

Work Session Minutes July 10, 2012

The Tazewell Town Council held a Work Session in the conference room in the Town Hall at 5:30 p.m.

Present:

Mayor A. D. Buchanan, Jr.
Councilmember Chris Brown
Councilmember David Fox
Councilmember Jack Murray
Councilmember Danny Willis
Clerk Linda S. Griffith
Rick Chitwood, Thompson & Litton
Josh Thompson, Thompson & Litton
Executive Administrative Robin Brewster

Absent:

Vice-Mayor Chris Blankenship
Councilmember Terry Mullins

DRY TOWN SEWER PROJECT

Rick Chitwood with Thompson and Litton updated Town Council on the progress of the Dry Town/Ramey/County Farm Sewer Project. Mr. Chitwood presented Council an estimated project cost of \$4,122,914 for the Dry Town Sewer Project only. The Town would be responsible for borrowing \$2,942,266 from DEQ, grant money received from DHCD of \$720,000, \$17,465 funds from CPPDC and \$443,183 from local town funds for the Dry Town Sewer Project. Mr. Chitwood suggested that Council waive the hookup fee to the residents at Dry Town. Mr. Chitwood advised the Dry Town Sewer Project was a low income project the residents will qualify for the sewer line is run to their residence with a free sewer tap on fee and the other residents will only receive a free sewer tap on fee. The Ramey sewer project doesn't include growth to run sewer up 19/460. Mr. Chitwood explained to Council that the Dry Town/Ramey/County Farm Sewer Project are three (3) separate projects and will be bid separately for each project. All easements are being done by Josh Thompson with Thompson and Litton per Town Manager Jerry Wood's request. Josh Thompson stated the easements should be complete by July 31, 2012, but there are some residents in the Dry Town area that don't want to sign off on the easements. Rick Chitwood stated that videos are being done before the project starts and during the project construction.

NORTH TAZEWELL WATER TANK

Rick Chitwood with Thompson and Litton updated Town Council on the progress of the North Tazewell Water Tank progress. Mr. Chitwood stated that Charles Rest with the State Health Department has helped the Town in many ways on cutting costs for the North Tazewell Water Tank. Also, Tim Taylor with the Town of Richland's has been very helpful with the Pine Street pump station on the repairs needed there. Mr. Chitwood advised Council

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if the North Tazewell water tank is not put back online another tank station will be needed in the future for water supply.

ROBIN BREWSTER – MANAGER’S CONFERENCE VIRGINIA BEACH

Robin Brewster, the Executive Administrative Assistant, gave Town Council an information packet on the conference she attended at Virginia Beach. Mrs. Brewster stated the meeting entailed getting organized and how to deal with new transition in the work place. Mrs. Brewster stated that going to the conference helped Town Manager Wood to get to know the right people to obtain grants for the town. Mrs. Brewster stated the conference really helped her with the new transition of a new manager. Mrs. Brewster stated that she spent \$1, 000 out of her pocket for her and her family to go to the conference.

Councilmember Murray stated that the Town needed to look into to seeing which meeting would be beneficial and what days to attend instead of the whole week going to the conference.

PSA – TRUE UP PAYMENT

Council asked that Damon Ball with the PSA attend the Council Work Session to explain the true up amount that was paid to the PSA for 2012.

FINANCIAL STATEMENTS

Council reviewed and discussed the financial statements for June 2012.

Council Meeting Minutes
July 10, 2012

The Tazewell Town Council met in regular session at 7:15 p.m. in the Town Hall Council Chambers.

Present:

Mayor A. D. Buchanan, Jr.
Councilmember Chris Brown
Councilmember David Fox
Councilmember Jack Murray
Councilmember Danny Willis

Absent:

Vice-Mayor Chris Blankenship
Councilmember Terry Mullins

Staff present were Clerk, Linda S. Griffith; Town Attorney, Brad Pyott; Police Chief, DeWitt Cooper, Executive Assistant Robin R. Brewster and Fire Chief, Josh Roberts.

PUBLIC HEARING – FLOODPLAIN/OR WETLANDS

A public hearing was held for the purpose to receive public comment on the Town of Tazewell considering the extension of an existing sewer line into the Drytown area of Tazewell in which a portion of the project is located in the 100 year floodplain.

Mayor Buchanan asked if there were any public comments concerning the extension of an existing sewer line project in the Dry Town area located in the 100 year floodplain. There were no public comments.

CALL TO ORDER

Mayor Buchanan called the meeting to order with the pledge of allegiance and invocation by Linda S. Griffith.

PUBLIC COMMENTS

Mayor Buchanan advised the public that Council had appointed Todd Day as the new Town Manager.

Mayor Buchanan welcomed Chief of Police DeWitt Cooper and Interim Fire Chief Josh Roberts.

Mayor Buchanan thanked the employees for stepping up and helping during the transitions.

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Mayor Buchanan asked that everyone wishing to speak during public comment to call the office to be on the agenda.

A request was made by Dennis Robinson, a resident of Tazewell, for guardrails to be placed on his property. This request was referred to the Physical Services Committee.

Rick Kinder, a resident of 137 Barnett Street, asked about the Lincolnshire Park summer hours. Mr. Kinder stated he had spoke with a dispatcher stating he could walk into the park after hours, but he stated this would be trespassing on Town property.

Mayor Buchanan stated that Council has scheduled a meeting with the Town's insurance carrier to discuss Lincolnshire Park hours.

TAZEWELL MOOSE LODGE NEW PISTOL DONATION

Harry Nolley with the Tazewell Moose Lodge came before Council stating the Tazewell Moose Lodge wanted to purchase new pistol and holsters for the Tazewell Police Department with Council's permission to auction the old pistols.

Motion was made by Councilmember Fox, seconded by Councilmember Brown to accept the donation from the Tazewell Moose for new pistols and holsters for the Tazewell Police Department and allow the Tazewell Moose to auction off the old pistols. On vote: Councilmember Brown, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Willis, aye.

Council thanked Mr. Nolley and Tazewell Moose Lodge for their generous donation to the Tazewell Police Department.

STREET LIGHTS – DIAL ROCK ROAD

H. S. Caudill, a resident of 258 Dial Rock Road, came before Council asking about the progress of the street lights on Dial Rock Road. Mr. Caudill stated that the Town promised everyone in the annexation that street lights would be placed on Dial Rock Road. Mr. Caudill stated he was proud to live in the Town of Tazewell and very pleased with the police protection in the community.

GUARDRAILS PAUL BREWSTER

Paul Brewster, a resident of 216 Third Street, stated he appreciated everything that has been done to the guardrails in the Town, but requested that the guardrails on Tower Street, Pine Street and Lyons Avenue be repaired. The ends are missing off of the guardrails and is dangerous.

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APPROVAL OF MINUTES

Motion was made by Councilmember Murray, seconded Councilmember Fox to approve the Council Meeting Minutes of June 8, 12 and 18, 2012 with correction made in the executive session motions of June 8 and 18, 2012. On vote: Councilmember Brown, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Willis, aye.

FINANCIAL STATEMENTS

Motion was made by Councilmember Willis, seconded by Councilmember Brown to approve the financial statements for June 2012. On vote: Councilmember Brown, aye; Councilmember Fox, nay; Councilmember Murray, nay; Councilmember Willis, aye. Mayor Buchanan broke the tie voting aye. Motion passed.

OPERATING REPORTS

Motion was made by Councilmember Murray, seconded by Councilmember Willis to approve the operating reports for June 2012. On vote: Councilmember Brown, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Willis, aye.

NORTH TAZEVELL WATER TANK

Motion was made by Councilmember Murray, seconded by Councilmember Fox to approve the completion of minor repairs to the North Tazewell Water Tank to take off line. On vote: Councilmember Brown, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Willis, aye.

DRY TOWN SEWER PROJECT – SEWER HOOKUP FEES

Motion was made by Councilmember Murray, seconded by Councilmember Fox for the Town of Tazewell to waive the sewer hookup fees to all Dry Town residents. On vote: Councilmember Brown, aye; Councilmember Fox, aye; Councilmember Murray, aye; Councilmember Willis, aye.

Linda Griffith reported that the deadline for Dry Town easements is for July 31, 2012 and the advertisement for contractor will be August 1, 2012.

WATERWORKS PERMIT

Linda Griffith reported to Council that the Town has met all the guidelines for the Waterworks Permit with the Virginia Department of Health.

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WASTERWATER PLANT LEACHATE

Linda Griffith reported that the wastewater plant is receiving a lot of leachate.

Mayor Buchanan asked that the public report if they see tankers unloading into the Town manholes to report it immediately.

COVE CREEK PROPERTY

Councilmember Willis asked that the Town Attorney continue to work on the advertisement to sale the property at Cove Creek located in Gratton, VA.

VETERANS PARADE

Councilmember Fox advised that a meeting will be held in the Council Chambers at 7:00 on Thursday, July 12, 2012 to discuss getting together a Veterans Parade.

FIRE TRUCK REPAIRS

The Emergency Services Committee authorized Interim Fire Chief, Josh Roberts to get pricing to repair the fire truck pumper.

COMMUNITY ACCESS CHANNEL

Councilmember Brown asked if Council should follow up on the note from Mrs. Allison concerning the Town's Community Access Channel. Councilmember Brown mentioned several events that were not on the access channel and the channel needed to be updated.

FIREWORKS

Councilmember Fox stated that he heard a lot of comments from the Richland's community about how they 4th of July fireworks and bands.

TAZEWELL AVENUE PLAYGROUND

Councilmember Fox suggested that a dust to dawn light be placed at the playground on Tazewell Avenue.

RUSSELL STREET AND ORCHARD STREET

Councilmember Fox stated he had received a request for Russell Street and Orchard Street be made into a one-way street.

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Councilmember Fox was advised the request needed to be put in writing.

ADJOURNMENT

With no further questions to come before Council, meeting was adjourned at 8:00 p.m.