the fiscal year beginning July 1, 2012, in order to raise the necessary funds appropriated:

Real Estate Tax	\$0.25 per \$100 of assessed value
Personal Property Tax	\$0.50 per \$100 of assessed value
Utility License Tax	1/2 of 1% gross receipts
Bank Franchise Tax	\$0.80 on each \$100 of taxable value of shares of stock
T. V. Cable Franchise	3% of all gross receipts
Contractor's License	\$20 minimum \$0.15/\$100 of all gross receipts
Repair, Personal & Business Service	\$20 minimum \$0.15/\$100 of all gross receipts
Financial, Real Estate & Professional Service	\$20 minimum \$0.15/\$100 of all gross receipts

Meals Tax	\$0.06 per \$1.00 of gross sales
Retail Merchants	\$20 minimum \$0.15/\$100 of all gross receipts
Wholesale Merchant	\$20 minimum \$0.05/\$100 of all gross receipts
Peddler's License	\$100 per 24-hour period
Building (Zoning) Permits	\$20.00
Mobile Home Fee	\$2 per rental space
Automobile License Fee	\$10.00
Cigarette Tax	\$.03 per pack
Return Check Fee	\$20.00
Residential Refuse Pick-Up Rates	
<i>In Town - 1 Pick-Up per Week</i>	\$13.00
<i>In Town - Extra Pick-Up</i>	\$34.00
 <i>Out of Town – 1 Pick-Up per Week</i>	\$20.00
<i>Out of Town – Extra Pick-Up</i>	\$52.00
Commercial Refuse Pick-Up Rates (Dumpster Rates)	
<i>2 Cubic Yard Dumpster</i>	\$ 8.00 per pick-up
<i>4 Cubic Yard Dumpster</i>	\$11.50 per pick-up
<i>6 Cubic Yard Dumpster</i>	\$14.50 per pick-up
<i>8 Cubic Yard Dumpster</i>	\$17.50 per pick-up
(Non-Dumpster Rates)	
<i>5 pick-ups per week</i>	\$45.00 per month (12 cubic feet per pick-up)
<i>4 pick-ups per week</i>	\$42.00 per month (12 cubic feet per pick-up)
<i>3 pick-ups per week</i>	\$33.00 per month (12 cubic feet per pick-up)
<i>2 pick-ups per week</i>	\$26.00 per month (12 cubic feet per pick-up)
<i>1 pick-ups per week</i>	\$18.00 per month (12 cubic feet per pick-up)
* Non-Dumpster rates are subject to an additional \$1.25 per month for each additional 4 cubic feet (approximately 1-30 gallon can) refuse collected per pick-up.	
Water Rates	
0-2,000 gallons	\$21.50 minimum
over 2,000 gallons	\$ 3.75 per each 1,000 additional gallons
Sewer Rates	
0-2,000 gallons	\$24.75 minimum
over 2,000 gallons	\$ 4.30 per each 1,000 additional gallons

Out of Town Water Rates
 0-2,000 gallons \$32.15 minimum
 over 2,000 gallons \$ 5.60 per each 1,000 additional gallons

Out of Town Sewer Rates
 0-2,000 gallons \$37.15 minimum
 over 2,000 gallons \$ 6.45 per each 1,000 additional gallons

Access Fees [As indicated or cost plus 10%, whichever is greater; multi-family rates based on Equivalent Dwelling Units (EDUs) - includes an access fee, meter and lateral fee.]

Inside Town:	<i>WATER</i>	<i>SEWER</i>
	3/4" - \$ 540	4" - \$540
	1" - \$ 700	6" - \$700
	1-1/2" - \$ 920	
	2" - \$1,140	

Outside Town: 150% of Town rates or cost plus 10%
 (whichever is greater)

<i>WATER</i>	<i>SEWER</i>
3/4" - \$ 810	4" - \$ 810
1" - \$1,050	6" - \$1,050
1-1/2" - \$1,375	
2" - \$1,700	

Reconnect Fee: \$30.00

Introduced and read for the first time, this 8th day of May, 2012.

Mayor

Clerk

Read for the second time and approved, this 12th day of June, 2012.

Mayor

Clerk